

TOWN OF WINSLOW, MAINE
TOWN COUNCIL MINUTES
Monday, July 13, 2020
Meeting held in the Parks & Recreation Building
114 Benton Avenue, Winslow, Maine

AT 6:00 P.M.

EXECUTIVE SESSION

Executive Session Pursuant to 1 M.R.S.A. Subsection 405(6) (A); Personnel Matter.

EXECUTIVE SESSION

Executive Session Pursuant to 1 M.R.S.A. Subsection 405(6) (F); Discussion of Confidential Records.

At 6:03 p.m. there was a motion by Jeff West to enter Executive Session on two separate matters; motion seconded by Patricia Ayer.

Motion carried by unanimous vote 7-0.

At 7:07 p.m. there was a motion by Ms. Ayer to exit the Executive Session; motion seconded by Lee Trahan.

Motion carried by unanimous vote 7-0.

REGULAR COUNCIL MEETING

At 7:14 p.m. the regular Council Meeting was called to order.

1. Roll Call

Attendance was taken with the following Town Councilors present: Ray Caron, Jeff West, Patricia Ayer, Steve Russell, Lee Trahan and Jerry Quirion. Councilor Ben Twitchell was absent.

Also present were: Interim Town Manager Paul Fongemie, Town Clerk Lisa Gilliam, Assessor Judy Mathiau, Code Enforcement Officer Adam Bradstreet, Finance Director Tanya Groce, Parks & Recreation Director Amanda McCaslin, Tax Collector Audra Fleury, School Superintendent Peter Thiboutot, Fire Chief Ronnie Rodriguez with several members of the Fire Department, and former Town Manager Mike Heavener.

2. Recite the Pledge of Allegiance

3. Approval of Minutes of Previous Meetings:

- Minutes not available for approval.

4. Communications

- Thank you from Edson “Skip” Small
- Peter Garrett was present to give a brief presentation on the East Coast Greenway, known as the ECG. The ECG is 3,000+ miles of a recreational route extending from Key West, Florida to Calais, Maine; their goal is to provide an off-road protected biking and walking route, which is currently about 33% complete. The design and upkeep were discussed for the 3-miles of the ECG which passes through Winslow. The Town Council indicated there would be a Resolution regarding the ECG in the near future.
- Interim Manager Paul Fongemie gave a brief update on town matters.
- Fire Chief Rodriguez updated the Council on the ambulance service.

- School Superintendent Thiboutot briefed the Council on the current discussions regarding students returning to school and the precautions that will need to be taken due to COVID-19.

5. Reports of Committees and Commission

- Town Manager’s Report
Manager’s Report not available for approval.
- Department Reports
- Finance Committee Report (Treasurer’s Warrants)
- Financial Report

Motion by Mr. West to approve all reports presented by the Committees and Commissions; motion seconded by Ms. Ayer.

Motion carried by unanimous vote 6-0.

PUBLIC COMMENT

There was no public comment.

- Resolution No. 25-2019:

Tabled at August 12, 2019 Council Meeting

Providing for: Authorization for the Town Manager to accept the attached proposal/letter of agreement from Dirigo Engineering to design a drainage system for property on the Cushman Road at a cost of \$14,000.

- Resolution No. 25-2020:

Tabled at June 8, 2020 Council Meeting

Providing for: Authorization for the extension of Town Manager Michael Heavener’s employment contract for up to two weeks after his successor begins working for the Town.

Motion by Mr. Quirion to remove Resolution No. 25-2020 from the table and end the discussion; motion seconded by Ms. Ayer.

Motion carried by unanimous vote 6-0.

OLD BUSINESS

- Order No. 11-2020:

Providing for: Authorization for the Town Manager to prepare a Purchase & Sale agreement with Elwood Stevens Jr. and Donna Mills-Stevens which will authorize the sale of 101 acres of Land (tax map 3, lots 3, 8-H & 8-1) on the Maple Ridge Road for \$70,000.

Motion by Mr. Quirion to approve Order No. 11-2020; motion seconded by Ms. Ayer.

Roll Call: Y Jeff West
 Y Steve Russell
 Y Patricia West
 Y Lee Trahan
 Y Jerry Quirion
 Y Ray Caron

Motion carried by unanimous vote 6-0.

4. Order No. 12-2020: Providing for: The Sale of Tax Acquired Property.

It was noted that the property is located at 134 Heywood Road (Tax Map 10, Lot 36). The property will be conveyed to the abutting parcel owners Wayne & Nicole Harmon.

Motion by Mr. Quirion to approve Order No. 12-2020; motion seconded by Ms. Ayer.

Motion carried by unanimous vote 6-0.

NEW BUSINESS

5. Order No. 13-2020: Providing for: The Acceptance of a Labor Contract Between Council #93, AFSCME, AFL – CIO (Winslow Fire & Public Works Employees) and the Town of Winslow.

Motion by Mr. Russell to approve the first reading of Order No. 13-2020; motion seconded by Ms. Ayer.

Motion carried by unanimous vote 6-0.

6. Order No. 14-2020: Providing for: The Acceptance of Blue Jay Way and a portion of Partridge Lane located in the approved Heartland Estates Condominiums Subdivision and recorded at the Kennebec County Registry of Deeds.

Motion by Mr. West to approve the first reading of Order No. 14-2020; motion seconded by Ms. West.

Motion carried by unanimous vote 6-0.

7. Order No. 15-2020: Providing for: The Sale of Five Tax Acquired Properties.

Motion by Mr. West to approve the first reading of Order No. 15-2020; motion seconded by Ms. West.

Motion carried by unanimous vote 6-0.

8. Resolution No. 28-2020: Providing for: The Adoption of the attached Ambulance Financial Account Structure.

Motion by Ms. Ayer to approve Resolution No. 28-2020; motion seconded by Mr. West.

Motion carried by unanimous vote 6-0.

9. Resolution No. 29-2020: Providing for: Confirming the Designation of Paul Fongemie as Administrative Officer with the Powers and Duties of Manager during the Transition to a new Town Manager.

Motion by Mr. Russell to approve Resolution No. 29-2020; motion seconded by Ms. Ayer.

Motion carried by unanimous vote 6-0.

10. Resolution No. 30-2020: Providing for: Confirming the Appointment of Tanya Groce to the Position of Treasurer.

Motion by Mr. Trahan to approve Resolution No. 30-2020; motion seconded by Ms. Ayer.

Motion carried by unanimous vote 6-0.

11. Resolution No. 31-2020: Providing for: Authorization for the Fire Chief to Sign the attached Agreement with Dr. Timothy Pieh for Medical Director services.

Motion by Mr. Russell to approve Resolution No. 31-2020; motion seconded by Mr. Quirion.

Motion carried by unanimous vote 6-0.

DISCUSSION ITEMS

- Cemeteries
 - Parks & Recreation Director Amanda McCaslin discussed the local cemeteries with the Council and stated that she would be updating this policy and would keep the Council updated on it's progress.

ADJOURNMENT

Motion by Mr. West to adjourn the meeting; motion seconded by Ms. West.

Motion carried by unanimous vote 6-0.

Respectfully submitted by,
Lisa J. Gilliam
Town Clerk