

TOWN OF WINSLOW, MAINE
TOWN COUNCIL MEETING
MINUTES
Monday, February 8, 2021 at 6:00 pm
Meeting was held via Zoom

AT 6:00 P.M.

REGULAR COUNCIL MEETING

1. Roll Call

Attendance was taken with the following Town Councilors present via Zoom: Ben Twitchell, Jerry Quirion, Jeff West, Lee Trahan, Peter Drapeau, Joseph Gravel & Ray Caron.

Also present via Zoom: Town Manager Erica Lacroix, Police Chief Leonard Macdaid, Fire Chief Ronnie Rodriguez, Public Works Director Paul Fongemie, Assessor Judy Mathiau, Code Enforcement Officer Adam Bradstreet, Librarian Lisa Auriemma, Parks & Rec Director Amanda McCaslin, Finance Director Tanya Groce and Town Clerk Lisa Gilliam. Also present, Town Attorney Bill Lee.

2. Recite the Pledge of Allegiance

3. Approval of Minutes of Previous Meetings:

- August 19, 2020
- January 11, 2021
- January 20, 2021

Motion by Mr. Quirion to approve the three sets of minutes as presented; motion seconded by Mr. Drapeau.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

4. Communications:

- Letter from Mark & Leon Robie concerning organic farm to include medical marijuana.
 - Mr. Caron read the letter and said it would be discussed further at the end of the meeting.
- MDOT Letter concerning Fish Bridge over Winslow Stream.
 - Mr. Caron read the letter from the State of Maine Department of Transportation and requested this update be added to the Town's website.
- Winslow Police Captain Vacancy
 - Ms. Lacroix spoke on the upcoming vacancy, stating that Captain Haley Fleming had accepted a position with the Maine State Police.

- Agricultural Commission Newsletter
 - Kate Newkirk thanked Assessor Mathiau for her help producing the first newsletter for the Agricultural Commission; future newsletters will be provided to the Town Council in their agenda packets.
- Updated Roster of Town's Board & Committee Members.
- Boards & Committees Appointments
 - Agriculture Committee – Steve Russell as a Member & Joseph Gravel as a Councilor.

Motion by Mr. Quirion to appoint Steve Russell as a Member and Joseph Gravel as a Councilor to the Agricultural Committee; motion seconded by Mr. Trahan.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

- Cemetery Committee – Steve Russell as a Member.

The Council decided to table this appointment to the March Council Meeting.

- Parks & Recreation Board – Steve Russell as a Member.

Motion by Mr. West to appoint Mr. Russell to the Cemetery Committee; motion seconded by Mr. Trahan.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

- Zoning Board of Appeals – Steve Russell as a Member.

Motion by Mr. West to appoint Mr. Russell to the Zoning Board of Appeals; motion seconded by Mr. Trahan.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

5. REPORTS OF COMMITTEES AND COMMISSION

- a. Town Manager’s Report
- b. Department Reports
- c. Finance Committee Report (Treasurer’s Warrants)
- d. Financial Report

The Town Manager, as well as each Department Head, gave a brief review of their monthly report and an update on their department.

Motion by Mr. Quirion to approve all reports submitted; motion seconded by Mr. Gravel.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

PUBLIC COMMENT

Four letters were received from the public and read for the Council. The letters received were from Marcia Stetson, Pat Bowman and two letters from Ken Fletcher.

TABLED BUSINESS

- 1. Ordinance No. 7-2020: An Amendment to the Winslow Zoning Map to Rezone a portion of a lot owned by C & L Real Estate on Tax Map 13, Lot 115 from the High-Density Residential Zone (HDR) to Contract Zoned High Density Residential Zone (CZD/HDR). The portion of the lot is described as Lots 87, 88 and 89 in Dunbar Acres & Dunbar Acres Annex Subdivision and recorded in the Kennebec County Registry of Deeds on September 22, 1961 in Book 24 Page 51.

Motion by Mr. Twitchell to keep Ordinance No. 7-2020 tabled; there was no second to the motion. Discussion followed. Following the direction of Town Attorney Bill Lee, the Council agreed not to act on this item at this time.

Motion by Mr. Twitchell to leave Ordinance No. 7-2020 on the table for future discussion; motion seconded by Mr. Quirion.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

OLD BUSINESS

2. Order No. 01-2021:

Providing for: Authorization for the Town Manager to sell the property on Maple Ridge Road (tax map 3, lots 3, 8-H & 8-1) with an easement from Farm Land Trust to Trapper & Brooke Clark for the high bid amount of \$175,000.

Motion by Mr. Twitchell to approve Order No. 01-2021; motion seconded by Mr. Quirion.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

NEW BUSINESS

3. Order No. 03-2021:

Providing for: Authorization for the Town Manager to purchase a second new ambulance to be used as the primary transport unit for the Town of Winslow Fire Department.

Motion by Mr. West to approve Order No. 3-2021; motion seconded by Mr. Gravel. Discussion followed.

Fire Chief Rodriguez said the revenue projections have already exceeded expectations. Mr. Twitchell asked if there was enough room for housing another ambulance and Chief Rodriguez said there was. Mr. Caron said the department could not function safely without the addition of another ambulance. Ms. Lacroix said that lease and purchase options would be presented at the next meeting.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

4. Order No. 04-2121:

Providing for: Authorization for the Town Manager to renew municipal funding with Central Maine Growth Council (CMGC) for the year 2021 in the amount of \$26,761.

Motion by Mr. Quirion to approve Order No. 4-2021; motion seconded by Mr. Trahan.

Roll Call: Y Ben Twitchell
Y Jerry Quirion
Y Jeff West
Y Lee Trahan
Y Peter Drapeau
Y Joseph Gravel
Y Ray Caron

Motion carried by unanimous vote of 7-0.

5. Order No. 05-2021:

Providing for: Authorization for the Town Manager to enter into a contract with Wright-Pierce Engineers to design a replacement sewer system for the Sunset Heights Development area at a cost not to exceed one hundred sixty thousand dollars (\$160,000) with funds coming from the Sewer Capital Account.

Motion by Mr. West to approve Order No. 5-2021; motion seconded by Mr. Trahan.

Roll Call: Y Ben Twitchell
Y Jerry Quirion
Y Jeff West
Y Lee Trahan
Y Peter Drapeau
Y Joseph Gravel
Y Ray Caron

Motion carried by unanimous vote of 7-0.

6. Order No. 06-2021:

Providing for: Authorization for the Town Manager to enter into a contract with Comprehensive Land Technologies, Inc. to clear all vegetation (trees) along the sewer interceptor line that runs from Lithgow Street to the main pump station at Chaffee Brook with an estimated cost of \$80,000.

Motion by Mr. Quirion to approve Order No. 6-2021; motion seconded by Mr. Gravel.

Roll Call: Y Ben Twitchell
Y Jerry Quirion
Y Jeff West
Y Lee Trahan
Y Peter Drapeau
Y Joseph Gravel
Y Ray Caron

Motion carried by unanimous vote of 7-0.

7. Resolution 05-2021:

Providing for: The Authorization for the Town to participate in a Twelve (12) Month Food Recycling Pilot Project.

Motion by Mr. Trahan to approve Resolution No. 5-2021; motion seconded by Mr. Quirion.

Roll Call: Y Ben Twitchell
Y Jerry Quirion
N Jeff West
Y Lee Trahan
N Peter Drapeau
Y Joseph Gravel
Y Ray Caron

Motion carried by a vote of 5-2

8. Resolution 06-2021: Regarding: Poverty/Hardship Abatement Request No. 01-2021.

Motion by Mr. West to approve Resolution 6-2021; motion seconded by Mr. Trahan.

Roll Call: Y Ben Twitchell
Y Jerry Quirion
N Jeff West
N Lee Trahan
N Peter Drapeau
N Joseph Gravel
Y Ray Caron

Motion failed by a vote of 3-4.

DISCUSSION ITEMS

- Town Forest Ordinance
 - Kate Newkirk, Joseph Gravel and Amanda McCaslin stated this was a project they were working on. They are looking to define the boundaries for this ordinance and there is also a grant they will be applying for. At this point, Ms. McCaslin said they are looking for positive feedback from the Town Council as they begin this project. Mr. Caron and the Town Councilors said they are supportive of this project and look forward to hearing progress updates at future meetings.
- Proposal for Revaluation Options
 - Assessor Mathiau discussed the revaluation process and estimated cost with the Councilors. She also spoke about the current housing market with residential homes selling quickly at extremely high prices. Ms. Mathiau said the revaluation would be best after the housing market stabilizes.
- Cultivating Medical Marijuana as a Caregiver
 - Mark Robie spoke about his interest in starting a medical marijuana business for this purpose. Code Enforcement Officer Adam Bradstreet reviewed the process and it was noted that an ordinance update would be best for this form of cultivation.
- NLC
 - Wes Preston, who spoke during last months Council Meeting, was present and reviewed the NLC Service Line Program and how it would help residents with sewage line expenses. Ms. Lacroix said this would be added as an Order for the March Council Meeting.
- Budget Workshop Schedule
 - Mr. Caron said the original list of scheduled budget meetings would remain the same with no changes.

- Miscellaneous Discussion
 - Mr. Drapeau requested a limit on presentations at future Council Meetings.
 - Mr. Quirion requested a limit on discussion items.

ADJOURN

Motion by Mr. West to adjourn the meeting; motion seconded by Mr. Trahan.

Roll Call: Y Ben Twitchell
 Y Jerry Quirion
 Y Jeff West
 Y Lee Trahan
 Y Peter Drapeau
 Y Joseph Gravel
 Y Ray Caron

Motion carried by unanimous vote of 7-0.

Meeting adjourned at 9:26 p.m.

Respectfully submitted by:
Lisa J. Gilliam, Town Clerk