

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

January 13th, 2022

The regular monthly meeting of the Town of Timberville Council was held Thursday January 13th, 2022 at 7:00 p.m. in the Town's council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Carl Turner-Absent Sharon Jones-Present
Clarence Fox-Absent Natalie Sherlock-Present
Debbie Jessup-Present Ned Overton-Present

PRESENT: Austin Garber, Town Manager
Melinda Hooke, Clerk/Treasurer
JR Dodd, Chief of Police
Quinton Callahan, Town Attorney
Beverly Garber, Town Historian

GUESTS: Paula Bowman
Butch Bowman
Sarah Berry
Kellen Stepler

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Debbie Jessup and seconded by Natalie Sherlock to approve the December Council Minutes. The motion carried with all present members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes
Sharon Jones-Yes

TREASURER'S REPORT: General Fund	\$144,019.55
Water/Sewer Acct.	\$144,707.74
Loan Balance	\$890,259.07
CAT Financial	\$6,514.15
Money Market Acct.	\$1,207,515.64
ARPA Funds	\$718,663.35

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Natalie Sherlock to pay the bills as presented. The motion carried with all present members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes
Sharon Jones-Yes

POLICE REPORT: Chief Dodd stated that Sergeant Hooke has applied for a grant to replace the portable radios due to reception issues. He stated that Motorola has been tested and works considerably better than the current radios they are using. The grant will cover 75% of the cost, leaving the remaining amount of \$5052 for the town to cover. An emergency grant covering emergency gear for the patrol vehicles was also approved. Two of the officers are certified EMTs and another officer is a First Aid CPR instructor. The amount of the emergency grant is a little less than \$3000. Sergeant Hooke reached out to a contact he has at Pilgrims. They are making a donation for the police department to purchase a handheld Infrared thermal monocular.

Three officers will attend a criminal interdiction training in West Virginia. The training will be paid for by seized drug money.

Sharon Jones made a motion to approve spending \$5052 on the new radios. Debbie Jessup seconded the motion.

Roll Call Vote:

Ned Overton-Yes

Debbie Jessup-Yes

Natalie Sherlock-Yes

Sharon Jones-Yes

PUBLIC WORKS: Town Manager Austin Garber gave Council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes.

Austin Garber has been working with Town Attorney Quinton Callahan to obtain warrants for inspection for some properties on Granny Smith. Austin was able to make contact with the owner at one of the locations who is a big concern. The owner has moved out several of the tenants to get the numbers down and they have one to move out by the end of the month. That will bring the number down into compliance with the Occupancy Limit Ordinance. The daughter, who owns the property along with her mother, is trying to educate her mother (who lives at the property) on what is and isn't acceptable. Austin will try to connect with the daughter, who comes in the area once a month, to go in and inspect the property.

The water leak, on Orchard Drive near Big Al's, was found this afternoon. There is a huge tree over top of the line. Keller's Tree Service has been contacted to remove the tree. Alger's Excavation has been called in as well to help uncover the water line. There are minimal residents who are without water while the line is being repaired.

The RFP for the Police Department remodel is due next Wednesday. The Police Committee will meet and come back with a recommendation to Council.

The boat launch paperwork has been submitted and there should be an answer on the permit in a couple of weeks.

The demolition costs for the building on the corner of North and Church Street was \$76,765.00. The amount budgeted for the expense was \$80,000.

BUSINESS AND INDUSTRY: The warehouse cleanup property has been massive. There have been trees removed and the awnings are off the buildings. The contractor will be giving the new owner quotes to fix up the building or demolish it. There's a business interested in renting some of the warehouse space in the white warehouse building.

Austin received a call from Rockingham County asking about demo permits. He gave a verbal issue for that and he thinks something should be starting soon at the old Evan's lot.

ZONING ACTIVITY:

3420 Legion Way – Solar Panels

360 Walnut Dr – Accessory Building

15354 American Legion Dr – Accessory Building

165 Shenandoah Ave – Fence

PARKS AND RECREATION: Mayor Delaughter stated that the maintenance crew has finished the last shelter roof. Security cameras have been ordered for all locations.

FINANCE: The budget process will be starting soon. Mayor Delaughter stated he would like to see a level budget showing what we have to pay without any capital expense.

PERSONNEL: Austin Garber stated the town will be advertising for the contract position for the next couple years to work on the water/sewer projects.

PLAINS DISTRICT MEMORIAL MUSEUM: Sharon Jones reported the museum had 90 volunteer hours, 46 visitors and 110 memberships for the month of December. The museum will have a new exhibit called, Welcome to Western Plains District. Town Historian Beverly Garber reported on different happenings in Timberville.

OTHER BUSINESS: Mayor Delaughter reminded that it's an election year for Timberville and that if anyone has any questions to contact Austin Garber or the voter registrar's office at Rockingham County.

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Hooke, Clerk

Donald Delaughter, Mayor