

POWERSCHOOL
DATE: 01/13/2022
TIME: 14:39:56

TOWN OF SCITUATE
EXPENDITURE BUDGET REQUEST LIST

PAGE NUMBER: 1
EXP8UD14

SELECTION CRITERIA: bexp1edgr.key_orgn like '0015%'

BUDGET UNIT Title
001551000000000 RECREATION DEPT

Account	Title	FY21 Actual	FY22 Budget	FY22 YTD Actual	FY22 Est to Complete	FY23 Requested Base	FY23 Requested New
0100	SALARIES NON-UNION	111,693.92	138,960.00	106,494.28	.00	139,960.00	.00
0101	SALARIES UNION	.00	.00	.00	.00	.00	.00
0301	CAPITAL IMPROVEMENTS	.00	.00	.00	.00	.00	.00
0304	EQUIPMENT	.00	5,000.00	.00	.00	5,000.00	.00
0405	GENERAL DEPT. SUPPLI	58,545.73	59,500.00	42,622.18	.00	59,500.00	.00
0408	RECREATION DEPT. - O	.00	.00	.00	.00	.00	.00
0761	RENTAL - HOPE ASSOCI	15,280.25	16,000.00	15,243.24	.00	16,000.00	.00
1020	RECREATION DEPT - PR	10,042.40	10,500.00	7,984.78	.00	10,500.00	.00
Totals		195,562.30	229,960.00	172,344.48	.00	230,960.00	.00

BUDGET UNIT Title
001552000000000 NORTHERN RI EXTN. SVCS

Account	Title	FY21 Actual	FY22 Budget	FY22 YTD Actual	FY22 Est to Complete	FY23 Requested Base	FY23 Requested New
1010	AMBULANCE CORP	.00	.00	.00	.00	.00	.00
Totals		.00	.00	.00	.00	.00	.00

BUDGET UNIT Title
001553000000000 LIBRARY

Account	Title	FY21 Actual	FY22 Budget	FY22 YTD Actual	FY22 Est to Complete	FY23 Requested Base	FY23 Requested New
1011	N SCITUATE LIBRARY	259,817.51	267,613.00	267,612.99	.00	280,994.00	.00
1012	HOPE LIBRARY	259,817.52	267,613.00	267,612.99	.00	280,994.00	.00
1014	STATE LIBRARY AID EX	132,789.75	109,928.00	81,570.26	.00	109,928.00	.00
Totals		652,424.78	645,154.00	616,796.24	.00	671,916.00	.00

BUDGET UNIT Title
001554000000000 MEMORIAL/VETERANS DAYS

Account	Title	FY21 Actual	FY22 Budget	FY22 YTD Actual	FY22 Est to Complete	FY23 Requested Base	FY23 Requested New
1013	MEMORIAL/VETERANS DA	1,000.00	1,000.00	1,000.00	.00	1,000.00	.00
Totals		1,000.00	1,000.00	1,000.00	.00	1,000.00	.00

JAN 10 2022

Budget Unit: 001551000000000
RECREATION DEPARTMENT

TOWN OF SCITUATE
OFFICE OF THE TREASURER

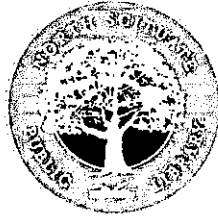
<u>Account Title</u>	<u>Account #</u>	<u>21/22</u>	<u>12-mo 22/23</u>	<u>15-mo 23/24</u>
Equipment	0304			
	field / program equipment	5,000	5,000 ✓	5,000 ✓
General Dept Supplies	0405			
	portable restrooms	10,000	10,000	12,000
	advertising	2,000	2,000	2,000
	fertilizer	6,000	6,000	7,200
	irrigation services	1,500	1,500	2,500
	repairs	2,000	2,000	2,000
	supplies/shirts	20,000	20,000	20,000
	materials	5,000	5,000	5,000
	entertainment	8,000	8,000	9,000
	summer basketball	1,000	1,000	1,000
	support other organizat	2,500	2,500	2,500
	miscellaneous expense	1,500	1,500	1,500
		59,500	59,500 ✓	64,700 ✓
Rental - Hope Associates	0761			
	annual rent	14,000	14,000	14,000
	utility expense reimb	2,000	2,000	2,000
		16,000	16,000 ✓	16,000 ✓
Programs	1020			
	Summer Camp Trips	-	-	2,000
	scorers	1,000	1,000	1,000
	stipends	3,000	3,000	3,000
	programs	6,000	6,000	8,000
	other programs	-	-	-
	other programs	-	-	-
	other programs	-	-	-
	other program expense	500	500	1,000
		10,500	10,500 ✓	13,000
Salaries	0100	138,960	139,960 ✓	157,671 ✓
TOTAL BUDGET REQUEST:		\$ 229,960	\$ 230,960	\$ 256,371

RECREATION SALARIES APRIL 1, 2022 - MARCH 31, 2023 12-MONTHS

<u>Position</u>	<u># employees in category</u>	<u>rate</u>	<u>hours/factor</u>	<u>weeks</u>		<u>Annual Salary</u>
Director	1	19.61	40	13	10,197	
		20.00	40	39	31,203	41,401
Counselor Director	1	850.00	1	8		6,800
Counselor Assistant Dir	2	15.00	40	7		8,400
Lifeguard	4	18.00	18	7		9,072
Counselors Hope	33	12.50	15	7		43,313
Head Counselors	15	13.50	20	7		28,350
Contingency/coverage	2	12.50	15	7		2,625
7 weeks summe camp mid-June through mid-August						
TOTAL						\$ 139,960.13

RECREATION SALARIES APRIL 1, 2023 - JUNE 30, 2024 15-MONTHS

<u>Position</u>	<u># employees in category</u>	<u>rate</u>	<u>hours/factor</u>	<u>weeks</u>		<u>Annual Salary</u>
Director	1	20.00	40	13	10,400	
		20.40	40	52	42,432	52,832
Counselor Director	1	850.00	1	8		6,800
Counselor Assistant Dir	2	15.00	40	7		8,400
Lifeguard	4	19.00	18	7		9,576
Counselors Hope	33	13.50	15	7		46,778
Head Counselors	15	14.50	20	7		30,450
Contingency/coverage	2	13.50	15	7		2,835
8 weeks summe camp mid-June through mid-August						
TOTAL						\$ 157,670.50



*606 West Greenville Road, North Scituate RI 02857 * 401-647-5133 *

January 6, 2022

Town of Scituate Budget Committee
c/o Town Treasurer
PO Box 127
195 Danielson Pike
North Scituate, RI 02857

Dear Committee Members:

The North Scituate Public Library submits the attached budget proposal for FY22-23. We are requesting an overall increase of 5% for a total appropriation of \$280,994. ✓

The Library continues to do our best to fulfill the needs of our community and are confident we will again see the pre-pandemic usage statistics we were accustomed to. We continue to grow our collections of print, audio, video and digital materials and to do our best to get those materials to everyone who seeks them. We have been providing outdoor programming for children and teens on a regular basis, continue to offer help with technology and devices, have outdoor Wi-Fi available to all, and our copy, scan, fax and notary services remain heavily used. We maintain local history collections and archived materials, and do our best to ensure their careful preservation.

Our staff is the heart of the library and a major reason many patrons enjoy repeated trips to the library. They provide an extremely high level of service to patrons and truly enjoy their work. We are continuously striving to provide a fair hourly wage and are still trying to match comparable libraries in the state, as well as other local industries hiring part-time employees. As we are not able to offer any benefits beyond paid time off, the hourly wage takes on more importance in context.

The Town has been very supportive of the library, and we appreciate the difficult decisions facing the Budget Committee. We are hopeful to gain your support in our request for a slight budget increase to help us continue providing the services our community needs and deserves.

If you have any questions regarding this request or would like me to provide additional supporting information, please call me at 647-5133 x102 or email

Respectfully Submitted,

Julie Lepore
Julie Lepore
Director

**North Scituate Public Library
FY22-23 Budget Proposal
(5% increase)**

	FY22-23
REVENUE	
Town Appropriation	280,994
State Funding	54,964
Fundraising	17,000
Fines/Copies	1,000
Dues	5,000
Int/Div	350
Other	15,000
Operating Revenue	374,308
EXPENSES	
Professional Staff	103,522
Staff Salary	129,143
P/R Taxes	16,500
Benefits	0
Materials	30,694
OSL Membership	17,649
Computer/Equipment	7,000
Programs	2,000
Electricity	9,000
Heat	5,000
Telephone	1,750
Maint/Repairs/Alarm	12,000
Cleaning/Custodial	16,500
Supplies/Printing	4,500
Postage	300
Lib exp/dues/fees	3,700
Insurance	6,000
Newsletter/Outreach	5,000
Misc. (incl. grant monies spent)	3,000
Preservation	250
Professional Development	800
Equipment	0
Operating Expense	374,308

Prepared 1/5/22

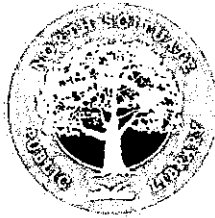
North Scituate Public Library
FY22-23 Budget Proposal (5% increase from Town)

	FY22-23 Proposed	FY21-22 Actual YTD	FY21-22 Budgeted	FY20-21 Actual	FY20-21 Budgeted
REVENUE					
Town Appropriation	280,994	200,060	267,613	259,818	259,817
State Funding	54,964	27,482	54,964	52,971	52,971
Fundraising	17,000	14,015	17,000	1,532	16,500
Fines/Copiers	1,000	880	2,000	619	5,000
Dues	5,000	4,890	5,000	5,320	4,000
Int/Div	350	313	350	343	100
Other	15,000	60,265	3,000	47,020	7,000
Operating Revenue	374,308	307,905	349,927	367,623	345,388
EXPENSES					
Professional Staff	103,522	72,304	100,507	91,021	97,580
Staff Salary	129,143	104,853	125,382	112,546	121,730
P/R Taxes	16,500	13,553	15,000	15,038	18,000
Benefits	0	0	0	0	0
Materials	30,694	24,370	24,686	31,065	33,046
OSL Membership	17,649	11,461	15,552	10,949	15,082
Computer/Equipment	7,000	1,808	7,000	7,964	6,000
Programs	2,000	2,073	2,000	1,164	2,000
Electricity	9,000	6,624	9,000	6,744	10,000
Heat	5,000	2,583	5,000	3,726	5,800
Telephone	1,750	1,340	1,750	1,845	1,700
Maint/Repairs/Alarm	12,000	14,831	9,000	8,417	7,500
Cleaning/Custodial	16,500	12,220	14,000	8,836	6,500
Supplies/Printing	4,500	4,071	4,500	6,144	4,500
Postage	300	270	500	279	500
Lib exp/dues/fees	3,700	3,775	2,500	3,481	2,500
Insurance	6,000	5,843	6,000	5,557	5,200
Newsletter/Outreach	5,000	6,354	3,500	2,444	3,500
Misc. (incl. grant monies spent)	3,000	9,045	3,000	598	3,000
Preservation	250	64	250	60	250
Professional Development	800	762	800	107	1,000
Equipment	0	0	0	0	0
Operating Expense	374,308	298,204	349,927	317,985	345,388

Prepared 1/5/22

North Scituate Public Library
FY22-23 Budget Proposal (5% increase)

	FY22-23	FY21-22	FY20-21	FY19-20
REVENUE				
Town Appropriation	280,994	267,613	259,817	252,250
State Funding	54,964	54,964	52,971	51,767
Fundraising	17,000	17,000	16,500	16,500
Fines/Copiers	1,000	2,000	5,000	5,000
Dues	5,000	5,000	4,000	4,000
Int/Div	350	350	100	100
Other	15,000	3,000	7,000	7,000
Operating Revenue	374,308	349,927	345,388	336,617
EXPENSES				
Professional Staff	103,522	100,507	97,580	94,738
Staff Salary	129,143	125,382	121,730	118,184
P/R Taxes	16,500	15,000	18,000	17,500
Benefits	0	0	0	0
Materials	30,694	24,686	33,046	32,784
OSL Membership	17,649	15,552	15,082	13,411
Computer & Equipment	7,000	7,000	6,000	6,000
Programs	2,000	2,000	2,000	2,000
Electricity	9,000	9,000	10,000	11,000
Heat	5,000	5,000	5,800	5,800
Telephone	1,750	1,750	1,700	1,700
Maint/Repairs/Alarm	12,000	9,000	7,500	7,500
Cleaning/Custodial	16,500	14,000	6,500	6,500
Supplies/Printing	4,500	4,500	4,500	4,500
Postage	300	500	500	450
Lib exp/dues/fees	3,700	2,500	2,500	2,500
Insurance	6,000	6,000	5,200	4,800
Newsletter/Outreach	5,000	3,500	3,500	3,000
Misc.	3,000	3,000	3,000	3,000
Preservation	250	250	250	250
Professional Development	800	800	1,000	1,000
Equipment	0	0	0	0
Operating Expense	374,308	349,927	345,388	336,617



*606 West Greenville Road, North Scituate RI 02857 * 401-647-5133 *

January 6, 2022

Town of Scituate Budget Committee
c/o Town Treasurer
PO Box 127
195 Danielson Pike
North Scituate, RI 02857

Dear Committee Members:

The North Scituate Public Library submits the attached budget proposal for FY23-24, as a 15 month fiscal year. We are requesting an overall increase of 5% for a total appropriation of \$368,805. This figured was derived from the following formula: base of FY22-23 request of 5% increase to equal \$280,994, FY23-24 request of 5% increase to equal \$295,044, one additional quarter added for a total of \$368,805. ✓

You will see on the budget spreadsheet that there is a discrepancy in the income and expenses. This is due to the fact that the income includes a proposed increase while the expenses follow the request for level-funding where possible and a 1% increase in staff salaries. A more robust representation of expenses would show the numbers coming together. Please see the included explanation of line item totals for this proposal.

We appreciate the difficult decisions facing the Budget Committee, especially as you move the Town toward a new fiscal calendar. We are hopeful to gain your support in our request for a slight budget increase to help us continue providing the services our community needs and deserves.

If you have any questions regarding this request or would like me to provide additional supporting information, please call me at 647-5133 x102 or email

Respectfully Submitted,


Julie Lepore
Director

FY 23-24 Proposal Notes – 15 month budget

INCOME

Town Appropriation

FY 22-23 proposed amount x 5% increase request + 25% for the additional 3 months

State Funding

FY22-23 projected level-funded amount + 25% for additional 3 months

Fundraising

Level funded, as there are no major fundraising events between April-June

Fines/Copies

FY 22-23 proposed amount + 25% for copies only, as we are fine free

Dues

Level funded, as April-June is not a heavy membership collection time of year

Interest

FY22-23 projected amount + 25% for additional 3 months

Other

Level funded, as most of this is grant funding and no projection is made this far in advance

EXPENSES

Professional Staff & Staff Salary

FY22-23 proposed amount + 1%

Payroll Taxes, Materials, OSL Membership

FY22-23 projected amount + 25% for additional 3 months

Computer/Equipment

Level funded to avoid additional expense

Electricity, Heat, Telephone, Maintenance, Cleaning, Supplies, Postage, Library Fees

FY22-23 projected amount + 25% for additional 3 months

Insurance

Level funded, as it is an annual expense

Outreach

Level funded, as no major fundraising is planned between April-June

Misc, Preservation, Professional Development

Level funded to avoid additional expense

**North Scituate Public Library
FY23-24 Budget Proposal
(5% increase & 15 months)**

	FY23-24
REVENUE	
Town Appropriation	368,805
State Funding	68,705
Fundraising	17,000
Fines/Copies	1,250
Dues	5,000
Int/Div	438
Other	15,000
Operating Revenue	476,198
EXPENSES	
Professional Staff	104,557
Staff Salary	130,434
P/R Taxes	21,656
Benefits	0
Materials	38,368
OSL Membership	22,061
Computer/Equipment	7,000
Programs	2,500
Electricity	11,250
Heat	6,250
Telephone	2,188
Maint/Repairs/Alarm	13,750
Cleaning/Custodial	20,625
Supplies/Printing	5,625
Postage	375
Lib exp/dues/fees	4,856
Insurance	6,000
Newsletter/Outreach	5,000
Misc. (incl. grant monies spent)	3,000
Preservation	250
Professional Development	800
Equipment	0
Operating Expense	406,545

Prepared 1/5/22

North Scituate Public Library
FY23-24 Budget Proposal (5% increase from Town)

	FY23-24 Proposed 15 month	FY22-23 Proposed	FY21-22 Actual YTD	FY21-22 Budgeted	FY20-21 Actual
REVENUE					
Town Appropriation	368,805	280,994	200,060	267,613	259,818
State Funding	68,705	54,964	27,482	54,964	52,971
Fundraising	17,000	17,000	14,015	17,000	1,532
Fines/Copiers	1,250	1,000	880	2,000	619
Dues	5,000	5,000	4,890	5,000	5,320
Int/Div	438	350	313	350	343
Other	15,000	15,000	60,265	3,000	47,020
Operating Revenue	476,198	374,308	307,905	349,927	367,623
EXPENSES					
Professional Staff	104,557	103,522	72,304	100,507	91,021
Staff Salary	130,434	129,143	104,853	125,382	112,546
P/R Taxes	21,656	16,500	13,553	15,000	15,038
Benefits	0	0	0	0	0
Materials	38,368	30,694	24,370	24,686	31,065
OSL Membership	22,061	17,649	11,461	15,552	10,949
Computer/Equipment	7,000	7,000	1,808	7,000	7,964
Programs	2,500	2,000	2,073	2,000	1,164
Electricity	11,250	9,000	6,624	9,000	6,744
Heat	6,250	5,000	2,583	5,000	3,726
Telephone	2,188	1,750	1,340	1,750	1,845
Maint/Repairs/Alarm	13,750	12,000	14,831	9,000	8,417
Cleaning/Custodial	20,625	16,500	12,220	14,000	8,836
Supplies/Printing	5,625	4,500	4,071	4,500	6,144
Postage	375	300	270	500	279
Lib exp/dues/fees	4,856	3,700	3,775	2,500	3,481
Insurance	6,000	6,000	5,843	6,000	5,557
Newsletter/Outreach	5,000	5,000	6,354	3,500	2,444
Misc. (incl. grant monies spent)	3,000	3,000	9,045	3,000	598
Preservation	250	250	64	250	60
Professional Development	800	800	762	800	107
Equipment	0	0	0	0	0
Operating Expense	406,545	374,308	298,204	349,927	317,985

Prepared 1/5/22

North Scituate Public Library
FY23-24 Budget Proposal (5% increase & 15 months)

	FY23-24	FY22-23	FY21-22	FY20-21	FY19-20
REVENUE					
Town Appropriation	368,805	280,994	267,613	259,817	252,250
State Funding	68,705	54,964	54,964	52,971	51,767
Fundraising	17,000	17,000	17,000	16,500	16,500
Fines/Copiers	1,250	1,000	2,000	5,000	5,000
Dues	5,000	5,000	5,000	4,000	4,000
Int/Div	438	350	350	100	100
Other	15,000	15,000	3,000	7,000	7,000
Operating Revenue	476,198	374,308	349,927	345,388	336,617
EXPENSES					
Professional Staff	104,557	103,522	100,507	97,580	94,738
Staff Salary	130,434	129,143	125,382	121,730	118,184
P/R Taxes	21,656	16,500	15,000	18,000	17,500
Benefits	0	0	0	0	0
Materials	38,368	30,694	24,686	33,046	32,784
OSL Membership	22,061	17,649	15,552	15,082	13,411
Computer & Equipment	7,000	7,000	7,000	6,000	6,000
Programs	2,500	2,000	2,000	2,000	2,000
Electricity	11,250	9,000	9,000	10,000	11,000
Heat	6,250	5,000	5,000	5,800	5,800
Telephone	2,188	1,750	1,750	1,700	1,700
Maint/Repairs/Alarm	13,750	12,000	9,000	7,500	7,500
Cleaning/Custodial	20,625	16,500	14,000	6,500	6,500
Supplies/Printing	5,625	4,500	4,500	4,500	4,500
Postage	375	300	500	500	450
Lib exp/dues/fees	4,856	3,700	2,500	2,500	2,500
Insurance	6,000	6,000	6,000	5,200	4,800
Newsletter/Outreach	5,000	5,000	3,500	3,500	3,000
Misc.	3,000	3,000	3,000	3,000	3,000
Preservation	250	250	250	250	250
Professional Development	800	800	800	1,000	1,000
Equipment	0	0	0	0	0
Operating Expense	406,545	374,308	349,927	345,388	336,617

HOPE LIBRARY

BUDGET NARRATIVE FY 2022 -2023

Income

Total Expected Revenue: \$346,358.00

Hope Library is seeking a 5% increase in our town appropriation, which would be an increase of \$13,381.00.

Expenditures

Materials: \$33,583.00

An increase of \$1,083 to cover costs of Books, DVDs, subscriptions, databases and web hosting.

Operating Expenses: \$62,153.00

- Includes an increase for programs (RI no longer supports program funding for the statewide Summer Reading Program)
- Electricity
- Telephone (new dedicated line for elevator per state)
- Maintenance (projected HVAC repairs)
- Supplies (cover the increase in prices and cleaning supplies for Covid related cleaning.)
- Printing (ink & toner costs)
- Property Insurance and Workman's Comp (increases yearly)

Personnel: \$250,622.00

An increase to provide staff with a 3% raise, and payroll taxes associated with the raise. Also, SUI taxes included – the library has now has state unemployment insurance.

Total Expected Expenditures: \$346,358.00

HOPE LIBRARY OVERVIEW

As always, Hope Library continues to supplement its budget with multiple fundraising events, including bake sales, book sales, raffles, and silent auctions. However, Covid-19 has impacted our ability to fundraise. Hopefully, this will rectify itself over the next 2 years.

Hope Library continues its mission to be a community center for Scituate, offering health and wellness programs, reading programs for babies through adults, arts and crafts offerings, author visits, guest performers, gardening lectures and local artists. The library offers yoga classes virtually, and since the advent of Covid-19, we have increased our virtual presence to provide the above programs. Also, the library now has a makerspace with materials for public use, with money bequeathed to the library.

Hope Library's flu clinic, in cooperation with the Scituate Health Alliance, continues to grow each year. We also continue to offer health awareness information provided by students and faculty from Rhode Island College, and free weekly blood pressure screenings. We also offer

our patrons the online version of the Providence Journal, as well as the Gale Virtual Reference Library. The library continues to offer one-on-one computer/technology classes for the public and we are a drop-off center for the Scituate Food Pantry.

To view upcoming programs at the library, please visit our Program Calendar at <https://www.hopepubliclibrary.org/programcalendar>.

We constantly strive to be a valuable and cost-effective asset to the Town of Scituate.

We ask for your continued support of Hope Library in order for us to continue our mission to help educate, enrich, inform and entertain our patrons. We look forward to serving the citizens of Scituate by providing access to computers, reading materials, programs, health initiatives, and civic programs.

Thank you for your continuing support for both the Hope Library and North Scituate libraries.

Sincerely,

Hope Library Board of Trustees
(401) 821-7910
director@hopepubliclibrary.org

Town of Scituate					
Department: 530 - Hope Library					
1-001-5-530-1000-1012	FY 2022 - 2023				
HOPE LIBRARY	FY 2022- 2023	FY 2021-2022	FY 2020-2021	FY 2019 - 2020	FY 2018 - 2019
*****	Request	Actual	Actual	Actual Budget	Budget Request
REVENUE					
Town Appropriation (5% increase)	\$280,994.00	\$267,613.00	\$259,817.00	252,250.00	\$244,904.50
State Funding (Grant-in-Aid)	\$54,964.00	\$53,213.00	\$52,971.00	52,295	\$52,407.50
Other Fundraising	\$5,000.00	\$5,000.00	\$5,000.00	4,000.00	\$3,000.00
Fines/Copies	\$1,000.00	\$1,500.00	\$2,000.00	2,100.00	\$1,900.00
Association Dues	\$1,000.00	\$1,000.00	\$1,300.00	1,300.00	\$1,300.00
Donations	\$2,000.00	\$2,500.00	\$2,500.00	2,500.00	\$2,000.00
Int/Div	\$400.00	\$80.00	\$80.00	80	\$80.00
Art Festival	0	\$0.00	\$0.00	4,500.00	\$5,000.00
Other Misc. and Misc. Grants	\$1,000.00	\$1,000.00	\$1,000.00	1,000.00	\$1,000.00
Total Revenue:	\$346,358.00	\$331,906.00	\$324,668.00	320,025.00	\$311,592.00
EXPENDITURES					
Materials:					
(Books, dvds, subscriptions)	\$28,083.00	\$27,000.00	\$24,902.00	20,000.00	\$20,147.00
Databases /Web hosting	\$2,000.00	\$2,000.00	\$2,500.00	1,499.00	\$1,600.00
Computers	\$3,500.00	\$3,634.00	\$3,000.00	4,000.00	\$5,000.00
Total Materials Expenses	\$33,583.00	\$32,634.00	\$30,402.00	25,499.00	\$26,747.00
Operating					
Programs	\$2,500.00	\$2,000.00	\$2,000.00	1,500.00	\$1,500.00
Electricity	\$8,500.00	\$8,000.00	\$8,000.00	7,900.00	\$7,950.00
OSL Membership Fee	\$14,600.00	\$14,600.00	\$14,326.00	14,566	\$14,145.00
Oil & Water	\$3,400.00	\$3,400.00	\$3,000.00	3,000.00	\$3,000.00
Telephone	\$2,153.00	\$1,200.00	\$2,000.00	2,600.00	\$3,850.00
Maintenance/Repairs	\$14,000.00	\$12,000.00	\$16,000.00	14,300.00	\$10,000.00
Elevator Maintenance	\$2,500.00	\$2,500.00	\$2,250.00	2,000.00	\$2,000.00
Supplies	\$6,500.00	\$6,000.00	\$6,000.00	5,500.00	\$5,500.00
Printing / Postage	\$500.00	\$275.00	\$275.00	250	\$276.00
Insurance (Property & Workmen's Comp)	\$6,000.00	\$5,314.00	\$5,314.00	5,000.00	\$4,147.00
Art Festival	\$0.00	\$0.00	\$0.00	4,500.00	\$5,000.00
Professional Fees:	\$500.00	\$500.00	\$500.00	500.00	\$500.00
Miscellaneous	\$1,000.00	\$750.00	\$750.00	\$750.00	\$750.00
Total Operating Expenses	\$62,153.00	\$56,539.00	\$60,415.00	62,366.00	\$58,618.00
Personnel					
Salaries	\$205,065.00	\$199,092.00	\$195,185.00	189,500.00	\$183,589.00
P/R Taxes & SUI	\$22,557.00	\$21,666.00	\$17,566.00	15,160.00	\$14,688.00
Payroll fees	\$4,000.00	\$3,800.00	\$3,500.00	3,500.00	\$3,000.00
Health Care Coverage	\$18,500.00	\$17,805.00	\$22,296.00	24,000.00	\$25,000.00
Phone Reimbursement	0	\$120.00	\$100.00	0	\$100.00
Professional Development	\$500.00	\$250.00	\$250.00	0	\$100.00
Total Personnel Expenses	\$250,622.00	\$242,733.00	\$238,897.00	232,160.00	\$226,477.00
Total Expenditures	\$346,358.00	\$331,906.00	\$329,714.00	320,025.00	\$311,592.00

You have correctly installed your HP PCL3 A-size Printer Class Driver on TOS-TREAS-LT2.

PRINTER PROPERTIES

Submitted Time: 11:21:17 AM
Date: 1/7/2022
User Name: TOS-TREAS-LT2\karen
Computer Name: TOS-TREAS-LT2
Printer Name: HP0379A1 (HP OfficeJet Pro 6960)
Printer Model: HP PCL3 A-size Printer Class Driver
Color Support: Yes
Port Name(s): WSD-769868bd-5b95-45f6-b17c-9da23d8de775
Data Format: RAW
Printer Share Name:
Printer Location: http://[fe80::b20c:d1ff:fe03:79a2%3]:3911/
Print Processor: winprint
Comment:
Separator Page
Location:
OS Environment: Windows x64

PRINT DRIVER PROPERTIES

Driver Name: HP PCL3 A-size Printer Class Driver
Driver Type: Type 4 - User Mode
Driver Version: 10.0.17119.1

ADDITIONAL PRINT DRIVER FILES

C:\windows\System32\DriverStore\FileRepository\prnhpcl1.inf_amd64_913b313ca0c5b8c6\amd64\hppcl3vipa-manifest.ini
C:\windows\System32\DriverStore\FileRepository\prnhpcl1.inf_amd64_913b313ca0c5b8c6\amd64\hpmacronames.gpd
C:\windows\System32\DriverStore\FileRepository\prnhpcl1.inf_amd64_913b313ca0c5b8c6\amd64\hppcl3-pipelineconfig.xml
C:\windows\System32\DriverStore\FileRepository\prnhpcl1.inf_amd64_913b313ca0c5b8c6\amd64\hpbx3w81.dll
C:\windows\System32\DriverStore\FileRepository\prnhpcl1.inf_amd64_913b313ca0c5b8c6\amd64\hpbxpsrender.dll
C:\windows\System32\DriverStore\FileRepository\prnhpcl1.inf_amd64_913b313ca0c5b8c6\amd64\hpbresw81.dll
C:\windows\System32\DriverStore\FileRepository\prnhpcl1.inf_amd64_913b313ca0c5b8c6\amd64\HPBCMYK_sRGB.dpb
C:\windows\System32\DriverStore\FileRepository\ntprint.inf_amd64_9739b9b0059f5e67\Amd64\UNIRES.DLL
C:\windows\System32\DriverStore\FileRepository\ntprint.inf_amd64_9739b9b0059f5e67\Amd64\STDNAMES.GPD
C:\windows\System32\DriverStore\FileRepository\ntprint.inf_amd64_9739b9b0059f5e67\Amd64\STDDTYPE.GDL
C:\windows\System32\DriverStore\FileRepository\ntprint.inf_amd64_9739b9b0059f5e67\Amd64\STDSCHEM.GDL
C:\windows\System32\DriverStore\FileRepository\ntprint.inf_amd64_9739b9b0059f5e67\Amd64\STDSCHEMX.GDL
C:\windows\System32\DriverStore\FileRepository\ntprint.inf_amd64_9739b9b0059f5e67\Amd64\MSXPSINC.GPD

Town of Scituate					
Department: 530 - Hope Library					
1-001-5-530-1000-1012	FY 2022 - 2023				
HOPE LIBRARY	FY 2022- 2023	FY 2021-2022	FY 2020-2021	FY 2019 - 2020	FY 2018 - 2019
*****	Request	Actual	Actual	Actual Budget	Budget Request
REVENUE					
Town Appropriation (5% increase)	\$280,994.00	\$267,613.00	\$259,817.00	252,250.00	\$244,904.50
State Funding (Grant-in-Aid)	\$54,964.00	\$53,213.00	\$52,971.00	52,295	\$52,407.50
Other Fundraising	\$5,000.00	\$5,000.00	\$5,000.00	4,000.00	\$3,000.00
Fines/Copies	\$1,000.00	\$1,500.00	\$2,000.00	2,100.00	\$1,900.00
Association Dues	\$1,000.00	\$1,000.00	\$1,300.00	1,300.00	\$1,300.00
Donations	\$2,000.00	\$2,500.00	\$2,500.00	2,500.00	\$2,000.00
Int/Div	\$400.00	\$80.00	\$80.00	80	\$80.00
Art Festival	0	\$0.00	\$0.00	4,500.00	\$5,000.00
Other Misc. and Misc. Grants	\$1,000.00	\$1,000.00	\$1,000.00	1,000.00	\$1,000.00
Total Revenue:	\$346,358.00	\$331,906.00	\$324,668.00	320,025.00	\$311,592.00
EXPENDITURES					
Materials:					
(Books, dvds, subscriptions)	\$28,083.00	\$27,000.00	\$24,902.00	20,000.00	\$20,147.00
Databases /Web hosting	\$2,000.00	\$2,000.00	\$2,500.00	1,499.00	\$1,600.00
Computers	\$3,500.00	\$3,634.00	\$3,000.00	4,000.00	\$5,000.00
Total Materials Expenses	\$33,583.00	\$32,634.00	\$30,402.00	25,499.00	\$26,747.00
Operating					
Programs	\$2,500.00	\$2,000.00	\$2,000.00	1,500.00	\$1,500.00
Electricity	\$8,500.00	\$8,000.00	\$8,000.00	7,900.00	\$7,950.00
OSL Membership Fee	\$14,600.00	\$14,600.00	\$14,326.00	14,566	\$14,145.00
Oil & Water	\$3,400.00	\$3,400.00	\$3,000.00	3,000.00	\$3,000.00
Telephone	\$2,153.00	\$1,200.00	\$2,000.00	2,600.00	\$3,850.00
Maintenance/Repairs	\$14,000.00	\$12,000.00	\$16,000.00	14,300.00	\$10,000.00
Elevator Maintenance	\$2,500.00	\$2,500.00	\$2,250.00	2,000.00	\$2,000.00
Supplies	\$6,500.00	\$6,000.00	\$6,000.00	5,500.00	\$5,500.00
Printing / Postage	\$500.00	\$275.00	\$275.00	250	\$276.00
Insurance (Property & Workmen's Comp)	\$6,000.00	\$5,314.00	\$5,314.00	5,000.00	\$4,147.00
Art Festival	\$0.00	\$0.00	\$0.00	4,500.00	\$5,000.00
Professional Fees:	\$500.00	\$500.00	\$500.00	500.00	\$500.00
Miscellaneous	\$1,000.00	\$750.00	\$750.00	\$750.00	\$750.00
Total Operating Expenses	\$62,153.00	\$56,539.00	\$60,415.00	62,366.00	\$58,618.00
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Salaries	\$205,065.00	\$199,092.00	\$195,185.00	189,500.00	\$183,589.00
P/R Taxes & SUI	\$22,557.00	\$21,666.00	\$17,566.00	15,160.00	\$14,688.00
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Department: 530 - Hope Library					
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