

**CITY OF TIFTON  
CITY COUNCIL WORKSHOP  
JUNE 5, 2017  
5:30 PM  
TIFTON CITY HALL**

**ATTENDEES**

Mayor Julie Smith  
Vice Mayor Wes Ehlers  
Council Member Jack Folk  
Council Member Johnny Terrell  
Council Member Frank Sayles

Pete Pyrzenski, City Manager  
Jessica Jones, City Clerk  
Rob Wilmot, City Attorney

Mayor Julie Smith called the meeting to order at approximately 5:35 PM.

**SPECIAL PRESENTATIONS**

South Health District Zika Virus Update

Mr. Kenneth Lowery, District Epidemiologist, was present to update Council about the zika virus and what the South Health District has planned if someone in our area becomes infected. Mr. Lowery discussed the importance of controlling mosquitos and using mosquito spray when outdoors. Mr. Lowery mentioned the only cases within the US were as a result of persons traveling to areas where zika is prevalent. The City Council thanked Mr. Lowery for the information and for attending.

Introduction of Tifton's New Fire Chief, Mr. Bobby Bennett

Mr. Pyrzenski formally introduced Chief Bobby Bennett who was selected as Fire Chief for the Tifton Fire Department. Ms. Melissa Bennett, wife of Chief Bennett, had the honor of officially pinning the department badge. Each member of Council congratulated Chief Bennett on his promotion, and Chief Bennett thanked everyone for the opportunity to serve as Tifton's Fire Chief.

**NEW BUSINESS**

**Declaring Fire Truck E One Surplus and Authorizing Sale of Property**

Chief Bobby Bennett mentioned the Fire Department has a 1996 E-One Freightliner Fire Truck that is currently not in use and being stored at the Southside Station. Chief Bennet stated the department currently does not have a need for the truck and is asking Council to surplus the vehicle. Chief Bennett mentioned Worth County is in desperate need of a fire truck and their government would like to purchase the truck for \$10,000. Information on the truck was provided in the council packet and Council did not hold any discussion on the item.

**Review of Proposals Received for Third Party Billing and Collection of Accident Recovery Fees and Authorizing City Manager to Execute Service Agreement with Fire Recovery USA, LLC**

Mr. Danny Wallace, Fire Inspector, stated the City requested proposals for third party billing and the City received one response back from Fire Recovery USA. Mr. Wallace mentioned staff has reviewed the proposal and references, and is recommending awarding the contract to Fire Recovery USA, LLC. Mr. Wallace provided the contract for Council's review and stated the City will receive 80% of all monies collected by Fire Recovery USA.

**Ordinance Amending Meetings Times of the Tifton Planning and Zoning Commission and Zoning Board of Appeals**

Mr. Houston Shultz mentioned the presented ordinance will only require the respective boards to meet if there are items to be discussed. Mr. Wilmot mentioned the current ordinance requires that

meetings shall be held monthly, and the amended ordinance will only require a meeting when necessary.

### **Review of Alcohol License Application for Gravity Pinthouse, LLC Located at 363 Commerce Way**

Mr. Pete Pyrzenski mentioned the application has some pending issues and staff is recommending tabling the application and planning a hearing for the licensee.

### **Enterprise Zone Application from Southwest Georgia Bank for Property Located at 205 E. 8<sup>th</sup> Street**

Ms. Jessica Jones mentioned Southwest Georgia Bank is relocating, expanding their current business by creating eleven (11) new jobs, and constructing a new location within the Enterprise Zone. Staff is recommending awarding incentives in the amount of \$33,313.29. Council reviewed and discussed the application. Vice Mayor Ehlers, Mayor Smith, and Mr. Wilmot discussed qualifications for receiving Enterprise Zone Incentives. The presented application qualifies for incentives since it is creating at least 5 new full-time jobs and is creating economic stimulus to the Enterprise Zone. Brief discussion was held on the cost and abatement of building department fees and developing criteria for awarding incentives based on investment.

### **Resolution Designating “The Great Race” as a Festival**

Mr. Pete Pyrzenski presented the resolution designating the Tifton-Tift County Tourism Association’s Event “The Great Race” as a festival. Mr. Pyrzenski reviewed the festival area and map with Council where the festival would take place. Mayor Smith spoke in reference to one alcohol vendor being setup on 1<sup>st</sup> Street and participating businesses also providing alcohol in designated cups. Mr. Wilmot stated by designating the festival this will allow attendees to have open containers within the designated area.

### **Resolution Providing for the Disposal and Sale of Surplus Items**

Ms. Karen Sanders, Deputy Finance Director, stated staff has prepared a listing of items that need to be surplus. Mr. Pyrzenski mentioned the list contains items that have accumulated over the years and the city will be organizing a surplus auction on July 29<sup>th</sup> at the Complex to sell the items.

### **Review of Proposals Received for ERP/Financial Software**

Ms. Karen Sanders presented the staff recommendation for purchasing a new ERP Software which would replace the City’s current GEMS System. The City received eight proposals from software companies and had on-site demonstrations with four of the companies. After review of the proposals and demonstrations, staff is recommending going with BS&A Software. Mr. Pyrzenski stated the new system will alleviate the need for multiple systems and will take 6 to 9 months for conversion. The software proposal was included in the agenda packet for review. Staff requested awarding the proposal and authorizing the City Manager to negotiate an agreement not to exceed \$425,000.

### **Discussion of Water Equalization Rates**

Mr. Pyrzenski provided Council with information on equalizing the water rates for the City and County residents as agreed upon in the 2005 Interlocal Agreement. The rates presented would increase the rates for the City Residents and decrease the rates for the County Residents. Mr. Pyrzenski mentioned the adjustment would be revenue neutral. Council briefly discussed and reviewed the information presented.

**Review of Bids for Five (5) New City Vehicles for Public Works and Gas Department**

Mr. Jeff West, ESG Project Manager, mentioned the city opened bids for the vehicles on May 23, 2017. Bids were received from four different vendors and staff is recommending awarding the bid to Griffin Ford for a total amount of \$119,169.00. Bids received were as follows:

|                    |   |
|--------------------|---|
| Langdale Chevrolet | \$114,980.00 (Submitted wrong bid form)             |
| Southland Ford     | \$132,633.53  |
| Griffin Ford       | \$117,336.00  |
| Griffin Ford       | \$119,169.00 (Price Includes Long Wheel Base Truck) |
| Jeff Fender GMC    | \$112,984.00 (Bid excluded 1 vehicle)               |

**Staff Recommendation to Increase Water and Sewer Tap Fees**

Mr. Pyrzenski mentioned he had asked staff to prepare costs associated with installing water and sewer taps. The information presented included parts, labor, and equipment costs for installation. Costs for multiple meter sizes were presented with a basic ¾ inch water meter totaling \$1,184.87 for install and a 4 inch sewer tap totaling \$936.74. Mr. West mentioned the current water and sewer tap fees are currently set low and staff is recommending increasing the fees to cover the city’s cost. Council reviewed the information presented, and briefly discussed. Mr. Pyrzenski mentioned the information was being presented for informational purposes for Council.

**Board Report**

City Council reviewed the board report. Ms. Jessica Jones mentioned there are openings on the HPC Board and Planning & Zoning Board.

There being no further business to discuss, the meeting adjourned.

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Julie Smith, Mayor

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Jessica Jones, City Clerk