



KENNEBEC SANITARY TREATMENT DISTRICT

Wastewater Treatment Plant
401 Water Street, Waterville, Maine 04901

BOARD MEETING AGENDA

Thursday, March 11, 2021

7:30 a.m.

Location: Both Virtual (ZOOM) &
In-Person (KSTD Cafeteria)

Call-In Number: 1-929-205-6099

Meeting ID: 899-7708-6560

Meeting Password: 1971

MONTHLY BUSINESS

1. Call to order
2. Introduction of visitors
 - a. Mr. Erik Nadeau from Nicholson, Michaud & Company
 - i. Presentation of 2020 Financial Audit / Management Discussion Letter
3. Approval of Minutes:
 - a. February 17, 2021 Meeting Minutes.
4. Treasurer's Report
5. Signing of Warrants
6. Calendar Review
7. Superintendent's Report

OLD BUSINESS

None.

NEW BUSINESS

8. **Review and Acceptance of Post Issuance Policy**
 - a. See e-mail from Ginny Dufour of Berstein Shur (District Bond Counsel) for summary of the policy. Policy is necessary in order to comply with IRS Treasury Regulations applying to tax-exempt bonding.
 - b. **Suggested Motion:** On a motion duly made by _____, and seconded by _____ the Board votes to accept the Post Issuance Compliance Policy as written.
9. **Review and Accept Bond Anticipation Note Bids and Award Bid**
 - a. Three (3) Bids were received. See Superintendent's Memo – Bid Solicitation Results.
 - b. Bond Counsel has reviewed bids. Superintendent recommends award to First National Bank for Bond Anticipation Note at 1.36%, up to \$1,500,000, for 18 months with pay back by June 19, 2022.
Suggested Motion: On a motion duly made by _____, and seconded by _____ the Board votes to accept and award Bond Anticipation Note bid received by First National Bank dated February 24, 2021 for up to \$1,500,000, as needed, with a fixed interest rate of 1.36%.

10. Review & Accept Proposed Sewer Easement Agreement with City of Waterville for Main Station Force Main Relocation

- a. Bill Lee has reviewed. See attached proposed sewer easement instrument and plat plan.
Suggested Motion: On a motion duly made by _____, and seconded by _____ the Board votes to accept the sewer easement agreement proposal to the City of Waterville and to authorize the Superintendent to execute and record the easement upon approval of the Waterville City Council.

11. Review and Accept Construction Bids for Main Pump Station Force Main Upgrade and Consider Awarding Bid

- a. Bids opening date moved to Tuesday, March 9, 2021.

OTHER BUSINESS

None.

ADJOURN

Respectfully Submitted,

Nicholas M. Champagne
Superintendent