

**TOWN OF WINSLOW, MAINE**  
**TOWN COUNCIL MEETING**  
**MINUTES**  
**Monday, January 11, 2021 at 6:00 pm**  
***Meeting held via Zoom***

**AT 6:00 P.M.**

**REGULAR COUNCIL MEETING**

Chairman Ray Caron and Police Chief Leonard Macdaid asked for a moment of silence for the Police Officer who was killed at the insurrection in Washington, D.C. on January 6, 2021.

**1. Roll Call**

Attendance was taken with the following Town Councilors present via Zoom: Ben Twitchell, Jerry Quirion, Jeff West, Lee Trahan, Peter Drapeau, Joseph Gravel and Ray Caron.

Also present via Zoom: Town Manager Erica Lacroix, Finance Director Tanya Groce, Assessor Judy Mathieu, Code Enforcement Officer Adam Bradstreet, Fire Chief Ronnie Rodriguez, Police Chief Leonard Macdaid, Public Works Director Paul Fongemie, Librarian Lisa Auriemma, Parks & Recreation Director Amanda McCaslin, Town Clerk Lisa Gilliam and Superintendent Peter Thiboutot.

**2. Recite the Pledge of Allegiance**

**3. Approval of Minutes of Previous Meetings:**

- December 14, 2020
- January 4, 2021

Motion by Mr. Twitchell to approve all the minutes presented; motion seconded by Mr. Gravel.

Roll Call:    Y Ben Twitchell  
              Y Jerry Quirion  
              Y Jeff West  
              Y Lee Trahan  
              Y Peter Drapeau  
              Y Joseph Gravel  
              Y Ray Caron

Motion carried by unanimous vote of 7-0.

**4. Communications**

- **Planning Board Appointments:**

- **Gary Owen – Reappoint as a Member**

Motion by Mr. Quirion to re-appoint Gary Owen as a member of the Planning Board; motion seconded by Mr. Twitchell.

Roll Call:    Y Ben Twitchell  
              Y Jerry Quirion  
              Y Jeff West  
              Y Lee Trahan  
              Y Peter Drapeau  
              Y Joseph Gravel  
              Y Ray Caron

Motion carried by unanimous vote of 7-0.

- **Steven Gagnon – Appoint as an Alternate**

Motion by Mr. Twitchell to appoint Steven Gagnon as the Alternate Member of the Planning Board; motion seconded by Joseph Gravel.

Roll Call:   Y Ben Twitchell  
              Y Jerry Quirion  
              Y Jeff West  
              Y Lee Trahan  
              Y Peter Drapeau  
              Y Joseph Gravel  
              Y Ray Caron

Motion carried by unanimous vote of 7-0.

- **Updated Roster of Boards & Committees**

An updated copy of the Boards & Committees was presented to the Town Council. It was noted that there are a few vacancies that will be advertised in the coming weeks.

- **KRD FirstPark Presentation**

James Dinkle, who is the Executive Director of FirstPark updated the Town Council on the businesses in the park and how they have grown over the past few years; the budget for the coming year was also discussed. After the discussion, no action was taken by the Town Council.

- **KVCOG – Winslow Consolidated Food Waste Collection Pilot Opportunity**

Susanne Lee gave a presentation on the program being offered to the community and how it could benefit the residents. This program is being offered through the Senator George J. Mitchell Center for Sustainability Solutions which is a part of the University of Maine. Other presenters included Mark King from Maine DEP who said this community program would be a big success in Winslow. After the presentation, the Town Council expressed interest in the program and said the Town Manager would follow up with them.

- **NLC Service Line Program for Winslow**

Wes Preston presented information to the Town Council on the aging infrastructure and how this program can assist homeowners while Ashley Shiwarski addressed the coverage that would be provided to residents. Mr. Caron requested the materials from NLC that would be presented to the residents. Town Manager Lacroix said she would prepare a resolution for the next Town Council Meeting.

## 5. **REPORTS OF COMMITTEES AND COMMISSION**

- a. Town Manager's Report
- b. Department Reports
- c. Finance Committee Report (Treasurer's Warrants)
- d. Financial Report

Each Department Head gave a brief review of their monthly reports that were presented to the Council.

Motion by Mr. Quirion to approve the Department Reports as presented; motion seconded by Mr. Twitchell.

Roll Call:        Y Ben Twitchell  
                     Y Jerry Quirion  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Peter Drapeau  
                     Y Joseph Gravel  
                     Y Ray Caron

Motion carried by unanimous vote of 7-0.

#### **PUBLIC COMMENT**

- Letter from Ken Fletcher
- Letter from Ben Stafford
- Letter from M. Stetson

Mr. Caron read the letters that were received for Public Comment.

#### **TABLED BUSINESS**

1. Ordinance No. 7-2020:

An Amendment to the Winslow Zoning Map to Rezone a portion of a lot owned by C & L Real Estate on Tax Map 13, Lot 115 from the High-Density Residential Zone (HDR) to Contract Zoned High Density Residential Zone (CZD/HDR). The portion of the lot is described as Lots 87, 88 and 89 in Dunbar Acres & Dunbar Acres Annex Subdivision and recorded in the Kennebec County Registry of Deeds on September 22, 1961 in Book 24 Page 51.

Motion by Mr. Quirion to leave Ordinance No. 7-2020 tabled; motion seconded by Mr. Twitchell.

Roll Call:        Y Ben Twitchell  
                     Y Jerry Quirion  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Peter Drapeau  
                     Y Joseph Gravel  
                     Y Ray Caron

Motion carried by unanimous vote of 7-0.

#### **OLD BUSINESS**

2. Order No. 25-2020:

Providing for: The Acceptance, Acceptance with Amendments or Denial of the Agricultural Commission's Recommendation that the Flying Pigs Farm owned by Russell & Diane Wheeler be Accepted into the Town's Voluntary Municipal Farm Support Program.

Motion by Mr. Quirion to approve Order No. 25-2020; motion seconded by Mr. Trahan.

Roll Call:        Y Ben Twitchell  
                      Y Jerry Quirion  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Peter Drapeau  
                      Y Joseph Gravel  
                      Y Ray Caron

Motion carried by unanimous vote of 7-0.

**NEW BUSINESS**

3. Order No. 01-2021:

Providing for: Authorization for the Town Manager to sell the property on Maple Ridge Road (tax map 3, lots 3, 8-H & 8-1) with an easement from Farm Land Trust to Trapper & Brooke Clark for the high bid amount of \$175,000.

Motion by Mr. Quirion to approve Order No. 01-2021; motion seconded by Mr. Twitchell.

Roll Call:        Y Ben Twitchell  
                      Y Jerry Quirion  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Peter Drapeau  
                      Y Joseph Gravel  
                      Y Ray Caron

Motion carried by unanimous vote of 7-0.

4. Resolution No. 03-2021:

Providing for: Pole Location Permit – Central Maine Power Company and Consolidation Communications, Inc. Work Order Number 80100059423.

Motion by Mr. Twitchell to approve Resolution No. 03-2021; motion seconded by Mr. Quirion.

Roll Call:        Y Ben Twitchell  
                      Y Jerry Quirion  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Peter Drapeau  
                      Y Joseph Gravel  
                      Y Ray Caron

Motion carried by unanimous vote of 7-0.

5. Resolution No. 04-2021: Providing for: Authorization for the Fire Chief to sign a Mutual Aid Agreement with the Oakland Fire Department.

Motion by Mr. Twitchell to approve Resolution No. 04-2021; motion seconded by Mr. Quirion.

Roll Call:        Y Ben Twitchell  
                     Y Jerry Quirion  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Peter Drapeau  
                     Y Joseph Gravel  
                     Y Ray Caron

Motion carried by unanimous vote of 7-0.

### **DISCUSSION ITEMS**

- Orion Ropeworks Update – NO DISCUSSION
- Bridge Update  
The Town Manager reviewed the upcoming MDOT project with the Council. She noted that the monument on the bridge will need to be moved to a new location.
- Ambulance Service  
Fire Chief Ronnie Rodriguez made a presentation on the Winslow Fire & Rescue Ambulance Service over the past six months. The presentation included the revenue vs costs and how the revenue in just six months has started to exceed the projected numbers that were estimated for the first year.

### **EXECUTIVE SESSION**

Executive Session Pursuant to 36 M.R.S.A. Subsection 841(2) (E); Poverty Abatement Discussion.

At 8:57 p.m. there was a motion by Mr. Caron to enter Executive Session; motion seconded by Mr. Twitchell.

Roll Call:        Y Ben Twitchell  
                     Y Jerry Quirion  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Peter Drapeau  
                     Y Joseph Gravel  
                     Y Ray Caron

Motion carried by unanimous vote of 7-0.

At 9:45 p.m. there was a motion from Mr. Twitchell to end the Executive Session; motion was seconded by Mr. Trahan.

Roll Call:        Y Ben Twitchell  
                     Y Jerry Quirion  
                     Y Jeff West  
                     Y Lee Trahan  
                     Y Peter Drapeau  
                     Y Joseph Gravel  
                     Y Ray Caron

Motion carried by unanimous vote of 7-0.

**ADJOURN**

Motion by Mr. Twitchell to adjourn the Council Meeting; motion seconded by Mr. Trahan.

Roll Call:        Y Ben Twitchell  
                      Y Jerry Quirion  
                      Y Jeff West  
                      Y Lee Trahan  
                      Y Peter Drapeau  
                      Y Joseph Gravel  
                      Y Ray Caron

Motion carried by unanimous vote of 7-0.

Meeting adjourned at 9:47 p.m.

Respectfully submitted by:  
Lisa J. Gilliam  
Town Clerk