

**Town of Winslow, Maine
Position Description**

Position Title: FIRE LIEUTENANT
Department: Fire
FLSA Status: Non-Exempt
Reports to: Fire Captain
Deputy Fire Chief
Fire Chief

DEFINITION

In case of absence of a Fire Captain, this is supervisory and skilled firefighting work in directing the activities of a fire company.

This is semi-skilled manual and technical work in the general area of rescue and lifesaving. Each Fire Lieutenant acts in a self-supervising capacity when on emergency calls and is responsible for providing immediate first aid attention to individual(s); prevent human suffering; remove individual(s) from places, locations, or objects that could cause danger or death; assist with the operation of apparatus and equipment and perform hazardous tasks under emergency condition which may require strenuous exertion.

Although the major portion of the Fire Lieutenant's time is spent drilling, studying rescue and firefighting techniques, caring for and maintaining rescue and firefighting equipment, and other routine duties, work involves the responsibility of protecting life and property through the performance of rescue and firefighting activities.

Location: The position is located at Winslow Fire Station, 114 Benton Avenue.

EXAMPLES OF WORK PERFORMED

(The following are illustrative of the duties and responsibilities associated with this position and are not intended to be all-inclusive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position.)

Respond to rescue calls, fire alarms and hazardous materials incidents, along with other fire department units; respond to calls for rescue from other departments and agencies; must be proficient in operating all department power equipment including reciprocal saws, port-a-power hydraulic ram, ventilating equipment, , airbags, splints, Hurst & Holmatro hydraulic rescue tools, high angle and below grade rescue equipment, and all department owned watercraft.

Remove persons from danger; administer first aid to injured persons; perform salvage operations; attend classes in rescue and evacuation work; participate in rescue drills, fire and related subjects; give courses of instruction when called upon to do so on equipment for both rescue and fire apparatus; clean and service assigned apparatus and maintain it in a condition of readiness; report mechanical failures or difficulties to supervisors; perform related work as required.

Assist other fire department members in general firefighting work in combating, extinguishing and preventing fires; operate pumps and auxiliary equipment; lay and connect hoses; hold nozzles and direct fog or water streams.

Performs related work assignments delegated by the Fire Captain, Deputy Fire Chief or the Fire Chief.

EXPERIENCE AND TRAINING

Equivalent combination of training and experience is required:

- 5 years as a career firefighter in the fire service with a minimum of 1 year as a career firefighter for the Town of Winslow
- High school diploma or equivalent
- Current Maine State or National Registry EMT License
- Current Maine Commercial Driver's License (Class B) with air brake and tank endorsements
- Pumps I & II Certification
- ICS 300 and 400.
- Pro Board or IFSAC Certified Firefighter I and II; meeting NFPA 1001 requirements
- Pro Board or IFSAC Certified Instructor I; meeting NFPA 1041 requirements
- Pro Board or IFSAC Certified Fire Officer I; meeting NFPA 1021 requirements
- Pro Board or IFSAC Certified Hazardous Materials Technician; meeting NFPA 1072 requirements
- Certified Water Rescue Technician
- Proficient in Computer Skills
 - Image Trend (ME Fire & MEMS Reporting)
 - Microsoft Office (Word, Excel)

KNOWLEDGE, SKILLS AND ABILITIES

Retain Proficient Knowledge of street system and physical layout of the town as well as most hydrant locations. Knowledge of the streets in the surrounding communities is preferred; ability to keep simple clerical records; ability to understand and follow moderately complex oral and written instructions; ability to think clearly and act quickly in emergency situations; ability to drive and operate all fire department apparatus; ability to type short reports; considerable knowledge of the types and use of rescue and fire department equipment; ability to secure all applicable licenses issued by the town and state to become a certified EMT.

Ability to pass courses in first aid, rescue, extrication and casualty handling and be able to expertly apply training and knowledge derived from these courses; ability and knowledge to supervise rescue operations in emergency situations; must have working knowledge of applicable town and state ordinances governing rescue and fire department operations; ability to pass Emergency Medical Training courses and receive certificates at the level; ability to effectively lead and direct firefighters with responsibility for participating in all firefighting activities and fire department training Ability to follow the chain of command, promote harmony within the ranks and cooperate with other officers and firefighters.

SPECIAL ABILITIES

The following is a list of equipment used by fire department personnel. The equipment is labeled with approximate weights that a firefighter would have to wear, carry, use or operate:

Turnout Gear - clothing a firefighter has to wear when responding to any emergency: boots, pants, coat, gloves, hood, helmet, spanner; could weigh up to 25 lbs.

Self-Contained Breathing Apparatus (SCBA) - a firefighter must wear an SCBA when involved with firefighting; 42 lbs.

Tools - a firefighter would, at times, have to carry and/or use the following tools:

Halogen	12 lbs
Fire Axe	5 lbs
24 Foot Extension ladder	63 lbs
Roof Ladder	32 lbs
Fire Extinguishers: Co ²	46 lbs
Dry Chemical	36 lbs

Equipment - a firefighter would, at times, be asked to use, lift and/or carry the following equipment:

Ventilation Saw	34 lbs
Ventilation Fan	43 lbs
Forestry Back Tank (filled with water)	53 lbs
Salvage Cover	31 lbs
Foam (5 gallon can)	48 lbs
Deluge Gun (with help)	113 lbs

1" booster hose; 1-1/2" attack hose; 1-3/4" attack hose; 2-1/2" attack hose; 4" water supply hose.

100' x 4" hose	98 lbs
200' x 1 3/4" hose	74 lbs

Supervisory Responsibilities: Must be able to fill-in and accept the duties and responsibilities as a Fire Captain if temporarily assuming that position. This position includes working "hands on" with subordinate officers and firefighters at emergency scenes and department trainings.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

***External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

Approval _____

Date _____

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Updated 07/17