

Winslow Public Library Monthly Report – May 2022

At the request of the Library Trustees, I have reformatted the library's monthly report to provide statistics for the entire fiscal period. This will make analysis and strategic planning easier and promote data driven decisions.

Materials Added and Weeded from The Collection

Month	Adult Fiction	Adult Non-Fiction	Juv. Fiction	Juv. Non-Fiction	YA Fiction	YA Non-Fiction	Audio Books	DVD/Videos	Total Added	Items Weeded
Jul-21	35	6	35	8	1	1	4	0	90	235
Aug-21	35	13	31	9	0	0	3	4	95	96
Sep-21	58	9	33	10	0	0	2	1	113	121
Oct-21	29	15	35	12	2	3	4	0	100	100
Nov-21	25	15	31	8	3	1	7	14	104	4
Dec-21	35	14	21	12	7	2	7	10	108	103
Jan-22	35	9	39	15	6	1	6	0	111	67
Feb-22	14	11	34	16	2	0	6	0	83	1
Mar-22	37	13	1	0	0	0	5	2	58	90
Apr-22	34	9	0	5	34	6	3	1	92	184
May-22	43	25	26	2	15	1	5	10	127	87
Jun-22										
Total	380	139	286	97	70	15	52	42	1081	1088

Collection Value: \$829,381

Total number of items in collection: 41,303

Circulation Statistics

Date	Check-Outs	Renewals	Cloud Library	Kanopy	Total Check-Outs	ILL-Borrowed	ILL -Loaned	Total ILL	Total Circulation
Jul-21	1782	351	57	48	2238	185	153	338	2576
Aug-21	1553	254	55	37	1899	219	189	408	2307
Sep-21	1579	289	24	60	1952	262	150	412	2364
Oct-21	1514	205	44	37	1800	245	150	395	2195
Nov-21	1547	250	19	50	1866	232	164	396	2262
Dec-21	1399	374	17	41	1831	217	129	346	2177
Jan-22	1483	289	48	30	1850	204	171	375	2225
Feb-22	1542	308	33	39	1922	196	216	412	2334
Mar-22	1675	275	28	24	2002	335	195	530	2532
Apr-22	1404	273	31	39	1747	237	128	365	2112
May-22	1563	325	35	24	1947	285	161	446	2393
Jun-22									
Total	17041	3193	391	429	21054	2617	1806	4423	25477

Patron Statistics

Month	New Adults	New Children	New Teachers	New Non-Residents	New ILL Library	New Patrons Total	Total Patrons	Patron Visits
Jul-21	16	11	1	2	0	30	2,362	981
Aug-21	6	2	1	1	0	10	2,372	886
Sep-21	6	4	0	1	0	11	2,383	809
Oct-21	7	2	1	1	0	11	2,394	862
Nov-21	5	3	0	0	0	8	2,402	843
Dec-21	12	1	0	0	1	14	2,402	862
Jan-22	6	0	0	1	0	7	2,409	765
Feb-22	8	3	1	1	0	13	2,422	899
Mar-22	11	1	0	4	0	16	2,454	1,380
Apr-22	10	5	2	1	0	18	2,490	1,365
May-22	8	4	0	0	0	12	2,502	1,476
Jun-22								
Total	95	36	6	12	1	150		11,128
Weekly visitor average for the year					Weekly visitor average for the last month			
237					341			

Reference Statistics

Month	Total Reference Questions	Total Tech Questions	Other Questions	Total Questions
Jul-21	72	4	151	227
Aug-21	45	8	152	205
Sep-21	42	6	130	178
Oct-21	35	23	114	172
Nov-21	33	12	132	177
Dec-21	32	13	91	136
Jan-22	67	10	93	170
Feb-22	54	19	92	165
Mar-22	44	23	142	209
Apr-22	71	21	123	215
May-22	95	15	113	223
Jun-22				
	590	154	1333	2077

Technology Usage Statistics

Month	Adult Computer Use	Student Computer Use	Non- Resident Computer Use	Total Users	Wireless Network Access	Total Computer use	Website Views
Jul-21	60	18	11	89	44	133	640
Aug-21	64	20	17	101	38	139	908
Sep-21	62	9	14	85	34	119	766
Oct-21	75	19	18	112	32	144	785
Nov-21	102	21	44	167	49	216	829
Dec-21	129	22	47	198	42	240	778
Jan-22	131	24	79	234	36	270	1011
Feb-22	157	21	78	256	49	305	1152
Mar-22	221	30	151	402	55	457	1342
Apr-22	155	17	100	272	58	330	989
May-22	185	8	105	298	65	363	1270
Jun-22							
Total	1341	209	664	2214	502	2716	10470

Library Income (Fines, Fees & Donations)

Month Ending	Fines	Copies	Non-Res. Fee	Book Replacement	Fax	Total	Gift/Donati ons/Misc.	Grand Total
7/30/2021	\$13.35	\$59.65	\$160.00	\$55.00	\$18.00	\$306.00	\$20.60	\$326.60
8/31/2021	\$28.85	\$77.00	\$110.00	\$15.00	\$12.00	\$242.85	\$1.25	\$244.10
10/1/2021	\$25.60	\$56.00	\$55.00	\$30.00	\$4.00	\$170.60	\$47.10	\$217.70
11/1/2021	\$27.65	\$54.50	\$85.00	\$0.00	\$0.00	\$167.15	\$100.05	\$267.20
12/1/2021	\$9.10	\$73.20	\$0.00	\$8.00	\$4.00	\$94.30	\$150.00	\$244.30
12/28/2021	\$17.20	\$42.50	\$0.00	\$0.00	\$4.00	\$63.70	\$50.00	\$113.85
1/31/2022	\$6.05	\$47.60	\$30.00	\$0.00	\$36.00	\$119.65	\$0.00	\$119.65
2/28/2022	\$20.60	\$58.10	\$10.00	\$14.99	\$4.00	\$107.69	\$61.40	\$169.09
3/31/2022	\$5.65	\$92.50	\$170.00	\$58.00	\$16.00	\$342.15	\$70.20	\$412.35
4/30/2022	\$26.25	\$86.40	\$110.00	\$0.00	\$2.00	\$224.65	\$55.60	\$280.25
6/1/2022	\$3.60	\$73.65	\$0.00	\$15.00	\$10.00	\$102.25	\$54.25	\$156.50
Column Totals	\$180.30	\$647.45	\$730.00	\$180.99	\$100.00	\$1,838.74	\$556.20	\$2,395.09

Library Trust Account Report

Trustee Account Balances 5-31-2022				
I have not received statements for the library accounts as of the date of the this report, so the total are reflective of last months statements.				
Account	Type	Balance Total	Maturity Date	Updated On
Ambrose CD 9876	Bank	9,287.27	8/27/2024	5/31/2022
Ambrose CD 9879	Bank	10,307.19	9/27/2021	5/31/2022
Ambrose CD 9880	Bank	10,462.87	8/27/2023	5/31/2022
Ambrose checking	Bank	21,274.74	NA	5/20/2022
Eskelund Fund Investment - MCF	MCF	125,838.23	NA	6/1/2022
Eskelund Checking	Bank	11,735.43	NA	5/20/2022
Wayshak CD 9884	Bank	48,855.21	9/27/2021	5/31/2022
Wayshak CD 9885	Bank	49,593.12	8/27/2023	5/31/2022
Wayshak checking	Bank	137,243.00	NA	5/20/222
	Total	\$424,597.06		
Funds from closed CDs transferred to the Trusts' checking accounts until they can be reinvested in new MCF Investment Funds				
*These totals include funds in checking to be transferred into MCF Investment Funds				
	Total in Ambrose Trust*	Total in Wayshak Trust*	Total in Eskelund Trust*	
	\$48,177.45	\$225,435.16	\$136,688.23	
	Funds in Wayshak checking to be transferred to new MCF			\$126,986.83
	Funds in Ambrose checking to be transferred to new MCF			\$18,120.12
	Funds in Eskelund Checking to be transferred to Current MCF Fund			\$10,850.00

Programming, Space Usage, & Volunteering

Month	Adut Programs	Adult Program Attendance	Children's Programs	Children's Program Attendence	Youth Programs	Youth Program Atteendance
Jul-21	2	7	4	174	1	26
Aug-21	1	3	4	87	1	1
Sep-21	3	13	3	47	1	19
Oct-21	2	26	4	36	2	60
Nov-21	3	15	5	50	1	65
Dec-21	3	23	5	219	3	21
Jan-22	2	7	4	62	1	5
Feb-22	3	24	4		1	10
Mar-22	5	56	19	59	5	24
Apr-22	5	19	20	112	1	4
May-22	3	10	7	80	3	16
Jun-22						
Total	32	203	79	926	20	251

Month	Total Program Participation	Total Programs	Displays & Exhibits	Use Meeting Room & Other Spaces	Volunteer Hours
Jul-21	207	7	2	14	20
Aug-21	91	6	2	25	4
Sep-21	79	7	3	4	13
Oct-21	122	8	1	2	9
Nov-21	434	10	2	8	3.5
Dec-21	434	11	1	8	10.5
Jan-22	67	7	2	0	14.5
Feb-22	108	8	3	2	2
Mar-22	162	29	2	27	8
Apr-22	135	26	5	193	7
May-22	80	18	4	258	9.5
Jun-22					
Total	1919	137	27	541	101

Volunteers in March

- Phoenix Sunderman – Youth
- Nova Sunderman – Youth
- John Champagne - Adult

Other News

Hold onto your hats, June is going to be a wild month at the library!

- The library will begin offering after-hours pick-up services starting the week of June 13th. This service will provide access to materials to patrons who can't visit the library during our hours of operation. To use this service patrons must be in good standing and have an email address in their library record. Patrons simply search our online catalog, select the "Request" button in the results and request an item. Once they receive an email notification that their item is ready for pick-up patrons can forward the email to our circulation desk and let us know they want to use after hours pick-up. Once we have processed the item, patrons will receive an email with the Locker number and 4 -digit padlock code, so they can get their materials. This new service was funded entirely by a grant from the Maine State Library!
- The library will be closed on Monday, June 20th in observance of the Juneteenth holiday.

- This summer the library is offering a limited number of free tickets to the Coastal Maine Botanical Gardens in Boothbay Harbor. For each day the gardens are open over the summer, the library can schedule tickets for 4 adults plus any number of the adults' children/grandchildren under the age of 18 they would like to take with them.
 - When a library patron requests a pass to visit the Gardens, the library will check for available dates and can book any day not already held by other patrons of the library.
 - The Library Pass is valid for admission only. Member discounts and registrations do not apply.
 - These tickets are free to qualifying adults only.
- Young patrons can sign up starting Monday, June 13 for the Summer Reading Program! There are three activity-prize trackers this year, for a total of three prizes. The last day to turn in your activity trackers for prizes is Friday, August 26. To sign up, just ask at the Circulation Desk. Sign-ups this year are in person; we will not be doing registrations online or over the phone.

Activities include:

- Lego Free Building will take place on Tuesdays and Thursdays from 9 a.m. to 5 p.m., starting June 14 and going through August 25. Come in and build a Lego creation to put on display!
 - A new ocean-themed craft activity will be available every other Monday, starting June 13. Each craft will be available on that start date and will continue to be available while supplies last. The new craft dates are June 13, June 27, July 11, July 25, August 8, and August 22.
- * * *
- The library will be participating in the “Read ME Statewide Summer Reading Program” This statewide program is offered in partnership with Maine State Library. This summer’s program features *Sigh, Gone* by Phuc Tran, and *Beneficence* by Meredith Hall. We have multiple copies of both books for patrons to borrow, starting June 1.

Statewide Events for Read ME include:

- Summer Program Kick-off on Maine Public Radio program *Maine Calling*, Friday, June 3, 11 a.m. to 12 p.m.

- Online Author Talk with Phuc Tran (*Sigh, Gone*), Tuesday, July 12, 7 to 8 p.m.
- Online Author Talk with Meredith Hall (*Beneficence*), Thursday, August 25, 7 to 8 p.m.
- Patrons can find links to register for these events on our website.
- The software the library uses for all our circulation services is being replaced in August with a different software by our consortium. The State Library has scheduled training sessions for this new software in June that will require all library staff to attend 2 to 3 days of training. I am working to reduce the days we will need to close for this, but realistically it will need to take 2 of the 3 days to accomplish this training. On the plus side, the training is tentatively scheduled for the week we start our after-hours pick-up service, so patrons will still have access to materials on those days. I know 2 days of training for the entire staff seems a big sacrifice to service, but if we were not in the consortium, we would have to pay at least 5-times the cost for our circulation software and would not save thousands by being able to borrow books from other consortium libraries. Being in the consortium also give us an edge when applying for grants and other state programs that reduces the cost of offering library services to Winslow residents.
- The masons are scheduled to begin repairing the library's cinderblock walls on June 6th. After the wall are repaired, they will be sealed to help extend the life of the building.
- The screens for the library's new windows ae still on order. Once they come in, Jacob's Glass will install then and seal the windows on the inside with silicone and the project will be done.



Our After-Hours Pick-Up Lockers