

**TOWN OF WINSLOW, MAINE**  
**AGENDA**  
**SPECIAL TOWN COUNCIL**  
**Thursday, April 9, 2020**

**AT 6:00 P.M. - SPECIAL COUNCIL MEETING**

1. Roll Call
2. Recite the Pledge of Allegiance

**TABLED BUSINESS**

*Tabled at August 12, 2019 Council Meeting*

1. Resolution No. 25-2019:

Providing for: Authorization for the Town Manager to accept the attached proposal/letter of agreement from Dirigo Engineering to design a drainage system for property on the Cushman Road at a cost of \$14,000.

**OLD BUSINESS**

**NEW BUSINESS**

2. Order No. 6-2020:

Providing for: Authorization for the Town Manager to purchase two used Ambulances and associated Equipment at a total cost of \$204,400.

**PUBLIC COMMENT**

**DISCUSSION ITEMS**

**ADJOURNMENT**



# TOWN OF WINSLOW, MAINE

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114 Benton Avenue  
Winslow, ME 04901

## TOWN COUNCIL

**ORDER NO. 6-2020**

### **AN ORDER**

Providing for: Authorization for the Town Manager to purchase two used Ambulances and associated Equipment at a total cost of \$204,400.

**BE IT ORDERED** by the Town Council of the Town of Winslow as follows:

**WHEREAS**, the Town's Ambulance Committee voted 4 to 2 to recommend to the Winslow Town Council that the town implement Fire Chief Rodriguez's attached proposed used ambulance purchase and begin transporting the Fire Department's patients to the hospital when necessary; and

**WHEREAS**, the Town has the funds in the Fire Department Capital Account to cover the cost of the purchase; now, therefore

**BE IT ORDERED** by the Town Council of the Town of Winslow that the Town Manager is hereby authorized to purchase two used Ambulances and associated Equipment at a total cost of \$204,400.

**SPONSORED BY:** Administration

### **IN THE TOWN COUNCIL**

\_\_\_\_\_, 2020

First Reading, \_\_\_\_\_  
accepted rejected

\_\_\_\_\_, 2020

Second Reading \_\_\_\_\_  
adopted rejected

APPROVED: \_\_\_\_\_, 2020

\_\_\_\_\_  
Town Clerk

CHAIRMAN: \_\_\_\_\_

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Town of Winslow  
Ambulance Committee Recommendation  
Prepared by Michael Heavener  
Dated April 7, 2020

Committee Members Present at the March 23, 2020 Meeting: Steve Russell, Jeff West, Tim Beals, Dennis Brockway, Fran Hudsonn, Chief Rodriguez and Fire Lt. Jeff Reny.

The Ambulance Committee met on March 23, 2020, via zoom, and discussed the attached proposal from the Fire Chief to buy two used ambulances to begin doing patient transports to the hospital as a continuation of the EMS service currently provided. During the meeting, Fire Chief Rodriguez said Fire Department capital funds could be used to fund the initial purchases needed to start the ambulance transport service.

It is generally known that fire service-based emergency medical services (EMS) systems are strategically positioned to deliver time critical response and effective patient care and Winslow is no exception. Currently, Winslow's providers (EMT & AEMT's) respond to EMS calls and treat their patients. If the patient needs to be transported to the hospital, then a private ambulance service or mutual aid partner does the transport. The average response time for Winslow EMT's to arrive on scene during the past six months is 3.17 minutes (see attached). The average response time for the private ambulance service during the same time period is 8.24 minutes. In addition, five of Winslow's providers are enrolled at KVCC working towards earning their Paramedic license. Once achieved, Winslow will have at least one Paramedic per shift.

Another fact to consider is that approximately 71% of Winslow's calls for service are EMS calls. Despite that fact, Winslow does not have the resources to transport their patients to a hospital. They must rely on a private ambulance service or mutual aid partner to perform that function, which may not always be available.

**Recommendation**

The Ambulance Committee voted 4 to 2 to recommend to the Winslow Town Council that the town implement Fire Chief Rodriguez's attached proposed used ambulance purchase and begin transporting the Fire Department's patients to the hospital when necessary.

# USED AMBULANCE PURCHASE

Purchasing Used Ambulance To Start	700				Total	
	Increase	Year 1	Year 2	Year 3		Year 4
Ambulance-Used To Start (2)		(\$120,000.00)				(\$120,000.00)
Ambulance Insurance	5%	(\$4,300.00)	(\$4,515.00)	(\$4,740.75)	(\$4,977.79)	(\$18,533.54)
Ambulance Maintenance	5%	(\$5,000.00)	(\$5,250.00)	(\$5,512.50)	(\$5,788.13)	(\$21,550.63)
Medical Director (\$3 per call)		(\$2,100.00)	(\$2,100.00)	(\$2,100.00)	(\$2,100.00)	(\$8,400.00)
EMS Equipment (Stair Chair, Stretchers, Supplies)		(\$50,000.00)				(\$50,000.00)
Warranty-Optional (Stretchers & Stair Chair)		(\$12,500.00)				
Training	5%		(\$3,200.00)	(\$3,200.00)	(\$3,200.00)	(\$9,600.00)
Revenue at \$250 per emergency call		\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	\$700,000.00
Billing Fees- 6%		(\$10,500.00)	(\$10,500.00)	(\$10,500.00)	(\$10,500.00)	(\$42,000.00)
		(\$29,400.00)	\$149,435.00	\$148,946.75	\$148,434.09	\$417,415.84

Prepared by Chief Rodriguez 3/20/2020

**Delta - Number of EMS Responses per Month 2019-2020**

	Oct	Nov	Dec	Jan	Feb	Mar	
0-5	11	3	11	8	7	4	44
5-10	37	23	41	44	53	32	230
10-15	9	6	10	14	9	8	56
15+	1	1	3	3	1	1	10
	65	58	82	80	79	52	340

**% of EMS Calls by Response Time**

0-5	12.60%
6-10	68%
11-14	16.60%
15+	2.66%

**Average Response Times from Dispatch to Arrival on Scene**

Oct	Nov	Dec	Jan	Feb	Mar	Average
7.12	8.76	7.91	9.35	7.56	8.73	8.2383

**Winslow - Number of EMS Responses per Month 2019-2020**

	Oct	Nov	Dec	Jan	Feb	Mar	
0-5	52	46	65	66	72	42	343
5-10	12	11	14	11	7	10	65
10-15	1	1	3	3	0	0	8
15+	0	0	0	0	0	0	0
	65	58	82	80	79	52	416

**% of EMS Calls by Response Time**

0-5	80.16%
5-10	16%
10-15	2.75%
15+	0.00%

**Average Response Times from Dispatch to Arrival on Scene**

Oct	Nov	Dec	Jan	Feb	Mar	Average
3.37	3.45	3.32	3.1	2.66	3.13	3.1717