

**TOWN OF WINSLOW, MAINE  
TOWN COUNCIL MINUTES  
Monday, January 13, 2020**

**At 6:30 p.m. – EXECUTIVE SESSION**

Executive Session Pursuant to 36 M.R.S.A. Subsection 841(2) (E); Poverty Abatement Discussion.

At 6:33 p.m., motion by Patricia West to enter Executive Session; motion seconded by Jeff West.

Motion carried by unanimous vote 7-0.

At 6:58 p.m., motion by Patricia West to exit Executive Session; motion seconded by Jeff West.

Motion carried by unanimous vote 7-0.

**At 7:00 p.m. – PUBLIC HEARING**

At 7:03 p.m., Chairman Ray Caron called the meeting to order and opened the Public Hearing.

Order No. 1-2020:                      Providing for: Designation of Municipal Development and Tax Increment Financing District - ITAC Project and Adoption of Related Development Program.

With no public comment, Mr. Caron closed the Public Hearing.

**REGULAR COUNCIL MEETING**

**1. Roll Call**

Attendance was taken with the following Town Council members present: Jeff West, Steve Russell, Patricia West, Lee Trahan, Jerry Quirion, Ben Twitchell and Ray Caron.

Also present: Town Manager Michael Heavener, Town Clerk Lisa Gilliam, Fire Chief Ronald Rodriguez, Superintendent of Schools Peter Thiboutout and several Winslow residents.

**2. Recite the Pledge of Allegiance**

**3. Approval of Minutes of Previous Meetings:**

- December 9, 2019
- January 2, 2020

Motion by Mr. Quirion to approve the minutes from December 9, 2019 and January 2, 2020; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 7-0.

**4. Communications**

- Board & Committee Appointments (See Attachment)

**Agricultural Commission**

Motion by Mr. Russell to re-appoint Elery Keene as a member of the Agricultural Commission; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 7-0.

**Board of Parks & Recreation**

Motion by Mr. Russell too re-appoint Judi Bouchard and Chad Bell to the Board of Parks & Recreation; motion seconded by Ms. West.

Motion carried by unanimous vote 7-0.

**Personnel Appeals Board**

Motion by Mr. Quirion to appoint Phil St. Onge and to re-appoint Deb Lavoie and Roy Strahan to the Personnel Appeals Board; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 7-0.

**Planning Board**

Mr. Caron introduced Phil St. Onge who was present and had submitted an application requesting appointments to several of the Boards and Committees. Mr. St. Onge briefly spoke to the Council and said he was interested in serving his community and hoped to be appointed to one or more of the boards.

Motion by Ms. West to appoint Lynne Choate to the Planning Board; motion seconded by Mr. West.

Motion by Mr. Caron to appoint Phil St. Onge to the Planning Board; motion seconded by Mr. Twitchell. A brief discussion followed.

Motion to appoint Lynne Choate to the Planning Board passed by a Vote of 4-3. Councilors Quirion, Twitchell &

*By appointing Lynne Choate to the only seat available on the Planning Board, the motion to appoint Phil St. Onge required no further action be taken by the Council.*

**Zoning Board of Appeals**

Motion by Mr. West to appoint Phil St. Onge to the Zoning Board of Appeals; motion seconded by Mr. Twitchell.

Motion carried by unanimous vote 7-0.

**5. Reports of Committees and Commission**

- a. Town Manager’s Report

**FIRE TRUCK REPLACEMENTS**

At last months Council Meeting the Council approved the purchase of a new Ladder Truck (Quint) with a lease purchase agreement. The leasing company has provided me with a resolution authorizing me to execute the lease purchase agreement. In the Council packet is Resolution No. 4-2020 which adopts the leasing company's resolution. As you may recall, if we purchase both trucks by January 30, 2020 then the total cost will be reduced by \$24,724.

**TURNING LANE PROJECT UPDATE**

We have put the Millennium Drive Turning Lane Project out to bid. The bid opening is Friday, January 10th, at 10:00 am. It will take place at the town office. I hope to provide an update on the results of the bid opening at our Monday Council meeting. We are still working to finalize the closings on the project rights-of-way.

**ORION PURCHASE & SALE AGREEMENT**

The deadline for Orion Ropeworks to provide us with a purchase and sale agreement was January 1st. I have been in contact with them and they indicated they would have an update on the P&S for me next week.

**MAPLE RIDGE ROAD PROPERTY**

The Town owns a 100 acre parcel of land on the Maple Ridge Road due to a property tax foreclosure. A local farmer has been using the land to grow corn and hay for his dairy cows. The farmer would like to buy the property but cannot pay the market value for the land. On November 14, 2019, the Town's Agricultural Commission met with a representative from the Maine Farmland Trust (MFT) to see if they would buy the land from the town and then sell it to the farmer at an affordable price to the farmer. MFT expressed an interest in doing this. MFT has indicated the process could take 8 months. Attached to this report is information on the MFT's program.

**STANDARD WATERPROOFING**

In the Council packet is Order No 1- 2020 which if approved will authorize a TIF involving Standard Waterproofing.

- b. Department Reports
- c. Finance Committee Report (Treasurer’s Warrants)
- d. Financial Report

Motion by Mr. Russell to approve the reports presented; motion seconded by Mr. Twitchell.

Mr. Caron noted the charity work that was done by several departments over the holiday season which included food, jackets, presents and money donations that were given back to the Winslow community.

Motion approved by unanimous vote 7-0.

**TABLED BUSINESS**

*Tabled at August 12, 2019 Council Meeting*

- 1. Resolution No. 25-2019: Providing for: Authorization for the Town Manager to accept the attached proposal/letter of agreement from Dirigo Engineering to design a drainage system for property on the Cushman Road at a cost of \$14,000.

**OLD BUSINESS**

None

**NEW BUSINESS**

- 2. Order No. 1-2020: Providing for: Designation of Municipal Development and Tax Increment Financing District - ITAC Project and Adoption of Related Development Program.

Motion by Mr. West to carried Order No. 1-2020; motion seconded by Ms. West.

Roll Call:

- Y Jeff West
- Y Steve Russell
- Y Patricia West
- Y Lee Trahan
- Y Jerry Quirion
- Y Ben Twitchell
- Y Ray Caron

Motion carried by unanimous vote 7-0.

3. Resolution No. 3-2020: Providing for: A Pole Location Permit – Central Maine Power Company and OTT Communications. Work Order Number 80100262159.

Motion by Mr. Russell to approve Resolution No. 3-2020; motion Seconded by Ms. West.

Motion carried by unanimous vote 7-0.

4. Resolution No. 4-2020: Providing for: The Approval and Adoption of the attached Lease Purchase Resolution.

Fire Chief Rodrigues gave a brief update on the purchase and said he would be traveling to Wisconsin with Captain Waylon Capp to meet with the company and evaluate the progress of the Ladder Truck.

Motion by Mr. Quirion to approve Resolution No. 4-2020; motion Seconded by Mr. Twitchell.

Motion carried by unanimous vote 7-0.

5. Resolution No. 5-2020: A Resolution Regarding Poverty/Hardship Abatement Request No. 001-2020.

Motion by Mr. West to approve Resolution No. 5-2020; motion seconded by Mr. Quirion.

Motion failed by a vote of 2-5 (Mr. Russell & Mr. Twitchell voted in favor).

6. Resolution No. 6-2020: Providing for: The Authorization for Town Council Chair, Raymond Caron, to Sign the attached Purchase of Service Agreement with the Maine Municipal Association to Assist the Town Council with the Search for a new Town Manager at a cost of \$6,400.

The MMA process for hiring a new Town Manager was briefly discussed. Several Councilors expressed interest in being a member of the committee that will be conducting the search/interviews.

Motion by Mr. Quirion to approve Resolution No. 6-2020; seconded by Mr. Twitchell.

Motion carried by unanimous vote 7-0.

### **PUBLIC COMMENT**

Superintendent of Schools Peter Thiboutot said there would be another meeting on January 29<sup>th</sup> to discuss the school construction project. Mr. Caron remarked about the progress and how well things are going with the project.

Mr. Thiboutot also spoke about the Maine Tech Center and the number of student who have taken advantage of this program, he said there are currently 71 students enrolled in numerous programs.

Planning Board member Gary Owen asked for an update on the vacant Junior High Building. Mr. Heavener said that KVCAP has expressed interest and said they will be having an architect inspect the building before proceeding. Mr. Twitchell said it would not be good to have the building vacant for a long period of time.

**DISCUSSION ITEMS**

None.

**ADJOURNMENT**

Mr. Twitchell made a motion to adjourn; motion seconded by Mr. Quirion.

Motion carried by unanimous vote 7-0.

Meeting adjourned at 7:50 p.m.

Respectfully submitted by,  
Lisa J. Gilliam  
Town Clerk