

IN THE MAGISTRATE COURT OF TIFT COUNTY
STATE OF GEORGIA

ORDER MANDATING CERTAIN CIVIL CASES TO BE FILED ELECTRONICALLY

1. APPLICATION OF ORDER – The Court, sua sponte, designates the following cases to mandatory electronic filing (e-filing):
 - 1) Any attorney filing on behalf of a client in a civil case or filing as a debt collection attorney.
 - 2) Any company or Individual who has filed more than six (6) civil cases in 12 calendar months
 - 3) Any Landlord or property manager who has filed more than six (6) dispossessory warrants in 12 calendar months

Any case and all pleadings in a case involving one of the above description must be E-filed pursuant to this order and governed by this order. No party will file paper pleadings in any e-file category unless submit a written motion showing cause why they cannot e-file. The Chief Magistrate Judge will review the motion and hold a hearing on said motion if needed.

VENDOR - Electronic filing service will be provided to the Tift County Magistrate Court by TYLER TECHNOLOGIES also known as ODYSSEY EFILE GA.
www.odysseyefilega.com

PUBLIC ACCESS TERMINAL - The Tift County Magistrate Court does have a public access terminal located in the lobby of its office located at 225 North Tift Avenue, Suite 211, Tifton, GA. The public can e-file, research, download, view, and print electronically filed documents there if needed.

E-FILE SUBSCRIPTION – Upon receipt by the Vendor of a properly executed E-file Subscriber Agreement, the Vendor shall assign to the party's designated

representative(s) a confidential username and password used to file, serve, receive, review and retrieve electronically filed pleadings, orders, and other documents filed in the assigned case. No subscriber shall knowingly authorize or permit his/her login credentials to be utilized by anyone other than authorized associates.

MAINTENANCE OF ORIGINAL DOCUMENTS – Unless otherwise ordered by the Court, an original of all documents filed electronically, including original signatures, shall be maintained by the party filing the document and shall be made available, upon reasonable notice, for inspection by other counsel, parties, or the court. From time to time, it may be necessary to provide the court with a hard copy of an electronically filed document.

TIME FOR FILING AND EFFECT OF USE OF E-FILE – Any pleading filed electronically shall be considered as filed with the Tift County Magistrate Court when it is first submitted to E-File and transmission is completed. Vendor is hereby appointed the agent of the Tift County Magistrate Court Clerks as to the electronic filing, receipt, serve, and/or retrieval of any pleading or document in E-File. Upon receipt and filing of a document, the Vendor shall issue a confirmation that the document has been received and filed. The confirmation shall serve as proof the document has been filed.

COLLECTION OF FEES FOR INSTRUMENTS REQUIRING FEE PAYMENT - Any instrument requiring payment of a Statutory filing fee and service fee to the Tift County Magistrate Court in order to initiate a cause of action and achieve valid filing status shall be filed electronically as an E-File document. If a filing fee or service fee is required, immediately upon acceptance of the filing by the review clerk, Vendor will credit the designated court account via ACH the proper amount in accordance with the Tift County Magistrate Court Schedule of Fees within 24 hours of the filing.

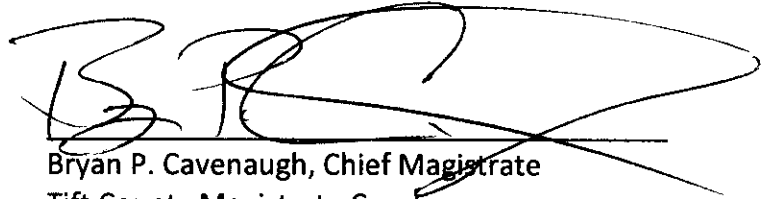
Fees charged by the Vendor to parties or attorneys for access to and electronic transmission of documents are solely the property of the Vendor and are in addition to any charges associated with required filing fees of the Tift County Magistrate Court.

DEFENDANTS - The Defendants named in any action shall have the option to file answers to the actions in person at the Tift County Magistrate Court.

EFFECTIVE DATE OF ORDER

This order applies to new cases after September 1st, 2022.

SO ORDERED, this 29th day of July, 2022



Bryan P. Cavanaugh, Chief Magistrate
Tift County Magistrate Court