

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

March 10th, 2022

The regular monthly meeting of the Town of Timberville Council was held Thursday March 10th, 2022 at 7:00 p.m. in the Town's council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Carl Turner-Present Sharon Jones-Present
Clarence Fox-Present Natalie Sherlock-Present
Debbie Jessup-Present Ned Overton-Present

PRESENT: Austin Garber, Town Manager
Melinda Hooke, Clerk/Treasurer
JR Dodd, Chief of Police
Quinton Callahan, Town Attorney
Beverly Garber, Town Historian
Sergeant Jeremy Hooke
Officer CK Ray
Officer Luke Paczewski

GUESTS: Sarah Berry

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Clarence Fox and seconded by Sharon Jones to approve the February Council Minutes. The motion carried with all members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes

TREASURER'S REPORT: General Fund	\$178,528.99
Water/Sewer Acct.	\$200,416.65
Loan Balance	\$875,156.70
CAT Financial	\$4,893.33
Money Market Acct.	\$1,208,589.41
ARPA Funds	\$705,193.10

BILLS FOR PAYMENT: A motion was made by Sharon Jones and seconded by Natalie Sherlock to pay the bills as presented. The motion carried with all members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes

POLICE REPORT: Chief Dodd read award letters for Sergeant Hooke and Officer Ray, which will become part of the minutes. He presented each Sergeant Hooke and Officer Ray the Chief's Commendation award. He presented Officer Paczewski the Medal of Valor award. Chief Dodd read a letter he wrote explaining why an officer would want to work in Timberville after a comment was made about Timberville and why a police officer would want to work there. The letter will become part of the minutes.

PUBLIC WORKS: Town Manager Austin Garber gave Council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes.

The front office staff have been manually entering all the data for the new software system that was purchased. Training for the new software will be the week of March the 28th and the office will be closed. The answering service will be utilized for emergency calls and phone messages will be checked during break times throughout the day.

Security cameras have been installed and have remote access for the town office and police department. Austin Garber is checking prices on the other camera locations for remote access. He states it is much more expensive than he had anticipated. Even if we cannot get internet access at the other locations, the cameras are still recording and can be viewed if there is an incident.

The boat launch paperwork is still on hold due to more paperwork needing to be filled out by another state agency.

Subdivision/site plan for the Fort Run Subdivision may be available for the Council to view at the next Council Meeting. Planning Commission may be able to review it next week at their meeting. Austin Garber, Chris Coffman, Derrick Calhoun and Mayor Delaughter met with the owner and went over water and sewer structure of where the lines would be placed.

Austin Garber met with Zach Beard and Jeremy Crute from the Central Shenandoah District Planning Commission to discuss the comprehensive plan review/update. CSPDC will be handling the transportation section of the process and the rural transportation program will fund the updates, so there will be no cost to the town. It will be brought before Council sometime this year for consideration. Austin Garber met online with the representatives of GloFiber and they anticipate construction to begin in the Fall.

The Harrisonburg Rockingham Chamber of Commerce has a new President/CEO, Chris Quinn. Austin states he has been doing a great job reaching out to the communities that the chamber covers. Austin and Mayor Delaughter met with them and the chamber gave an update on what they have been doing. The Broadway/Timberville Chamber dissolved 10 years ago and formed the Broadway/Timberville Business Council, which is a branch of the Harrisonburg Rockingham Chamber of Commerce. At the chambers request, there was a joint meeting with them and Town of Broadway to discuss if there was anything further that the chamber could do to support the Shenandoah Rail Trail Project. Between Austin and Cecilia Valdez, they have attended the 3 meetings that the Business Council has had. Mayor Delaughter and Austin Garber met with representatives from Pilgrims, Cargill and the Rockingham Co-op to discuss the truck traffic. The town asked if they could have their gate guards direct the truck traffic that comes in the wrong way to come in the correct way. Austin stated that they were told that 80% of the truck traffic that goes to those facilities are not in control with any of the businesses. The customers are coming in from somewhere else across the country to pick up product. Those companies that come in schedule the pick-up, not the local businesses in the area. The facilities never have contact with those shipping companies. However, they have been directing them to use the correct entry. Austin told the police department to continue doing what they have been doing if they see them on the wrong street.

Carl Turner asked what the latest update was on the overcrowding on Granny Smith. Austin Garber stated he did the inspection and the location corrected the issues and are in compliance. Austin stated he has not received any more complaints and that some of the complaints were unfounded when he checked into them.

Mayor Delaughter, Chief Dodd and Maintenance Supervisor Chris Coffman are meeting tomorrow to come up with a game plan to make improvements to the police department and staying within the budgeted amount of \$56,000.

BUSINESS AND INDUSTRY: None

ZONING ACTIVITY:

205 Maple Ave – Accessory Building

White Mountain Construction – New Duplex

PARKS AND RECREATION: None

FINANCE: A budget meeting is scheduled for Thursday, March 31st at 6:00 PM.

PERSONNEL: None

PLAINS DISTRICT MEMORIAL MUSEUM: Sharon Jones reported the museum had 93 volunteer hours, 72 visitors and 125 memberships for the month of February. The museum will host a tea fundraiser this coming Sunday, March 13th. Next month will be the annual dinner dance fundraiser. Town Historian Beverly Garber reported on different happenings in Timberville.

OTHER BUSINESS: None

PUBLIC COMMENT: None

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Hooke, Clerk

Donald Delaughter, Mayor