

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

May 12th, 2022

The regular monthly meeting of the Town of Timberville Council was held Thursday May 12th, 2022 at 7:00 p.m. in the Town's council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Carl Turner-Present Sharon Jones-Present
Clarence Fox-Present Natalie Sherlock-Absent
Debbie Jessup-Present Ned Overton-Present

PRESENT: Austin Garber, Town Manager
Melinda Hooke, Clerk/Treasurer
JR Dodd, Chief of Police
Quinton Callahan, Town Attorney
Beverly Garber, Town Historian
Kellen Stepler, DNR

GUESTS: Paula Bowman Michelle Arnold Gracie Hulse
Butch Bowman Savannah Copenhaver Hunter Lam
Payton Morris Tyler Jones Brooklyn High
Quang Choii Annabelle Cook Zach Beard
Ung Liambounheuang Karyn Collins
Siv Yerry Sidney Collins

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Carl Turner and seconded by Debbie Jessup to approve the April Council and Budget Minutes. The motion carried with all present members voting in favor.

Roll Call Vote:

Ned Overton-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes
Debbie Jessup-Yes

TREASURER'S REPORT: General Fund	\$91,359.39
Water/Sewer Acct.	\$195,166.42
Loan Balance	\$859,424.45
CAT Financial	\$3,267.38
Money Market Acct.	\$1,209,718.80
ARPA Funds	\$606,353.96

BILLS FOR PAYMENT: A motion was made by Clarence Fox and seconded by Sharon Jones to pay the bills as presented. The motion carried with all present members voting in favor.

Roll Call Vote:

Ned Overton-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes
Debbie Jessup-Yes

POLICE REPORT: Chief Dodd asked Council if they would like to get a monthly stats email from him and Council agreed they would.

The police department is back doing events and Chief Dodd says that is nice to be able to do that again. They recently participated in the Trike-a-Thon with Morning With My Friends, which is something they do annually.

Chief Dodd stated that he completed the annual report and it was sent out to all Council members. He stated he is really proud of everything the officers did over the last year.

PUBLIC WORKS: Town Manager Austin Garber gave Council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes.

Austin Garber explained that items 17-26 were added to the ARPA list and they still needed to be approved by Council if they wished to do so. The green items 1-16 had already been approved. Debbie Jessup made a motion to approve all items on the ARPA list. Clarence Foxed seconded the motion.

Roll Call Vote:

Ned Overton-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes
Debbie Jessup-Yes	

Austin stated he is still working on the investigation into the occupancy issue and potential other ordinance violations. He spoke with one of the owners on Granny Smith Drive and also with someone doing work there. There were no records of permits for the work that was being done, so Austin contacted a Rockingham County building official. The building official said he would send an inspector out to check on that. Austin has not heard back from the building official yet on the findings. Austin stated he will continue to work on that issue as well as the others as time allows.

The paving that was done on Route 42 by VDOT created some turbulence with truck traffic. Austin stated that the Town had no warning of the paving ahead of time. He sent a request over to VDOT asking them if they would notify the Town, several days in advance. That will then allow the Town to notify residents through social media and get the word out. The intersection was shut down at the Town office forcing the truck traffic to use Memorial Park Drive. Austin stated he was contacted by Pilgrim's letting him know that's what their drivers were doing. Mayor Delaughter said he received a phone call from Cargill's plant manager apologizing that their drivers were using Memorial Park Drive.

There is really good progress being made on the new Walgreen's store. Austin has been receiving quite a few inquiries on the current Walgreen's property and also about the 1.2-acre parcel on the East side of the New Market Road entrance to Walmart. He has no information as to whom the interest is coming from.

Valley Automation has been in the last couple of weeks working on connectivity problems with the SCADA system. Something happened with the Verizon sim cards. They have been replaced and everything is back up and running now. There are orders in for cable connection to some of the sites and when those are finished, it will help make the connectivity much more stable.

The engineering for the ARPA projects is continuing. The items will be bid out once the information is received from the engineers.

The police department remodel is underway and the air conditioning has been redone. Bids were received on the exterior building and a contractor has been selected. That work will be completed by the end of this fiscal year in June. Austin Garber has been discussing Design Build with Town Attorney Quinton Callahan. Austin stated it helps to make bidding projects easier and other Towns have adopted using it.

BUSINESS AND INDUSTRY: Mayor Delaughter met with Randy Andes from Randy's Hardware. They were putting ideas together on how to drive some interest at the American Legion Park. Randy is going to reach out to local businesses on their thoughts. At some point, the mayor will have a meeting with some local businesses on how to get people into town, which will help their businesses.

Austin Garber met with Josh Gooden from Rockingham County. The county is taking the revenue they have received from their transient occupancy tax and setup a grant program for the towns. Austin stated that he has some ideas on what to use the funds for and will let Council know so they can decide. He stated it looks like it will be around a \$50,000 grant.

Mayor Delaughter reminded of the Public Hearings scheduled for Thursday, May 19th at 7:00 p.m. and Tuesday, May 31st at 7:00 p.m.

ZONING ACTIVITY:

-177 East C Street-Addition, Garage, Deck

PARKS AND RECREATION: Cecilia Valdez went to the Chamber of Commerce meeting and toured the new Broadway Pool. Cari from the Town of Broadway asked if Timberville would like to host a meeting in one of the Town's parks. Austin Garber stated they will try and get something scheduled in the next couple of months.

FINANCE: The auditing firm that the Town has used for years will no longer be doing municipal audits. Austin Garber sent out three bid requests. One did not respond. Of the two bids received, Brown Edwards came in at \$33,000. Austin recommends to award the contract to Robinson, Farmer and Cox with a proposal bid of \$23,000. Sharon Jones made a motion to award the contract to Robinson, Farmer and Cox. Debbie Jessup seconded the motion.

Roll Call Vote:

Ned Overton-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes
Debbie Jessup-Yes	

PERSONNEL: None

PLAINS DISTRICT MEMORIAL MUSEUM: Sharon Jones reported that the annual Dinner Dance Fundraiser was a success with 84 attendees. The next exhibit at the museum will be Town of Timberville. Terry Howard from Georgia will be at the museum on Sunday, June 5th to speak on black Africans in the Valley. Town Historian Beverly Garber reported on different happenings in Timberville.

OTHER BUSINESS: None

PUBLIC COMMENT: Paula Bowman stated it was great to have the streets fixed but the truck drivers did have a hard time. Paula said they really did not have to go on Memorial Park Drive. They could have turned right onto Fourth Avenue and made the turn easier than on Memorial Park Drive. She would like to see the Town have portable signs to put out when paving happens. Mayor Delaughter stated that the Town would have to suggest it to VDOT. Austin Garber stated VDOT is particular about what they put out. He said that you need a transportation plan approved by VDOT. Ms. Bowman stated she is going to a meeting next week with VDOT and would talk to them about this and the mayor encouraged her to do so.

CLOSED SESSION: A motion was made by Clarence Fox to go into closed session pursuant to the code of Virginia section 2.2-3711 (A)(8) to discuss specific legal matters. The motion was seconded by Debbie Jessup.

Roll Call Vote:

Ned Overton-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes
Debbie Jessup-Yes	

OUT OF CLOSED SESSION: A motion was made to come out of closed session by Clarence Fox pursuant to the code of Virginia section 2.2-3711 (A)(8) to discuss specific legal matters. The motion was seconded by Carl Turner. A roll call vote was taken to determine that the only subject matter discussed was about specific legal matters.

Roll Call Vote:

Ned Overton-Yes	Clarence Fox-Yes
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Sharon Jones-Yes
Debbie Jessup-Yes

Carl Turner-Yes

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Hooke, Clerk

Donald Delaughter, Mayor