

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

July 8th, 2021

The regular monthly meeting of the Town of Timberville Council was held Thursday July 8th, 2021 at 7:00 p.m. in the Town's council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Carl Turner-Present Sharon Jones-Present
Clarence Fox-Absent Natalie Sherlock-Present
Debbie Jessup-Present Ned Overton-Present

PRESENT: Austin Garber, Town Manager
Melinda Hooke, Clerk/Treasurer
JR Dodd, Chief of Police
Quinton Callahan, Town Attorney
Beverly Garber, Town Historian

GUESTS: Paula & Butch Bowman
Rae-Ann Mathias
Lisa Thacker
Jessica Wetzler

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Carl Turner and seconded by Debbie Jessup to approve the June Council Minutes and Special Minutes from June 29th. The motion carried with all present members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes Carl Turner-Yes
Sharon Jones-Yes

TREASURER'S REPORT: General Fund	\$254,961.26
Water/Sewer Acct.	\$114,492.23
Loan Balance	\$624,511.84
CAT Financial	\$11,346.84
American Legion Park	\$180,000
Money Market Acct.	\$1,246,499.09
ARPA Funds	\$830,317.63

BILLS FOR PAYMENT: A motion was made by Ned Overton and seconded by Natalie Sherlock to pay the bills as presented. The motion carried with all present members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes Carl Turner-Yes
Sharon Jones-Yes

POLICE REPORT: Chief Dodd stated he signed the contract for Lexipol. This software will help rebuild the policy manual and help with high liability areas.

Chief Dodd also signed the Axon Contract which will upgrade the tasers, body-worn cameras and in-car cameras. The chief also put a bid out to remodel the police department. He will get with the town manager to discuss those once they are received.

Chief Dodd reminded that peddling door to door is prohibited in town. He addressed an issue with someone peddling this week and asks that if anyone has someone come to their door selling something, contact the police department immediately.

Timberville Officers have been participating in Active Shooter Training with Harrisonburg Police Department. The chief stated that most of the surrounding localities have been doing the training and that is a good thing. If a mass event occurs, all departments will be called and needs to be ready.

The annual National Night Out will be held Tuesday, August 3rd from 5-7 pm at the American Legion Park. This is a free event for the community.

The opening for a police officer position has been advertised.

PUBLIC WORKS: Town Manager Austin Garber gave the council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes.

Walgreens is planning to construct a new building located where Evans Auto currently is. A lot line revision was submitted to combine the four lots into one, which is conforming. Planning Commission reviewed and recommends for Council to approve. Natalie Sherlock made a motion to approve Walgreens lot line revision. Debbie Jessup seconded the motion.

Roll Call Vote:

Ned Overton-Yes	Debbie Jessup-Yes
Natalie Sherlock-Yes	Carl Turner-Yes
Sharon Jones-Yes	

The Federal Government started the All-Hazards Mitigation Plan back in 2005 for natural disasters that can occur. If a locality does not participate, then they would have to come up with their own plan. This is something Council has to approve every 8 years. Ned Overton made a motion to adopt the All-Hazards Mitigation Plan as presented. Natalie Sherlock seconded the motion.

Roll Call Vote:

Ned Overton-Yes	Debbie Jessup-Yes
Natalie Sherlock-Yes	Carl Turner-Yes
Sharon Jones-Yes	

Austin has been receiving emails from residents asking if Timberville can become a golf cart community. He also received a letter from a resident asking Council to reconsider allowing chickens in town. Austin asked if Council would like to send these two topics to Planning Commission to research and discuss. Council decided to send to the Planning Commission.

Austin asked for direction from Council on how to fill the BZA and EDA vacant positions. Council was in agreeance to send to the Planning Commission to review.

The contract was received for the demo of the building on the corner of Church and Main St. Austin has sent that over for Town Attorney Quinton Callahan to review. This was the lowest bid received.

Austin was contacted about demolition permits pertaining to a house on Montevideo St. He stated that it seems like the house will be demolished and sold.

A resident contacted the town to see if a special yard waste could happen due to the bad storm yesterday. The town has rented a chipper machine and residents can set their limbs (unbundled) and yard waste by the road on Monday, July 12th to be picked up.

CONNECTION FEE INCREASE PUBLIC HEARING: Mayor Delaughter started the public hearing around 7:26 pm. He explained that the intent was to raise the Water/Sewer connection fees to \$500 each for in and out of town. After receiving no public comment, Mayor Delaughter closed the public comment section. Sharon Jones made a motion to increase the fees by \$500 each for in and out of town rates, effective January 1st, 2022. Carl Turner seconded the motion.

Roll Call Vote:

Ned Overton-Yes	Debbie Jessup-Yes
Natalie Sherlock-No	Carl Turner-Yes
Sharon Jones-Yes	

BUSINESS AND INDUSTRY: No Report

ZONING ACTIVITY:

- 320 Montevideo St – deck/roof over deck
- 5212 Clearwater Dr – deck/roof over deck

PARKS AND RECREATION: Mayor Delaughter stated that the maintenance department is waiting on the paving to be completed at the Sports Complex. Picnic tables and benches have been ordered. The mayor also stated that the American Legion Park Ceremony was very nice and the memorial turned out very well.

Sharon Jones asked for the maintenance department to put the American Flag Banners up.

FINANCE: None

PERSONNEL: The police department will be accepting applications, for an officer, until Monday, July 19th.

PLAINS DISTRICT MEMORIAL MUSEUM: Sharon Jones reported that the museum will have an exhibit on Women-Pioneers of the Plains District. She reported 203 volunteer hours, 88 visitors and 118 memberships.

OTHER BUSINESS: None

PUBLIC COMMENT: Rae-Ann Mathias from 220 E. Riverside Dr. wanted to know if the town was going to pay for her fence that a tree from the neighbor's property knocked down. Ms. Mathias also expressed frustration about the over growth on the fence that is not being maintained, as well as in the back of the neighbor's property. She stated it wasn't right that she had to keep her property mowed and weed-eaten, but Maynard Southard (property owner beside her) did not. Austin Garber stated that he contacted the new rental company that recently took over managing the property and encouraged Ms. Mathias to contact them about the growth and the fence.

Lisa Thacker from 14757 Daffodil Drive stated that her neighbor, who she contacted the town manager about today, was a contractor and should be aware of contacting Miss Utility before digging. She also asked if the town could do veterans banners, that her and her sister could purchase, like the senior banners. Sharon Jones stated that the museum is working on doing something like that at the American Legion Park and would love for Ms. Thacker to purchase one for her father.

Paula Bowman asked what Code 5-1.1 meant. Mayor Delaughter stated it was a code passed each year by Council adopting the state of Virginia Traffic Codes.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Hooke, Clerk

Donald Delaughter, Mayor