

**TOWN OF WINSLOW, MAINE
TOWN COUNCIL MEETING
MINUTES**

Monday, June 14, 2021 at 6:00 pm

Meeting was held via Zoom

The Vimeo streaming link will be posted online prior to the meeting.

AT 6:00 P.M.

Meeting called to order.

PUBLIC HEARING

Mr. Caron opened the public hearing; with no comment, Mr. Caron closed the public hearing.

REGULAR COUNCIL MEETING

1. Roll Call

Attendance was taken with the following Town Councilors present: Peter Drapeau, Jerry Quirion, Ray Caron, Joseph Gravel, Jeff West and Lee Trahan. Ben Twitchell was present via Zoom. Also present were Town Manager Erica Lacroix and Town Clerk Lisa Gilliam.

Present via Zoom: Fire Chief Ronnie Rodriguez, Public Works Director Paul Fongemie,

2. Recite the Pledge of Allegiance

3. Approval of Minutes of Previous Meetings:

- May 12, 2021
- May 17, 2021
- May 18, 2021

Motion by Mr. Quirion to approve the minutes as presented from all three meetings in May; motion seconded by Mr. West.

Motion carried by unanimous vote 7-0.

4. Communications:

5. REPORTS OF COMMITTEES AND COMMISSION

- a. Town Manager's Report
- b. Department Reports
- c. Finance Committee Report (Treasurer's Warrants)
- d. Financial Report

Town Manager Lacroix gave a brief review of her monthly report. Fire Chief Rodriguez and Public Works Director Paul Fongemie also gave updates on their departments.

Motion by Mr. Quirion to approve all the reports submitted; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 7-0.

PUBLIC COMMENT

There were no public comments.

TABLED BUSINESS

1. Ordinance No. 7-2020:

An Amendment to the Winslow Zoning Map to Rezone a portion of a lot owned by C & L Real Estate on Tax Map 13, Lot 115 from the High-Density Residential Zone (HDR) to Contract Zoned High Density Residential Zone (CZD/HDR). The portion of the lot is described as Lots 87, 88 and 89 in Dunbar Acres & Dunbar Acres Annex Subdivision and recorded in the Kennebec County Registry of Deeds on September 22, 1961 in Book 24 Page 51.

The Town Council stated this item would remain tabled.

2. Ordinance No. 03-2021:

Providing for: An Amendment to the Winslow Zoning Map to Rezone a portion of Tax Map 13 owned by Steve Martin. The portion is described as Lots 87, 88 and 89 of the Dunbar Acres and Dunbar Acres Annex Subdivision, from the High-Density Residential District to the Mixed-Use District.

The Town Council stated this item would remain tabled.

OLD BUSINESS

NEW BUSINESS

3. Ordinance No. 07-2021:

Providing for: Adoption of a Solid Waste Ordinance in the Town of Winslow.

Motion by Mr. West to approve Ordinance No. 07-2021; motion seconded by Mr. Gravel.

Mr. Drapeau expressed concern for landlords who would be affected by this new ordinance and suggested if approved it would take effect on January 1, 2022. Discussion followed. Apartment buildings with 4 or more units would be responsible for their own trash pick-up which will affect 40 to 45 properties. It was suggested a mailing be sent prior to the next meeting which would notify those property owners who will be affected.

Motion by Mr. Drapeau to amend the original motion to change the effective date to January 1, 2022; motion seconded by Mr. West. Discussion followed.

Roll Call vote to approve amendment to Ordinance No. 7-2021:

Y Peter Drapeau
Y Ben Twitchell
Y Jerry Quirion
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Ray Caron

Motion carried by unanimous vote of 7-0.

Roll Call vote to approve Ordinance No. 7-2021:

Y Peter Drapeau
Y Ben Twitchell
Y Jerry Quirion
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Ray Caron

Motion carried by unanimous vote of 7-0.

4. Order No. 22-2021:

Providing for: Authorization for the Town Manager to enter into an agreement with Dude Solutions to procure an asset management system for the Town's roads, sewers, facilities and vehicles.

Motion by Mr. West to approve Order No. 22-2021; motion seconded by Mr. Trahan.

Y Peter Drapeau
Y Ben Twitchell
Y Jerry Quirion
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Ray Caron

Motion carried by unanimous vote of 7-0.

5. Order No. 23-2021:

Providing for: Authorization for the Town Manager to sign a 3-year contract with AFSCME representing Winslow Public Works and Fire Department personnel.

Motion by Mr. West to approve Order No. 23-2021; motion seconded by Mr. Gravel. Discussion followed.

Mr. Drapeau expressed concern that the increase in wages is still not enough. Mr. Caron said the Town needs to have competitive wages for the Fire Department and Public Works.

Y Peter Drapeau
Y Ben Twitchell
Y Jerry Quirion
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Ray Caron

Motion carried by unanimous vote of 7-0.

Motion by Mr. West to waive the second reading; motion seconded by Mr. Gravel.

Y Peter Drapeau
Y Ben Twitchell
Y Jerry Quirion
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Ray Caron

Motion carried by unanimous vote of 7-0.

6. Order No. 24-2021:

Providing for: Authorization for the Public Works Director to replace four control panels at four pump stations at a cost not to exceed \$50,000 with funds to be taken from the Capital Sewer Account.

Motion by Mr. West to approve Order No. 24-2021; motion seconded by Mr. Gravel.

Y Peter Drapeau
Y Ben Twitchell
Y Jerry Quirion
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Ray Caron

Motion carried by unanimous vote of 7-0.

7. Order No. 25-2021:

Providing for: Authorization for the Public Works Director to perform a complete survey of the Sunset Heights Development with funds not to exceed \$75,000, be taken from the Capital Sewer Account.

Motion by Mr. West to approve Order No. 25-2021; motion seconded by Mr. Gravel.

Y Peter Drapeau
Y Ben Twitchell
Y Jerry Quirion
Y Joseph Gravel
Y Jeff West
Y Lee Trahan
Y Ray Caron

Motion carried by unanimous vote of 7-0.

8. Resolution No. 26-2021:

Providing for: The Acceptance of Forfeiture Assets Obtained by the Kennebec County District Attorney's Office.

Motion by Mr. West to approve Resolution No. 26-2021; motion seconded by Mr. Trahan.

Motion carried by unanimous vote 7-0.

9. Resolution No. 27-2021: Providing for: Application for a Restaurant (Class I, II, III, IV) Liquor License by the Asian Café, 53 Bay Street, Winslow, Maine 04901.

Motion by Mr. Quirion to approve Resolution No. 27-2021; motion seconded by Mr. Trahan.

Motion carried by unanimous vote 7-0.

10. Resolution No. 28-2021: Providing for: Authorization for the Town Manager to appropriate \$900,000 from the Sale of Town Property (1100004-41419) Account to the Streets & Roads (2300303-53903) Capital Account to support road resurfacing projects for the current construction season.

Motion by Mr. West to approve Resolution No. 28-2021; motion seconded by Mr. Trahan.

Motion carried by unanimous vote 7-0.

11. Resolution No. 29-2021: Providing for: Authorization for the Winslow Public Library to name their meeting room in honor of Betty Perry.

Motion by Mr. West to approve Resolution No. 29-2021; motion seconded by Mr. Gravel.

Mr. Quirion read a letter from the daughter of Ms. Perry which thanked the Town Council and Winslow Public Library for honoring her mother in this way.

Motion carried by unanimous vote 7-0.

DISCUSSION ITEMS

- Spirit of America Award Recipients
The Town Councilors made several recommendations for those who should be honored with the Spirit of America Award. The following nominations were made by the Town Council:
 - Mr. Trahan nominated the Winslow Community Cupboard.
 - Mr. Gravel nominated Kenny Quirion.
 - Mr. Drapeau nominated former Winslow Fire Department Captain Scott Higgins.
 - Mr. Caron nominated former Town Manager Michael Heavener.
 - Mr. Quirion nominated former Library Trustee Betty Perry.
- Millennium Drive Turning Lane
Ms. Lacroix said she would like to have a meeting with MDOT and requested that Mr. Quirion and Mr. Drapeau attend when scheduled.
- Jr. High Building
Ms. Lacroix said she was notified that the school will not need this space for the upcoming year due to covid restrictions being lifted by the Governor. Mr. Drapeau has been overseeing the study on the building and said the report will not be available for another 30 to 60 days. Discussion continued. Mr. Drapeau suggested the school assist with the buildings heating cost and utilities for the upcoming year. Mr. Twitchell said it might be better to winterize the building. Mr. Drapeau said he would like to have the Jr. High Building Committee dissolved by a Resolution at the next Council Meeting.
- Paving Bids for Benton Avenue
Public Works Director Paul Fongemie said paving would not begin until late summer or early fall. Mr. Caron and Mr. West agreed on the recommendation of Pike Industries for the project.

- Comprehensive Plan Meetings
Ms. Lacroix said the meeting would be on Wednesday and that she was hopeful for input from the community.

Other Discussed Items:

Tablets and/or laptops were discussed as a possible purchase for the Town Councilors. Ms. Lacroix noted that at this time it is hard to buy these items due to lack of inventory, but she was hopeful this would be a possibility in the future.

Mr. Drapeau mentioned that oversaw the purchase of US flags for the Town. Over 40 flags were purchased and are in the process of being displayed throughout the community. The cost was approximately \$1,550.

ADJOURN

Motion by Mr. Quirion to adjourn the meeting; motion seconded by Mr. West.

Motion carried by unanimous vote 7-0.

Meeting adjourned at 7:54 p.m.

Respectfully submitted by,
Lisa J. Gilliam, Town Clerk