

POWERSCHOOL
 DATE: 03/10/2021
 TIME: 15:14:36

TOWN OF SCITUATE
 REQUESTED EXPENDITURE BUDGET WORKSHEET

SELECTION CRITERIA: bexp1edgr.key_orgn like '0017760%'

FUND - 001 - GENERAL FUND
 FUNCTION - 7 - GEN GOVT

ORGANIZATION ACCOUNT	-----TITLE-----	PRIOR YEAR BUDGET	----- CURRENT YEAR -----			----- REQUESTED -----	
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
001-7-760-0000-0000-00177600000000		0	124,464	111,363	0	125,194	128,151
0100	BUILDING INSPECTO SALARIES NON-UNIO						
001-7-760-0000-0000-00177600000000		0	6,649	7,782	0	6,590	6,788
0117	BUILDING INSPECTO ELECTRICAL INSPEC						
001-7-760-0000-0000-00177600000000		0	7,384	3,197	0	0	0
0118	BUILDING INSPECTO PLUMBING INSPECTO						
001-7-760-0000-0000-00177600000000		0	0	0	0	0	0
0119	BUILDING INSPECTO FIRE INSPECTORS S						
001-7-760-0000-0000-00177600000000		0	6,475	5,475	0	6,475	6,475
0120	BUILDING INSPECTO ZONING BD SALARIE						
001-7-760-0000-0000-00177600000000		0	5,700	4,825	0	5,700	5,700
0121	BUILDING INSPECTO PLANNING COMMISSI						
001-7-760-0000-0000-00177600000000		0	0	0	0	750	750
0122	BUILDING INSPECTO CONSERVATION COMM						
001-7-760-0000-0000-00177600000000		0	0	0	0	0	0
0123	BUILDING INSPECTO HIGHWAY CLOTHING						
TOTAL	SALARIES NON-UNION	0	150,672	132,642	0	144,709	147,864
001-7-760-0000-0000-00177600000000		0	0	0	0	0	0
0401	BUILDING INSPECTO OFFICE SUPPLIES						
001-7-760-0000-0000-00177600000000		0	1,500	1,063	0	1,500	1,500
0405	BUILDING INSPECTO GENERAL DEPT. SUP						
TOTAL	MATERIALS / SUPPLIES	0	1,500	1,063	0	1,500	1,500
001-7-760-0000-0000-00177600000000		0	900	693	0	900	900
0505	BUILDING INSPECTO SERVICE/MAINTENAN						
TOTAL	MAINTENANCE / REPAIRS	0	900	693	0	900	900
001-7-760-0000-0000-00177600000000		0	2,500	777	0	2,500	2,500
0551	BUILDING INSPECTO VEHICLE FUEL						
TOTAL	VEHICLE FUEL	0	2,500	777	0	2,500	2,500
001-7-760-0000-0000-00177600000000		0	0	0	0	2,500	2,500
0552	BUILDING INSPECTO VEHICLE REPAIRS						
TOTAL	VEHICLE REPAIRS	0	0	0	0	2,500	2,500
001-7-760-0000-0000-00177600000000		0	0	1,453	0	7,321	7,541
0600	BUILDING INSPECTO PURCHASED SERVICE						
TOTAL	PURCHASED SERVICES	0	0	1,453	0	7,321	7,541
001-7-760-0000-0000-00177600000000		0	10,000	4,850	0	12,000	12,000
0610	BUILDING INSPECTO ARBITRATOR / STEN						
TOTAL	ARBITRATOR / STENOGRAPHER	0	10,000	4,850	0	12,000	12,000
001-7-760-0000-0000-00177600000000		0	50,000	0	0	0	0
0611	BUILDING INSPECTO COMPREHENSIVE PLA						
TOTAL	COMPREHENSIVE PLAN	0	50,000	0	0	0	0
001-7-760-0000-0000-00177600000000		0	6,600	4,850	0	6,600	6,600
0653	BUILDING INSPECTO SOFTWARE LICENSE						
TOTAL	SOFTWARE LICENSES	0	6,600	4,850	0	6,600	6,600

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PAGE NUMBER: 2
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FUND - 001 - GENERAL FUND
 FUNCTION - 7 - GEN GOVT

ORGANIZATION ACCOUNT	TITLE	PRIOR YEAR BUDGET	CURRENT YEAR			REQUESTED	
			BUDGET	YTD ACTUAL	PROJECTED	BASE	NEW PROGRAMS
001-7-760-0000-0000-00177600000000		0	1,300	574	0	1,300	1,300
0752	BUILDING INSPECTO GENERAL EXPENSE						
001-7-760-0000-0000-00177600000000		0	5,945	1,720	0	5,945	5,945
0757	BUILDING INSPECTO TRAVEL EXPENSE /						
001-7-760-0000-0000-00177600000000		0	1,425	0	0	1,425	1,425
0759	BUILDING INSPECTO MEMBERSHIP / DUES						
001-7-760-0000-0000-00177600000000		0	200	-98	0	200	200
0760	BUILDING INSPECTO POSTAGE						
001-7-760-0000-0000-00177600000000		0	5,000	1,197	0	5,000	5,000
0765	BUILDING INSPECTO CODE ENFORCEMENT						
001-7-760-0000-0000-00177600000000		0	4,657	4,018	0	4,657	4,657
0769	BUILDING INSPECTO ZONING BOARD EXPE						
001-7-760-0000-0000-00177600000000		0	2,700	1,107	0	2,700	2,700
0770	BUILDING INSPECTO PLAN COMMISSION E						
001-7-760-0000-0000-00177600000000		0	9,725	8,909	0	8,975	8,975
0771	BUILDING INSPECTO CONSERVATION COMM						
001-7-760-0000-0000-00177600000000		0	2,175	525	0	2,175	2,175
0772	BUILDING INSPECTO HOPE VILLAGE REVI						
001-7-760-0000-0000-00177600000000		0	13,600	2,183	0	13,600	13,600
0773	BUILDING INSPECTO LAND TRUST EXPENS						
001-7-760-0000-0000-00177600000000		0	2,125	610	0	2,125	2,125
0774	BUILDING INSPECTO N SCITUATE VILLAG						
TOTAL	OTHER OPERATION EXPENDITU	0	48,852	20,744	0	48,102	48,102
001-7-760-0000-0000-00177600000000		0	500	0	0	2,540	2,540
0803	BUILDING INSPECTO TELEPHONES						
TOTAL		0	500	0	0	2,540	2,540
001-7-760-0000-0000-00177600000000		0	1,100	1,100	0	1,100	1,100
1000	BUILDING INSPECTO COMMUNITY SUPPORT						
TOTAL	COMMUNITY SUPPORT	0	1,100	1,100	0	1,100	1,100
TOTAL	GEN GOVT	0	272,624	168,173	0	229,772	233,147
TOTAL	GENERAL FUND	0	272,624	168,173	0	229,772	233,147
TOTAL REPORT		0	272,624	168,173	0	229,772	233,147

TOWN OF SCITUATE
 FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIAION 21-22
 W/O SALARY INCREASES

DECEMBER 31, 2020

BLDG./ZONING/CODE ENFORCEMENT

DEPT. SALARIES 04-1-2021 THRU 03-31-22

7-760-0100	Bldg./Zoning Official	67,079.62	
	Adm. Asst.	53,114.28	
	Adm. Officer	5,000.00	
7-760-0117	Electrical Inspector (per inspection)	6,590.00	✓
7-760-0600	Plumb/Mech. Inspector (per inspection)	<u>7,321.00</u>	✓
	Salary Total	<u>\$139,104.90</u>	✓
7-760-0760	Postage	<u>200.00</u>	
		\$200.00	✓
7-760-0405	General Expenses 4-1-2021 thru 3-31-22		
	Office Supplies	1,500.00	
	Total	\$ 1,500.00	✓
7-760-0752	Building Inspectors Supplies 4-1-2021 thru 3-31-22		
	Misc. Project tools, equipment, field supplies	1,000.00	
	Weights & Measure Misc. Exp.	<u>300.00</u>	
	Total	\$ 1,300.00	✓
7-760-0653	Building Software – EPermitting	<u>\$6,600.00</u>	
	Total	\$6,600.00	✓
7-760-0505	Service Maint. Agreement Copier	<u>900.00</u>	✓

*Purchased
SVC'S*

TOWN OF SCITUATE
FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIAION 21-22
W/1% SALARY INCREASES

DECEMBER 31, 2020

BLDG./ZONING/CODE ENFORCEMENT

DEPT. SALARIES 04-1-2021 THRU 03-31-22

7-760-0100	Bldg./Zoning Official	67,080.94
	6 pay periods \$15,481.44	
	20 pay periods \$51,599.80	
	Adm. Asst.	56,070.00
	6 pay periods \$11,916.66	
	20 pay periods \$44,154.20	
	Adm. Officer	5,000.00
7-760-0117	Electrical Inspector (per inspection)	6788.08
	48 x \$29.0620 = \$1436.82	
	177 x \$30.2331 = \$5,351.26	
7-760-0600	Plumb/Mech. Inspector (per inspection)	<u>7,540.92</u>
	58 x \$29.0620 = \$1,736.16	
	192 x \$30.2331 = \$5,804.76	
	Salary Total	<u>\$142,479.94</u> ✓

		Total	\$900.00
7-760-0551	Building Vehicle Gas		<u>2,500.00</u>
		Total	\$2,500.00 ✓
7-760-0552	Vehicle Maintenance & Repair		<u>2,500.00</u>
		Total	\$2,500.00 ✓
7-760-0803	Telephones 4-1-21 thru 3-31-22		600.00
	Dept. Head Cell \$50/mo x 12		<u>1,940.00</u>
	5901-7833-7935		
		Total	\$ 2,540.00 ✓
7-760-0757	Mileage 4-1-21 thru 3-31-22		<u>5,945.00</u>
	41 mi/day x 250 days/yr. x \$.058		
		Total	\$5,945.00 ✓
7-760-0765	Code Enforcement 4-1-21 thru 3-31-22		<u>5,000.00</u>
		Total	\$5,000.00 ✓
7-760-0759	Prof. Memberships/Dues 4-1-21 thru 3-31-22		
	Minimum Housing		500.00
	RIBOA (100)		125.00
	Code Official Certification – Conf. & Courses		<u>800.00</u>
		Total	\$1,425.00 ✓
7-760-0610	Arbitrator/Stenographer Planning & Zoning		<u>\$12,000.00</u>
		Total	<u>\$12,000.00</u> ✓
	Exp. Total		\$42,410.00

TOWN OF SCITUATE
FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIAION 21-22

DECEMBER 31, 2020

TOWN OF SCITUATE ZONING BOARD

DEPT. SALARIES

7-760-0120	SALARIES	
	1 Chairman @ &750.00	750.00
	7 Members (5 reg. & 3 alt.) @ \$475/yr.	3,800.00
	1 Clerk – 11 mtg. x \$175/meeting	<u>1,925.00</u>
	TOTAL	\$6,475.00 ✓

DEPT. EXPENSES

7-760-0769	EXPENSES	
	Envelopes, Letterhead, Postage	400.00
	Public Notices 11 mo. X \$183	2,013.00
	Certified Mailings \$6.80/notice x 10 abutters x 3 appl. X 11 mo.	<u>2,244.00</u>
	TOTAL	\$4,657.00 ✓

TOWN OF SCITUATE
FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIATION 21-22

DECEMBER 31, 2020

TOWN OF SCITUATE PLAN COMMISSION

DEPT. SALARIES

7-760-0121	SALARIES	
	1 Chairman @ &750.00	750.00
	6 Members (4 reg. & 2 alt.) @ \$475/yr.	2,850.00
	1 Clerk – 11 mtg. x \$175/meeting	<u>2,100.00</u>
	TOTAL	\$5,700.00 ✓

DEPT. EXPENSES

7-760-0770	EXPENSES	
	Postage	200.00
	Envelopes, Letterhead, etc.	500.00
	Public Notices 2 x \$500 & Printing	<u>2,000.00</u>
	TOTAL	\$ 2,700.00 ✓

TOWN OF SCITUATE
 FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIAION 21-22

DECEMBER 31, 2020

TOWN OF SCITUATE CONSERVATION COMMISSION

SALARIES

I. Administrative Personnel \$ 750.00 ✓

EXPENSES

I. General Operations 375.00

II. Ongoing Programs \$ 8,600.00

Total \$ 9,725.00 ✓

21-22 BUDGET PROPOSAL
 SCITUATE CONSERVATION COMMISSION

#7-760-0122

I. SALARIES/ADMINISTRATIVE PERSONNEL
 Clerk compensation for the year (12 mtgs. @ \$75.00) Total \$ 750.00 ✓

#7-760-0771

I. GENERAL OPERATIONS – EXPENSES

Estimated Postage \$150.00

Estimates Copies \$125.00

Estimated Supplies \$100.00

Total \$ 375.00

II. Ongoing Program

~ Neighbor to Neighbor Program

This program welcomes new property owners to the Town and provides them with useful information about the Town and issues to consider when living in a rural community.

\$ 300.00

~ Website

The Commission has developed a link to the Town's website. Regular maintenance and updating is required.

\$ 400.00

~ Public Education and Outreach

The Commission has been involved in a number of outreach efforts that educate the public about natural resources conservation issues such as: Best Management Practices (BMP's) for agriculture and forestry, the Forest Legacy Program, the Scituate Watershed Education Program, the Home-A-Syst Program, etc.

Annual Meeting	\$1,00.00	
Workshop(s)	\$ 500.00	
		\$ 1,500.00

~ Arbor Day/ Earth Day Ceremonies

To honor these national environmental events, the Commission proposed continuing its Tradition of Planting a tree at each of the schools in Town. This will require the purchase of (4) trees.

\$ 500.00

Meeting Attendance

Attendance at meetings, workshops, etc. to represent the Town or stay-up-to date on topics of importance to the Town. The Commission would like to have the opportunity to attend functions during the upcoming year.

\$ 300.00

Property Management Plan (s) – Lawton Farm, Westconnaug Meadows, etc.

To continue ongoing management of properties, we will need to do a variety of tasks including vegetation management, renewing the haying and fertilizing contracts for the fields, preparation of ecological inventories for the properties, GIS mapping/critical resources inventories, etc.

Total estimated Expenses (\$4,500.00)

\$ 5,000.00

Pre-Acquisition Natural Community Surveys

We are requesting that funds be allocated for pre-acquisition natural community surveys as may be warranted during the course of the year.

Estimated Cost: \$ 400.00

Dues/Membership

We are requesting funds to cover dues for the following organizations:

- Rhode Island Tree Council (\$100)
- RI Assoc. of Conservation Commission (\$100)

	<u>\$ 200.00</u>
Total	\$ 8,600.00 ✓

Northern Rhode Island Conservation District Contribution
#7-760-

The Northern Rhode Island Conservation District (NRICD) provides innovative programs to promote sustainable agriculture, forestry, water quality, land use planning, conservation education and environmental engineering in Scituate including: our Neighbor to Neighbor Program, the Scituate Reservoir Education Program; assessing water impacts in the village of North Scituate, workshops on septic system maintenance, well water protection and technical assistance for farm management plans.

Assistance with the continuation of the programs: \$1,000.00 ✓

TOWN OF SCITUATE
FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIAION 21-22

DECEMBER 31, 2020

HOPE VILLAGE REVIEW COMMITTEE

7-760-0750-0772

1 Clerk – 12 Mtg. X \$125/meeting + 8 Mtgs. X \$50	\$1,900.00
Conference Fees	100.00
Stationary Supplies	30.00
Audio Tapes	35.00
Film and developing	55.00
Xerox Supplies – Town Clerk	55.00

Total \$2,175.00 ✓

TOWN OF SCITUATE
FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIAION 21-22

DECEMBER 31, 2020

TOWN OF SCITUATE LAND TRUST

SALARIES

II. Administrative Personnel
Clerk Compensation 12 mtgs. X \$125.00 ÷ 2 \$ 750.00

EXPENSES

7-760-0773

I. Meeting attendance
To provide Land Trust members with the opportunity to represent the Town and stay up-to-date on topics of importance to the committee by attending functions such as the RI Land Trust Summit

\$ 300.00

II. General Expenses

Estimated miscellaneous expenses associated with possible land acquisition
(e.g. surveys, assessments, etc.)

Surveys, Assessments, etc. \$ 4,375.00

Dues & Membership (Land Trust Council) \$ 175.00

Open Space Purchase & Management \$ 8,000.00

Total \$ 13,600.00

- includes
\$750 sal

Sal. 750
Exp. 12,850

\$ 13,600 total

TOWN OF SCITUATE
FISCAL YEAR ENDING 03/31/2022
BUDGET REQUEST 21/22

JANUARY 2021

TOWN OF SCITUATE LAND TRUST

Account #1-7-760-0773

SALARIES

I.	Administrative Personnel	
	Clerk Compensation 12 mtgs. x \$125.00 divided by 2	\$ 750.00

EXPENSES

I.	Meeting Attendance and Board Education	
	To provide Land Trust members with the opportunity to represent the Town and stay up-to-date on topics of importance to the committee by attending functions such as the RI Land Trust Summit	\$ 300.00
II.	General Expenses	
	Estimated miscellaneous expenses associated with possible land acquisition (e.g. surveys, assessments, etc.)	\$4,375.00
	Dues/Membership (Land Trust Council)	\$175.00
	Open Space Purchase & Management	\$8,000.00

TOTAL REQUEST: \$13,600.00

TOWN OF SCITUATE
FISCAL YEAR ENDING 3/31/2022
BUDGET SUBSTANTIAION 21-22

DECEMBER 31, 2020

NORTH SCITUATE VILLAGE REVIEW COMMITTEE

7-760-0774

1 Clerk – 12 Mtg. X \$125/meeting + 3 Mtgs. X \$50	\$1,650.00
Notice to Property Owners	200.00
Supplies, Postage & Envelopes	100.00
Stationary Supplies	30.00
Audio Tapes	35.00
Film and developing	55.00
Xerox Supplies – Town Clerk	55.00

Total

\$2,125.00 ✓



001 7 760 1000

Northern Rhode Island Conservation District
2283 Hartford Ave • Johnston, RI 02919 • (401) 934-0840
www.nricd.org

December 18, 2020

Karen Beatie
Deputy Treasurer Town of Scituate
PO Box 328
Scituate, RI 02857

RECEIVED
DEC 08 2020
TOWN OF SCITUATE
OFFICE OF THE TREASURER

Dear Ms. Beatie,

Thank you for taking the time to consider this request letter of support for the Northern Rhode Island Conservation District (NRICD). For the past 60 plus years your Conservation District has been serving the residents of Providence County by offering technical assistance, education and funding to municipalities, farmers, teachers, students and residents through our own programs and those of our federal partners at the Natural Resources Conservation Service (NRCS). The Mission of the Conservation District is simply stated:

"To promote a healthy environment and sustainable use of natural resources in coordination with partners to provide technical, educational and financial resources."

We accomplish this Mission through by pursuing these core values:

- *Clean and plentiful water*
- *Encouraging conservation measures on farms and forestland*
- *Well-managed open spaces and wildlife habitat*

We continue to move forward with the NRICD initiated a program focused on small scale livestock owners in the Scituate Reservoir Watershed with an opportunity to develop a manure exchange program. This program will help reduce pollution in drinking water supplies including private wells and the Scituate Reservoir. These farmers will also be provided assistance in developing compost systems for the manure generated on their farms.

NRICD is managing Snake Den Farm on Brown Avenue in Johnston. To date we have 6 farms in production on this property, achieving our goal of putting this 150 acre farm back into production.

NRICD has been educating the residents of the Scituate Reservoir Watershed for 25 years in an effort to protect the primary source of drinking water in Rhode Island through Scituate Reservoir Watershed Education Program in conjunction with Providence Water. We also spearhead of participate in drinking & recreational protection projects throughout Providence County wherever possible. The calendar we developed with the 3 – 8 grade students poster entries is enclosed.

NRICD is available to help expand municipal capabilities by providing modestly priced consultancy for planning board site plan reviews, storm water management plans on localized or town-wide scale, mapping and site analysis for open space acquisition and management, and conservation education for local school systems and recreational programs.

Scituate residents have received \$79,876.00 in financial and technical assistance from our conservation programs. Please see the enclosed annual report.

We hope the Town of Scituate will continue to support our programs though a \$1,000 contribution to the NRICD as in the past several years.

Thank you for your attention to this matter. If you have any questions or would like to have our District Manager, Gina DeMarco stop in for a meeting with you to help explain more of what we can do to assist you, please contact her at your earliest convenience at (401) 934-0840 ext. 4. To learn more, please see the enclosed NRICD annual report.

Sincerely,

Richard Went
Richard Went, Chair
Northern RI Conservation District
CC: Cynthia Gianfrancesco, Scituate Conservation Commission