



TOWN OF WINSLOW AGRICULTURAL COMMISSION MEETING

Minutes of July 9, 2022

Present: Members Rocky Gravel, Elery Keene and Chair Kate Newkirk, Secretary Judy Mathiau, Town Manager Erica LaCroix

Absent: Members Jasmine Gregory, Michael Heavener, Sally Harwood, Steve Russell and Parks and Rec Director Amanda McCaslin.

Meeting called to order at 10:15.

Rocky moved to approve the minutes of May 9, 2022 as written, second by Kate, all in favor.

OLD BUSINESS

1. Town Forest- Rocky received three bids from contractors for the clearing of a 1 mile trail.

- CLT \$6,000 (estimated by the hour)
- DIRIGO TMC \$4,020
- WILLIAM COLE \$3,500

The members agreed to survey the absent members for approval of expending \$3,500 for work to be done by COLE. The payment will be made from the Stumpage account which currently has a balance of about \$45,000. Erica sent the member email for a response.

Rocky also said that he spoke with Paul Fongemie about the parking area and Paul was concerned about visibility. Erica said she would speak with Paul about the work.

Erica also suggested that the Commission entertain the idea of an on-site event and for future events, we need to remember to use the Chamber as a resource to promote.

2. Sisters of St. Joseph - the "Gazebo" Committee is collaborating with an independent designer who does some work for McCormacks. Once the final draft is approved, they will seek an estimate from McCormacks and then proceed with fundraising. The Permaculture Group has planted seeds.

3. Farmers Market Liability: Erica reported that the Fort Halifax Days was well attended with new vendors. These vendors carry their own insurance. Hopefully, more vendors will be added to future events.

4. VMFSP – Wheeler Farm. Judy provided the Commission with a letter supporting the continued compliance of the Wheeler's farm, and included a summary of the on-site visit conducted last Spring, by

Elery, Sally and Judy. The documents will be forwarded to the Council pursuant to the requirements of the program.

NEW BUSINESS

1. **Commission Chair** – the Commission was not entirely certain that a Chair had been elected yet this year. Judy will research past minutes.
2. **Charter Update** – it was agreed that the Charter should be updated to regulate the election of a chair each year at a specific time, typically this is done in January. Another update suggested is to rephrase the voting rights to be more lenient, due to the lack of a quorum in recent months. This will be discussed at the next meeting.

Next meeting will be August 11th 2022 at 10:00 in the council chambers.

Rocky made a motion to adjourn at 11:10, Kate seconded.

Respectfully submitted,

Secretary Judy Mathiau