

**WORKSHOP SESSION
TIFT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 3, 2017**

The scheduled Workshop Session of the Tift County Board of Commissioners was called to order by Chairman Grady Thompson on Tuesday, January 3, 2017 at 6:00pm in the Commissioner's Meeting Room of the Charles Kent Administration Building. Members of the Commission present in addition to Chairman Thompson were: Vice Chairman Robert Setters, and Commissioners Donnie Hester, Melissa Hughes, Stan Stalnaker, Fred "Buck" Rigdon, and Greg Wood.

PUBLIC COMMENTS: Mr. Roger Dill advised the Board that it was his understanding that the City of Tifton intended to participate in the funding of the E.B. Hamilton widening/resurfacing project and that ABAC intended to participate in the Moore highway project as well. Additionally, he reminded the Board of his request for support for the Patticake/Ruth's Cottage project.

APPOINTMENTS:

1. The Swearing-In Ceremony for Chairman Thompson and Commissioner Rigdon was conducted prior to the Meeting.
2. Tom Carmichael of Carr, Riggs and Ingram presented the County's Fiscal Year 2016 Audit. He provided the Board with printed materials and spoke specifically to the General Fund, SPLOST/Special Revenue Funds, Capital Assets, Long-Term Debt, and Fund Balance. He informed the Board that the County had sufficient "reserves" to satisfy the recommended amount. He thanked County Staff for their participation in the Audit process.

PUBLIC HEARINGS:

None

ITEMS TO BE DISCUSSED AT REGULAR SESSION, JANUARY 9, 2017:

- A. **Appointment of Interim County Clerk:** The County Attorney advised the Board that a determination needed to be made with respect to the appointment of an interim County Clerk. He stated that there was no mechanism in place by law or policy that set forth a required process to select either an interim or permanent candidate. Therefore, he felt it necessary to receive guidance from the Board as to the selection process to be employed. He stressed that he was attempting to engage the Board in a process discussion, not a dialogue about specific individuals. Chairman Thompson suggested his preference that an interim be selected from existing employees in other County departments. Commissioner Hester inquired as to the proposed period of interim appointment and the reasoning for not having already posted the position opening. The County attorney suggested that the interim appointment should correspond with the amount of time necessary to advertise, interview and select the permanent candidate. In his opinion, that

process would require 60 days. Commissioner Hester emphasized his position that no matter who the proposed candidate might be, they must come before the Board for consideration. Commissioner Hughes suggested that 'temp service' agencies be engaged to determine if they have qualified individuals within their labor force or post and solicit candidates for the interim appointment. Vice Chairman Setters suggested that Staff contact ACCG for input, but he felt that it was preferable to allow a current employee to perform the duties if their absence would not adversely affect their current department. Commissioner Wood concurred. Commissioner Rigdon suggested that the methodology employed to prepare for the current meeting be utilized to span the 60 day period. The County Attorney suggested that Staff prepare a draft of the job requirements for the permanent position and distribute it to the Board via email during the upcoming week for further discussion at the Regular Meeting.

- B. Request for Traffic Signal(s) at intersection of SR125 and CR 421 (Chula Brookfield Road):** Public Works Director Jason Jordan informed the Board that Staff, some individual Commissioners and GDOT had received recent calls requesting traffic warning devices at the intersection of Highway 125 and Chula Brookfield Road. GDOT is responsible for the stop signs at that intersection, but they agreed to install flashing lights and signage near the intersection that indicates a dangerous intersection. GDOT has requested that Tift County pay the electrical bill associated with these proposed signs. Mr. Jordan provided an estimate obtained from similarly situated signs of \$25.00 per month. The Board indicated its desire to place Item "B" on the Consent Agenda.
- C. Correction to December Bid for Roof on Behavioral Health Building:** The County Manager advised that during the December 2016 meeting, The Board approved Campbell Construction to conduct the repairs to the roof at Behavioral Health in the amount of \$33,734.00. However, since that time it was discovered that \$33,734.00 was submitted in error by Campbell Construction. That price was intended to represent the bid for the Fire Department project, not Behavioral Health. Although both buildings are situated adjacent to each other on the same campus, there is a large discrepancy in size and therefore, project cost. Campbell Construction transposed the numbers on their bid. The corrected amount for the Behavioral Health building is \$49,636.00. Campbell Construction was at that time, and currently remains the low bid. The Board indicated its desire to accept the corrected bid and place Item "C" on the Consent Agenda.
- D. Fire Suppression and Vehicle Extrication Mutual Aid Agreement with the City of Tifton:** The County Attorney advised the Board that his office, the County Manager as well as the Fire Chief have been working with their respective peers at the City of Tifton for some period of time with respect to a Mutual Aid Agreement for both Fire and Vehicle Extrication. In his opinion, the agreement as presented is a "good" agreement and allows all of the operational flexibility necessary for either entity to provide emergency or lifesaving intervention. Additionally, he advised that it was his understanding that the Agreement was also acceptable to the City Council.
- E. Malt Beverage/Wine License-Collins Event Center-2703 Highway 41South:** County Manager Jim Carter advised the Board that Milton Hall, Jr. had applied for a Retail Malt Beverage

Consumption and Retail Wine Consumption license for a business known as Collins Event Center located at 2703 Highway 41 South. Mr. Hall satisfied the background check requirements and the application was accompanied by an approval recommendation from the Sheriff. The Board indicated its desire to place Item "E" on the Consent Agenda.

EXECUTIVE SESSION:

None

The Chairman adjourned the Meeting.

Chairman Grady Thompson, District 7

Vice Chairman Robert Setters, District 3

Commissioner Donnie Hester, District 1

Commissioner Melissa Hughes, District 2

Commissioner Stan Stalnaker, District 4

Commissioner Fred "Buck" Rigdon, District 5

Commissioner Greg Wood, District 6

Attest: _____
January 3, 2017