

**TOWN OF WINSLOW, MAINE
TOWN COUNCIL MEETING
MINUTES
Monday, March 13 2023 at 6:00 p.m.**

REGULAR COUNCIL MEETING

1. Recite the Pledge of Allegiance

2. Roll Call

Attendance was taken with the following Town Councilors present: Peter Drapeau, Dale Macklin, Jerry Quirion, Ray Caron, Joseph Gravel, Jeff West, and Lee Trahan.

Also present: Town Manager Erica Lacroix, Interim Town Clerk Audra Fleury, Police Chief Leonard Macdaid, Public Works Director Paul Fongemie, School Superintendent Peter Thiboutot, Planning Board Chair Gary Owen, Brandon Roberge, Elery Keene, Kim Clifton

A moment of silence was observed in memory of Benjamin Twitchell, a long time resident and former Town Councilor who passed away on February 24, 2023.

3.

4.

5.

6. Approval of Minutes of Previous Meetings:

- February 13, 2023

Motion by Mr. Quirion to approve the minutes as presented; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

7. Communications:

- Employee Recognition-Audra Fleury has stepped into the Interim Town Clerk position and is still helping with Code and Assessing.
- Housing TIF-Newman Homes/Brandon Roberge, Benton Ave
Brandon Roberge from Newman Homes presented to the Council. They would like to build 18 3-bedroom 2 bathroom affordable/low-income apartments on the corner of Benton and Heywood. The property would include a club house and playground for residents and guest. Also, a portion of the property will be subdivided and lease to a daycare that would provide subsidized daycare. They would like a TIF from the town to help with the project.

- Boards/Committee Appointment:
 - Kim Clifton-Board of Assessment Review

Motion by Mr. West to accept the appointment. Seconded by Mr. Macklin

Roll Call Vote:

- Y Dale Macklin
- Y Jerry Quirion
- Y Ray Caron
- Y Joseph Gravel
- Y Jeff West
- Y Lee Trahan
- Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

8. Reports of Committees and Commissions:

- A. Town Manager’s Report
- B. Department Reports
- C. Finance Committee Report (Treasurer’s Warrants)
- D. Financial Report

Town Manager Erica Lacroix reviewed her monthly report for the Council. During her monthly Coffee with the Manager a events committee was discussed, possible movie nights or food truck events in the park. Manager Lacroix asked if anyone would like to head an Events Committee. Also, that the Winslow Girls and Boys scouts would love to volunteer time to have a bottle recycling collection at the events. Public Safety Meeting and Comprehensive Planning Committee was discussed.

Superintendent Peter Thiboutot stated a lot is happening at the schools, parent/teachers conferences are this week, with a half day and in service day this week. Science assessments are being reviewed. High school held arts night which included the jazz band, acapella ensemble and a one act play. The one act play completed in regional finals in Skowhegan and placed third. A very successful winter sport season was just finished. Unified Basketball completed an 8-game season, ending with a parent/student game which the students won easily.

Councilor Macklin asked if the Fire Department could include expenses on the ambulance services on monthly report.

Motion by Mr. Macklin to approve the reports as presented; motion seconded by Mr. Caron.

Roll Call Vote:

- Y Dale Macklin
- Y Jerry Quirion
- Y Ray Caron
- Y Joseph Gravel
- Y Jeff West
- Y Lee Trahan
- Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

PUBLIC COMMENT

- Email from Jacob Lavarney regarding bicycle and pedestrian infrastructure was read.
- There was no other public comment.

TABLED BUSINESS

None

OLD BUSINESS

E. Order No. 05-2023

Providing for: Issuance of up to \$6,800,000.00 of the Town's General Obligation Bonds to finance upgrades to the Chaffee Brook Pump Station.

Motion by Mr. Quirion to approve Order No. 05-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

F. Order No. 06-2023

Providing for: Authorization for the Public Works Director to approve the attached amendment to the Sunset Heights design agreement with Wright-Pierce for a cost not to exceed \$250,000.

Motion by Mr. Quirion to approve Order No. 06-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

G. Order No. 07-2023

Providing for: Authorization for the Town Manager to advertise for a Public Works Foreman with a target start date of April 1, 2023, and to appropriate \$20,000 from unanticipated FY2023 revenue to fund the position.

Motion by Mr. Quirion to approve Order No. 07-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

H. Order No. 08-2023

Providing for: Authorization for the Town Manager to negotiate an extension of solid waste collection and disposal services for a period of not more than two years and not to exceed an increase of 6.5% (equivalent to the 2022 CPI).

Motion by Mr. Quirion to approve Order No. 08-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

I. Order No. 09-2023

Providing for: Adoption of the attached Job Description for the Deputy Police Chief position for the newly created Public Safety Department.

Motion by Mr. West to approve Order No. 09-2023; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

J. Order No. 10-2023

Providing for: Adoption of the attached amended Job Description for the Deputy Fire and EMS Chief position to meet the needs of the newly created Public Safety Department.

Motion by Mr. West to approve Order No. 10-2023; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

K. Order No. 12-2023

Providing for: Adoption of the attached Job Description for the Public Safety Director position for the newly created Public Safety Department.

Motion by Mr. West to approve Order No. 08-2023; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0.

NEW BUSINESS

L. Order No. 14-2023

Providing for: Authorization for the Town Manager to appropriate \$80,000 to Elementary School Property (1500502-55404) for the purposes of purchasing abutting property in front of the school identified as Winslow Map/Lot #019-27 from KRDP, LLC as follows: \$41,200 from Sale of Town Property (1100004-41419) and \$38,800 from Budgeted use of Surplus (1100004-41418).

Order was already voted on (13-2023) however accounts were incorrect.

Motion by Mr. West to approve Order No. 14-2023; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Dale Macklin

N Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approved passed by 6-1

Motion by Mr. Drapeau to waive the second reading of Order No. 14-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin

N Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Y Peter Drapeau

Motion to approve passed by 6-1.

M. Order No. 15-2023

Providing for: Authorization for the Town Manager to appropriate \$73,000 to Police Vehicles Capital (2200203-53924) for the purposes of purchasing two (2) new police cruisers at a discount of 18% off list from Budgeted use of Surplus (1100004-41418).

Motion by Mr. West to approve Order No. 15-2023; motion seconded by Mr. Macklin.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0

Motion by Mr. Drapeau to waive the second reading of Order No. 15-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0

N. Resolution No. 05-2023

Providing for: Council signatures on the attached letter to Senator Susan Collins, Senator Angus King and Representative Chellie Pingree regarding Congressionally Directed Spending Project Funding Request for the Sunset Heights Infrastructure Improvements.

Motion by Mr. Quirion to approve Resolution No. 05-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Peter Drapeau

Motion to approved passed by unanimous vote 7-0

DISCUSSION ITEMS

- **Agriculture Committee Fall Festival**
Agriculture Committee is putting on a fair to prompt agriculture in Winslow, like gardening and farming. The tentative date is October 21, 2023, at Fort Halifax Park. The Committee would like to be financially self-sufficient but are unsure since this is the first year. Questions about liability insurance for vendors on Town property, there maybe an insurance vendors can purchase through MMA.
- **Cushman Road Sewer**
The repaving of the Cushman Road is currently out for bid and 2000 feet of clay tiles pipe sewer line should be replaced while the road is being worked on. There is currently no funding, Public Works Director Paul Fongemie
- **Question asked by Mr. Quirion to Public Works Director Paul Fongemie regarding the 107 store on Clinton Ave, they would like to pave their parking lot and would like a portion of Clinton Ave paved as well. Currently Clinton Ave is not on the budget for repaving.**

EXECUTIVE SESSION

None.

ADJOURN

Motion by Mr. Macklin to adjourn; motion seconded by Mr. West.

Motion passed by unanimous vote 7-0.

Meeting adjourned at 6:58 p.m.

Respectfully submitted by,
Audra Fleury, Interim Town Clerk