

**WORKSHOP SESSION
TIFT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 7, 2020**

The scheduled Workshop Session of the Tift County Board of Commissioners was called to order by Chairman Grady Thompson on Tuesday, July 7, 2020 at 6:00 pm in the Commissioner's Meeting Room of the Charles Kent Administration Building. Members of the Commission present in addition to Chairman Thompson were Commissioners Greg Wood, Donnie Hester, Stan Stalnaker, and Paul Webb. Commissioner Melissa Hughes was present via teleconference. Commissioner Fred "Buck" Rigdon was absent.

Due to the COVID-19 pandemic, this meeting was available via teleconference. Notice of this meeting was given to the Tifton Gazette (legal organ), WALB News, Fun Channel, Grapevine, posted on the County's Website and Facebook page and posted at the Charles Kent Administration Building. The notice contained direction and opportunity for any citizens desiring to attend the meeting by phone.

Commissioner Donnie Hester led everyone in prayer.

PUBLIC COMMENTS:

There were none to report.

APPOINTMENTS:

There were none to report.

PUBLIC HEARINGS:

- A. **Project Completion – CDBG 15p-y-137-1-6034 – Adult Victims Services Building:** The purpose of this hearing is to inform citizens of the availability of the final quarterly report, to review project accomplishments and to receive citizens' comments.

County Clerk Miriam Jordan stated that a representative from Bob Roberson and Associates will be at the Regular Session to present this information.

ITEMS TO BE DISCUSSED AT REGULAR SESSION, JULY 13, 2020 MEETING:

- A. **Southern Georgia Regional Commission Requisition for Geographic Information System Services:** Development Support Services Director Chris Davis stated that this is a yearly maintenance fee for mapping software. This software is used by the Fire Department, Elections and Development Support Services. The annual cost is \$1,000. The Board indicated its desire to place item "A" on the Consent Agenda.
- B. **Amendment to Agreement with Watkins & Associates, LLC:** County Clerk Miriam Jordan stated that this agreement contains an addendum to be used with road projects. In this addendum, there are a couple of minor amendments that need to be made. In Section 13, the phrase "various Task Orders" needs to be replaced with "exhibits" and the reference to "Article 5" needs to be changed to "Section 16 below". The Board indicated its desire to place item "B" on the Consent Agenda.

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- C. **Watkins & Associates, LLC Task Order and Addendum for Oak Ridge Church Road:** Public Works Director Jason Jordan stated that the Public Works Department has purchased and will install the storm drain pipe for this project. Once curb and gutter are installed, the Public Works Department will place the rock base on the road. Paving will come at a later date. Watkins & Associates, LLC will perform preliminary engineering, bidding services for the curb and gutter and construction administration. The Task Order and Addendum have a cost not to exceed \$29,500. The total cost of the project including engineering is estimated to be \$183,200. This project cost does not include the paving which will happen at a later date. The project will be paid from SPLOST VI. The Board indicated its desire to place item “C” on the Consent Agenda.
- D. **Watkins & Associates, LLC Addendum B for FY2020 LMIG Resurfacing Project:** Public Works Director Jason Jordan stated that at the June meeting the Board awarded a contract to East Coast Asphalt for the FY20 LMIG resurfacing project. Watkins & Associates, LLC will perform the construction administration. The pre-construction meeting was held on July 1, 2020 and a start date of July 13, 2020 was set. This project will be paid from LMIG and SPLOST VI. The Board indicated its desire to place item “D” on the Consent Agenda.
- E. **Watkins & Associates, LLC Task Order No. 2036-011 for Bowen Road Improvements:** Public Works Director Jason Jordan stated that all the residents on the unpaved portion of Bowen Road have donated right of way. The right of way needs to be staked so that utility companies can give the County the cost for relocation of utilities. Watkins & Associates, LLC will stake the right of way. This project will be paid from SPLOST VI. The Board indicated its desire to place item “E” on the Consent Agenda.
- F. **Demolition of County Property Located at 221 Chesnutt Avenue:** County Clerk Miriam Jordan stated that an invitation to bid on the purchase of this structure was issued on May 26, 2020. The bids were scheduled to be opened on June 30, 2020 at 11am. However, there were no bids received. Commissioner Melissa Hughes asked that this be placed on the Regular Agenda for further discussion. The Board indicated its desire to place item “F” on the Regular Agenda.
- G. **Alcohol Beverage License Application Submitted by Kavish Patel for a Retail Malt Beverage License for Evans 522, LLC Located at 104 Chula Brookfield Road, Chula:** County Clerk Miriam Jordan stated that the applicant has asked that this application be withdrawn. The Board indicated its desire to place item “G” on the Consent Agenda to withdraw the application.
- H. **Alcohol Beverage License Application Submitted by Kantaben Bavaria for a Retail Malt Beverage Package and Retail Wine Package License for KT Foods located at 2710 US Highway 41 South:** County Clerk Miriam Jordan stated that this is a new operator for this location. The Sheriff has reviewed the application and recommends approval. The Board indicated its desire to place item “H” on the Consent Agenda.
- I. **Resolution No. 2020-11 – Surplus Vehicles:** County Clerk Miriam Jordan stated that there are two (2) vehicles that need to be surplussed and sold on GovDeals – 2002 Ford Crown Victoria from the District Attorney’s/Victims Assistance Office and 2014 Dodge Charger from the Sheriff’s Department. The Board indicated its desire to place item “I” on the Consent Agenda.

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- J. Lease Agreement Amendment for USDA Service Center:** County Clerk Miriam Jordan stated that USDA has requested a lease amendment to extend their lease for three (3) more years. The annual lease payment would remain that same at \$37,552 per year. The Board indicated its desire to place item "J" on the Consent Agenda.

COUNTY MANAGER'S COMMENTS:

County Manager Jim Carter stated that an Executive Session is needed to discuss pending litigation.

COUNTY ATTORNEY'S COMMENTS:

There were none to report.

COMMISSIONERS' COMMENTS:

There were none to report.

EXECUTIVE SESSION:

Commissioner Stan Stalnaker made a motion to enter into Executive Session for the purpose of pending litigation. Motion seconded by Commissioner Greg Wood. Motion carried 6-0 with the Chairman voting.

Commissioner Greg Wood made a motion to adjourn the Executive Session. Motion seconded by Commissioner Stan Stalnaker. Motion carried 6-0 with the Chairman voting.

ADJOURN:

There being no further discussion, Chairman Grady Thompson adjourned the Work Session.


Chairman Grady Thompson, District 7


Commissioner Stan Stalnaker, District 4



Vice Chairperson Donnie Hester, District 1

Absent
Commissioner Fred "Buck" Rigdon, District 5


Commissioner Melissa Hughes, District 2


Commissioner Greg Wood, District 6


Commissioner Paul Webb, District 3

ATTEST: 
August 10, 2020