

MINUTES OF THE TIMBERVILLE TOWN COUNCIL MEETING

October 13th, 2022

The regular monthly meeting of the Timberville Town Council was held Thursday October 13th, 2022 at 7:00 p.m. in the Town Council chambers with Mayor Donald Delaughter presiding.

MEMBERS: Carl Turner-Present Sharon Jones-Present
Clarence Fox-Present Natalie Sherlock-Present
Debbie Jessup-Present Ned Overton-Present

PRESENT: Austin Garber, Town Manager
Melinda Hooke, Clerk/Treasurer
JR Dodd, Chief of Police
Quinton Callahan, Town Attorney
Bev Garber, Town Historian
Kellen Stepler, DNR

GUESTS: Sarah Berry
Brad Berry
Paula Bowman
Butch Bowman

PLEDGE OF ALLEGIANCE: Mayor Donald Delaughter led the group in the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES: A motion was made by Clarence Fox and seconded by Debbie Jessup to approve the September Council minutes. The motion carried with all members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes

TREASURER'S REPORT:

General Fund	\$72,617.91
Water/Sewer Acct.	\$232,642.28
Loan Balance	\$820,002.80
Money Market Acct.	\$1,169,449.95
ARPA Funds	\$1,206,723.28

BILLS FOR PAYMENT: A motion was made by Natalie Sherlock and seconded by Clarence Fox to pay the bills as presented. The motion carried with all members voting in favor.

Roll Call Vote:

Ned Overton-Yes Debbie Jessup-Yes
Natalie Sherlock-Yes Clarence Fox-Yes
Sharon Jones-Yes Carl Turner-Yes

POLICE REPORT: Chief Dodd sent an email out to Council with updates on multiple things. Mayor Delaughter asked about the K-9 program donations. Chief Dodd stated that about 45% was raised of the \$24,000 expense. Mayor Delaughter said that the police department is working on ways to say thank you for the donations.

Mayor Delaughter gave an update on the police department remodel. He stated that the painters cannot start until the end of November and the department will move ahead with the floors and drop ceilings.

The new police cruiser was delivered.

BUDGET AMENDMENT PUBLIC HEARING: Mayor Delaughter started the public hearing at 7:15 p.m. Austin Garber explained that the following information for the budget amendment. Donations were received from Pilgrim's on 7/30/20 and Cargill on 07/29/21. Also, Partial ARPA fund expenditures. CARES Act Funding was received 7/31/2020. 1st tranche of ARPA was received 6/30/21 and the 2nd tranche 7/20/22. The town is still working on spending ARPA funding and expenditures were spent over multiple fiscal years. The biggest chunk of funding were transfers from savings for water line projects, using ARPA funds. Receiving no public comment, Mayor Delaughter closed the public comment section. Carl Turner made a motion to approve the budget amendment. Natalie Sherlock seconded the motion.

Roll Call Vote:

Ned Overton-Yes	Debbie Jessup-Yes
Natalie Sherlock-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes

PUBLIC WORKS: Town Manager Austin Garber gave Council a list of the jobs completed by the maintenance crew. A copy will become part of these minutes.

BOD's have been within the contract limits and the maintenance crew has been performing more intensive cleanings to help keep the expense down.

The front office has been working on getting the new meter reading equipment setup with the Core & Main representative. The rep will be back tomorrow to work with the maintenance department on using the new equipment to read meters.

Austin Garber gave Council a water and wastewater report with information from Draper Aden's annual rate report for localities. The county and city's rates are lower than Timberville's, which is historically accurate. Dayton is the only locality that has cheaper water rates than Timberville. Austin checked into why they would be lower, and they have one major supplier who subsidizes the whole town.

Mayor Delaughter and Austin Garber met with VDOT and they discussed the condition of the sidewalks in town. Mayor Delaughter volunteered to do assessments on his daily walks and he sent a list to Austin who forwarded it to VDOT. The town is also looking at areas that need sidewalks. There is a Safe Streets for All Program that Austin will look into to see about funding for sidewalks; it would be an 80/20 match. Mayor Delaughter stated that VDOT said there isn't money in their budget for sidewalk repairs.

Austin Garber asked Council and Planning Commission to email him and let him know which Saturday, from now until the end of the year, works for a Rails to Trails meeting.

Austin Garber received an email from a gentleman in France whose children are studying places around the world and love geography. He asked for a flag and Austin didn't have any but sent them a letter with Timberville coins.

BUSINESS AND INDUSTRY: Pop Shelf, which is owned by Dollar General, is the new business going into the old Walgreens building. They have an opening date scheduled for January 13th. Pop Shelf will have home décor and crafts and Timberville will be the second location in the state.

ZONING ACTIVITY:

320 Montevideo St – Fence	14111 Timber Way – Sign
161 Fifth St – Accessory Building	250 & 260 Church St – Construction of 2 new dwellings

PARKS AND RECREATION: Mayor Delaughter stated that the town is waiting for the electrician to give an estimate for wiring for food trucks.

Mayor Delaughter would like to have an EDA meeting to discuss funding for the food truck hookups expense.

Boat launch will be installed in the next couple of months.

Austin Garber is still working on the bathroom estimate for the American Legion Park.

FINANCE: None

PERSONNEL: The maintenance and police departments both have vacancies. The maintenance department will be accepting applications until October 21st. The patrol officer position is open until filled. Austin Garber asked if Council is okay with using the incentive for hiring a police officer if there weren't any applications received. Council was in agreement that Chief Dodd could offer that.

PLAINS DISTRICT MEMORIAL MUSEUM: Sharon Jones reported that September 17th was Heritage Day and they had 120 people and Bev Garber did an excellent virtual tour. Bev Garber went through the historical dates of buildings on this side of town.

OTHER BUSINESS: Sharon Jones asked Council to move the Planning Commission meetings from the third Wednesday of the month to the third Thursday of the month. Sharon Jones made a motion for Planning Commission meetings to be on the third Thursday of the month. Clarence Fox seconded the motion.

Roll Call Vote:

Ned Overton-Yes	Debbie Jessup-Yes
Natalie Sherlock-Yes	Clarence Fox-Yes
Sharon Jones-Yes	Carl Turner-Yes

Sharon Jones asked for Chris to take the hoses in from out in front of the town office.

PUBLIC COMMENT: Paula Bowman asked for these minutes to reflect the correct dates of the Winter Festival. The Winter Festival will be held Saturday, December 10th from 12:00 p.m. to 6:00 p.m. and Sunday, December 11th from 1:00 p.m. to 5:00 p.m.

ADJOURNMENT: No further business, the meeting adjourned.

RESPECTFULLY SUBMITTED,

Melinda Hooke, Clerk

Donald Delaughter, Mayor