

**TOWN OF WINSLOW, MAINE
TOWN COUNCIL MEETING
MINUTES**

Monday, May 10, 2021 at 6:00 pm

Meeting was held via Zoom.

The Vimeo streaming link will be posted online prior to the meeting.

AT 6:00 P.M.

PUBLIC HEARING

REGULAR COUNCIL MEETING

1. Roll Call

Attendance was taken with the following Town Councilors present: Peter Drapeau, Jerry Quirion, Ray Caron, Joseph Gravel, Jeff West and Lee Trahan. Ben Twitchell was absent. Also present were Town Manager Erica Lacroix and Town Clerk Lisa Gilliam.

Present via Zoom: Police Chief Leonard Macdaid, Fire Chief Ronnie Rodriguez, Public Works Director Paul Fongemie, Assessor Judy Mathiau, Librarian Lisa Auriemma, Finance Director Tanya Groce, School Superintendent Peter Thiboutot and Town Attorney Bill Lee.

2. Recite the Pledge of Allegiance

3. Approval of Minutes of Previous Meetings:

- April 12, 2021
- April 13, 2021
- April 21, 2021

Motion by Mr. Quirion to approve the minutes as presented; motion seconded by Mr. West.

Motion carried by unanimous vote 6-0.

4. Communications:

- Appoint Town Manager Erica Lacroix as the General Assembly Representative at First Park.

Motion by Mr. West to appoint Town Manager Lacroix as the General Assembly Representative at First Park; motion seconded by Mr. Trahan.

Motion carried by unanimous vote 6-0.

- Fair & Equitable Magazine – Article featuring Assessor Judy Mathiau.

The Town Council Congratulated Assessor Mathiau for being recognized on her many years of work as an assessor and for the honor of being included in the magazine article.

- Presentation - Dude Solutions

Taryn Dixon and Chris Dejunnes gave a presentation on the program they offer through Dude Solutions. This would be used by Public Works, Fire and Police. It would also assist in managing capital improvements. After a brief discussion, the Council said they would consider the program.

5. REPORTS OF COMMITTEES AND COMMISSION

- a. Town Manager’s Report
- b. Department Reports
- c. Finance Committee Report (Treasurer’s Warrants)
- d. Financial Report

Manager Lacroix briefly reviewed her report with updates that included the Winslow Fire Department having several members who tested positive for Covid-19. The City of Waterville also had multiple positive Covid-19 cases which closed City Hall until Wednesday; during that time the Town of Winslow will be welcoming Waterville residents who need to register their motor vehicles. Manager Lacroix also said that Sheri Fisher had been hired as the Administrative Assistant to the Public Works Director and the Fire Chief.

Superintendent Peter Thiboutot spoke briefly on the School Department. He said the Winslow Public Schools is hopeful it will return to full capacity for the students in-person learning in the fall. He noted the school will need space for students and with the protocols for Covid-19, he said the old Junior High School would be suitable for their needs.

Mr. Quirion asked about the road construction on Benton Avenue and the effect it would have on public safety. Manager Lacroix said the Fire Department will have a temporary staging area for their vehicles/equipment during the time when construction is impeding their exit for rescue calls.

PUBLIC COMMENT

Mr. Caron read a letter submitted by Winslow resident James Mosher that was not in favor of the town having a revaluation of residential properties.

TABLED BUSINESS

- 1. Ordinance No. 7-2020: An Amendment to the Winslow Zoning Map to Rezone a portion of a lot owned by C & L Real Estate on Tax Map 13, Lot 115 from the High-Density Residential Zone (HDR) to Contract Zoned High Density Residential Zone (CZD/HDR). The portion of the lot is described as Lots 87, 88 and 89 in Dunbar Acres & Dunbar Acres Annex Subdivision and recorded in the Kennebec County Registry of Deeds on September 22, 1961 in Book 24 Page 51.

Motion by Mr. West to table Ordinance No. 07-2021; motion seconded by Mr. Drapeau.

Roll Call: Y Peter Drapeau
 Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

2. Ordinance No. 03-2021:

Providing for: An Amendment to the Winslow Zoning Map to Rezone a portion of Tax Map 13 owned by Steve Martin. The portion is described as Lots 87, 88 and 89 of the Dunbar Acres and Dunbar Acres Annex Subdivision, from the High-Density Residential District to the Mixed-Use District.

Motion by Mr. West to table Ordinance No. 03-2021; motion seconded by Mr. Drapeau.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

3. Order No. 16-2021:

Providing for: Authorization for the Town Manager to enter into an Option Agreement with KVCAP for the purchase and use of the old Junior High School building.

Motion by Mr. West to take Order No. 16-2021 off the table; motion seconded by Mr. Drapeau.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

Discussion followed concerning the Option Agreement with KVCAP. Mr. West and Mr. Drapeau both stated they were against the agreement. A brief discussion followed.

Motion by Mr. Drapeau for approval of Order No. 16-2021; motion seconded by Mr. West.

Roll Call: N Peter Drapeau
 - Ben Twitchell - *Absent*
 N Jerry Quirion
 N Joseph Gravel
 N Jeff West
 N Lee Trahan
 N Ray Caron

Motion failed by unanimous vote of 0-6.

OLD BUSINESS

4. Ordinance No. 04-2021: Providing for: An Amendment to the Winslow Medical Marijuana Ordinance to allow Medical Marijuana Caregiver Cultivation facilities in more areas of town.

Motion by Mr. Quirion to approve Ordinance No. 04-2021; motion seconded by Mr. West.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

5. Ordinance No. 01-2021: Providing for: An Amendment to Chapter 2 Administration, of the Town Ordinances, by adding the attached Article XXI Town Forest.

Motion by Mr. West to approve Ordinance No. 01-2021; motion seconded by Mr. Quirion.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

6. Ordinance No. 05-2021: Providing for: An Amendment to Ordinance No. 08-2016 Personnel Rules and Regulations for Town Employees by revising the Employee benefits section of the Personnel Policy & Regulations handbook and adding in Earned Paid Leave.

Motion by Mr. West to approve Ordinance No. 05-2021; motion seconded by Mr. Trahan.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

7. Order No. 11-2021:

Providing for: Authorization for the Town Manager to enter into a Two-Year PSAP Call Handling Agreement with the Somerset County Communications Center.

Motion by Mr. Quirion to approve Order No. 11-2021; motion seconded by Mr. Gravel.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

8. Order No. 12-2021:

Providing for: Approval of the Town of Winslow 2021-2022 Fiscal Year Budget Series in the Amount of \$26,596,924 and to Establish a Tax Due Date and Interest Rate on Taxes Remaining Unpaid.

Motion by Mr. West to approve Order No. 12-2021; motion seconded by Mr. Quirion.

Motion by Mr. Trahan to amend the motion to include the change in the Winslow School Budget expenses from \$17,195,879 to the new total of \$17,039,115; motion seconded by Mr. Quirion.

Discussion followed. It was noted that this would not change the 2.0 mil increase on property taxes.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

9. Order No. 13-2021:

Providing for: Amending Order No. 25-2020. Correction of the maximum term for the bond issue from 30 years to a 15-year maximum term.

Motion by Mr. West to approve Order No. 13-2021; motion seconded by Mr. Quirion.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

10. Order No. 14-2021:

Providing for: Authorization for the Public Works Director to Purchase Electrical Equipment to Outfit Seven Pump Stations with Transfer Switches and Associated Hardware to Allow Connection with the Portable Generator at a Cost of \$20,000.

Motion by Mr. Quirion to approve Order No. 14-2021; motion seconded by Mr. West.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

11. Order No. 15-2021:

Providing for: Authorization for the Public Works Director to Pay for the Installation of the Electrical Transfer Switch and Accessories by a Qualified Electrical Contractor for a Cost not to exceed \$40,000 with funds to be taken from the Capital Sewer Account.

Motion by Mr. Quirion to approve Order No. 15-2021; motion seconded by Mr. West.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

NEW BUSINESS

12. Order No. 17-2021:

Providing for: Authorization for the Town Manager to enter into an Agreement with Ameresco to procure solar energy credits per the attached proposal.

Motion by Mr. West to approve Order No. 17-2021; motion seconded by Mr. Trahan.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

13. Order No. 18-2021:

Providing for: Authorization for the Town Manager to enter into a contract with Revize to upgrade, migrate and maintain the Town's website.

Motion by Mr. West to approve Order No. 18-2021; motion seconded by Mr. Trahan.

A brief presentation was made by representatives from Revize.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

14. Order No. 19-2021:

Providing for: Authorization for the Town Manager and Assessor to enter into a contract with KRT Appraisal, LLC for a full revaluation of all properties with a complete measure and list and analyzing all market sales throughout the entire Municipality to identify and implement needed value changes to the affected areas or classes of property at the Municipality's general level of assessment of all taxable and non-taxable property for tax assessment purposes, in accordance with the standards set forth in the laws of the State of Maine and Administrative Rule No. 208 (18-125 CMR 208) adopted by the Bureau of Revenue Services.

Motion by Mr. West to approve Order No. 19-2021; motion seconded by Mr. Trahan.

A brief presentation was made by representatives from KRT Appraisal and Town Assessor Judy Mathiau was also a part of the discussion.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

15. Order No. 20-2021:

Providing for: Authorization for the Town Manager to amend the attached employment contract with Police Chief Leonard Macdaid.

Motion by Mr. West to approve Order No. 20-2021; motion seconded by Mr. Trahan.

Roll Call: Y Peter Drapeau
 - Ben Twitchell - *Absent*
 Y Jerry Quirion
 Y Joseph Gravel
 Y Jeff West
 Y Lee Trahan
 Y Ray Caron

Motion carried by unanimous vote of 6-0.

16. Resolution No. 22-2021: Providing for: Authorization for the Town Clerk/Registrar of Voters of to notify the voters of this municipality of a Budget Validation Referendum Election for the Winslow Public Schools to be held on Tuesday, June 8, 2021.

Motion by Mr. West to approve Resolution No. 22-2021; motion seconded by Mr. Quirion.

Motion carried by unanimous vote 6-0.

17. Resolution No. 23-2021: Providing for: Authorization for the Police Chief to enter into a Mutual Aid Agreement for Police Services Between the Communities of Waterville, Winslow, Oakland, Fairfield & Clinton.

Motion by Mr. Quirion to approve Resolution No. 23-2021; motion seconded by Mr. West.

Motion carried by unanimous vote 6-0.

18. Resolution No. 24-2021: Providing for: Application for an On-Premises Liquor License for the Two Cent Pub, 82 Clinton Avenue, Winslow, Maine 04901.

Motion by Mr. West to approve Resolution No. 24-2021; motion seconded by Mr. Quirion.

Motion carried by unanimous vote 6-0.

19. Resolution No. 25-2021: Providing for: Authorization for the Town Manager to execute the Settlement Agreement in Federal District Court Case No. 1:20-cv-00248-JAW, which names Lisa Gilliam as Winslow Town Clerk & Registrar of Voters along with the Town/City Clerks in Portland, Bangor and Augusta.

Motion by Mr. Quirion to approve Resolution No. 25-2021; motion seconded by Mr. West.

Motion carried by unanimous vote 6-0.

DISCUSSION ITEMS

- Request to pass a Resolution showing support for Asian/Asian Americans and Pacific Islanders in our community and denouncing racism and discrimination towards people of Asian descent.

After a brief discussion, the Council asked to look at a previous resolution that was passed within the last year. The Council will discuss this topic further at their regular meeting in June.

- Mr. Drapeau spoke about the environmental impact study for the Junior High School. The study will review the options of whether to demolish, sell or give the property away. The study should not exceed \$20,000 and can be done without Council approval.
- Mr. Trahan spoke about a property on Halifax Street that is vacant but used recreationally by many residents. He would like to see if a study could be done with the hopes of this eventually becoming a small park for residential use. After a brief discussion, the Council requested to have the property posted for no trespassing while they explore what to do with this area.

EXECUTIVE SESSION

Motion to enter into Executive Session pursuant to 1 M.R.S.A. Subsection 405(6) (A); Personnel Matters.

Motion by Mr. West to enter into Executive Session; motion seconded by Mr. Gravel.

Motion carried by unanimous vote 6-0.

ADJOURN

The Executive Session ended at 8:38 p.m. with a motion to adjourn the meeting by Mr. Caron; motion seconded by Mr. Drapeau.

Motion carried by unanimous vote 6-0.

Respectfully submitted by,
Lisa J. Gilliam, Town Clerk