

**TOWN OF WINSLOW, MAINE
TOWN COUNCIL MEETING
MINUTES
Monday, January 9, 2023, at 6:00 p.m.**

REGULAR COUNCIL MEETING

1. Recite the Pledge of Allegiance

2. Roll Call

Attendance was taken with the following Town Councilors present: Peter Drapeau, Dale Macklin, Jerry Quirion, Ray Caron, Joseph Gravel, Jeff West, and Lee Trahan.

Also present: Town Manager Erica Lacroix, Interim Town Clerk Audra Fleury, Police Chief Leonard Macdaid, Interim Fire Chief Scott Bolduc, Public Works Director Paul Fongemie, Planning Board Chair Gary Owen, Alan Boucher, several Winslow Firefighters, and several Winslow residents.

3. Approval of Minutes of Previous Meetings:

- December 12, 2022
- January 3, 2023

Motion by Mr. Quirion to approve the minutes as presented; motion seconded by Mr. Caron.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion to approved passed by unanimous vote 7-0.

4. Communications:

- Presentation from Interim Fire Chief Scott Bolduc on Interfacility Transfers
Interim Fire Chief Scott Bolduc informed the council on transfers between hospitals and how that benefits the town and hospitals. He would like to implement a 1-year trial period. Would not affect any 911 calls.
- Letter from State of Maine DOT regarding Winslow, Fish Bridge
Fish Bridge is located on Garland Road almost to the town line. Detour signs to be added to Eames Road as well a state road.
- Letter from Maine Historic Preservation Commission, regarding Jonas B. Shurtleff House which is located at 461 Augusta Road in Winslow.
House was demolished a few years ago and on the National historic registry, looking into id demolishing permit was filed. Manager LaCroix will be attending the meeting.
- MMA Webinar – Elected Officials Webinar on January 19th.
Contact Interim Town Clerk Audra Fleury if interested in attending class.

5. Reports of Committees and Commissions:

- A. Town Manager's Report
- B. Department Reports

- C. Finance Committee Report (Treasurer's Warrants)
- D. Financial Report

Town Manager Erica Lacroix reviewed her monthly report for the Council. In addition congratulated Judy Mathiau on 35 years with the IAAO.

Chief Bolduc introduced the newest Firefighter, Eric Chamberlain.

Motion by Mr. West to approve the reports as presented; motion seconded by Mr. Quirion.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion to approved passed by unanimous vote 7-0.

PUBLIC COMMENT

- Email from Kim regarding Lighting at Bouchers
- Email from Fran Hudson regarding Light Request on Benton Avenue
- Email from Ron Poulin regarding Request for Streetlight on Benton Avenue
- Letter from Interim Fire Chief Scott Bolduc regarding Streetlight on Benton Avenue
- Follow-up email from Interim Fire Chief Scott Bolduc regarding Streetlight on Benton Avenue

TABLED BUSINESS

OLD BUSINESS

1. Ordinance No. 14-2022:

Providing for: An Amendment to the Winslow Zoning Map to Rezone the following lot on Tax Map 15 Lot 12 located at 120 Augusta Road from High Density Residential to Mixed Use.

Motion by Mr. West to approve Ordinance No. 14-2022; motion seconded by Mr. Drapeau.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion to approved passed by unanimous vote 7-0.

2. Order No. 31-2022:

Providing for: Authorization for the Tax Collector and/or Treasurer to apply any tax payment received to the oldest unpaid tax bill, with interest paid first, provided, however that no such payment shall be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

Motion by Mr. West to approve Order No. 31-2022; motion seconded by Mr. Macklin.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion to approved passed by unanimous vote 7-0.

NEW BUSINESS

3. Order No. 02-2023

Providing for: Authorization for the Town Manager to enter into an agreement with Maine Department of Transportation for Proposed Improvements to Statewide Advanced Traffic Signal Upgrades at no cost to the Town of Winslow.

Motion by Mr. Quirion to approve Order No. 02-2023; motion seconded by Mr. West.

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion to approved passed by unanimous vote 7-0.

Motion by Mr. West to waive second reading of Order 02-2023; motion seconded by Mr. Macklin

Roll Call Vote:

Y Peter Drapeau

Y Dale Macklin

Y Jerry Quirion

Y Ray Caron

Y Joseph Gravel

Y Jeff West

Y Lee Trahan

Motion to approved passed by unanimous vote 7-0.

4. Order No. 03-2023:

Providing for: Authorization for the Interim Fire Chief to enter into an agreement with the Town of Fairfield for use of their Fire Training Facility at a cost of \$1,200.00 which allows use of the facility for 3 training sessions per month over 12 months.

Motion by Mr. West to approve Order No. 03-2023; motion seconded by Mr. Drapeau.

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin
 Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Mr. Quirion had stepped out briefly and was not present for the vote. Motion passed by a vote of 6-0.

Motion by Mr. West to waive second reading of Order 03-2023; motion seconded by Mr. Macklin

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin
 Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Mr. Quirion had stepped out briefly and was not present for the vote. Motion passed by a vote of 6-0.

5. Order No. 04-2023:

Providing for: Authorization for the Town Manager to approve the installation of a streetlight to be placed at 715 Benton Avenue at an installation cost not to exceed _____ and a monthly fee to be determined at a cost to the Town of Winslow.

No public comment from audience, however emails from public comment were read at this time. Mr. Gravel stated we should set criteria for any residence that is looking for a streetlight in the area. The cost of a new light and installation is roughly \$1,000.00 to \$1,200.00. Town attorney, Bill Lee stated that an ordinance establishing a safety committee was unable to be found and that a finding of facts is needed to support any Order that is approved. Mr. Caron believes the streetlight is justified due to the nature of the property and the hill on Benton Avenue prior to the parking lot. Mr. Macklin referenced Fire Chief Bolduc's letter dated December 13, 2022.

Motion by Mr. Caron for the cost not to exceed \$1,200.00; seconded by Mr. Macklin.

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin

N Jerry Quirion
Y Ray Caron
N Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion passed by a vote of 5-2

Motion by Mr. Drapeau to amend Order No. 04-2023; seconded by Mr. Macklin

We find that a streetlight is required at 715 Benton Ave for the reasons stated in Scott Bolduc's letter dated December 13, 2022. That the location is now a residential facility with increased occupancy and due to the limited site distance resulting in the road contours.

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin
N Jerry Quirion
Y Ray Caron
N Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion passed by a vote of 5-2

Motion by Mr. Macklin to adopt Order No. 04-2023 as amended by Mr. Macklin; seconded by Mr. West

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin
N Jerry Quirion
Y Ray Caron
N Joseph Gravel
Y Jeff West
N Lee Trahan

Motion passed by a vote of 4-3.

DISCUSSION ITEMS

- Vendors/Solicitors
Currently selling door to door the town requires a permit, which has been received from the Police Department. Town Manager LaCroix would like to have a card issued by the police chief. Mr. Trahan would like to see information on the Town's website possibly on the Police and Code Enforcement's page.
- Finance Committee
Finance committee members need to be voted on for 2023, current members are Ray Caron, Jerry Quirion, Lee Trahan, Peter Drapeau and Joseph Gravel, Alternate.

Motion by Mr. Gravel to keep members the same for 2023; seconded by Mr. Macklin.

Roll Call Vote:

Y Peter Drapeau
Y Dale Macklin

Y Jerry Quirion
Y Ray Caron
Y Joseph Gravel
Y Jeff West
Y Lee Trahan

Motion to approved passed by unanimous vote 7-0.

EXECUTIVE SESSION

Motion to enter into Executive Session pursuant to 1 M.R.S.A. Subsection 405(6) (C); Disposition of Real Property.

Executive Session was not required.

ADJOURN

Motion by Mr. Macklin to adjourn; motion seconded by Mr. West.

Motion passed by unanimous vote 7-0.

Meeting adjourned at 7:39 p.m.

Respectfully submitted by,
Audra Fleury, Interim Town Clerk