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11/12/2023
TOWN OF SCITUATE
OFFICE OF THE TREASURER

DEPARTMENT: TAX ASSESSOR**BUDGET UNIT: 001 7 730 0000 0000**

	<u>12-MONTH</u>	<u>3-MONTH</u>	<u>15-MONTH TTL</u>
<u>0401 Office Supplies</u>			
OFFICE SUPPLIES: PAPER, PRINT SUPPLIES/CARTRIDGES, ETC	1,550.00	200.00	
TAX ROLL BOUND	750.00		
MAILING ANNUAL EXEMPTION FORMS	700.00		
	<u>3,000.00</u>	<u>200.00</u>	\$ 3,200.00
<u>0600 Purchased Services</u>			
CONSULTANT - REAL ESTATE ASSESSMENT	10,500.00		
CONSULTANT - TANGIBLE ASSESSMENT	8,000.00		
	<u>18,500.00</u>		\$ 18,500.00
<u>0650 Software Licenses</u>			
DIGITAL UPDATE OF GIS PLAT MAPS OUTSIDE OF WATERSHED	5,200.00	1,300.00	
GIS SERVICES - CREATE DATA LAYERS	800.00		
	<u>6,000.00</u>	<u>1,300.00</u>	\$ 7,300.00
<u>0653 Software License / Support</u>			
QDS TAX ADMINISTRATION SOFTWARE MAINTENANCE	7,000.00	1,750.00	
PATRIOT CAMA SOFTWARE MAINTENANCE	5,500.00	1,375.00	
PATRIOT CAMA DATA - INTERNET HOSTING & MAINTENANCE	1,800.00	450.00	
	<u>14,300.00</u>	<u>3,575.00</u>	\$ 17,875.00
<u>0750 Other Operational Expenses / Printing</u>			
ANNUAL FORMS: TANGIBLE RETURNS, LETTERHEAD	500.00		
TAX BOOKS (PRINTED AS NEEDED, ONLINE)	255.00		
	<u>755.00</u>		\$ 755.00
<u>0752 General Expense / Tax Assessor Expenses</u>			
MILEAGE, CELL PHONE, MEMBERSHIPS, MTGS, TRAVEL, EDUCATIC	4,000.00	1,000.00	\$ 5,000.00
<u>0760 Postage</u>			
PRE-STAMPED ENVELOPES / POSTAGE	1,500.00		\$ 1,500.00
<u>0803 Telephones</u>			
TELEPHONE	1,950.00	487.50	\$ 2,437.50
<u>0820 Revaluation</u>			
recommend budgeting \$50k annually each fiscal year to fund triennial updates and full revaluation over the 9-year cycle. 12/31/21 a statistifcal update is required, est cost \$74,000	50,000.00		\$ 50,000.00
TOTAL	\$ 100,005.00	\$ 6,562.50	\$ 106,567.50