

# TOWN OF WINSLOW

## APPLICATION FOR A CERTIFIED COPY OF A BIRTH RECORD

\$15.00 for first copy, \$6.00 for each additional copy of the same record purchased at the same time.

Make checks payable to "Town of Winslow"

Please fill in the following information for location and record identification

**\*\*PLEASE PRINT\*\***

Full Name on Birth Record: \_\_\_\_\_ Number of Copies Requested: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Father's Full Name: \_\_\_\_\_

Mother's Full Maiden Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

\_\_\_\_\_

Indicated your relationship to the person on requested record below:

Self                       Spouse                       Parent                       Registered Domestic Partner  
 Descendant                       Guardian                       Attorney of person on record                       Genealogist ID # \_\_\_\_\_

*By signing below, I swear/affirm that the information above is true and correct*

Applicant Signature \_\_\_\_\_ Today's Date: \_\_\_\_\_

Below line is for clerk use only

Proof of identity of Applicant:

*Applicant must provide one of these:*

Driver's License                       Passport                       Government Issued Picture I.D.

*OR two of these*

Utility bills                       Hospital; birth worksheet                       Pay stub  
 Bank Statements                       Department of Corrections I.D.                       W-2  
 Vehicle registration                       Social Security Card                       Voter Registration Card  
 Income tax return                       DD 214                       Disability award from SSA  
 Personal Check w/address                       Letter from government agency requesting record (DHHS, WIC)                       Other (must include name, address and DOB) \_\_\_\_\_  
 A previously issued vital record                       License/rental agreement

*Establishing eligibility to acquire record:*

Related applicants must provide proof of lineage, plus I.D.  
Domestic Partners must provide proof of registration of domestic partnership, plus I.D.  
Attorneys must provide a signed, notarized release from family, plus I.D.  
Genealogist must provide a state-issued card, plus I.D.

Do not retain copies of proof provided or note any specific numbers.

Safety Paper # Issued: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Issuing Clerk's Initials: \_\_\_\_\_  
VITALS \$ \_\_\_\_\_  
VITFEE \$ \_\_\_\_\_  
TOTAL \$ \_\_\_\_\_