

**TOWN OF WINSLOW, MAINE  
TOWN COUNCIL MEETING  
MINUTES**

**Monday, May 17, 2021 at 1:00 pm**

***Meeting was held on the Town of Winslow's Facebook page.***

**AT 1:00 P.M.**

**PUBLIC HEARING**

Mr. Caron opened the Public Hearing for Order No. 21-2021. Hearing no public comment, the hearing was closed.

**REGULAR COUNCIL MEETING**

**1. Roll Call**

Attendance was taken with the following Town Councilors present: Peter Drapeau, Jerry Quirion, Ray Caron, Joseph Gravel, Jeff West and Lee Trahan. Ben Twitchell was absent. Also present were Town Manager Erica Lacroix and Town Clerk Lisa Gilliam.

**2. Recite the Pledge of Allegiance**

**3. Approval of Minutes of Previous Meetings**

**4. Communications:**

**5. REPORTS OF COMMITTEES AND COMMISSION**

**PUBLIC COMMENT**

There was no public comment.

**TABLED BUSINESS**

**1. Ordinance No. 7-2020:**

An Amendment to the Winslow Zoning Map to Rezone a portion of a lot owned by C & L Real Estate on Tax Map 13, Lot 115 from the High-Density Residential Zone (HDR) to Contract Zoned High Density Residential Zone (CZD/HDR). The portion of the lot is described as Lots 87, 88 and 89 in Dunbar Acres & Dunbar Acres Annex Subdivision and recorded in the Kennebec County Registry of Deeds on September 22, 1961 in Book 24 Page 51.

Motion by Mr. Quirion to keep Ordinance No. 07-2020 tabled; motion seconded by Mr. Gravel.

Roll Call:        Y Peter Drapeau  
                        Ben Twitchell - *Absent*  
                      Y Jerry Quirion  
                      Y Joseph Gravel  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Ray Caron

Motion carried by unanimous vote 6-0.

2. Ordinance No. 03-2021:

Providing for: An Amendment to the Winslow Zoning Map to Rezone a portion of Tax Map 13 owned by Steve Martin. The portion is described as Lots 87, 88 and 89 of the Dunbar Acres and Dunbar Acres Annex Subdivision, from the High-Density Residential District to the Mixed-Use District.

Motion by Mr. Quirion to keep Ordinance No. 03-2021 tabled; motion seconded by Mr. Gravel.

Roll Call:        Y Peter Drapeau  
                     - Ben Twitchell - *Absent*  
                     Y Jerry Quirion  
                     Y Joseph Gravel  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Ray Caron

Motion carried by unanimous vote 6-0.

**OLD BUSINESS**

1. Order No. 17-2021:

Providing for: Authorization for the Town Manager to enter into an Agreement with Ameresco to procure solar energy credits per the attached proposal.

Motion by Mr. Quirion to approve Order No. 17-2021; motion seconded by Mr. Trahan.

Roll Call:        Y Peter Drapeau  
                     - Ben Twitchell - *Absent*  
                     Y Jerry Quirion  
                     Y Joseph Gravel  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Ray Caron

Motion carried by unanimous vote 6-0.

2. Order No. 18-2021:

Providing for: Authorization for the Town Manager to enter into a contract with Revize to upgrade, migrate and maintain the Town's website.

Motion by Mr. Quirion to approve Order No. 18-2021; motion seconded by Mr. Gravel.

Roll Call:        Y Peter Drapeau  
                     - Ben Twitchell - *Absent*  
                     Y Jerry Quirion  
                     Y Joseph Gravel  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Ray Caron

Motion carried by unanimous vote 6-0.

3. Order No. 19-2021:

Providing for: Authorization for the Town Manager and Assessor to enter into a contract with KRT Appraisal, LLC for a full revaluation of all properties with a complete measure and list and analyzing all market sales throughout the entire Municipality to identify and implement needed value changes to the affected areas or classes of property at the Municipality's general level of assessment of all taxable and non-taxable property for tax assessment purposes, in accordance with the standards set forth in the laws of the State of Maine and Administrative Rule No. 208 (18-125 CMR 208) adopted by the Bureau of Revenue Services.

Motion by Mr. Quirion to approve Order No. 19-2021; motion seconded by Mr. Gravel.

Roll Call:        Y Peter Drapeau  
                      - Ben Twitchell - *Absent*  
                      Y Jerry Quirion  
                      Y Joseph Gravel  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Ray Caron

Motion carried by unanimous vote 6-0.

4. Order No. 20-2021:

Providing for: Authorization for the Town Manager to amend the attached employment contract with Police Chief Leonard Macdaid.

Motion to approve Order No. 20-2021 by Mr. Quirion; motion seconded by Mr. Trahan.

Roll Call:        Y Peter Drapeau  
                      - Ben Twitchell - *Absent*  
                      Y Jerry Quirion  
                      Y Joseph Gravel  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Ray Caron

Motion carried by unanimous vote 6-0.

**NEW BUSINESS**

5. Order No. 21-2021:

Providing for: Authorization for the Town Manager to apply for \$210,000 in Community Development Block Grant funds on behalf of Maine Crisp.

Motion by Mr. Quirion to approve Order No. 21-2021; motion seconded by Mr. Trahan.

Roll Call:        Y Peter Drapeau  
                      - Ben Twitchell - *Absent*  
                      Y Jerry Quirion  
                      Y Joseph Gravel  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Ray Caron

Motion carried by unanimous vote 6-0.

**DISCUSSION ITEMS**

None

**EXECUTIVE SESSION**

None

**ADJOURN**

Motion by Mr. Quirion to adjourn the meeting; motion seconded by Mr. Trahan.

Roll Call:        Y Peter Drapeau  
                        Ben Twitchell - *Absent*  
                     Y Jerry Quirion  
                     Y Joseph Gravel  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Ray Caron

Motion carried by unanimous vote 6-0.

Meeting adjourned at 1:17 p.m.

Respectfully submitted by,  
Lisa J. Gilliam, Town Clerk