

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

September 14th, 2023

The regular monthly meeting of the Timberville Town Council was held Thursday September 14th, 2023 at 7:00 p.m. in the Town Council chambers with Mayor Donald Delaughter presiding.

MEMBERS:

| | |
|-----------------------|----------------------|
| Carl Turner-Present | Sharon Jones-Present |
| Clarence Fox-Absent | Sarah Berry-Present |
| Debbie Jessup-Present | Isaac Kelley-Absent |

PRESENT:

- Austin Garber, Town Manager
- Melinda Hooke, Clerk/Treasurer
- JR Dodd, Chief of Police
- Quinton Callahan, Town Attorney
- Beverly Garber, Town Historian
- Chris Coffman, Maintenance Supervisor

GUESTS:

- Paula Bowman
- Butch Bowman
- Jennifer Coffman

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Debbie Jessup and seconded by Sarah Berry to approve the August minutes. The motion carried with all present members voting in favor.

Roll Call Vote:

| | |
|------------------|-------------------|
| Sarah Berry-Yes | Debbie Jessup-Yes |
| Sharon Jones-Yes | Carl Turner-Yes |

TREASURER'S REPORT:

| | |
|--------------------|----------------|
| General Fund | \$91,293.45 |
| Water/Sewer Acct. | \$191,083.84 |
| Loan Balance | \$732,398.68 |
| Money Market Acct. | \$1,120,352.75 |
| ARPA Funds | \$985,779.32 |

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Sarah Berry to pay the bills as presented. The motion carried with all present members voting in favor.

Roll Call:

| | |
|------------------|-------------------|
| Sarah Berry-Yes | Debbie Jessup-Yes |
| Sharon Jones-Yes | Carl Turner-Yes |

POLICE REPORT: Chief Dodd explained the Blue Envelope Program. He stated that there are drivers on the roadway that do not have the ability to deal with or interact the best with law enforcement. This is due to different conditions. Autism Awareness was the first one to primarily help the program get started. There may be other people who are deaf, mute or have an anxiety disorder that have communication problems. The blue envelope can be picked up by the driver or family member. If it is seen by an officer then they are aware of what this means. There is information to be filled out on the envelope and should be visible for a first responder to be able to find. Cecilia Valdez will post on the town Facebook about the project and blue envelopes will be available through the front office.

PUBLIC WORKS: Town Manager Austin Garber said that Maintenance Supervisor Chris Coffman sent out the list of work completed by the maintenance crew.

Austin Garber spoke with the owner who is having second thoughts about the Spar Mine Water Line easement. He sent over the information to the individual and addressed some concerns and told them he was looking into some concessions. They are reviewing the information and will respond with questions or concerns.

There is a developer interested in the property between Walmart and Plains Elementary for a residential development. They were originally looking at single-family homes. However, they would need to put a roadway through and once those costs were figured in, the single-family did not pay for it. Now the developer is considering town homes. The realtor discussed a mixture of both single-family and town homes. The developer would like to know Council's thoughts on town homes. It is currently zoned R5, which means it does not need to be rezoned but it would require a master plan and public hearing. VDOT is requiring the entrance to be off American Legion Drive and would not permit an entrance off New Market Rd. There would not be a through road and the developer does not know how many homes at this point. Austin Garber asked for Council to email him their thoughts. Sharon Jones asked how many homes and if there would be a home owners association. Debbie Jessup asked if it would look like what was behind the bank on Center Street and Austin Garber stated it would.

Austin Garber has been in communication with Max von Arnswaldt about the approved development on American Legion Drive. Council approved the plan a few years ago that would be a mixture of townhomes, duplexes, and single-family homes, totaling 40-42 dwelling units. There is another local developer who is in communication with Mr. von Arnswaldt about taking on the project.

The town has received notice of a couple potential businesses interested in locating in Timberville. One of them could potentially have something to do with food. Austin Garber will keep Council informed and give public notice once he is able to do so.

Mayor Delaughter stated there is new contact for the Protein Conversion Department at Pilgrims. His name is John Holton and Austin Garber will setup a meeting for them to go down and meet him. He invited Council as well.

BUSINESS AND INDUSTRY: None

ZONING ACTIVITY:

-250 Church St - Fence

-297 Cherry St – Fence

PARKS AND RECREATION: The bandstand stage is almost complete. Waiting on Top Bead to finish a piece for it. Austin Garber said he received a message from a resident about where the maintenance crew had been working on a water repair. The resident talked about what a fantastic job the crew did and how professional and courteous they were. He was happy with how they fixed everything on his property. Austin Garber would like to schedule a committee meeting about what improvements to do next.

There are vacancies on the EDA and Planning Commission.

The town has received one bid for the bathrooms at the American Legion Park and are waiting on one more to come in.

FINANCE: Mayor Delaughter asked for Council to decide on a percentage for Personal Property Tax Relief. Austin Garber recommended to leave the rate at 28%. Debbie Jessup made a motion to approve 28% Personal Property Tax Relief. Sharon Jones seconded the motion.

Roll Call:

| | |
|------------------|-------------------|
| Sarah Berry-Yes | Debbie Jessup-Yes |
| Sharon Jones-Yes | Carl Turner-Yes |

PERSONNEL: None

PLAINS DISTRICT MEMORIAL MUSEUM: Town Historian Beverly Garber talked about different historical events that happened in Timberville. Sharon Jones reminded that Heritage Day is Saturday and the 25th Anniversary of the museum. Next month's exhibit will be a salute to local first responders.

OTHER BUSINESS: Mayor Delaughter read the Proclamation for Constitution Week. Debbie Jessup made a motion to accept the proclamation as written. Sharon Jones seconded the motion.

Roll Call:

| | |
|------------------|-------------------|
| Sarah Berry-Yes | Debbie Jessup-Yes |
| Sharon Jones-Yes | Carl Turner-Yes |

PUBLIC COMMENT: Paula Bowman stated she wanted sidewalks in town.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Hooke, Clerk

Donald Delaughter, Mayor