

**TOWN OF WINSLOW, MAINE**  
**TOWN COUNCIL AGENDA**  
**Monday, February 10, 2020**

**AT 7:00 P.M. - REGULAR COUNCIL MEETING**

**1. Roll Call**

Attendance was taken with the following Town Council members present: Jeff West, Steve Russell, Lee Trahan, Jerry Quirion, Ben Twitchell and Ray Caron. Patricia Ayer was absent.

Also present: Town Manager Michael Heavener, Town Clerk Lisa Gilliam and Superintendent of Schools Peter Thiboutot, along with several Winslow residents.

**2. Recite the Pledge of Allegiance**

**3. Approval of Minutes of Previous Meetings:**

- January 13, 2020

Motion by Mr. Quirion to approve the Town Council Minutes dated January 13, 2020; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 6-0.

**4. Communications**

- Board & Committee Appointments  
Agricultural Commission – Steve Russell  
KVCOG – Jerry Quirion and another appointed Councilor

Motion by Mr. Quirion to approve Steve Russell to the Agricultural Commission; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 6-0.

Motion by Mr. West to appoint Jerry Quirion as a Member of KVCOG and to appoint Lee Trahan as the Alternate; motion seconded by Mr. Russell.

Motion carried by unanimous vote 6-0.

**5. Reports of Committees and Commission**

a. Town Manager's Report

**JR. HIGH BUILDING UPDATE**

On January 17th, I met with David Pelton from KVCAP to tour the Jr. High building. Mr. Pelton brought an architect and a developer with him. Mr. Pelton and his team were touring the Jr. High building to help determine if the building could be used for housing when it is no longer being used as a school.

Mr. Pelton recently informed me that there is about a 50/50 chance that they could get an affordable housing project funded for the building. He is hoping to have a better outlook for us in the coming weeks.

#### COMPREHENSIVE PLAN SURVEY

The Comprehensive Planning Committee has developed a public opinion survey (see attached) that has been distributed on the town's website and other location. The survey is an attempt to get public input to help guide the committee with making recommendations for planning Winslow's future.

#### SALE OF INDUSTRIAL BUILDING

In the Council packet is Order No. 2-2020 which if approved will authorize me to work with Plourde Real Estate to sell the Industrial Building. Attached to this report is a letter from Don Plourde with some examples of properties he has sold. As you will see, Mr. Plourde is recommending that we ask \$2.6 million for the building and property.

#### FIRE DEPARTMENT RENOVATION UPDATE

The Renovation Committee met with the engineer to discuss the design for building a new fire station instead of renovating the existing station. Once the design is finalized the engineer will be able to give the Committee a budget number for a new fire station. Once the Committee knows the cost they will meet to discuss the options to be presented to the Town Council.

#### 6TH ANNUAL FORT HALIFAX DAYS

This year's Fort Halifax Days will be held on Saturday, June 20th, from noon to 4:00 pm. and will be featuring the following:

- 18th Century Living History Reenactors
- Musical Entertainment (LaFamille LeBlanc), Food Items available for sale.
- Craft Artisan Vendors with Unique Products
- Learn about Honey Making and Food Preservation
- Pie Contest at 2:00 pm (fruit pies only)
- Children Activities: Marching with Wooden Guns

Bring a chair and join us for a fun filled afternoon.

- b. Department Reports
- c. Finance Committee Report (Treasurer's Warrants)
- d. Financial Report

Motion by Mr. Russell to approve the reports as presented; motion seconded by Mr. Twitchell. Motion carried by unanimous vote 6-0.

#### **TABLED BUSINESS**

*Tabled at August 12, 2019 Council Meeting*

1. Resolution No. 25-2019: Providing for: Authorization for the Town Manager to accept the attached proposal/letter of agreement from Dirigo Engineering to design a drainage system for property on the Cushman Road at a cost of \$14,000.

#### **OLD BUSINESS**

2. Order No. 1-2020: Providing for: Designation of Municipal Development and Tax Increment Financing District - ITAC Project and Adoption of Related Development Program.

Motion by Mr. Russell to approve Order No. 1-2020; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 6-0

## **NEW BUSINESS**

3. Order No. 2-2020: Providing for: Authorization for the Town Manager to sign the attached Exclusive Right to Sell Listing Agreement with Coldwell Banker Plourde Real Estate.

Motion by Mr. Quirion to approve Order No. 2-2020; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 6-0.

4. Resolution No. 7-2020: Providing for: Authorization for the Town Manager to sign the attached Agreement and Mutual Release with C.H. Stevenson, Inc.

Motion by Mr. Russell to approve Resolution No. 7-2020; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 6-0.

## **PUBLIC COMMENT**

Bruce Flaherty, who is President of Maine Spirit of American, spoke about the foundation and provided a flyer for the Council to read and become familiar with. Mr. Flaherty encouraged the Council to visit their website and consider awarding the Spirit of America Award to a member or organization in the Winslow Community.

Superintendent of Schools Peter Thiboutot spoke briefly before the Council. He said the budget process for the Schools has begun. With the tragic passing of three teens in a neighboring community, the school has sent Councilors to that school to help students aid in the grief process.

## **DISCUSSION ITEMS**

Mr. Caron said there have been complaints from residents concerning graffiti. After reviewing the issue with the Town Manager and the Code Enforcement Officer, they met with the concerned citizen. It was explained that the Town tried to make contact with the property owner by mail about this issue and that the owner never responded. The Town has no authority to remove graffiti on privately owned property and therefore, the Town will not be taking any further steps with this matter.

Mr. Russell asked the Council if they had received any calls or concerns from residents regarding the local road conditions. Mr. Trahan stated he had a resident with concerns. The Council briefly discussed road repairs and the budget to cover those costs. Mr. Quirion requested a list of roads with conditions and a time-frame for their repair. Mr. Heavener said he would request a list of road conditions for the Council and have include which roads will be scheduled for repair work.

## **ADJOURNMENT**

Motion by Mr. West to adjourn the meeting; motion seconded by Mr. Russell.

Motion carried by unanimous vote 6-0.

Meeting adjourned at 7:56 p.m.

Respectfully submitted by,  
Lisa J. Gilliam  
Town Clerk