

Request for Proposals (RFP)

SCADA System Integration Services

Town of Middlebury, Vermont

Issue Date: April 3, 2026

Proposal Due Date: April 17, 2026

The Town of Middlebury, Vermont is requesting proposals from qualified firms to provide **SCADA System Integration Services** for improvements to the Town's wastewater facilities. The selected integrator will work in coordination with the Town and its engineering consultant(s), to program, configure, test, and commission SCADA system components associated with the current projects listed below, future wastewater projects and on an as needed basis.

- Main Pump Station and SBR Controls Upgrade
 - Engineer: Wright-Pierce
- WWTF Upgrade
 - Engineer: Wright-Pierce

Scope of Services

The selected firm will provide services including, but not limited to:

- PLC programming and logic development for new or upgraded equipment.
- Integration of instrumentation and control equipment into the existing SCADA system.
- Development or modification of SCADA HMI graphics.
- Configuration of alarms, data logging, and trending.
- Integration of communications between field devices, PLCs, and the central SCADA system.
- Support during system testing, startup, and commissioning.
- Preparation of SCADA documentation and system backups.
- Training of Town operations staff.

Qualifications

Firms responding to this RFP should demonstrate:

- Experience integrating SCADA systems for municipal water or wastewater facilities.
- Experience with PLC programming and SCADA configuration.
- Ability to coordinate with engineering consultants and municipal staff.

Provide descriptions of **at least three similar projects**, including client references.

Proposal Requirements

Proposals should include:

- Brief description of the firm and qualifications.
- Relevant project experience.
- Proposed project team.
- Description of approach to SCADA integration and commissioning.
- Fee proposal including hourly rates and estimated costs.

Proposal Submission

Proposals shall be submitted to:

Town of Middlebury
Department of Public Works: Emmalee Cherington
77 Main Street
Middlebury, VT 05753

Proposals are due by: April 17, 2026

Selection

Proposals will be evaluated based on qualifications, relevant experience, project approach, and cost. The Town reserves the right to reject any or all proposals and to negotiate with the selected firm.