

**TOWN OF WINSLOW, MAINE
TOWN COUNCIL MEETING
MINUTES**

Monday, January 10, 2022, at 6:00 pm

REGULAR COUNCIL MEETING

Meeting called to order at 6:00 p.m.

1. Recite the Pledge of Allegiance

2. Roll Call

Attendance was taken with the following Town Councilor present: Peter Drapeau, Dale Macklin, Jerry Quirion, Ray Caron, Joseph Gravel, Jeff West and Lee Trahan.

Also Present: Town Manager Erica Lacroix, Town Clerk Lisa Gilliam, School Superintendent Peter Thiboutot, Tax Collector Audra Fleury and Planning Board Member Gary Owen.

3. Approval of Minutes of Previous Meetings:

- December 27, 2021
- January 3, 2022

Motion by Mr. West to approve the Council Minutes as presented; motion seconded by Lee Trahan. Discussion followed.

Mr. Macklin stated that he would abstain from voting on the minutes from December 27, 2022, since he was not a member of the Town Council at that time.

Roll Call Vote for December 27, 2021, Minutes:

Y Peter Drapeau
A Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by a vote of 6-0-1 with Mr. Macklin abstaining.

Roll Call Vote for January 3, 2022, Minutes:

Y Peter Drapeau
Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion carried by unanimous vote 7-0.

4. Communications:

- Updated Roster

5. REPORTS OF COMMITTEES AND COMMISSION

- a. Town Manager's Report
- b. Department Reports
- c. Finance Committee Report (Treasurer's Warrants)
- d. Financial Report

Manager Erica Lacroix recognized and presented a certificate to Deputy Tax Collector Audra Fleury for her outstanding work performance. Ms. Fleury has been covering multiple offices during time when the Collections Office has been understaffed, she has been training new employees and has managed to keep up with her new duties in the Assessing and Code Enforcement Office. Manager Lacroix expressed her gratitude to Ms. Fleury for all that she has recently done for the Town.

Manager Lacroix then reviewed her monthly department report. Mr. Macklin spoke about the Daughters of the American Revolution known as DAR and their recent involvement with the clean up of the Town's local cemeteries. Mr. Macklin thanked them on behalf of the Town for the wonderful work they have done to the cemeteries.

School Superintendent Peter Thiboutot gave a brief update on the schools and the conditions for the students and staff during the current uprising in COVID cases. Mr. Thiboutot publicly thanked the school staff for the outstanding work they have been doing.

Manager Lacroix read a letter of thanks that had been sent to the Police Department to praise Officer Brad Hubert for the excellent care he provided during a recent accident and how he followed up with her during her extensive recovery.

Motion by Mr. West to approve the department reports as presented; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion carried by unanimous vote 7-0.

PUBLIC COMMENT

None

TABLED BUSINESS

1. Ordinance No. 03-2021: Providing for: An Amendment to the Winslow Zoning Map to Rezone a portion of Tax Map 13 owned by Steve Martin. The portion is described as Lots 87, 88 and 89 of the Dunbar Acres and Dunbar Acres Annex Subdivision, from the High-Density Residential District to the Mixed-Use District.

The Council decided to leave Ordinance No. 03-2021 tabled.

Ms. Lacroix said she would speak with legal counsel for further guidance with this issue.

OLD BUSINESS

2. Order No. 34-2021:

Providing for: Authorization to change the Part-Time Finance Clerk position authorized in the FY2022 Budget to a Full-Time Finance Clerk with a salary range of \$17.07 to \$19.67.

Motion by Mr. West to approve Order No. 34-2021; motion seconded by Mr. Gravel.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion carried by unanimous vote 7-0.

NEW BUSINESS

3. Ordinance No. 01-2022:

An Amendment to Ordinance 33-1973 to change the membership of the Planning Board from five (5) members and two (2) alternates to a seven (7) member board with no alternates, to clarify that votes will be decided by a majority of members present rather than a majority of the full Planning Board, and to establish the first regular meeting in January as the date upon which the Planning Board will elect its officers by adding the underlined (underlined) and deleting the strikethrough (~~strikethrough~~) language in the attached section.

PUBLIC HEARING

Public Hearing opened at 6:25 p.m. Mr. Macklin asked if there was anyone present who would like to speak on this issue. Hearing none, the Public Hearing was closed at 6:25 p.m.

Discussion followed with the Council speaking on what would be the best quorum number for the Planning Board. The Council discussed amending the Ordinance; Manager Lacroix recommended the Council have legal approval first. Mr. Caron suggested the Council approve the first reading, consult the Town Attorney and then make any amendments at the next Council meeting.

Motion by Mr. Quirion to approve the first reading of Ordinance No. 01-2022; motion seconded by Mr. Trahan.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion carried by unanimous vote 7-0.

4. Resolution No. 03-2022: Approval of the attached Council letter to Maine Department of Transportation expressing the Town of Winslow official opinion regarding the traffic flow around the Ticonic Bridge during the bridge replacement project scheduled to begin between late 2022 and early 2023.

Discussion followed about the letter Manager Lacroix wrote to DOT on behalf of the Town.

Motion by Mr. West to approve Resolution No. 03-2022; motion seconded by Mr. Quirion.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion carried by unanimous vote 7-0.

5. Resolution No. 04-2022: Approval for the Winslow Public Library to transfer artwork by Jean Victory to the artist's niece, Marisa Giggey for no fee.

The Council agreed that no fee should be charged to the family, but they were welcome to donate to the library should they choose to do so.

Motion by Mr. Quirion to approve Resolution No. 04-2022; motion seconded by Mr. West.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion carried by unanimous vote 7-0.

DISCUSSION ITEMS

- Ticonic Bridge Lighting
After a brief discussion, Mr. Caron recommended the expenses for this item be added to the upcoming fiscal year budget. Mr. Macklin asked for an informal roll call vote to show if the Council would be in favor of this.

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin
Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

- Time allowed for public comment.
The following recommendations were discussed:
Presentation: 10 Minutes
Public Participation: 3 Minutes (only on that agenda item)
Public Comment: 3 Minutes (any issue not on agenda)
Public Hearing: 5 Minutes (only on that agenda item)

Speaker may ask questions through the Council Chair; in which case the Council answer is part of the speaker's time. After the speaker's time has expired, the Council may ask questions of the speaker, which will then limit the speaker's answer to 30 seconds.

Any extra time allowed a speaker is totally within the discretion of the Council.

Mr. Macklin asked for an informal roll call vote to show if the Council would be in favor of this.

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin
Y Jerry Quirion
N Ray Caron
Y Joseph Gravel
Y Jeff West
N Lee Trahan

- Schedule budget meeting dates and times. After a lengthy discussion, the Council agreed the budget would be presented to them in early March with budget meetings being scheduled at the end of March.

EXECUTIVE SESSION

None

ADJOURN

Motion by Mr. Quirion to adjourn; motion seconded by Mr. Trahan

Motion carried by unanimous vote 7-0.

Meeting adjourned at 7:40 p.m.

Respectfully submitted by,
Lisa J. Gilliam
Town Clerk