

**WORKSHOP SESSION  
TIFT COUNTY BOARD OF COMMISSIONERS  
TUESDAY, June 3, 2014 (6:00 p.m.)**

The scheduled Workshop Session of the Tift County Board of Commissioners was called to order by Chairman Grady Thompson on Tuesday, June 3, 2014, at 6:00 p.m. in the Commissioner's Meeting Room of the Administrative Building. Members of the Commission present including Chairman Thompson were Vice Chairman Sherry Miley and Commissioners Robert Setters, Mike Jones, Donnie Hester, Buck Rigdon and Melissa Hughes.

**Public Comments:**

Roger Dill addressed the Board to give an update on Carpenter Road stating that the contract had been let and the 10.1 million dollar contract was awarded to Reemes Construction Company. He will keep the Board abreast of the progress.

**Appointments: None**

**Public Hearings: None**

**Items to be discussed for Regular Session, June 9, 2014**

**A. Microsoft Software License:** Al Stephenson, IT Director advised that Tift County's Local Area Network is comprised of 190 Workstations and 15 Servers running a wide range of applications including financial, payroll, jail records, email, etc. The primary software vendor for providing these services is Microsoft. The policy requires each workstation and server have a unique license for each software package and operating system installed on these devices. An Enterprise Agreement was established in June 2011 with Microsoft to insure Tift County was in compliance with Microsoft's licensing policy. The initial Agreement was for 3 years and is for renewal in June 2014. Staff recommends that Tift County renew the Agreement which insure Tift County stays in compliance and allow upgrades to all future released of operating system and desktop publishing software for the next 3 years. The yearly renewal amount is \$32,248.88

**B. Hardware Upgrades:** The computer workstations are critical to the daily operations of the County. Over the past 2 years IT staff has been replacing failing workstations with newer models and deploying Window 7 as the desktop operating system. Microsoft no longer provides support for Windows XP. IT staff has determined the remaining workstations running Windows XP needs to be upgraded to Windows 7 and because of the hardware requirements of Windows 7 these workstations will need to be replaced with new workstations. There are 66 desktop models and 12 laptops that need to be replace. IT staff recommends purchasing 66 Dell Optiplex 3020 desktops, 9 Dell Latitude E5430n laptops, 3 Dell Precision M6800 laptops, 3 Getac B300 Rugged laptops and 66 Acronis imaging licenses. The total cost of the recommended purchases is \$60,916.26 and will be funded through SPLOST IV.

**C. Emergency Evacuation Shelter Initiative:** Jason Jones, EMA Director advised that this is an agreement between GEMA and Tift County regarding the responsibilities and obligations of both parties in regards to the Emergency Evacuation Shelter Initiative. This is an annual renewal.

**D. CDBG Project/Robert Oliver & Sutton Circle:** The County Manager advised that because of a discrepancy in the opening bid process, the Engineering Firm recommends re-bidding the project.

**E. FY 2015 DFACS MIL Agreement:** Leigh Jordan advised that each year the County enters into Maintenance in Lieu of Rent Agreement with the Department of Family and children Services related to the occupation of the building located at 410 West 2<sup>nd</sup> Street. The County pays the maintenance of said building throughout the year and at the end of the year calculates a monthly rental fee for the upcoming year based on the prior year's actual cost to maintain the building.

**F. Beer & Wine License Application:** The County Clerk advised that this application has been properly processed. It is the EZ Trip Convenient Store located at 4468 Hwy 319 South and it has a new owner. Application, Criminal History and Fingerprints were attached for the Board's review and it comes with an approval from the Sheriff.

**G. Library Board Appointment:** The County Clerk advised that the term of Mr. Filberto Hernandez expires on June 30, 2014 and he has completed 4/3 year terms and according to their bylaws he must come off the Board for at least one year. Two applications for consideration have been attached for your review. One is from Liz Carson Keith and one from Bobbie Robinson.

**H. Board of Elections Appointment:** The County Clerk advised that the term of Patricia Robinson will expire July 6, 2014. It is the recommendation of the Board of Elections to reappoint Ms. Robinson for another 4 year term ending July 2018.

**I. Drug Free Workplace Agreement:** Mike Walker, HR Director advised the Board that staff proposes an amendment to the current Drug Free Workplace Policy that will establish County “Safety Sensitive” positions and will allow for random drug/alcohol testing. Additionally, the amendment sets forth the process for determining the number and frequency of “Safety Sensitive” and Commercial Driver’s License (CDL) testing. A copy has been provided for the Board’s review and the proposed text is highlighted in red on the pages requiring the text amendment.

**J. County Manager’s Employment Contract:** The County Manager stated that it is time for his contract renewal. The Contract has been provided for the Board’s consideration that includes changing the contract from a 3 year contract to a 5 year contract.

**County Manager Comments:**

- **Reminded the Board of the Budget Workshop Session on Thursday, June 5, 2014 at 6 PM**
- **Budget Public Hearing on Thursday, June 12, 2014 at 5:30 PM**
- **Budget Adoption on Wednesday, June 18, 2014 at 12 Noon**

**Commissioner’s Comments:**

Commissioner Hughes advised the Board that there will be a Unionville Town Hall Meeting held on June 17, 2014 at the Community Center on South Central for the discussion of solution to stop the flooding of road in the southern part of Tifton. She also advised of a Stop the Violence Meeting to be held on June 24, 2014 at the Community Center on South Central at 6 PM

**Executive Session: None**

Chairman Thompson adjourned the meeting.

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Chairman Grady Thompson, District 7

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Vice Chairman Sherry Miley, District 4

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Commissioner Donnie Hester, District 1

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Commissioner Melissa Hughes, District 2

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Commissioner Robert Setters, District 3

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Commissioner F. W. (Buck) Rigdon, District 5

ATTEST:

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Commissioner C. Michael Jones, District 6

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County Clerk 6/3/2014