

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

February 9th, 2023

The regular monthly meeting of the Timberville Town Council was held Thursday February 9th, 2023 at 7:00 p.m. in the Town Council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Carl Turner-Present Sharon Jones-Present
Clarence Fox-Present Sarah Berry-Present
Debbie Jessup-Present Isaac Kelley-Present

PRESENT: Austin Garber, Town Manager
Melinda Hooke, Clerk/Treasurer
Quinton Callahan, Town Attorney
Beverly Garber, Town Historian
Kellen Stepler, DNR

GUESTS: Paula Bowman Sarah Southerly Misty Miller
Butch Bowman David Miller Neal Phillips
Kevin Farmer Shawn Gatesman David Branner
CeCe Dodd Eli Gatesman Ryan Sprague
Nick Sheridan Lucas Dodd Scott Sprague
Levi Phillips Gabriel Sheridan

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Debbie Jessup and seconded by Clarence Fox to approve the December minutes. The motion carried with all members voting in favor.

Roll Call Vote:

Isaac Kelley-Yes Debbie Jessup-Yes
Sarah Berry-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes

TREASURER'S REPORT: General Fund	\$140,833.90
Water/Sewer Acct.	\$248,672.05
Loan Balance	\$788,604.69
Money Market Acct.	\$1,183,614.30
ARPA Funds	\$1,134,416.13

BILLS FOR PAYMENT: A motion was made by Sarah Berry and seconded by Sharon Jones to pay the bills as presented. The motion carried with all members voting in favor.

Roll Call Vote:

Isaac Kelley-Yes Debbie Jessup-Yes
Sarah Berry-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes

COUNCIL COMMITTEE APPOINTMENTS: Mayor Delaughter assigned all the Councilmembers to various committees. The mayor would like each committee to meet at least once or twice a year or quarterly if possible. Austin Garber will schedule the first meetings for each committee and the group will appoint a chairperson.

POLICE REPORT: Chief Dodd sent out his monthly email to Council. Blue Line Solutions, the company for the speed enforcement program, is scheduled to come to the police committee meeting next month at

6:00 to answer any questions Council may have. If the ordinance passes, it gives the officers the authority to do this program in a school zone. Chief Dodd explained that the majority of traffic crashes that happen are at the main intersections in town. He stated that there are speed issues primarily leaving and coming into town. Sergeant Hooke is working on a grant through DMV for 2 digital speed signs. The police committee would decide where to put each of those if the grant is approved.

PUBLIC HEARING FOR PHOTO SPEED ENFORCEMENT ORDINANCE: The company the Chief is considering for this program uses LIDAR as opposed to traditional radar. LIDAR is very specific with targeting individual vehicles. If a vehicle goes through the school zone while school is in session while speeding, the device captures the high speed along with a picture of the vehicle and tag. Then, the information goes to Blue Line Solutions. The information is then given to the police department for review. A mailing along with the fine (which could possibly be a civil penalty of \$100) would be sent to the person. The speeding offense would possibly be if you are going over 10 miles over the speed limit through the school zone. The company will do an ad campaign to get the word out to deter people of speeding before the enforcement starts. The company will provide the equipment and will take 15% of the penalty. There is no out of pocket cost to the town. Mayor Delaughter opened up the floor for public comment. After receiving no comment, he closed the public comment section. Sarah Berry made a motion to approve the ordinance as presented. Clarence Fox seconded the motion.

Roll Call Vote:

Isaac Kelley-Yes	Debbie Jessup-Yes
Sarah Berry-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes

PUBLIC WORKS: Town Attorney Quinton Callahan reviewed the title work for the Church Street lot line adjustment. His biggest concern is that two of the lots do not have public road frontage. He does not see where the right-a-way access is. He said more work needs to be done to show where they have that access before Planning Commission could even begin to review it.

The maintenance crew has begun construction on the new kayak launch at the Plains District Memorial Park.

BOD (biological oxygen demand) numbers are doing better due to the maintenance department doing routine maintenance and cleaning to the equipment that provides the BOD samples. Broadway charges if our BOD numbers are over our contract limit of 250.

Spar Mine water line project is progressing and the route has been marked off by the surveyors. Austin Garber will attempt to make contact with the property owners to make sure they do not have any issues with the route of the line. He stated most is in the public right of way, but some will go through trees that will need to be taken down.

Chris Coffman, Derrick Calhoun and Austin Garber met with the town engineer to discuss some upcoming projects. A sewer line replacement on Maple Avenue was on the list. However, they found that the water and sewer lines are really close together and very deep. To be able to replace the sewer line, this would add a new water line project to relocate the water line. Chris Coffman would like to wait on that project due to the increase of cost for a new water line. The crew will jet the line and use the sewer camera yearly to ensure the condition of the line is not getting any worse.

Councilmembers and the town attorney toured the town's facilities a few weeks ago.

A few groups have reached out to the town about renting the American Legion Park for events. The museum has requested to use the facility. Austin Garber and Cecilia Valdez will meet with members of the museum on Monday February 13th at 4:00 to discuss details of how that will work. Town staff is researching to decide what fees to charge for renting the park. Austin stated that the museum would not be charged rental fees since they are a non-profit. He asked Council to consider waiving business license fees for the vendors for their event since this is a fundraiser for the museum. The event is April 28th and April 29th. Council can take action at the March meeting if they choose to do so.

Austin Garber attended a virtual DEI (diversity equity inclusion) Training that was hosted by the Virginia Association of Planning District Commissions. The information was interesting and was provided in a

unique fashion. As the town grows and population and visitors increase, Austin is planning to provide staff with training to better serve our residents, visitors and customer base.

The Rails to Trails Meeting will be scheduled on March 11th in the morning, at the Timberville Community Center.

Mayor Delaughter asks that if anyone seems any vandalism going on at the park to contact police. There has been spray painting vandalism on the building and someone was using a small blowtorch to burn “things” on the wood picnic table. Austin Garber reminded that there are cameras at the park that view the shelters. He also stated that people have been defecating on the floors of the shelters.

BUSINESS AND INDUSTRY: Town Attorney Quinton Callahan explained the proposed Gaming Machine and Vape Shop Ordinances. Mr. Callahan made an amendment to section A of the Gaming Machine Ordinance to read that “no public establishment shall have more than four skill games operating for play at any one time”. He recommends to send this to Planning Commission and would need to have a public hearing. Since there are multiple things through the LDR that need to be approved, everything can be approved at the same time. Debbie Jessup made a motion to send these ordinances and the LDR to Planning Commission for review and make a recommendation. Isaac Kelley seconded the motion.

Roll Call Vote:

Isaac Kelley-Yes	Debbie Jessup-Yes
Sarah Berry-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes

Chief Dodd explained all of the time, material and equipment that Charles Strickler donated to help put the flooring down in the police department. He estimated the donation around \$8000-\$10,000 and there was no cost to the town for this project. Chief Dodd asked Council to consider waiving Strickler Furniture’s business license fee. Carl Turner made a motion to waive Strickler Furniture’s Business License Fee. Isaac Kelley seconded the motion.

Roll Call Vote:

Isaac Kelley-Yes	Debbie Jessup-Yes
Sarah Berry-Yes	Clarence Fox-Yes
Sharon Jones-No	Carl Turner-Yes

ZONING ACTIVITY:

14078 Timber Way – Canopy and Exchange Menu Boards

125 Bellevue St – Replace Porch

PARKS AND RECREATION: Austin Garber updated that the bathroom has not been ordered yet for the American Legion Park because they are waiting on the site work company to give a price.

FINANCE: All of the information has been sent back over to the auditors and the reports will be delivered to Council soon.

Austin will send out an email to see what everyone’s availability is for a budget meeting towards the end of the month. A recap will be discussed at the first meeting.

PERSONNEL: Planning Commission interviewed Sarah Southerly to fill the vacant spot left by Sarah Berry being elected to Council. Austin Garber stated that Planning Commission recommends to appoint Ms. Southerly to Planning Commission and for the term to be through June 30th, 2025. Sharon Jones made a motion to appoint Sarah Southerly to the Planning Commission. Sarah Berry seconded the motion.

Roll Call Vote:

Isaac Kelley-Yes	Debbie Jessup-No
Sarah Berry-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes

PLAINS DISTRICT MEMORIAL MUSEUM: Sharon Jones reported there were 130 visitors and 164 volunteer hours for the month of January. The Historical Broadway display for this month is up. February 26th is the Appraisal Fair from 1-4 p.m. The Vintage Market will be April 28th and 29th at the American Legion Park.

OTHER BUSINESS: Sharon Jones asked about the funding from the infrastructure bill through VTC for the water line on Maple Avenue. Austin Garber stated he would check into it. Debbie Jessup stated there are a lot of shopping carts around town and how can we get those back where they belong. Austin Garber stated that the businesses would need to be contacted.

PUBLIC COMMENT: Lucas Dodd, representing Troop 1 Boy Scouts, spoke about earning a merit badge and to do so, you had to attend a town council meeting. Lucas asked if his troop could pick up the shopping carts around town and return them to the businesses for a service project. Mayor Delaughter stated they could do that and thanked them for doing it.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Hooke, Clerk

Donald Delaughter, Mayor