

Annual Operating Budget Fiscal Year 2019 - 2020



As Approved June 10, 2019

Prepared By:

Troy R. Lewis – Town Manager
Anne Y. Mann, CPA – Finance Officer

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Principal Officials

ELECTED OFFICIALS

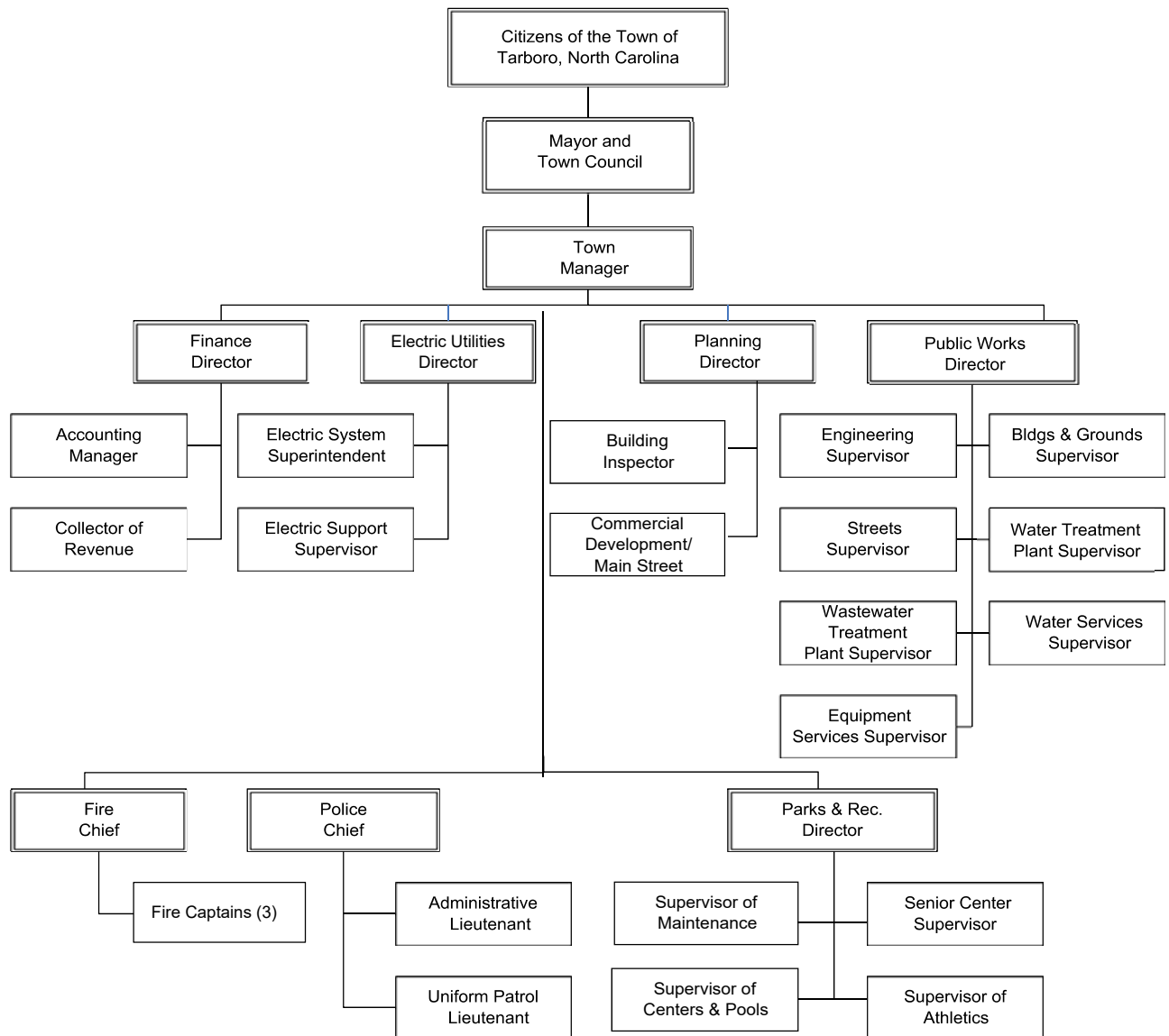
<u>Title</u>	<u>Name</u>	<u>Total Length of Service</u>	<u>Term Expires ¹</u>
Mayor	Joseph W. Pitt	3 Years	December, 2021
Councilman Ward 1	Othar Woodard	6 Years	December, 2021
Councilman Ward 2	Leo Taylor	4 Years	December, 2019
Councilman Ward 3	Stephen Burnette	6 Years	December, 2021
Councilman Ward 4	C B Brown	4 Years	December, 2019
Councilman Ward 5	John Jenkins	18 Years	December, 2021
Councilman Ward 6	Deborah Jordan	8 Years	December, 2019
Councilman Ward 7	Sabrina Bynum	3 Years	December, 2021
Councilman Ward 8	Garland Shephard	8 Years	December, 2019

¹ The Mayor serves a four-year term. Councilmen serve four-year staggered terms.

APPOINTED OFFICIALS

<u>Title</u>	<u>Name</u>	<u>Length of Time in This Position</u>	<u>Length of Employment with the Town of Tarboro</u>
Town Manager	Troy R. Lewis	3 Years	18 Years
Finance Director	Anne Y. Mann	5 Years	5 Years
Police Chief	Jesse F. Webb	3 Years	24 Years
Public Works Director	John K. Moore	3 Years	35 Years
Electric Utilities Director	Brian Mustard	1 Year	26 Years
Fire Chief	Frankie A. Winslow	7 Years	28 Years
Recreation Director	Travis Stigge	4 Years	4 Years
Planning Director	Catherine Grimm	4 Years	4 Years

Organizational Chart





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**FY 2019-2020
Town of Tarboro
Budget Message**

TO: Mayor and Town Council

FROM: Troy R. Lewis, Town Manager

DATE: 10 June 2019

SUBJECT: Budget for Fiscal Year 2019-2020

Submitted herein is the budget for Fiscal Year (FY) 2019-2020. The budget is balanced in its entirety as required by the North Carolina Local Government Budget and Fiscal Control Act.

The Town of Tarboro's overall budget for FY 2019-2020 totals \$42,326,685.

GENERAL FUND

The proposed ad valorem tax rate for FY 2019-2020 is to remain at \$.41 per \$100 valuation of \$832,889,807 with a collection rate of 97.66%. General Fund revenues and expenditures are balanced at \$10,873,883.

The FY 2019-2020 Budget for the Town of Tarboro continues to conservatively hold the line on expenditures while meeting the established objectives of providing extremely high quality and desirable public services to residents. Operating in a fiscally conservative manner allows Tarboro to maintain a comparatively low ad valorem tax rate. As costs continue to increase and established objectives are addressed through increased expenditures on personnel and projects, the Town will need to evaluate existing revenue sources for sufficiency to meet desired outcomes.

Capital outlay items contained in the FY 2019-2020 Budget within this Fund include funding for a fire pumper for the Fire Department, essential improvements to Town facilities, replacement of a passenger van for the Recreation Department, and the purchase of other necessary equipment. In that the fire pumper represents a significant capital expenditure, other capital outlay was reduced to items that are operationally necessary or would increase operational efficiencies. In order to fund this capital outlay and balance the budget, a fund balance appropriation of \$715,389 has been budgeted. Should expenses be less than budgeted or revenues exceed expectations, the fund balance appropriation will be reduced.

Anticipated State collected local revenues have been calculated utilizing data supplied by the North Carolina League of Municipalities and local economic data. The Town anticipates these revenues to keep improving as Tarboro's economy continues to grow.

SOLID WASTE MANAGEMENT FUND

The Solid Waste Management fee is proposed to remain the same at \$22.00 per month. Edgecombe County Landfill rates are proposed to stay the same, but recycling tipping fees at East Carolina Vocational Center (ECVC) is proposed to increase from \$47.00 per ton to \$59.00 per ton. If this trend continues, the Town will need to seriously evaluate its recycling program to determine its future viability. There is no capital outlay proposed in the Solid Waste Management Fund this fiscal year. \$143,069 of fund balance has been appropriated from the Solid Waste Management Fund in order to balance the FY 2019-2020 budget. Should expenses be less than budgeted or revenues exceed expectations, the fund balance appropriation will be reduced.

WATER AND SEWER FUND

There is no rate increase proposed for the FY 2019-2020 Budget for the Water and Sewer Fund. The Town of Tarboro is always mindful of holding rates as low as possible for its customers. As customer habits change to better conservation and appliances become more efficient, revenues continue to decline in the Water and Sewer Fund. Costs however, continue to rise, making it necessary for staff to stay vigilant on reducing expenditures and increasing operational efficiency. Through this vigilance, the Town of Tarboro continues to have rates lower than all surrounding municipalities and communities around the state with much larger systems. Rates will continue to be monitored in the future for adjustment as necessary in order to provide quality water and sewer services to the Town's customers.

The Water and Sewer fund reflects \$788,200 of Capital Outlay Improvements and Equipment purchases. These expenditures include funding for continuation of the hydrant replacement program, rehabilitation of waste water collection lines, replacement of two (2) service trucks, replacement of pumps and equipment at the Wastewater Treatment plant, and implementation of the Town's meter replacement/Advanced Metering Infrastructure program. In order to proceed with these capital improvements, \$405,122 of fund balance has been appropriated. Should expenses be less than budgeted or revenues exceed expectations, the fund balance appropriation will be reduced.

STORMWATER FUND

In FY 2018-2019, the Town of Tarboro implemented a Stormwater Utility to provide for more focused stormwater services, meet federal and state stormwater requirements, improve stormwater maintenance operations, and reduce flooding risks. Year one of the Utility focused on purchasing necessary equipment to run the Utility and priority stormwater projects on Colony Drive to address a known flooding issue and Livesay Park to restore the creek area. Year two of the Utility will see the hiring of necessary personnel to accomplish the goals of the Utility and identification of solutions for known stormwater issues throughout town. The utility continues to be funded through a stormwater fee of \$3.00 for each residence and \$3.00 per ERU (Equivalent Residential Unit) for each non-residential property.

STREET IMPROVEMENT FUND

The Street Improvement Fund encompasses the revenues and expenditures reflected by the State of North Carolina's Powell Bill program. The previous fiscal year featured a major street improvement project of more than \$800,000. Expenditures for FY 2019-2020 include street and sidewalk improvements totaling \$100,000.

ELECTRIC FUND

The FY 2018-2019 Electric Fund budget reflects revenue and expenditures for the purchase, distribution, and sale of electricity. The Electric Fund of the Town of Tarboro represents a significant portion of the Town's total budget. Of the total budget amount of \$24,323,189, \$17,750,000 is the direct expense to the Town for the purchase of power. The remainder of this total Fund amount is utilized to maintain the Town's distribution system, pay for improvements, personnel costs, and to make the statutorily permitted transfer to the General Fund.

Forecasted wholesale power rates indicated that up to a 3% increase would be required for FY 2019-2020 and again in FY 2020-2021. However, a better than expected forecast from the Town's wholesale power provider has reduced the wholesale rate increase to 1.9% in FY 2019-2020 and 3.7% in FY 2020-2021. The Town proposes to absorb the 1.9% wholesale increase for FY 2019-2020 and reevaluate the wholesale rate in FY 2020-2021 to determine the appropriate retail rate increase at that time.

Capital Outlay items included in the FY 2019-2020 Budget for the Electric Fund include funding for a tree truck, 2 service trucks, 2 reel trailers, the replacement of electric meters/AMI implementation, continuation of our LED lighting conversion program, and improvements to Town electric substations. A capital outlay reserve appropriation of \$902,589 has been budgeted from the Electric Fund for capital outlay needs. Should expenses be less than budgeted or revenues exceed expectations, the capital outlay reserve appropriation will be reduced.

OPERATIONS

Each departmental line item within the FY 2019-2020 Budget has been carefully reviewed to maximize cost savings and improve efficiencies.

Operating funds have been appropriated at requested levels for the Carolinas Gateway Partnership, The Edgecombe County Memorial Library, and the Tarboro-Edgecombe Airport Authority.

The Town owns and provides maintenance and upkeep of the Blount-Bridgers House, Pender Museum, and the surrounding grounds. However, the Edgecombe County Cultural Arts Council did not request funding for the current fiscal year.

The Town of Tarboro funds twenty-nine percent (29%) of the budget for the main library of Edgecombe County Memorial Library. The County funds the remaining seventy-one percent (71%). The funding is based on a per capita basis.

Edgecombe County Memorial Library has requested an increase in funding of \$5,529 to cover a proposed increase to employee salaries. This additional funding has been included in the budget. However, as Council is aware, the Town of Tarboro adjusts the Town's level of funding to outside agencies that are jointly funded by the County and Town in order to compensate for any increases or decreases the County makes to these agencies. This is done in order to keep funding levels for the outside agencies at the percentages agreed upon in previous years. Should the County not fund the requested increase; the Town's funding will be decreased accordingly.

Carolinas Gateway Partnership has request an increase of \$11,517 to their allocation. This additional funding has been included in the budget. In that Nash County has withdrawn from the Partnership, it is anticipated that the funding formula is likely to change in the future. The Town of Tarboro will evaluate any request for additional funding to determine the appropriateness of the same.

PERSONNEL

The FICA, retirement, and salary wage lines reflect a 2% pay plan adjustment.

A 2% merit raise has been budgeted for the Town's above standard employees. All employees' performance is thoroughly evaluated each year on their anniversary date to determine if employees are performing at expected levels and to provide guidance to meet expectations. Merit increases provide incentives for employees to exceed minimum standards and improve the overall operations of the Town of Tarboro.

Worker's Compensation insurance and General Liability insurance costs are projected to remain the same.

The health insurance renewal for FY 2019-2020 includes an overall 6% increase in costs from the provider. The Town will continue to operate the plan with a Health Reimbursement Account (HRA) plan that will operate like a high deductible (\$5,000) plan, with employees paying the same \$1,000 deductible and maximum individual out of pocket costs of \$3,000. The Town of Tarboro pays a portion of the deductible after the employee meets the first \$1,000 of the deductible. This arrangement continues to be the most cost effective option for the Town under a fully-insured model. The Town continues to evaluate the possibility of returning to a self-insured model that will allow the Town to control costs and have more control over premium increases. Overall, through staff negotiations, employees will continue to have excellent health insurance benefits at a cost substantially below other employers in the area.

Dental care insurance costs are anticipated to decrease by 5.8% this fiscal year.

CAPITAL OUTLAY

Capital outlay expenditures for the upcoming fiscal year for the Town of Tarboro are fully detailed in the Town of Tarboro FY 2020-2025 Capital Improvement Plan. Due to the achievement of Fund Balance goals that were established by the Town Council in the General Fund, Water & Sewer Fund and the Solid Waste Fund, the FY 2019-2020 Proposed Budget compilation effort was greatly assisted by utilizing Fund Balance amounts that exceeded Council established Fund Balance goals for proposed Capital Outlay needs.

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**TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE SUMMARY**

Fund Name	2017-2018	2018-2019		2019-2020		
	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
GENERAL	9,624,074	11,000,169	7,912,523	9,846,950	10,857,308	10,873,883
POWELL BILL	326,181	1,010,516	323,715	317,500	317,500	317,500
EMERGENCY 911	134,366	145,000	30,005	145,422	145,422	145,422
LAW ENFORCEMENT	35,162	25,000	4,181	6,000	6,000	6,000
ELECTRIC	23,543,593	24,307,283	17,610,378	23,420,600	24,323,189	24,323,189
WATER & SEWER	4,357,664	4,998,355	3,344,096	4,448,500	4,853,622	4,853,622
SOLID WASTE	1,117,555	1,201,284	833,471	1,107,000	1,250,069	1,250,069
STORMWATER	-	517,388	433,725	557,000	557,000	557,000
	<u>39,138,595</u>	<u>43,204,995</u>	<u>30,492,094</u>	<u>39,848,972</u>	<u>42,310,110</u>	<u>42,326,685</u>

**TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE SUMMARY**

Fund Name	2017-2018	2018-2019		2019-2020		
	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
GENERAL	9,871,810	11,000,169	8,498,835	12,236,495	10,857,308	10,873,883
POWELL BILL	44,838	1,010,516	259,513	202,000	317,500	317,500
EMERGENCY 911	230,905	145,000	82,864	135,822	145,422	145,422
LAW ENFORCEMENT	22,008	25,000	4,185	20,000	6,000	6,000
ELECTRIC	20,131,237	24,307,283	17,862,138	23,934,778	24,323,189	24,323,189
WATER & SEWER	4,005,182	4,998,355	3,546,898	4,912,480	4,853,622	4,853,622
SOLID WASTE	1,106,918	1,201,284	948,173	1,204,394	1,250,069	1,250,069
STORMWATER	-	517,388	433,725	557,000	557,000	557,000
	<u>35,412,898</u>	<u>43,204,995</u>	<u>31,636,331</u>	<u>43,202,969</u>	<u>42,310,110</u>	<u>42,326,685</u>

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
FUND SUMMARY

Department	2017-2018	2018-2019		2019-2020		
	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
GENERAL FUND						
Revenues						
3000 - Revenues	9,624,074	11,000,169	7,912,523	9,846,950	10,857,308	10,873,883
Total Estimated Revenues	9,624,074	11,000,169	7,912,523	9,846,950	10,857,308	10,873,883
Appropriations						
4110 - Governing Body	63,207	66,575	50,607	62,912	78,852	78,852
4120 - Administration	511,734	671,459	507,577	616,468	633,582	633,582
4125 - Elections	11,132	-	-	12,000	12,000	12,000
4130 - Finance: Accounting	221,718	282,100	233,556	260,830	256,262	256,262
4135 - Finance: Administration	82,266	101,395	80,617	106,335	102,791	102,791
4140 - Finance: Collections	108,488	137,060	89,847	144,574	125,404	125,404
4250 - PW: Garage	140,504	145,265	111,562	189,675	138,822	138,822
4260 - PW: Buildings & Grounds	948,784	1,216,678	929,521	1,432,251	828,993	828,993
4310 - Police	3,254,629	3,219,158	2,575,596	3,379,543	3,168,653	3,168,653
4340 - Fire	1,652,975	1,833,200	1,445,462	2,427,677	2,357,543	2,357,543
4380 - PW: Animal Control	68,204	77,175	59,810	112,512	81,350	81,350
4510 - PW: Administration	84,314	90,100	69,802	94,189	86,159	86,159
4515 - PW: Engineering	25,718	30,175	22,256	61,204	33,153	33,153
4520 - PW: Streets and Highways	789,548	684,620	539,609	838,513	695,742	695,742
4900 - Planning and Economic Dev	267,035	433,510	226,271	342,028	342,206	342,206
6120 - Recreation	1,154,158	1,375,655	1,059,705	1,471,045	1,330,762	1,330,762
6125 - Recreation: Swimming Pools	73,073	88,850	63,633	96,450	88,450	95,025
6130 - Recreation: Indian Lake	76,489	178,920	144,118	210,275	120,775	120,775
6170 - Recreation: Nutrition	97,953	121,150	88,549	130,892	128,685	128,685
8500 - Appropriations	239,881	247,124	200,737	247,124	247,124	257,124
Total Appropriations	9,871,810	11,000,169	8,498,835	12,236,495	10,857,308	10,873,883
Revenues over Appropriations	(247,736)	-	(586,312)	(2,389,545)	-	-

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
GENERAL FUND						
10-3010-2010	TAXES 2010 LEVY	1,330	100	-	-	-
10-3010-2011	TAXES 2011 LEVY	2,165	250	100	100	100
10-3010-2012	TAXES 2012 LEVY	2,075	500	250	250	250
10-3010-2013	TAXES 2013 LEVY	3,121	750	500	500	500
10-3010-2014	TAXES 2014 LEVY	5,504	1,500	750	750	750
10-3010-2015	TAXES 2015 LEVY	7,354	3,000	1,500	1,500	1,500
10-3010-2016	TAXES 2016 LEVY	38,679	10,000	3,000	3,000	3,000
10-3010-2017	TAXES 2017 LEVY	3,238,503	50,000	10,000	10,000	10,000
10-3010-2018	TAXES 2018 LEVY	-	3,250,000	50,000	50,000	50,000
10-3010-2019	TAXES 2019 LEVY	-	-	3,250,000	3,325,000	3,325,000
10-3010-3100	TAXES PRIOR YEARS	1,394	-	-	-	-
10-3011-1018	MOTOR VEHICLE GAP TAX 2018	-	-	2,500	2,500	2,500
10-3011-2016	MOTOR VEHICLE TAX 2016	60,962	-	-	-	-
10-3011-2017	MOTOR VEHICLE TAX 2017	304,823	-	-	-	-
10-3011-2018	MOTOR VEHICLE TAX 2018	-	325,000	325,000	325,000	325,000
10-3011-3100	MOTOR VEHICLE TAX PRIOR YEARS	1,577	-	-	-	-
10-3090-0100	PAYMENT IN LIEU OF TAXES	31,577	12,500	12,500	12,500	12,500
10-3140-0100	DOG LICENSE	990	1,250	1,250	1,250	1,250
10-3150-0100	LATE LISTING	5,485	3,500	3,500	10,000	10,000
10-3170-0100	INTEREST & PENALTIES-DEL TAXES	26,478	25,000	25,000	25,000	25,000
10-3180-0100	DEMO ASSESSMENT INTEREST	796	1,000	1,000	1,000	1,000
10-3190-0100	AUTO STICKER FEES	45,496	40,000	40,000	40,000	40,000
10-3190-0200	RENTAL VEHICLE TAX	6,296	4,500	4,500	6,000	6,000
10-3200-0100	REFUNDS AND REIMBURSEMENTS	34,409	25,000	25,000	25,000	25,000
10-3210-0300	NCLM WELLNESS PROGRAM		-	-	-	-
10-3230-4930	ASSESSMENTS	2,465	-	-	-	-
10-3250-0100	PRIVILEGE LICENSE	330	-	-	-	-
10-3250-0200	BEER AND WINE LICENSE	545	500	500	500	500
10-3280-0100	VIDEO PROGRAMMING-CATV FRANCHISE	164,455	190,000	190,000	190,000	190,000
10-3290-0100	INTEREST EARNED ON INVESTMENTS	37,014	35,000	60,000	75,000	75,000
10-3370-0100	UTILITIES FRANCHISE TAX	916,281	1,000,000	1,000,000	1,000,000	1,000,000
10-3410-0100	BEER AND WINE TAX	47,025	50,000	50,000	50,000	50,000
10-3450-0100	ARTICLE 39 - 1 CENT	561,498	595,000	595,000	625,000	625,000
10-3450-0200	ARTICLE 40 - 1983 1/2 CENT UNREST	508,353	545,000	545,000	565,000	565,000
10-3450-0300	ARTICLE 42 - 1986 1/2 CENT UNREST	267,954	300,000	300,000	315,000	315,000
10-3450-0301	ARTICLE 44 - 2016	214,306	150,000	225,000	225,000	225,000
10-3450-0302	HOLD HARMLESS REIMBURSEMENT	588,772	610,000	610,000	625,000	625,000
10-3470-0100	ABC TAX	12,228	15,000	25,000	25,000	25,000
10-3480-1000	SPAY/NEUTER	455	1,500	1,500	1,500	1,500
10-3480-2700	BUREAU OF JUSTICE - BULLET PROOF VEST	-	-	-	-	-
10-3480-2800	GOVERNOR'S HWY SAFETY PROGRAM	55,588	20,000	20,000	20,000	20,000

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
10-3480-2900	LAW ENFORCEMENT GRANTS	-	-	-	-	-
10-3480-3202	STATE GRANT PROCEEDS	-	-	-	-	-
10-3480-3304	OTHER GRANTS	-	4,000	4,000	4,000	4,000
10-3480-3310	URBAN & COMMUNITY FORESTRY GRANT	-	-	-	-	-
10-3490-0500	SENIOR CITIZENS GEN PURPOSE GRANT	2,229	4,000	4,000	4,000	4,000
10-3490-0600	REGION L GRANT-NUTRITION PROG	47,716	40,000	40,000	40,000	40,000
10-3490-0700	SENIOR CENTER GRANT	-	11,000	10,000	10,000	10,000
10-3490-0800	REGION L TITLE III CONTRACT	16,193	13,500	13,500	13,500	13,500
10-3490-0900	SHIIP GRANT	2,693	4,000	4,000	4,000	4,000
10-3510-0100	WARRANT FEES	7,227	5,000	5,000	5,000	5,000
10-3510-0200	ANIMAL CONTROL FEES	1,056	2,000	2,000	2,000	2,000
10-3510-0300	CIVIL FEES - DOGS	690	500	500	500	500
10-3510-0400	NOISE VIOLATIONS	754	1,000	1,000	1,000	1,000
10-3510-5101	POLICE FEES	6,276	7,500	7,500	7,500	7,500
10-3510-5102	COURT COSTS	80	500	500	500	500
10-3510-5103	POLICE DONATIONS	4,892	3,293	2,500	2,500	2,500
10-3520-0100	PARKING VIOLATIONS	15,640	15,000	15,000	15,000	15,000
10-3520-4920	PLANNING/ZONING FEES	1,552	2,500	2,500	2,500	2,500
10-3520-5010	WEED LIENS	11,682	10,000	10,000	10,000	10,000
10-3520-5011	GRASS CUTTING AGREEMENT	-	-	-	-	-
10-3530-0100	FIRE PROTECTION CHARGES	848	800	800	800	800
10-3530-0400	GOVERNOR'S CRIME COMM GRANT	15,000	15,000	15,000	15,000	15,000
10-3540-0200	MISCELLANEOUS REVENUE RECEIPTS	1,616	1,500	1,500	1,500	1,500
10-3540-0300	DONATIONS - FIRE	1,500	-	-	-	-
10-3540-0500	RENT REVENUE-PARKING	14,204	13,500	13,500	13,500	13,500
10-3540-0600	RENT TOWN OWNED PROPERTY	500	10,500	10,500	10,500	10,500
10-3540-0601	RENT - CENTURYLINK	-	-	-	-	-
10-3540-0700	RADIO ACCESS RENTAL	900	900	900	900	900
10-3550-0100	BUILDING PERMITS	38,821	40,000	40,000	45,000	45,000
10-3610-0100	SALE OF CEMETERY LOTS	32,000	30,000	30,000	35,000	35,000
10-3650-0200	REC SWIMMING POOL ADMISSIONS	-	-	-	-	-
10-3650-0210	REC - COMMUNITY POOL ADMISSIONS	9,186	6,000	6,000	6,000	6,000
10-3650-0220	REC - CLARK POOL ADMISSIONS	828	750	750	750	750
10-3650-0230	REC - SWIMMING LESSONS	2,875	2,000	2,000	2,500	2,500
10-3650-0400	REC ATHLETIC FEES	8,815	8,000	8,000	12,000	12,000
10-3650-0410	REC - PROGRAMMING FEES	670	500	500	500	500
10-3650-0500	REC ATHLETIC CONCESSION	-	-	-	-	-
10-3650-0510	REC - SWIMMING POOL CONCESSIONS	3,112	2,500	2,500	2,500	2,500
10-3650-0520	REC - ATHLETIC CONCESSIONS	4,218	5,000	3,000	3,000	3,000
10-3650-0530	REC - VENDING MACHINES	3,318	4,000	4,000	4,000	4,000
10-3650-0600	REC ATHLETIC TOURNAMENTS	-	-	-	-	-
10-3650-0610	REC - TOURNAMENT GATE FEES	4,852	4,200	7,500	7,500	7,500
10-3650-0620	REC - TOURNMENT FIELD RENT	700	4,000	4,000	4,000	4,000

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
10-3650-0621	REC - TOURNMENT FIELD RENT	11,598	9,000	9,000	10,000	10,000
10-3650-0630	REC - TOURNAMENT CONCESSIONS	14,291	14,000	13,000	15,000	15,000
10-3650-0700	REC FITNESS MACHINE USER CHARGES	12,313	15,000	15,000	12,500	12,500
10-3650-0800	REC FACILITY RESERVATIONS & RENTALS	-	-	-	-	-
10-3650-0801	ROBERSON CENTER	640	350	350	350	350
10-3650-0802	BRASWELL CENTER & SHELTERS	2,749	2,500	2,500	2,500	2,500
10-3650-0803	RAY CENTER & CLARK PARK	1,990	1,200	1,200	1,200	1,200
10-3650-0804	INDIAN LAKE SPORTS COMPLEX	-	100	100	100	100
10-3650-0805	INDIAN LAKE PAVILION & CAMPING	1,185	1,500	1,500	1,500	1,500
10-3650-0900	REC CORPORATE CONTRIBUTIONS	-	2,500	2,500	2,500	2,500
10-3650-1000	REC MISCELLANEOUS REVENUE	1,845	500	2,500	2,500	2,500
10-3650-1100	REC PRIVATE DONATIONS	10	-	3,000	3,000	3,000
						-
10-3650-1200	COMMUNITY GARDEN DONATIONS	-	-	-	-	-
10-3650-1300	LOCAL CONTRIB - NUTRITION PROG	11,523	14,000	14,000	12,000	12,000
10-3650-1400	REC SENIOR CITIZENS ACTIVITIES	5,890	12,000	12,000	12,000	12,000
10-3650-1500	REC NONRESIDENT FEE	-	-	-	-	-
10-3650-1600	REC CORPORATE SPONSORSHIPS	5,573	4,500	6,000	6,000	6,000
10-3750-0100	RETURN CHECK FEES	3,167	3,500	3,500	3,500	3,500
10-3810-0100	SALE OF EQUIPMENT & MATERIALS	20,722	5,000	5,000	5,000	5,000
10-3810-0200	SALE OF REAL PROPERTY	700	5,000	5,000	5,000	5,000
10-3810-0300	GAIN/LOSS-INVENTORY	-	-	-	-	-
10-3900-0000	PROCEEDS FROM INSTALLMENT PURCHASE	-	-	-	-	-
10-3910-3000	CHARGES TO ELECTRIC FUND	231,638	242,342	250,000	250,000	250,000
10-3910-3100	CHARGES TO WATER/SEWER FUND	135,885	148,216	150,000	150,000	150,000
10-3910-3200	CHARGES TO SOLID WASTE FUND	27,602	27,933	17,500	30,000	30,000
10-3910-3300	CHARGES TO STORMWATER FUND	-	-	12,500	12,500	12,500
10-3950-0100	SPECIAL EVENT SPONSORSHIPS	5,850	10,000	10,000	10,000	10,000
10-3950-0200	DONATIONS - CHARITABLE (PUBLIC PURPOSE)	-	20,000	-	-	-
10-3970-3000	CONTR FROM ELECTRIC FUND	1,459,185	1,489,298	1,450,000	1,550,000	1,550,000
10-3970-3001	CONTR FROM ELEC-PAY LIEU TAXES	210,792	217,095	210,000	218,044	218,044
10-3980-0100	CAPITAL OUTLAY RESERVE APPROPRIATIONS	-	737,700	-	-	-
10-3990-0100	FUND BALANCE APPROPRIATED	-	478,142	-	698,814	715,389
10-3990-0999	CANCELLED PRIOR YEAR EXPENDITURES	-	-	-	-	-
TOTAL		<u>9,624,074</u>	<u>11,000,169</u>	<u>9,846,950</u>	<u>10,857,308</u>	<u>10,873,883</u>

Governing Body

Tarboro operates under a Council-Manager form of government. The Mayor is elected at-large on a non-partisan basis for a four-year term. Eight Council Members are elected from wards on a non-partisan basis for four-year staggered terms.

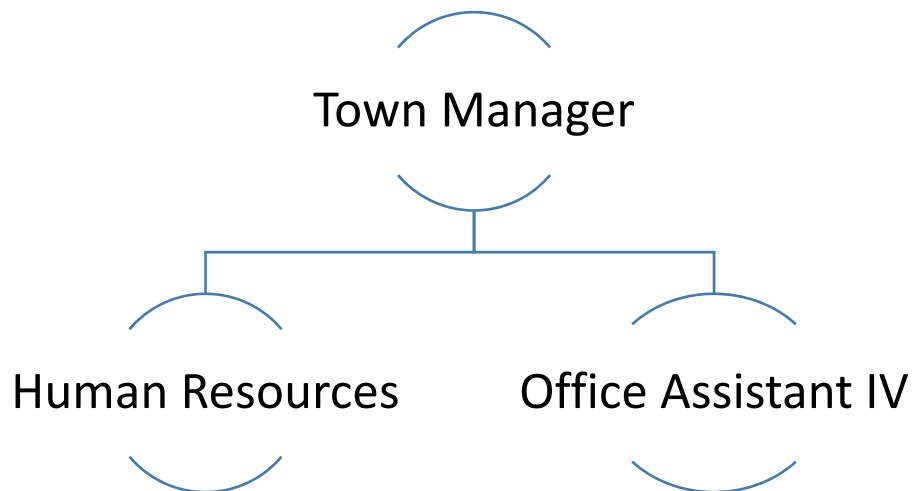
TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
GENERAL FUND						
Department:	GOVERNING BODY					
10-4110-0500	FICA TAX EXPENSE	3,104	3,175	3,270	3,862	3,862
10-4110-1100	SALARIES AND WAGES	40,569	41,400	42,642	50,490	50,490
10-4110-1400	TRAVEL AND TRAINING	16,877	10,000	10,000	17,500	17,500
10-4110-3300	DEPT SUPPLIES & MATERIALS	1,907	7,000	2,000	2,000	2,000
10-4110-4300	PROFESSIONAL SERVICES	750	5,000	5,000	5,000	5,000
TOTAL GOVERNING BODY		63,207	66,575	62,912	78,852	78,852

Administration

The Administration Department consists of the Town Manager and two additional staff members. This department is responsible for the day-to-day activities of the Town, including advising the Town Council on the financial position and future needs of the Town, preparing an annual budget, overseeing personnel matters, ensuring the implementation of policies and activities in each Town department, and representing the Town Council and the Town in business with other agencies.

The Insurance and Bonds line item includes Worker's Compensation premium, liability, property, equipment, inland marine insurance coverage and bonds for the General Fund, plus unemployment insurance payments for former employees.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ADMINISTRATION					
10-4120-0500	FICA TAX EXPENSE	5,890	5,250	5,408	4,950	4,950
10-4120-0600	GROUP INSURANCE	8,047	8,800	10,023	8,631	8,631
10-4120-0601	GROUP INSURANCE - OPEB	16,581	23,000	26,197	26,197	26,197
10-4120-0700	RETIREMENT EXPENSE	10,869	9,500	9,785	9,750	9,750
10-4120-1100	SALARIES AND WAGES	81,296	68,500	70,555	64,554	64,554
10-4120-1200	PRINTING	17	1,000	1,000	1,000	1,000
10-4120-1300	UTILITIES	17,212	17,500	17,500	17,500	17,500
10-4120-1400	TRAVEL AND TRAINING	4,379	4,500	5,000	5,000	5,000
10-4120-1700	LEGAL SERVICES	22,487	20,000	20,000	20,000	20,000
10-4120-3300	DEPT SUPPLIES AND MATERIALS	7,540	10,000	8,000	8,000	8,000
10-4120-5300	DUES AND SUBSCRIPTIONS	15,553	22,000	20,000	20,000	20,000
10-4120-5400	INSURANCE AND BONDS	256,035	408,409	350,000	375,000	375,000
10-4120-5401	CLAIMS DEDUCTIBLE	3,787	5,000	5,000	5,000	5,000
10-4120-5700	MISCELLANEOUS EXPENSE	-	-	-	-	-
10-4120-5710	PRE-EMPLOYMENT PHYSICALS	-	-	-	-	-
10-4120-5711	WELLNESS	4,260	1,000	1,000	1,000	1,000
10-4120-5713	COMPLIANCE TESTS	1,820	2,000	2,000	2,000	2,000
10-4120-6200	TAX PAYMENT REFUND	55,961	65,000	65,000	65,000	65,000
TOTAL ADMINISTRATION		<u>511,734</u>	<u>671,459</u>	<u>616,468</u>	<u>633,582</u>	<u>633,582</u>

Elections

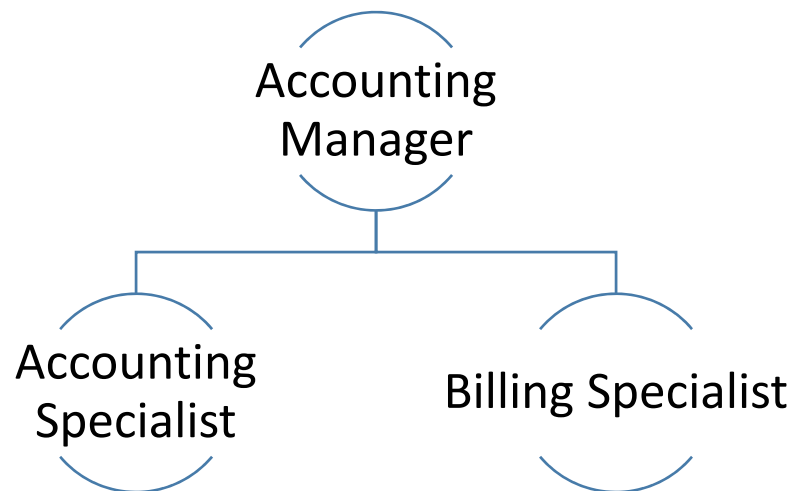
The Edgecombe County Board of Elections has the responsibility of conducting Federal, State, and local elections held within the County. This includes the election of the Town of Tarboro Mayor and the Town Council. The Town pays the Board of Elections for this service in election years.

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTIONS					
10-4125-1010	ELECTIONS	11,132	-	12,000	12,000	12,000
TOTAL ELECTIONS		11,132	-	12,000	12,000	12,000

Finance – Accounting

The staff of the Finance – Accounting Department is responsible for all general ledger accounting functions, including cash and revenue management, accounts payable, utility billing, and payroll processing. The division also maintains control over all property, inventory and equipment owned by the Town, maintains asset records, and ensures the proper disposition of surplus property.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Accounting			
10-4130-0500	FICA TAX EXPENSE	2,522	2,900	2,987	2,700	2,700
10-4130-0600	GROUP INSURANCE	5,997	6,500	7,404	6,435	6,435
10-4130-0601	GROUP INSURANCE - OPEB	7,945	7,000	7,973	7,974	7,974
10-4130-0700	RETIREMENT EXPENSE	4,895	5,200	5,356	5,250	5,250
10-4130-1100	SALARIES AND WAGES	36,441	37,000	38,110	34,903	34,903
10-4130-1200	PRINTING & PUBLISHING	830	2,500	2,500	2,500	2,500
10-4130-1400	TRAVEL AND TRAINING	449	3,000	3,000	3,000	3,000
10-4130-1600	MAINTENANCE & REPAIR EQUIP	2,208	4,000	4,000	4,000	4,000
10-4130-1800	ETHERNET & DEDICATED IP	10,019	6,000	6,000	6,000	6,000
10-4130-3300	DEPT SUPPLIES AND MATERIALS	2,769	3,500	8,500	8,500	8,500
10-4130-3310	OFFICE SUPPLIES	1,534	4,000	4,000	4,000	4,000
10-4130-3400	POSTAGE	34,374	40,000	40,000	40,000	40,000
10-4130-4401	BANK CHARGES	10,471	15,000	15,000	15,000	15,000
10-4130-4500	CONTRACTED SERVICES	17,578	18,000	19,000	19,000	19,000
10-4130-4550	COMPUTER SUPPORT SERVICES	83,686	90,000	97,000	97,000	97,000
10-4130-7400	CAPITAL OUTLAY - EQUIPMENT	-	37,500	-	-	-
TOTAL ACCOUNTING		221,718	282,100	260,830	256,262	256,262

Finance – Administration

The Finance – Administration department consists of a single staff member, the Finance Officer. The Finance Officer provides oversight and coordination of the entire finance function, including accounting, collections, disbursements, payroll, and reporting. This department is responsible for maintaining Town accounts in accordance with generally accepted accounting principles as well as policies established by the Town Council. The department also recommends financial policies and guidelines, prepares the Comprehensive Annual Financial Report, and performs special financial analysis.



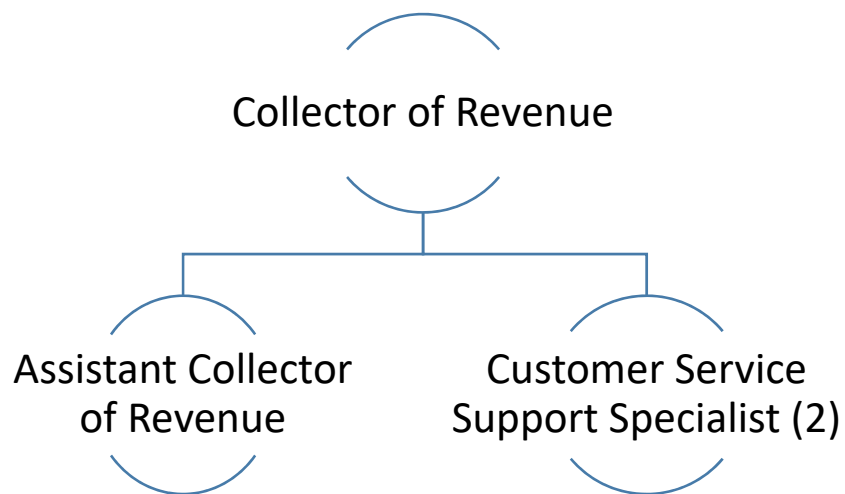
Finance Officer

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Administration			
10-4135-0500	FICA TAX EXPENSE	2,527	2,675	2,754	2,550	2,550
10-4135-0600	GROUP INSURANCE	3,418	3,500	3,987	3,373	3,373
10-4135-0601	GROUP INS RETIREES-OPEB	7,576	8,500	9,682	9,682	9,682
10-4135-0700	RETIREMENT EXPENSE	4,318	4,750	4,893	5,000	5,000
10-4135-1100	SALARIES AND WAGES	31,814	35,000	36,050	33,216	33,216
10-4135-1350	TELEPHONE	720	720	720	720	720
10-4135-1400	TRAVEL AND TRAINING	1,536	2,500	2,500	2,500	2,500
10-4135-3300	DEPT SUPPLIES AND MATERIALS	1,178	1,750	1,500	1,500	1,500
10-4135-3310	OFFICE SUPPLIES	119	250	500	500	500
10-4135-4300	PROFESSIONAL SERVICES	27,675	40,000	42,000	42,000	42,000
10-4135-5300	DUES AND SUBSCRIPTIONS	1,385	1,750	1,750	1,750	1,750
10-4135-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL ADMINISTRATION		<u>82,266</u>	<u>101,395</u>	<u>106,335</u>	<u>102,791</u>	<u>102,791</u>

Finance – Collections

The Collections Department is responsible for the billing and collection of the annual property tax levy as well as the collection of all revenues collected by the Town. The staff in this department provides customer service to all Town residents, property owners and utility customers.

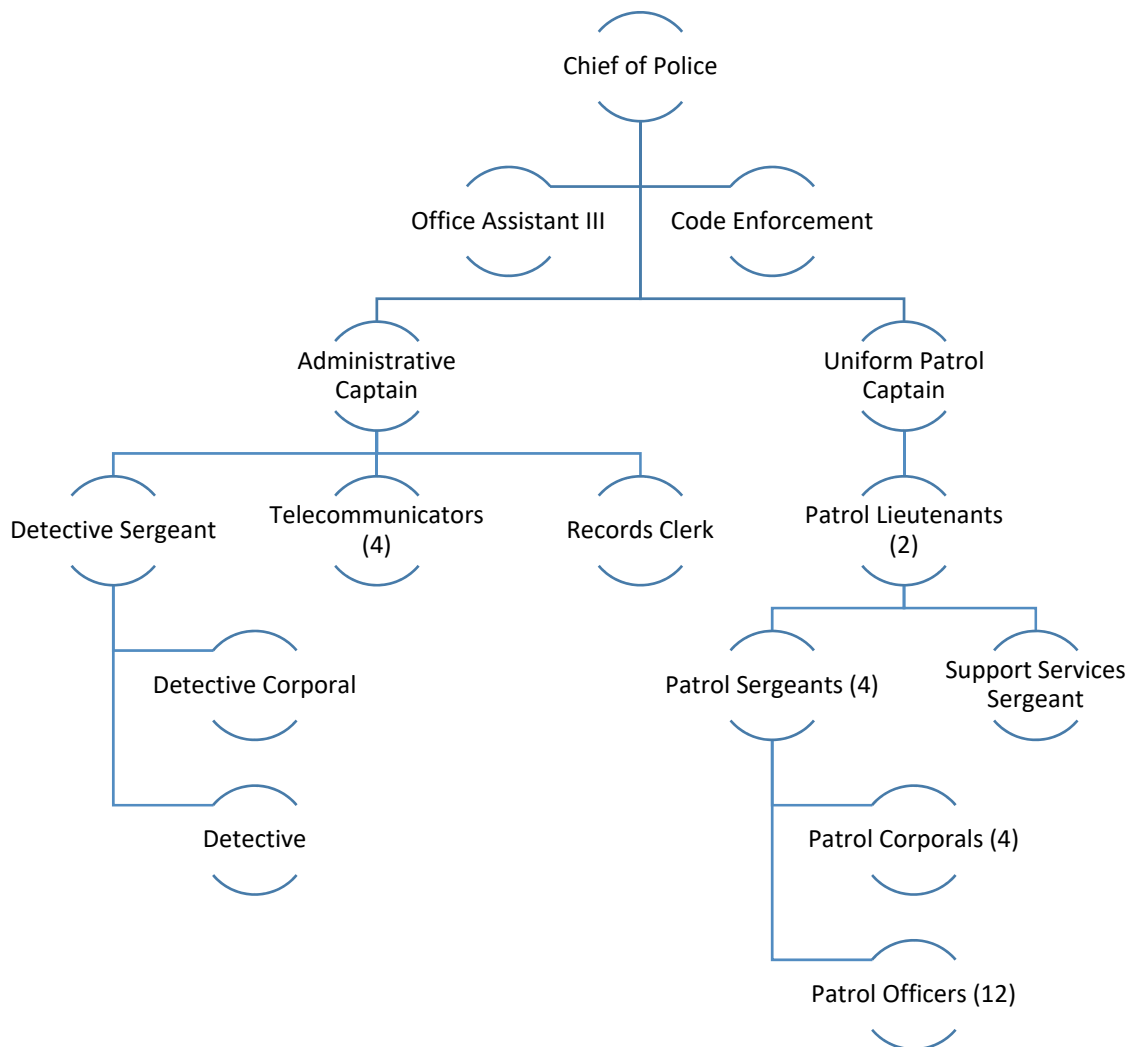


TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Collections			
10-4140-0500	FICA TAX EXPENSE	3,633	3,750	3,863	2,800	2,800
10-4140-0600	GROUP INSURANCE	9,206	9,100	10,365	7,949	7,949
10-4140-0601	GROUP INS RETIREES-OPEB	15,072	23,250	26,482	26,482	26,482
10-4140-0700	RETIREMENT EXPENSE	6,723	6,800	7,004	5,450	5,450
10-4140-1100	SALARIES AND WAGES	50,060	49,000	50,470	36,333	36,333
10-4140-1200	PRINTING	825	3,500	3,500	3,500	3,500
10-4140-1350	TELEPHONE	-	1,440	1,440	1,440	1,440
10-4140-1400	TRAVEL AND TRAINING	1,970	4,500	4,500	4,500	4,500
10-4140-1600	MAINTENANCE & REPAIR EQUIP	358	400	450	450	450
10-4140-2700	MAINTENANCE OF CODE	2,593	4,000	4,000	4,000	4,000
10-4140-3300	DEPT SUPPLIES AND MATERIALS	4,294	4,000	4,000	4,000	4,000
10-4140-3310	OFFICE SUPPLIES	2,693	5,070	5,000	5,000	5,000
10-4140-3400	POSTAGE	9,772	15,000	15,000	15,000	15,000
10-4140-4400	TAX FORECLOSURE PURCHASE	-	5,000	5,500	5,500	5,500
10-4140-4500	CONTRACTED SERVICES	1,289	1,750	2,500	2,500	2,500
10-4140-4550	COMPUTER SUPPORT SERVICES	-	500	500	500	500
10-4140-5700	MISCELLANEOUS EXPENSE	-	-	-	-	-
TOTAL COLLECTIONS		108,488	137,060	144,574	125,404	125,404

Police

The Police Department is responsible for proactively providing a safe community for residents, visitors, and businesses. They combine education, enforcement, and prevention in order to accomplish these objectives. Major components of the Police Department are: Administration, Investigations, Patrol and Communications. The Police Department is a nationally accredited and professional law enforcement agency that is committed to community policing as an organizational philosophy aimed at improving the overall quality of life in the Town.

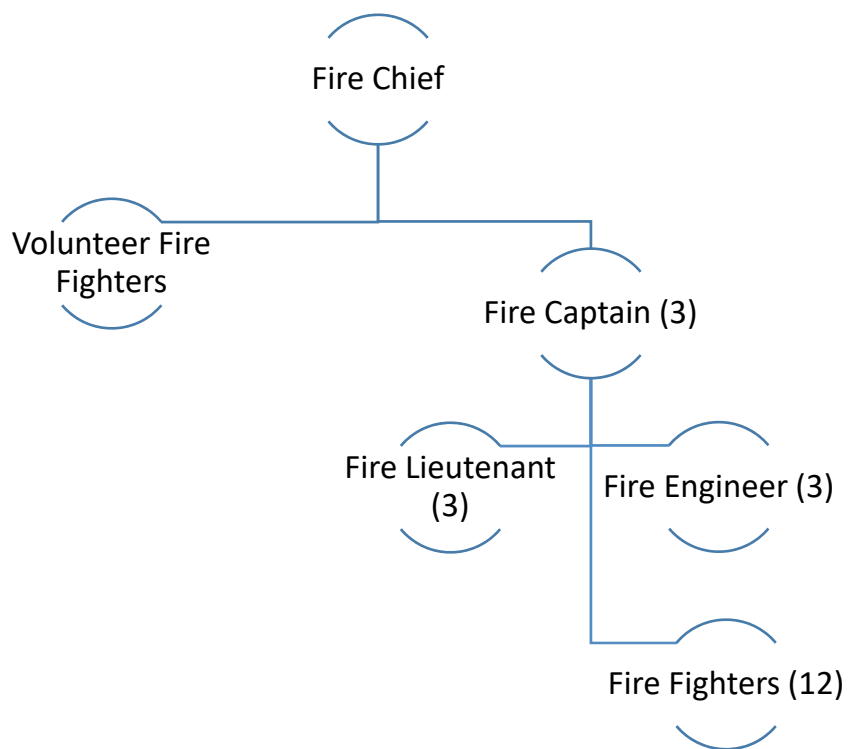


TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	POLICE					
10-4310-0500	FICA TAX EXPENSE	132,330	144,000	148,320	148,800	148,800
10-4310-0600	GROUP INSURANCE	269,332	290,000	330,310	290,500	290,500
10-4310-0601	GROUP INS RETIREES-OPEB	98,615	107,500	122,443	122,443	122,443
10-4310-0700	RETIREMENT EXPENSE	238,959	260,000	267,800	290,800	290,800
10-4310-1100	SALARIES AND WAGES	1,681,987	1,752,000	1,804,560	1,820,000	1,820,000
10-4310-1110	OVERTIME	110,527	125,000	125,000	125,000	125,000
10-4310-1200	PRINTING	1,430	1,500	1,000	1,000	1,000
10-4310-1300	UTILITIES	24,303	30,000	30,000	30,000	30,000
10-4310-1350	TELEPHONE	18,687	20,810	20,810	20,810	20,810
10-4310-1400	TRAVEL AND TRAINING	11,994	12,500	11,000	11,000	11,000
10-4310-1600	MAINTENANCE & REPAIR EQUIPMENT	36,785	45,000	45,000	45,000	45,000
10-4310-1900	PIN RENTAL	4,656	5,800	5,800	5,800	5,800
10-4310-3100	AUTO SUPPLIES	28,391	35,000	35,000	35,000	35,000
10-4310-3150	GASOLINE & FUEL	53,832	60,000	65,000	65,000	65,000
10-4310-3300	DEPT SUPPLIES AND MATERIALS	46,328	33,000	38,000	38,000	38,000
10-4310-3301	GOVERNOR'S HWY SAFETY LIASON	55,300	24,945	20,000	20,000	20,000
10-4310-3305	K-9 SUPPLIES	13,266	12,000	11,000	11,000	11,000
10-4310-3310	OFFICE SUPPLIES	6,700	9,000	8,000	8,000	8,000
10-4310-3600	UNIFORMS	11,249	20,000	20,000	20,000	20,000
10-4310-3601	POLICE - BULLET PROOF VESTS	1,338	3,000	3,000	3,000	3,000
10-4310-4550	COMPUTER SUPPORT SERVICES	23,223	28,500	27,000	27,000	27,000
10-4310-5300	DUES AND SUBSCRIPTIONS	7,961	11,175	12,000	12,000	12,000
10-4310-5701	DONATIONS/SPECIAL EVENTS	2,928	3,793	3,500	3,500	3,500
10-4310-5800	GOVERNOR'S CRIME COMMISSION GRANT	15,000	15,000	15,000	15,000	15,000
10-4310-7300	CAPITAL OUTLAY - IMPROVEMENTS	9,626	30,000	10,000	-	-
10-4310-7400	CAPITAL OUTLAY - EQUIPMENT	349,882	139,635	200,000	-	-
TOTAL POLICE		3,254,629	3,219,158	3,379,543	3,168,653	3,168,653

Fire

The Tarboro Fire Department consists of 22 professional firefighters and 4 volunteer firefighters. Our mission at the Tarboro Fire Department is to protect lives, property and to educate the citizens of Tarboro and the surrounding community of Edgecombe County about fire safety and prevention. We strive to educate the public of potential hazards and ways to prevent those hazards from becoming problems.

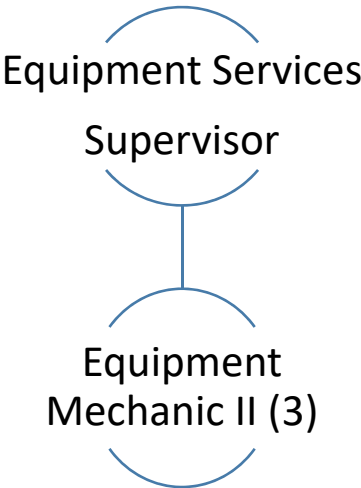


TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FIRE					
10-4340-0500	FICA TAX EXPENSE	75,227	86,750	89,353	86,850	86,850
10-4340-0600	GROUP INSURANCE	174,763	177,500	202,173	177,500	177,500
10-4340-0601	GROUP INS RETIREES-OPEB	52,851	57,500	65,493	65,493	65,493
10-4340-0700	RETIREMENT EXPENSE	138,027	155,250	159,908	169,700	169,700
10-4340-0701	VOLUNTEER RETIREMENT EXPENSE	4,035	5,000	5,000	5,000	5,000
10-4340-1100	SALARIES AND WAGES	997,231	1,075,000	1,107,250	1,075,000	1,075,000
10-4340-1110	OVERTIME	35,329	60,000	60,000	60,000	60,000
10-4340-1200	PRINTING	3,448	3,700	4,000	4,000	4,000
10-4340-1300	UTILITIES	24,570	25,000	27,000	25,000	25,000
10-4340-1400	TRAVEL AND TRAINING	11,576	12,000	14,000	14,000	14,000
10-4340-1600	MAINTENANCE & REPAIR EQUIP	39,119	31,000	40,000	35,000	35,000
10-4340-3100	AUTO SUPPLIES	14,344	17,000	17,000	17,000	17,000
10-4340-3150	GASOLINE & FUEL	10,012	12,500	12,500	12,500	12,500
10-4340-3300	DEPT SUPPLIES AND MATERIALS	24,970	21,500	25,000	21,500	21,500
10-4340-3310	OFFICE SUPPLIES	2,870	3,000	3,000	3,000	3,000
10-4340-3600	UNIFORMS	27,488	36,000	36,000	30,000	30,000
10-4340-4550	COMPUTER SUPPORT SERVICES	2,864	3,500	7,500	3,500	3,500
10-4340-5300	DUES AND SUBSCRIPTIONS	2,651	2,000	2,500	2,500	2,500
10-4340-7400	CAPITAL OUTLAY - EQUIPMENT	11,600	49,000	550,000	550,000	550,000
TOTAL FIRE		<u>1,652,975</u>	<u>1,833,200</u>	<u>2,427,677</u>	<u>2,357,543</u>	<u>2,357,543</u>

Public Works – Garage

The Garage Division maintains and repairs all Town vehicles and equipment. Garage employees assist all departments in maintaining vital equipment and recommending replacement as needed.

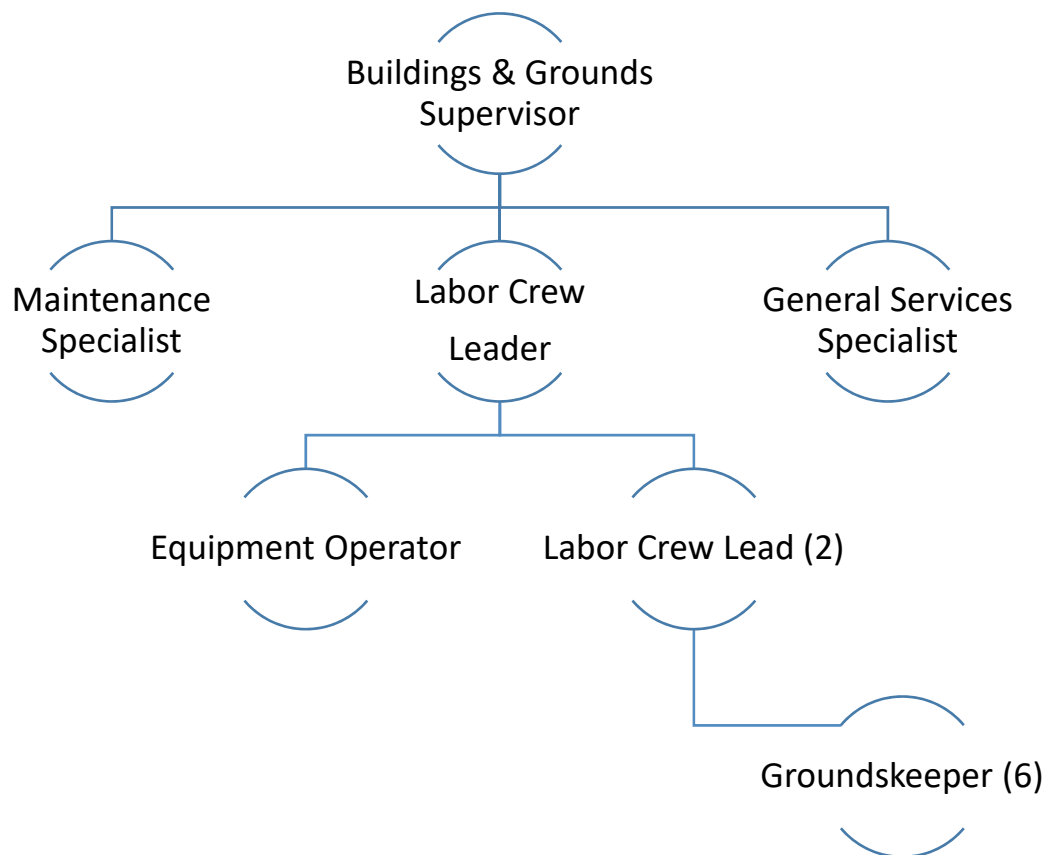


TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Garage			
10-4250-0500	FICA TAX EXPENSE	5,037	5,750	5,923	5,300	5,300
10-4250-0600	GROUP INSURANCE	13,481	13,500	15,377	14,606	14,606
10-4250-0601	GROUP INS RETIREES-OPEB	7,536	7,550	8,599	8,599	8,599
10-4250-0700	RETIREMENT EXPENSE	9,318	10,365	10,676	10,350	10,350
10-4250-1100	SALARIES AND WAGES	65,328	70,000	72,100	65,967	65,967
10-4250-1110	OVERTIME	574	5,000	3,000	3,000	3,000
10-4250-1400	TRAVEL AND TRAINING	373	800	2,000	2,000	2,000
10-4250-1600	MAINTENANCE & REPAIR EQUIP	-	1,800	1,000	1,000	1,000
10-4250-3100	AUTO SUPPLIES	1,555	1,500	2,000	2,000	2,000
10-4250-3150	GASOLINE & FUEL	1,534	2,000	2,000	2,000	2,000
10-4250-3300	DEPT SUPPLIES AND MATERIALS	10,380	16,000	20,000	20,000	20,000
10-4250-3600	UNIFORMS	4,486	4,000	4,000	4,000	4,000
10-4250-7400	CAPITAL OUTLAY-EQUIPMENT	20,902	7,000	43,000	-	-
TOTAL GARAGE		<u>140,504</u>	<u>145,265</u>	<u>189,675</u>	<u>138,822</u>	<u>138,822</u>

Public Works – Buildings & Grounds

The Buildings and Grounds division is responsible for grounds-keeping activities including planting, trimming, mowing, and trash pick-up at all town facilities, all parks and common areas, the Tarboro-Edgecombe Airport, and two municipally owned cemeteries. In addition to town facilities, the division cuts and maintains nuisance and abandoned properties throughout town, while maintaining all town buildings and setting up for 30-40 events annually. Set-up for events usually involves moving bleachers, chairs and tables, as well as setting up tents and staging as necessary to accommodate thousands of participants collectively. B&G also maintains and cleans all downtown sidewalks, planters, and parking lots. During the fall, winter, and spring, operations also include assisting the Streets Division with loose-leaf pickup.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Bldgs & Grounds			
10-4260-0500	FICA TAX EXPENSE	22,367	24,650	25,390	21,500	21,500
10-4260-0600	GROUP INSURANCE	82,044	82,500	93,968	70,956	70,956
10-4260-0601	GROUP INS RETIREES-OPEB	32,822	32,500	37,018	37,018	37,018
10-4260-0700	RETIREMENT EXPENSE	40,637	44,500	45,835	42,000	42,000
10-4260-1100	SALARIES AND WAGES	295,304	308,000	317,240	266,719	266,719
10-4260-1110	OVERTIME	6,265	14,000	14,000	14,000	14,000
10-4260-1300	UTILITIES	50,832	50,000	50,000	50,000	50,000
10-4260-1350	TELEPHONE	87,838	75,000	75,000	75,000	75,000
10-4260-1400	TRAVEL AND TRAINING	246	1,800	1,800	1,800	1,800
10-4260-1500	MAINTENANCE AND REPAIR	77,878	60,300	60,000	60,000	60,000
10-4260-1501	MAINTENANCE & REPAIR GROUNDS	20,251	20,000	20,000	20,000	20,000
10-4260-1502	MAINT & REPAIR-REC	20,555	20,000	20,000	20,000	20,000
10-4260-1600	MAINTENANCE & REPAIR EQUIP	1,852	2,000	2,000	2,000	2,000
10-4260-3100	AUTO SUPPLIES	25,571	30,000	30,000	30,000	30,000
10-4260-3150	GASOLINE & FUEL	17,493	27,000	27,000	27,000	27,000
10-4260-3300	DEPT SUPPLIES AND MATERIALS	21,533	25,000	27,000	27,000	27,000
10-4260-3600	UNIFORMS	10,862	10,000	10,000	10,000	10,000
10-4260-4500	CONTRACTED SVE-TREE TRIMMING	1,600	4,000	14,000	14,000	14,000
10-4260-7300	CAPITAL OUTLAY - IMPROVEMENTS	60,005	314,978	408,500	20,000	20,000
10-4260-7400	CAPITAL OUTLAY - EQUIPMENT	70,412	67,950	151,000	17,500	17,500
10-4260-7700	CEMETERY	2,417	2,500	2,500	2,500	2,500
TOTAL BUILDINGS & GROUNDS		948,784	1,216,678	1,432,251	828,993	828,993

Public Works – Animal Control

The Animal Control Officer is charged with enforcing nuisance animal ordinances, maintaining the animal shelter, and promoting the adoption of animals to the public. The officer maintains current certifications and immunizations to deal with stray and feral animals and responds appropriately to calls of nuisance animals throughout the Town seven days a week. Animal control is trained to deal with and impound dogs/cats involved in bite incidents, as well as issuing citations for violation of Town ordinances related to animals.

The Animal Control Officer falls under the direct supervision of the Buildings & Grounds Supervisor.

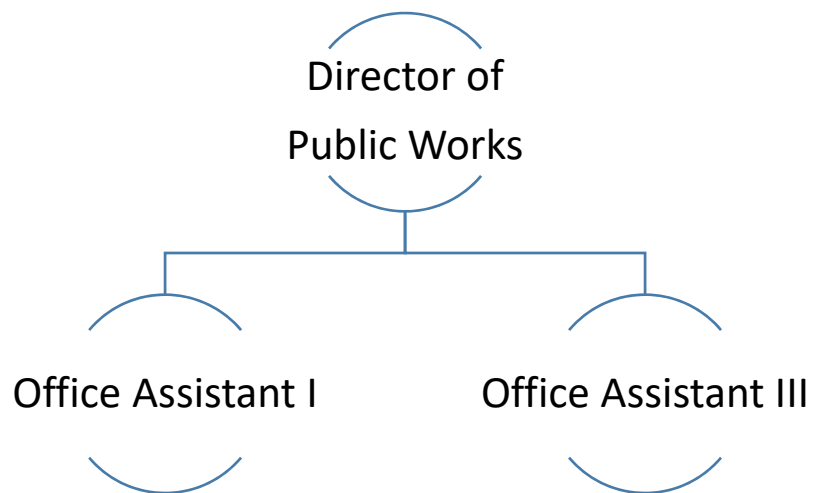


TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Animal Control			
10-4380-0500	FICA TAX EXPENSE	2,935	3,000	3,090	3,250	3,250
10-4380-0600	GROUP INSURANCE	8,025	8,025	9,140	8,100	8,100
10-4380-0700	RETIREMENT EXPENSE	5,151	5,400	5,562	6,300	6,300
10-4380-1100	SALARIES AND WAGES	32,170	34,000	35,020	35,500	35,500
10-4380-1110	OVERTIME	6,309	5,000	6,500	6,500	6,500
10-4380-1300	UTILITIES	2,862	4,000	4,000	4,000	4,000
10-4380-1400	TRAVEL & TRAINING	1,225	1,500	1,500	1,500	1,500
10-4380-3100	AUTO SUPPLIES	116	1,250	1,200	1,200	1,200
10-4380-3150	GASOLINE & FUEL	1,580	2,000	2,000	2,000	2,000
10-4380-3300	DEPT SUPPLIES AND MATERIALS	5,605	8,000	8,000	8,000	8,000
10-4380-3600	UNIFORMS	826	1,000	1,000	1,000	1,000
10-4380-3700	SPAY/NEUTER EXPENSE	1,400	4,000	4,000	4,000	4,000
10-4380-7400	CAPITAL OUTLAY-EQUIPMENT	-	-	31,500	-	-
TOTAL ANIMAL CONTROL		<u>68,204</u>	<u>77,175</u>	<u>112,512</u>	<u>81,350</u>	<u>81,350</u>

Public Works – Administration

The Administration division consists of the Director of Public Works and two (2) office assistants. Administrative staff works closely with each division to ensure proper communication and timely delivery of services. The Director oversees the development and implementation of the budget for the Department, while overseeing all day to day operations of each Division.



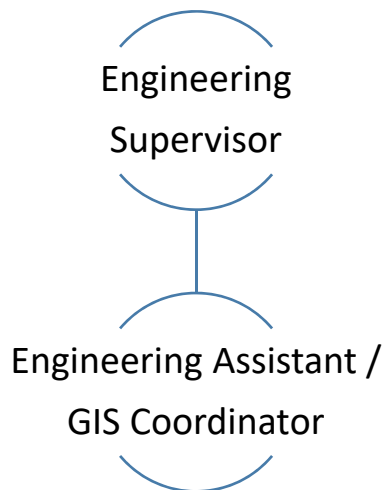
Note: The salary for the Office Assistant I is included in the budget of the Water & Sewer Department.

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Administration			
10-4510-0500	FICA TAX EXPENSE	4,062	4,275	4,403	3,950	3,950
10-4510-0600	GROUP INSURANCE	7,597	7,250	8,258	7,263	7,263
10-4510-0601	GROUP INS RETIREES-OPEB	7,536	7,550	8,599	8,600	8,600
10-4510-0700	RETIREMENT EXPENSE	7,204	7,705	7,936	7,650	7,650
10-4510-1100	SALARIES AND WAGES	53,963	55,750	57,423	51,126	51,126
10-4510-1350	TELEPHONE	720	720	720	720	720
10-4510-1400	TRAVEL AND TRAINING	194	1,200	1,200	1,200	1,200
10-4510-1600	MAINTENANCE & REPAIR EQUIP	-	400	400	400	400
10-4510-3100	AUTO SUPPLIES	25	500	500	500	500
10-4510-3150	GASOLINE & FUEL	738	1,000	1,000	1,000	1,000
10-4510-3300	DEPT SUPPLIES AND MATERIALS	1,011	2,500	2,500	2,500	2,500
10-4510-3310	OFFICE SUPPLIES	713	1,000	1,000	1,000	1,000
10-4510-5300	DUES AND SUBSCRIPTIONS	551	250	250	250	250
10-4510-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL ADMINISTRATION		84,314	90,100	94,189	86,159	86,159

Public Works – Engineering

The Engineering Division provides engineering and inspection services for Town projects, development plan review for compliance with Tarboro design specification requirements, maintenance of all Town maps and the Geographic Information System (GIS), as well as assistance to the general public as necessary. The division supports all Town departments with mapping and engineering needs as required.

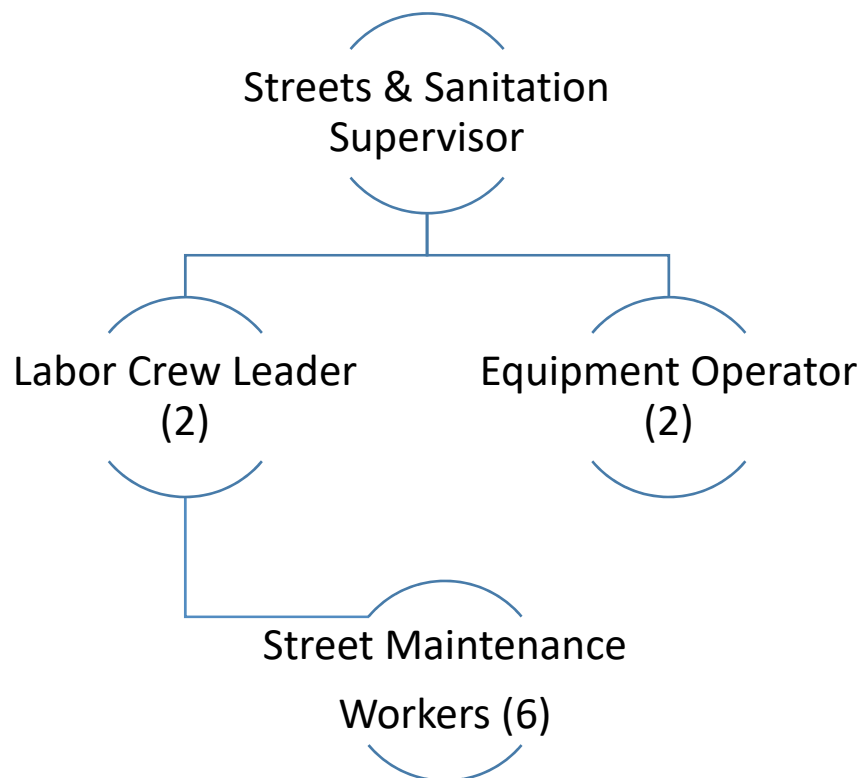


TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Engineering			
10-4515-0500	FICA TAX EXPENSE	760	850	876	1,000	1,000
10-4515-0600	GROUP INSURANCE	1,610	1,625	1,851	2,096	2,096
10-4515-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
10-4515-0700	RETIREMENT EXPENSE	1,349	1,550	1,597	1,950	1,950
10-4515-1100	SALARIES AND WAGES	10,019	11,000	11,330	12,557	12,557
10-4515-1110	OVERTIME	20	-	200	200	200
10-4515-1400	TRAVEL AND TRAINING	1,091	1,500	1,500	1,500	1,500
10-4515-1600	MAINTENANCE & REPAIR EQUIP	-	400	400	400	400
10-4515-3100	AUTO SUPPLIES	147	600	600	600	600
10-4515-3150	GASOLINE & FUEL	554	750	750	750	750
10-4515-3300	DEPT SUPPLIES AND MATERIALS	1,486	2,500	2,500	2,500	2,500
10-4515-3600	UNIFORMS	1,083	800	1,000	1,000	1,000
10-4515-4300	PROFESSIONAL SERVICES	-	500	500	500	500
10-4515-4500	CONTRACTED SERVICES	7,599	8,000	8,000	8,000	8,000
10-4515-5300	DUES AND SUBSCRIPTIONS	-	100	100	100	100
10-4515-7300	CAPITAL OUTLAY-IMPROVEMENTS	-	-	-	-	-
10-4515-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	30,000	-	-
TOTAL ENGINEERING		25,718	30,175	61,204	33,153	33,153

Public Works – Streets

The Streets Division is responsible for maintenance of all Town-owned streets, sidewalks, and storm drainage lines. The division consists of eleven (11) employees including a supervisor, crew leaders, equipment operators, and a knuckle boom operator. The knuckle boom operator is responsible for picking up yard and construction debris daily and white goods and electronic equipment that cannot go in the landfill on Wednesdays.

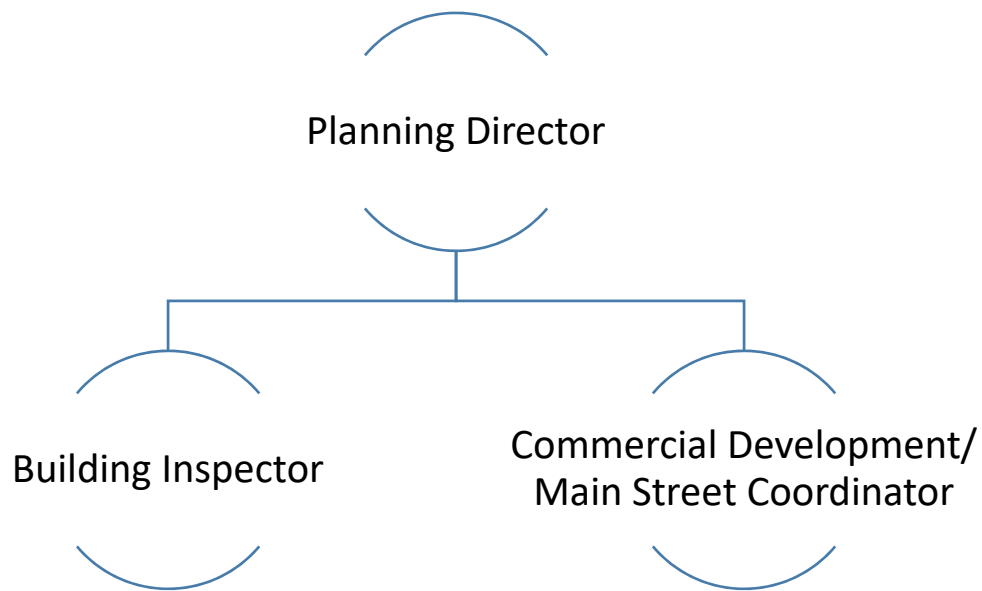


TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Streets			
10-4520-0500	FICA TAX EXPENSE	16,867	18,500	19,055	18,150	18,150
10-4520-0600	GROUP INSURANCE	64,210	60,500	68,910	60,263	60,263
10-4520-0601	GROUP INS RETIREES-OPEB	42,013	40,500	46,130	46,130	46,130
10-4520-0700	RETIREMENT EXPENSE	30,282	32,750	33,733	35,450	35,450
10-4520-1100	SALARIES AND WAGES	220,425	215,500	221,965	217,029	217,029
10-4520-1110	OVERTIME	4,291	20,000	20,000	20,000	20,000
10-4520-1300	UTILITIES	-	1,000	1,000	1,000	1,000
10-4520-1301	UTILITIES - PUBLIC LIGHTING	258,693	180,000	180,000	180,000	180,000
10-4520-1350	TELEPHONE	720	720	720	720	720
10-4520-1400	TRAVEL AND TRAINING	237	500	500	500	500
10-4520-1600	MAINTENANCE & REPAIR EQUIP	-	1,000	1,000	1,000	1,000
10-4520-2100	EQUIPMENT RENTAL	-	5,000	5,000	5,000	5,000
10-4520-3100	AUTO SUPPLIES	45,909	35,000	35,000	35,000	35,000
10-4520-3150	GASOLINE & FUEL	26,103	21,000	21,000	21,000	21,000
10-4520-3300	DEPT SUPPLIES AND MATERIALS	28,892	33,000	33,000	33,000	33,000
10-4520-3600	UNIFORMS	9,744	7,150	9,000	9,000	9,000
10-4520-3800	MOSQUITO CONTROL - STATE GRANT	9,960	10,000	10,000	10,000	10,000
10-4520-4300	PROFESSIONAL SERVICES	-	-	-	-	-
10-4520-5300	DUES AND SUBSCRIPTIONS	2,454	2,500	2,500	2,500	2,500
10-4520-5401	CLAIMS DEDUCTIBLE	-	-	-	-	-
10-4520-7400	CAPITAL OUTLAY - EQUIPMENT	28,748	-	130,000	-	-
TOTAL STREETS		<u>789,548</u>	<u>684,620</u>	<u>838,513</u>	<u>695,742</u>	<u>695,742</u>

Planning & Economic Development

The Planning Department serves to protect the safety and welfare of the public and to enhance the general quality of life for Tarboro citizens. The department provides quality planning, permitting and inspection services through an efficient, professional and courteous public process. Staff works with local residents and businesspeople to ensure that local land use conforms to local regulations; to ensure that town zoning regulations and procedures are equitable, beneficial, and open to public scrutiny; to bolster our local economy; and to help Tarboro honor its past and prepare for its future through conservation, preservation and development.



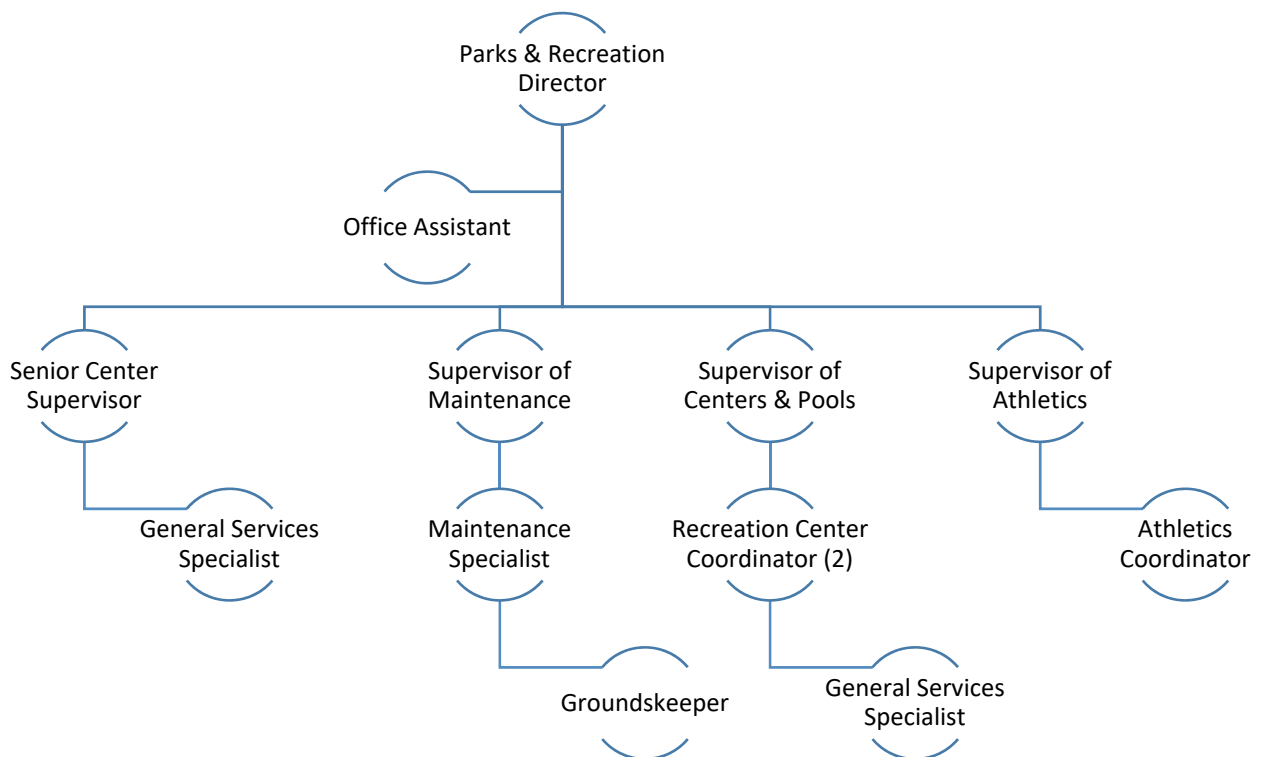
TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department: PLANNING						
10-4900-0500	FICA TAX EXPENSE	8,689	11,250	11,588	11,400	11,400
10-4900-0600	GROUP INSURANCE	13,657	17,750	20,217	17,750	17,750
10-4900-0601	GROUP INS RETIREES-OPEB	3,525	3,850	4,385	4,385	4,385
10-4900-0700	RETIREMENT EXPENSE	14,211	18,750	19,313	21,050	21,050
10-4900-1100	SALARIES AND WAGES	106,846	135,500	139,565	140,661	140,661
10-4900-1110	OVERTIME	-	-	-	-	-
10-4900-1100	PART-TIME WAGES	13,590	10,000	8,000	8,000	8,000
10-4900-1200	PRINTING	498	500	800	800	800
10-4900-1250	PUBLISHING AND ADVERTISING	3,534	2,000	2,500	2,500	2,500
10-4900-1350	TELEPHONE	1,558	2,160	2,160	2,160	2,160
10-4900-1400	TRAVEL AND TRAINING	5,681	8,000	8,500	8,500	8,500
10-4900-3100	AUTO SUPPLIES	37	250	250	250	250
10-4900-3150	GASOLINE & FUEL	729	2,000	2,000	2,000	2,000
10-4900-3300	DEPT SUPPLIES AND MATERIALS	9,132	9,500	2,000	2,000	2,000
10-4900-3310	OFFICE SUPPLIES	417	750	750	750	750
10-4900-4300	PROFESSIONAL SERVICES	52	5,000	5,000	5,000	5,000
10-4900-5300	DUES AND SUBSCRIPTIONS	3,933	4,000	5,000	5,000	5,000
10-4900-6400	DEMOLITION	14,811	85,000	60,000	60,000	60,000
10-4900-7300	CAPITAL OUTLAY-IMPROVEMENTS	35,768	66,500	-	-	-
10-4900-8305	STORE FRONT IMPROVEMENT PROG	5,281	13,250	10,000	10,000	10,000
10-4900-8306	MARKETING TARBORO	17,845	17,500	20,000	20,000	20,000
10-4900-8308	SPECIAL EVENTS	-	20,000	20,000	20,000	20,000
10-4900-8309	SPECIAL EVENTS - NEW YEAR'S EVE	7,241	-	-	-	-
TOTAL PLANNING		267,035	433,510	342,028	342,206	342,206

Parks and Recreation

The goal of the Parks and Recreation Department is to plan, develop and maintain safe recreational facilities and programs for the health, pleasure and educational use of the community and its visitors. The department is responsible for parks, ball fields, recreational and sports programs, community centers and swimming pools and the Tar River boat ramps.

Our staff is focused on making and creating recreational experiences that enhance the quality of life and contribute to the overall health of our unique community.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department: RECREATION						
10-6120-0500	FICA TAX EXPENSE	37,029	45,750	47,123	47,450	47,450
10-6120-0600	GROUP INSURANCE	97,528	105,000	119,595	105,000	105,000
10-6120-0601	GROUP INS RETIREES-OPEB	52,811	52,750	60,082	60,082	60,082
10-6120-0700	RETIREMENT EXPENSE	61,877	73,000	75,190	82,550	82,550
10-6120-1100	SALARIES AND WAGES	450,158	512,500	527,875	537,500	537,500
10-6120-1110	OVERTIME	9,290	14,500	14,500	14,500	14,500
10-6120-1120	PART-TIME WAGES	50,556	68,000	68,000	68,000	68,000
10-6120-1200	PRINTING	3,071	3,700	3,700	3,700	3,700
10-6120-1300	UTILITIES	75,729	80,000	87,000	87,000	87,000
10-6120-1350	TELEPHONE	2,430	4,320	4,680	4,680	4,680
10-6120-1400	TRAVEL AND TRAINING	2,806	4,750	4,750	4,750	4,750
10-6120-1500	MAINTENANCE AND REPAIR	42,967	40,000	52,500	50,000	50,000
10-6120-3100	AUTO SUPPLIES	6,219	7,000	7,000	7,000	7,000
10-6120-3150	GASOLINE & FUEL	6,841	7,000	10,000	10,000	10,000
10-6120-3300	DEPT SUPPLIES AND MATERIALS	33,182	37,500	35,000	35,000	35,000
10-6120-3301	ATHLETICS	31,159	34,280	39,000	39,000	39,000
10-6120-3310	OFFICE SUPPLIES	7,855	5,500	6,000	6,000	6,000
10-6120-3500	CONCESSION SUPPLIES	7,304	9,000	9,000	9,000	9,000
10-6120-3600	UNIFORMS	3,611	4,200	4,200	4,200	4,200
10-6120-4300	PROFESSIONAL SERVICES	8,321	8,000	9,500	8,000	8,000
10-6120-4500	CONTRACTED SERVICES	7,673	16,000	16,000	16,000	16,000
10-6120-4550	COMPUTER SUPPORT SERVICES	408	1,000	1,000	1,000	1,000
10-6120-4600	SENIOR CITIZEN ACTIVITIES	14,275	13,500	16,550	16,550	16,550
10-6120-4700	SENIOR HEALTH INFO PROGRAM	930	3,500	3,500	3,500	3,500
10-6120-4800	SENIOR CITIZENS GENERAL PURPOSE	11,203	11,000	11,000	11,000	11,000
10-6120-5300	DUES & SUBSCRIPTIONS	1,097	1,300	1,300	1,300	1,300
10-6120-5400	INSURANCE AND BONDS	-		-	-	-
10-6120-5701	DONATIONS/SPECIAL EVENTS	17,929	18,000	20,000	18,000	18,000
10-6120-7300	CAPITAL OUTLAY-IMPROVEMENTS	71,562	128,905	84,000	10,000	10,000
10-6120-7400	CAPITAL OUTLAY - EQUIPMENT	38,337	65,700	133,000	70,000	70,000
TOTAL RECREATION		1,154,158	1,375,655	1,471,045	1,330,762	1,330,762

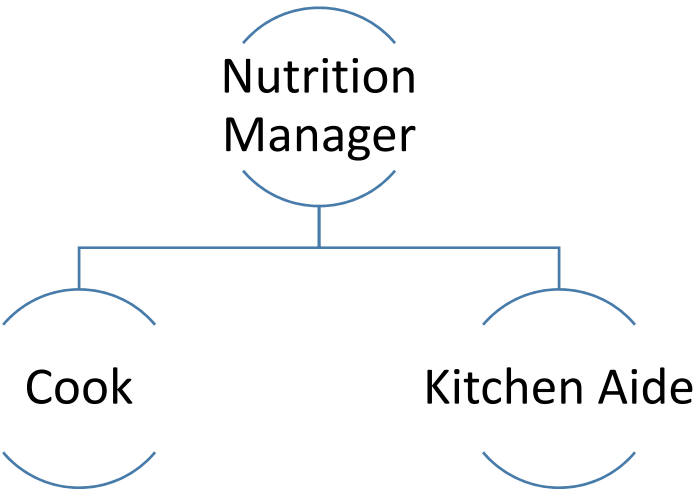
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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department: RECREATION		DIVISION: Swimming Pools				
10-6125-0500	FICA TAX EXPENSE	1,837	2,150	2,750	2,750	3,000
10-6125-1100	SALARIES AND WAGES	-	-	-	-	
10-6125-1120	PART-TIME WAGES	24,019	28,000	35,000	35,000	38,000
10-6125-1300	UTILITIES	15,969	18,000	20,000	20,000	20,000
10-6125-1400	TRAVEL AND TRAINING	-	-	-	-	3,325
10-6125-3300	DEPT SUPPLIES AND MATERIALS	16,173	23,500	24,000	27,500	27,500
10-6125-3500	CONCESSION SUPPLIES	2,137	2,500	3,200	3,200	3,200
10-6125-7300	CAPITAL OUTLAY - IMPROVEMENTS	8,940	14,700	8,000	-	-
10-6125-7400	CAPITAL OUTLAY - EQUIPMENT	3,998	-	3,500	-	-
TOTAL SWIMMING POOL		73,073	88,850	96,450	88,450	95,025
Department: RECREATION		DIVISION: Indian Lake				
10-6130-0500	FICA TAX EXPENSE	378	920	775	775	775
10-6130-1100	SALARIES AND WAGES	-	-	-	-	-
10-6130-1120	PART-TIME WAGES	4,936	12,000	10,000	10,000	10,000
10-6130-1300	UTILITIES	23,009	25,000	30,000	30,000	30,000
10-6130-1500	REPAIR AND MAINTENANCE	8,900	7,500	10,500	10,500	10,500
10-6130-3300	DEPT SUPPLIES AND MATERIALS	13,964	12,000	18,000	18,000	18,000
10-6130-3500	CONCESSION SUPPLIES	10,316	14,000	14,500	14,500	14,500
10-6130-4500	CONTRACTED SERVICES	10,257	8,500	8,500	8,500	8,500
10-6130-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	66,000	94,250	20,000	20,000
10-6130-7400	CAPITAL OUTLAY - EQUIPMENT	4,729	33,000	23,750	8,500	8,500
TOTAL INDIAN LAKE		76,489	178,920	210,275	120,775	120,775

Recreation – Nutrition

These positions are permanent part-time positions. The Nutrition Manager, Cook and Kitchen Aide work 25 hours a week. The Town provides partial funding for this program. Funding for the Nutrition Program also comes from the Title III of the Older Americans Act and the Department of Agriculture through the Region L Council of Governments and Edgecombe County.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	RECREATION	DIVISION:	Nutrition			
10-6170-0500	FICA TAX EXPENSE	3,253	3,700	3,811	3,600	3,600
10-6170-0600	GROUP INSURANCE	214	250	285	375	375
10-6170-0601	GROUP INS RETIREES-OPEB	4,111	4,750	5,410	5,410	5,410
10-6170-0700	RETIREMENT EXPENSE	5,811	6,650	6,850	7,050	7,050
10-6170-1100	SALARIES AND WAGES	42,926	47,850	49,286	47,000	47,000
10-6170-1110	OVERTIME	-	-	-	-	-
10-6170-1300	UTILITIES	2,861	4,500	4,500	4,500	4,500
10-6170-1400	TRAVEL AND TRAINING	298	450	250	250	250
10-6170-1500	MAINTENANCE AND REPAIR	2,081	3,500	3,500	3,500	3,500
10-6170-3300	DEPT SUPPLIES AND MATERIALS	6,122	9,500	7,500	7,500	7,500
10-6170-3301	FOOD PURCHASE	30,276	40,000	42,000	42,000	42,000
10-6170-4200	EQUIPMENT RENTAL	-	-	-	-	-
10-6170-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	7,500	7,500	7,500
TOTAL NUTRITION		<u>97,953</u>	<u>121,150</u>	<u>130,892</u>	<u>128,685</u>	<u>128,685</u>

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**TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL**

		2017-2018	2018-2019	2019-2020		
		Actual		Department	Manager	Council
Account No.	Department	Expenditures	Budget	Requested	Recommended	Approved
Department:	APPROPRIATIONS					
10-8500-1060	TARBORO-EDGE AIRPORT APPROP	14,209	14,500	14,500	14,500	14,500
10-8500-1090	EDGE COUNTY LIBRARY APPROP	146,528	152,057	152,057	152,057	152,057
10-8500-1110	BLOUNT-BRIDGERS HOUSE APPROP	35,431	35,431	35,431	35,431	35,431
10-8500-1170	UPPER COASTAL PLAIN COG	5,230	5,136	5,136	5,136	5,136
10-8500-1180	PRINCEVILLE FIRE TAX	-	-	-	-	-
10-8500-1190	CAROLINAS GATEWAY PARTNERSHIP	38,483	40,000	40,000	40,000	50,000
TOTAL APPROPRIATIONS		239,881	247,124	247,124	247,124	257,124
FUND TOTAL: GENERAL FUND		9,871,810	11,000,169	12,236,495	10,857,308	10,873,883

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
FUND SUMMARY

	2017-2018	2018-2019		2019-2020		
Department	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
POWELL BILL FUND						
Revenues						
3000 - Revenues	326,181	1,010,516	323,715	317,500	317,500	317,500
Total Estimated Revenues	326,181	1,010,516	323,715	317,500	317,500	317,500
Appropriations						
4525 - Appropriations	44,838	1,010,516	259,513	202,000	317,500	317,500
Total Appropriations	44,838	1,010,516	259,513	202,000	317,500	317,500
Revenues over Appropriations	281,343	-	64,202	115,500	-	-
EMERGENCY TELEPHONE FUND						
Revenues						
3000 - Revenues	134,366	145,000	30,005	145,422	145,422	145,422
Total Estimated Revenues	134,366	145,000	30,005	145,422	145,422	145,422
Appropriations						
4315 - Appropriations	230,905	145,000	82,864	135,822	145,422	145,422
Total Appropriations	230,905	145,000	82,864	135,822	145,422	145,422
	(96,539)	-	(52,859)	9,600	-	-
LAW ENFORCEMENT FUND						
Revenues						
3000 - Revenues	35,162	25,000	4,181	6,000	6,000	6,000
Total Estimated Revenues	35,162	25,000	4,181	6,000	6,000	6,000
Appropriations						
4318 - Appropriations	22,008	25,000	4,185	20,000	6,000	6,000
Total Appropriations	22,008	25,000	4,185	20,000	6,000	6,000
	13,154	-	(4)	(14,000)	-	-

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
SPECIAL REVENUE FUNDS						
POWELL BILL FUND						
19-3200-0100	REFUNDS AND REIMBURSEMENTS	-	-	-	-	-
19-3290-0100	INTEREST EARNED ON INVESTMENTS	13,761	7,500	12,500	12,500	12,500
19-3430-0100	STATE STREET AID ALLOCATION	312,420	310,000	305,000	305,000	305,000
19-3990-0100	FUND BALANCE APPROPRIATED	-	693,016	-	-	-
19-3990-0101	CANCELLED PRIOR YEAR EXPENDITURES	-	-	-	-	-
FUND TOTAL: POWELL BILL FUND		326,181	1,010,516	317,500	317,500	317,500
EMERGENCY TELEPHONE FUND						
21-3200-0100	REFUNDS AND REIMBURSEMENTS	11,975	-	-	-	-
21-3290-0100	INTEREST EARNED ON INVESTMENTS	2,105	2,000	2,000	2,000	2,000
21-3433-0100	911 CHARGES	120,286	38,226	143,422	143,422	143,422
21-3990-0100	FUND BALANCE APPROPRIATED	-	104,774	-	-	-
FUND TOTAL: EMERGENCY TELEPHONE FUND		134,366	145,000	145,422	145,422	145,422
LAW ENFORCEMENT FUND						
42-3200-0100	REFUNDS AND REIMBURSEMENTS	-	-	-	-	-
42-3290-0100	INTEREST EARNED ON INVESTMENTS	448	500	1,000	1,000	1,000
42-3350-0100	DRUG SEIZURE / INFORMANTS REVENUES	10,381	5,000	5,000	5,000	5,000
42-3350-0200	EQUITABLE SHARING - FEDERAL	24,333	19,500	-	-	-
42-3990-0100	FUND BALANCE APPROPRIATED	-	-	-	-	-
FUND TOTAL: LAW ENFORCEMENT FUND		35,162	25,000	6,000	6,000	6,000

**TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL**

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
SPECIAL REVENUE FUNDS						
Department:	POWELL BILL					
19-4525-1900	CONTRIBUTION TO CAPITAL RESERVES	-	-	-	107,500	107,500
19-4525-3300	DEPT SUPPLIES AND MATERIALS	25,293	41,500	40,000	40,000	40,000
19-4525-4300	PROFESSIONAL SERVICES	-	12,000	16,500	16,500	16,500
19-4525-4500	CONTRACTED SERVICES	-	800,000	100,000	100,000	100,000
19-4525-6200	STROM DRAINAGE	19,545	30,000	30,000	30,000	30,000
19-4525-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	15,500	23,500	23,500
19-4525-7400	CAPITAL OUTLAY - EQUIPMENT	-	127,016	-	-	-
TOTAL POWELL BILL		44,838	1,010,516	202,000	317,500	317,500
Department:	EMERGENCY TELEPHONE FUND					
21-4315-0222	OPERATING EXPENSES	-	7,500	7,500	7,500	7,500
21-4315-1350	TELEPHONE	73,007	61,500	48,000	48,000	48,000
21-4315-1400	TRAVEL & TRAINING	-	3,000	3,000	3,000	3,000
21-4315-1900	CONTRIBUTION TO CAPITAL RESERVES	-	-	-	-	-
21-4315-3310	OFFICE SUPPLIES / FURNITURE	-	-	2,000	2,000	2,000
21-4315-4300	PROFESSIONAL SERVICES	-	-	1,000	1,000	1,000
21-4315-4500	CONTACTED SERVICES	-	35,000	68,322	77,922	77,922
21-4315-4550	COMPUTER SUPPORT SERVICES	2,120	3,000	6,000	6,000	6,000
21-4315-7400	CAPITAL OUTLAY - EQUIP	155,778	35,000	-	-	-
TOTAL EMERGENCY TELEPHONE FUND		230,905	145,000	135,822	145,422	145,422
Department:	LAW ENFORCEMENT FUND					
42-4318-5701	DRUG SEIZURE/INFORMANTS EXPENSE	8,008	25,000	10,000	6,000	6,000
42-4318-7400	CAPITAL OUTLAY - EQUIP	14,000	-	10,000	-	-
TOTAL EMERGENCY TELEPHONE FUND		22,008	25,000	20,000	6,000	6,000

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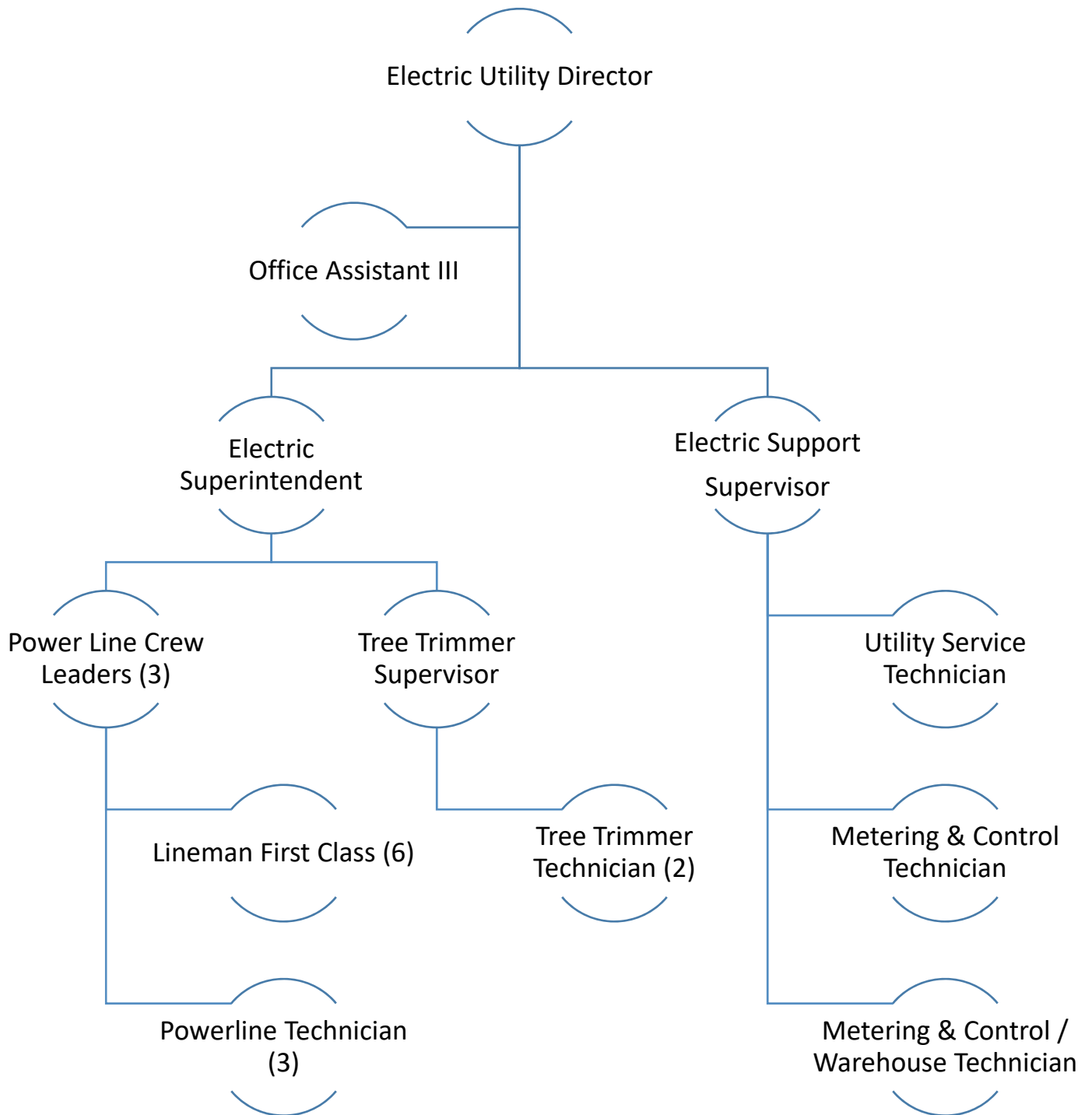
Electric Department

Tarboro Electric Department is responsible for maintaining a safe, reliable, and efficient electric distribution system. The Electric Department is also responsible for maintaining trees, from trimming to removing them. The Electric Department has 22 employees with the following divisions; administration, line crews, and metering and warehouse. These divisions normally work separately, but on occasions work together when it is needed.

Administrative staff works closely with each division to ensure proper communication and timely delivery of services. The Director oversees the development and implementation of the budget for the Department, while overseeing all day to day operations of each Division.

The Line crew division is responsible for maintaining existing and installing new power lines, substations, and related equipment. They trim and remove trees that involve power lines, as well as Town trees that do not involve power lines. They also install and disconnect load management switches, along with trouble shooting them. The Metering and Warehouse division is responsible for reading, trouble shooting, and installing electric meters. They also read and troubleshoot water meters. The Electric Support supervisor and Meter Tech/Warehouse personnel are responsible for the Electric department warehouse, which includes ordering, receiving, and checking out materials. This division does electric and water turn-ons and off, as well as trouble shoot and install load management switches.

Electric Department



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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
FUND SUMMARY

	2017-2018	2018-2019		2019-2020		
Department	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND						
Revenues						
3000 - Revenues	23,543,593	24,307,283	17,610,378	23,420,600	24,323,189	24,323,189
Total Estimated Revenues	23,543,593	24,307,283	17,610,378	23,420,600	24,323,189	24,323,189
Appropriations						
7200 - Administration	2,742,029	2,817,206	2,138,969	2,785,528	2,820,895	2,820,895
7210 - Operations	1,042,825	1,616,684	1,042,936	1,517,250	1,817,250	1,817,250
7220 - Load Management	165,870	167,000	125,340	167,000	167,000	167,000
7230 - Purchased Power	14,455,343	18,000,000	13,096,718	17,750,000	17,750,000	17,750,000
8200 - Contributed to Other Funds	1,669,977	1,706,393	1,458,175	1,715,000	1,768,044	1,768,044
9810 - Other	55,193	-	-	-	-	-
Total Appropriations	20,131,237	24,307,283	17,862,138	23,934,778	24,323,189	24,323,189
Revenues over Appropriations	3,412,356	-	(251,760)	(514,178)	-	-

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND						
30-3200-0100	REFUNDS AND REIMBURSEMENTS	62,838	7,500	25,000	25,000	25,000
30-3290-0100	INTEREST EARNED ON INVESTMENTS	116,625	100,000	200,000	200,000	200,000
30-3306-0100	ELECTRICITIES PROGRAMS	-	-	-	-	-
30-3540-0200	MISCELLANEOUS REVENUE RECEIPTS	-	-	-	-	-
30-3720-0100	METERED SALES	21,088,364	21,000,000	21,000,000	21,000,000	21,000,000
30-3720-0110	SALES TAX ON METERED SALES	1,260,603	1,250,000	1,250,000	1,250,000	1,250,000
30-3720-0200	OLD ACCOUNTS PAID	20,399	17,500	17,500	17,500	17,500
30-3720-0400	LATE CHARGES	70,554	75,000	75,000	75,000	75,000
30-3740-0200	TEMPORARY SERVICE FEES	912	1,000	1,000	1,000	1,000
30-3750-0100	RECONNECTION FEES	20,709	20,000	20,000	20,000	20,000
30-3750-0200	CONNECTION FEES	15,051	15,000	15,000	15,000	15,000
30-3760-1000	CONTRIBUTION FROM GENERAL FUND	-	-	-	-	-
30-3770-0100	CATV POLE RENTAL	31,100	31,000	31,100	31,100	31,100
30-3810-0100	SALE OF EQUIPMENT & MATERIALS	56,646	50,000	50,000	50,000	50,000
30-3810-0200	SALE OF REAL PROPERTY	-	-	-	-	-
30-3810-0300	GAIN/LOSS-INVENTORY	-	-	-	-	-
30-3910-1000	METERED SALES - GENERAL FUND	421,809	400,000	375,000	375,000	375,000
30-3910-3000	METERED SALES - ELECTRIC FUND	10,653	10,000	10,000	10,000	10,000
30-3910-3100	METERED SALES - WATER/SEWER FUND	366,115	325,000	350,000	350,000	350,000
30-3910-3200	METERED SALES - SOLID WASTE	1,215	1,500	1,000	1,000	1,000
30-3920-0001	PROCEEDS OF INSTALLMENT NOTE	-	-	-	-	-
30-3970-0100	RURAL INTERNET ACCESS AUTH GR	-	-	-	-	-
30-3970-1000	CONTR FROM GENERAL FUND	-	-	-	-	-
30-3980-0100	CAPITAL OUTLAY RESERVE APPROPRIATIONS	-	632,500	-	902,589	902,589
30-3990-0100	FUND BALANCE APPROPRIATED	-	371,283	-	-	-
30-3990-0999	CANCELLED PRIOR YEAR EXPENDITURES	-	-			
FUND TOTAL: ELECTRIC FUND		23,543,593	24,307,283	23,420,600	24,323,189	24,323,189

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND						
Department:	ELECTRIC	DIVISION:	ADMINISTRATION			
30-7200-0500	FICA TAX EXPENSE	107,578	113,750	117,163	120,250	120,250
30-7200-0600	GROUP INSURANCE	235,052	245,000	279,055	246,500	246,500
30-7200-0601	GROUP INS RETIREES-OPEB	48,090	55,000	62,645	62,645	62,645
30-7200-0700	RETIREMENT EXPENSE	196,232	205,500	211,665	234,750	234,750
30-7200-1100	SALARIES AND WAGES	1,393,935	1,400,000	1,442,000	1,483,750	1,483,750
30-7200-1110	OVERTIME	49,255	85,000	85,000	85,000	85,000
30-7200-1200	PRINTING	1,386	1,500	1,500	1,500	1,500
30-7200-1300	UTILITIES	16,426	20,000	20,000	20,000	20,000
30-7200-1330	CHRISTMAS LIGHTS	13,495	10,000	10,000	10,000	10,000
30-7200-1350	TELEPHONE	3,984	3,500	3,500	3,500	3,500
30-7200-1400	TRAVEL AND TRAINING	3,971	4,000	4,000	4,000	4,000
30-7200-1500	MAINTENANCE & REPAIR BLDG	4,167	4,500	4,500	4,500	4,500
30-7200-1800	ETHERNET & DEDICATED IP	10,020	6,000	6,000	6,000	6,000
30-7200-2400	SERVICES - GENERAL FUND	231,638	242,342	250,000	250,000	250,000
30-7200-3300	DEPT SUPPLIES AND MATERIALS	5,240	5,000	5,000	5,000	5,000
30-7200-3310	OFFICE SUPPLIES	1,987	2,000	2,000	2,000	2,000
30-7200-3400	ONLINE UTILITY PAYMENT SERVICE	100,646	100,000	100,000	100,000	100,000
30-7200-3600	UNIFORMS	23,513	24,000	24,000	24,000	24,000
30-7200-4300	PROFESSIONAL SERVICES	16,433	30,000	30,000	30,000	30,000
30-7200-4550	COMPUTER SUPPORT SERVICES	22,987	33,000	33,000	33,000	33,000
30-7200-5300	DUES AND SUBSCRIPTIONS	17,230	18,000	18,000	18,000	18,000
30-7200-5400	INSURANCE AND BONDS	45,280	75,114	75,000	75,000	75,000
30-7200-5401	CLAIMS DEDUCTIBLE	-	1,000	1,000	1,000	1,000
30-7200-5500	BAD DEBT/WRITE-OFFS	28,331	-	-	-	-
30-7200-5700	MISCELLANEOUS EXPENSE	39	500	500	500	500
30-7200-7300	CAPITAL OUTLAY - IMPROVEMENTS	13,042	42,500	-	-	-
30-7200-7400	CAPITAL OUTLAY - EQUIPMENT	152,072	90,000	-	-	-
30-7200-8306	MARKETING/ECONOMIC DEVELOPMENT	-	-	-	-	-
TOTAL ADMINISTRATION		2,742,029	2,817,206	2,785,528	2,820,895	2,820,895

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTRIC	DIVISION:	OPERATIONS			
30-7210-1300	UTILITIES - GENERATOR FUEL	24,767	30,000	30,000	30,000	30,000
30-7210-1400	TRAVEL AND TRAINING	21,440	18,000	18,000	18,000	18,000
30-7210-1511	ELECTRIC SYS MAINT OVERHEAD	144,285	100,000	100,000	100,000	100,000
30-7210-1512	ELECTRIC SYS MAINT UNDERGROUND	56,881	60,000	60,000	60,000	60,000
30-7210-1515	GENERATOR MAINTENANCE	29,977	60,000	60,000	60,000	60,000
30-7210-1600	MAINTENANCE & REPAIR EQUIP	22,330	35,000	35,000	35,000	35,000
30-7210-3100	AUTO SUPPLIES	67,621	65,000	65,000	65,000	65,000
30-7210-3150	GASOLINE & FUEL	33,017	40,000	40,000	40,000	40,000
30-7210-3300	DEPT SUPPLIES AND MATERIALS	24,489	35,000	35,000	35,000	35,000
30-7210-3301	SAFETY	14,818	15,000	16,000	16,000	16,000
30-7210-3302	METERING SUPPLIES	25,422	30,000	30,000	30,000	30,000
30-7210-3303	LOAD MANAGEMENT SUPPLIES	7,365	20,000	20,000	20,000	20,000
30-7210-4500	CONTRACTED SERVICES-TREE TRIMMING	-	-	-	-	-
30-7210-7300	CAPITAL OUTLAY - IMPROVEMENTS	160,084	370,000	435,250	735,250	735,250
30-7210-7311	CAPITAL OUT IMPROV OVERHEAD	99,730	100,000	100,000	100,000	100,000
30-7210-7312	CAPITAL OUT IMPROV UNDERGROUND	95,221	75,000	75,000	75,000	75,000
30-7210-7400	CAPITAL OUTLAY - EQUIPMENT	104,686	439,484	293,000	293,000	293,000
30-7210-9100	DEBT SERVICE PRINCIPAL PAYMENT	60,134	18,900	-	-	-
30-7210-9110	DEBT SERVICE INTEREST PAYMENT	993	300	-	-	-
30-7210-9200	MAINTENANCE-SUBSTATIONS	26,761	80,000	80,000	80,000	80,000
30-7210-9700	STREET LIGHTS	14,974	15,000	15,000	15,000	15,000
30-7210-9701	WHITEWAY LIGHTS	7,830	10,000	10,000	10,000	10,000
TOTAL OPERATIONS		<u>1,042,825</u>	<u>1,616,684</u>	<u>1,517,250</u>	<u>1,817,250</u>	<u>1,817,250</u>

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

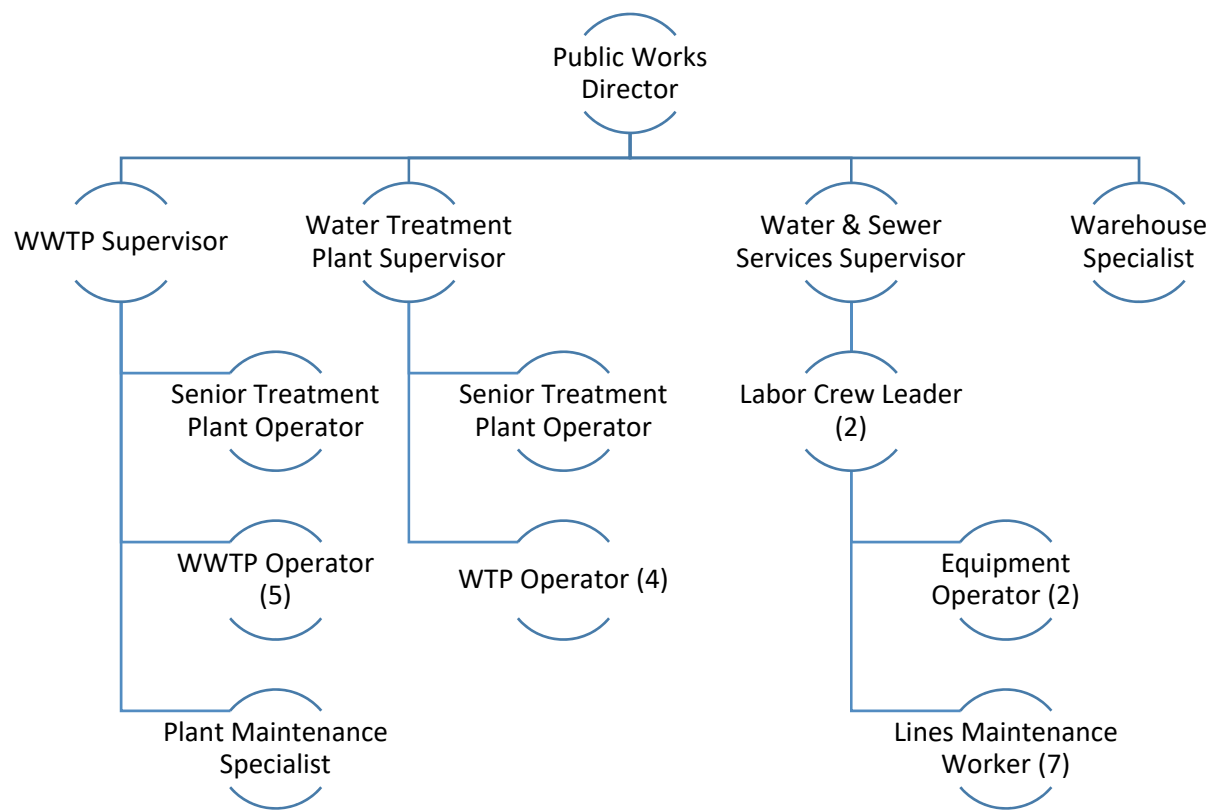
Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTRIC	DIVISION:	LOAD MANAGEMENT			
30-7220-2800	CUSTOMER CREDITS	165,870	167,000	167,000	167,000	167,000
30-7220-2802	ECON DEVEL RATE CREDITS	-	-	-	-	-
30-7220-7600	CAPITAL OUTLAY - SYSTEM EXPANSION	-	-	-	-	-
TOTAL LOAD MANAGEMENT		<u>165,870</u>	<u>167,000</u>	<u>167,000</u>	<u>167,000</u>	<u>167,000</u>
Department:	ELECTRIC	DIVISION:	PURCHASED POWER			
30-7230-4800	PURCHASED POWER (WHOLESALE)	13,195,985	16,750,000	16,500,000	16,500,000	16,500,000
30-7230-4801	SALES TAX ON PURCHASED POWER	1,259,358	1,250,000	1,250,000	1,250,000	1,250,000
TOTAL PURCHASE POWER		<u>14,455,343</u>	<u>18,000,000</u>	<u>17,750,000</u>	<u>17,750,000</u>	<u>17,750,000</u>
Department:	ELECTRIC	DIVISION:	CONTRIBUTED TO OTHER FUNDS			
30-8200-1000	CONTR TO GENERAL FUND	1,459,185	1,489,298	1,500,000	1,550,000	1,550,000
30-8200-1001	CONTR TO GENERAL FUND-PILOT	210,792	217,095	215,000	218,044	218,044
30-8200-3000	CONTR TO ELEC CAP RESERVES	-	-	-	-	-
TOTAL CONTR TO OTHER FUNDS		<u>1,669,977</u>	<u>1,706,393</u>	<u>1,715,000</u>	<u>1,768,044</u>	<u>1,768,044</u>
30-9810-0300	GAIN/LOSS-INVENTORY	55,193	-	-	-	-
FUND TOTAL: ELECTRIC FUND		<u>20,131,237</u>	<u>24,307,283</u>	<u>23,934,778</u>	<u>24,323,189</u>	<u>24,323,189</u>

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Water & Sewer Department

The Water/Sewer Division consists of thirteen (13) employees in Water/Sewer Distribution/Collection, six (6) employees at the Water Treatment Plant (WTP), seven (7) employees at the Waste Water Treatment Plant (WWTP), and one (1) Plant Maintenance Technician that splits time between the WTP and the WWTP. This division is responsible for the treatment of raw water from the Tar River and distributing the same to over 5,200 customers of the Town of Tarboro. The Division is also responsible for maintaining sanitary sewer lines that carry solid waste to the WWTP, which treats wastewater for return to the Tar River.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
FUND SUMMARY

Department	2017-2018	2018-2019		2019-2020		
	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND						
Revenues						
3000 - Revenues	4,357,664	4,998,355	3,344,096	4,448,500	4,853,622	4,853,622
Total Estimated Revenues	<u>4,357,664</u>	<u>4,998,355</u>	<u>3,344,096</u>	<u>4,448,500</u>	<u>4,853,622</u>	<u>4,853,622</u>
Appropriations						
7100 - Administration	2,473,297	2,864,030	2,249,160	2,758,780	2,744,922	2,744,922
7110 - Water Treatment Plant	587,255	621,100	458,566	638,700	623,700	623,700
7120 - Water Distribution System	171,694	433,000	91,362	423,000	423,000	423,000
7130 - Wastewater Treatment	501,520	589,300	459,530	779,500	769,500	769,500
7140 - Sewage Collection System	202,742	289,600	166,831	192,500	192,500	192,500
7150 - Sewer Pump Stations	68,674	201,325	121,449	120,000	100,000	100,000
8200 - Contribution to Reserves	-	-	-	-	-	-
Total Appropriations	<u>4,005,182</u>	<u>4,998,355</u>	<u>3,546,898</u>	<u>4,912,480</u>	<u>4,853,622</u>	<u>4,853,622</u>
Revenues over Appropriations	<u>352,482</u>	<u>-</u>	<u>(202,802)</u>	<u>(463,980)</u>	<u>-</u>	<u>-</u>

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND						
31-3200-0100	REFUNDS AND REIMBURSEMENTS	1,045	1,000	1,000	1,000	1,000
31-3230-0100	WATER/SEWER ASSMT-PRINCIPAL	-	-	-	-	-
31-3230-0200	WATER/SEWER ASSMT-INTEREST	-	-	-	-	-
31-3290-0100	INTEREST EARNED ON INVESTMENTS	25,850	22,500	45,000	45,000	45,000
31-3540-0200	MISCELLANEOUS REVENUE RECEIPTS	100	-	-	-	-
31-3710-0100	WATER CHARGES	2,167,115	2,210,000	2,210,000	2,210,000	2,210,000
31-3710-0200	SEWER CHARGES	2,033,281	2,050,000	2,050,000	2,050,000	2,050,000
31-3710-0300	SEWER BOD CHARGES	25,191	30,000	45,000	45,000	45,000
31-3710-0400	LATE CHARGES	17,188	17,500	17,500	17,500	17,500
31-3710-0500	SEWER PRETREATMENT CHARGES	5,800	5,000	5,000	5,000	5,000
31-3710-0600	WATER-METAL LAB ANALYSIS	600	500	500	500	500
31-3730-0100	WATER TAPS AND FEES	8,700	7,500	7,500	7,500	7,500
31-3730-0200	SEWER TAPS AND FEES	7,430	10,000	12,500	12,500	12,500
31-3750-0100	RECONNECTION FEES	12,041	10,000	10,000	10,000	10,000
31-3750-0200	CONNECTION FEES	6,579	7,500	7,500	7,500	7,500
31-3810-0100	SALE OF EQUIPMENT & MATERIALS	8,891	5,000	5,000	5,000	5,000
31-3910-1000	METERED SALES - GENERAL FUND	31,231	27,500	27,500	27,500	27,500
31-3910-3000	METERED SALES - ELECTRIC FUND	2,746	2,500	3,000	3,000	3,000
31-3910-3100	METERED SALES - WATER/SEWER FD	3,696	5,000	1,500	1,500	1,500
31-3980-0100	CAPITAL OUTLAY - RESERVE APPROPRIATION	-	-	-	-	-
31-3990-0100	FUND BALANCE APPROPRIATED	-	586,855	-	405,122	405,122
31-3990-0999	CANCELLED PRIOR YEAR EXPENDITURES	180	-	-	-	-
FUND TOTAL: WATER & SEWER FUND		4,357,664	4,998,355	4,448,500	4,853,622	4,853,622

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND						
Department:	WATER & SEWER	DIVISION:	ADMINISTRATION			
31-7100-0500	FICA TAX EXPENSE	107,091	117,500	121,025	121,000	121,000
31-7100-0600	GROUP INSURANCE	290,500	297,500	338,853	301,495	301,495
31-7100-0601	GROUP INS RETIREES-OPEB	61,536	61,000	69,479	69,479	69,479
31-7100-0700	RETIREMENT EXPENSE	194,178	212,500	218,875	236,250	236,250
31-7100-1100	SALARIES AND WAGES	1,363,116	1,445,000	1,488,350	1,494,500	1,494,500
31-7100-1110	OVERTIME	95,015	85,000	85,000	85,000	85,000
31-7100-1350	TELEPHONE	720	720	720	720	720
31-7100-1400	TRAVEL AND TRAINING	8,779	10,000	10,000	10,000	10,000
31-7100-1600	MAINTENANCE & REPAIR EQUIP	8,998	35,000	35,000	35,000	35,000
31-7100-1800	ETHERNET & DEDICATED IP	10,020	6,000	6,000	6,000	6,000
31-7100-2400	SERVICES - GENERAL FUND	135,885	148,216	150,000	150,000	150,000
31-7100-3300	DEPT SUPPLIES AND MATERIALS	-	-	-	-	-
31-7100-3301	PRIVATE LABORATORIES	28,731	35,000	35,000	35,000	35,000
31-7100-3400	ONLINE UTILITY PAYMENT SERVICE	20,592	20,000	20,000	20,000	20,000
31-7100-3600	UNIFORMS	19,678	17,500	17,500	17,500	17,500
31-7100-4300	PROFESSIONAL SERVICES	8,515	35,000	35,000	35,000	35,000
31-7100-4600	DEPRECIATION EXPENSE	-	-	-	-	-
31-7100-5300	DUES AND SUBSCRIPTIONS	9,176	10,000	10,000	10,000	10,000
31-7100-5301	STATE PERMITS & FEES	10,360	11,000	11,000	11,000	11,000
31-7100-5400	INSURANCE AND BONDS	45,347	75,114	75,000	75,000	75,000
31-7100-5401	CLAIMS DEDUCTIBLE	2,361	2,500	2,500	2,500	2,500
31-7100-5500	BAD DEBT/WRITE-OFFS	4,554	-	-	-	-
31-7100-5700	MISCELLANEOUS EXPENSE	-	-	-	-	-
31-7100-7300	CAPITAL OUTLAY - IMPROVEMENTS	13,042	195,000	-	-	-
31-7100-7400	CAPITAL OUTLAY - EQUIPMENT	5,625	15,000	-	-	-
31-7100-7600	REPAY ARRA LOAN	7,338	7,340	7,338	7,338	7,338
31-7100-8900	CONTINGENCY	-	-	-	-	-
31-7100-9100	DENR SEWER REHAB LOAN	22,140	22,140	22,140	22,140	22,140
TOTAL ADMINISTRATION		2,473,297	2,864,030	2,758,780	2,744,922	2,744,922

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	WATER & SEWER	DIVISION:	WATER TREATMENT PLANT			
31-7110-1300	UTILITIES	153,519	200,000	175,000	160,000	160,000
31-7110-1600	MAINTENANCE & REPAIR EQUIP	23,714	55,600	60,000	60,000	60,000
31-7110-3300	DEPT SUPPLIES AND MATERIALS	286,674	300,000	350,000	350,000	350,000
31-7110-4340	PROFESSIONAL SERVICES	-	-	-	-	-
31-7110-7300	CAPITAL OUTLAY - IMPROVEMENTS	123,348	30,500	18,700	18,700	18,700
31-7110-7400	CAPITAL OUTLAY - EQUIPMENT	-	35,000	35,000	35,000	35,000
TOTAL WATER TREATMENT PLANT		<u>587,255</u>	<u>621,100</u>	<u>638,700</u>	<u>623,700</u>	<u>623,700</u>

Department:	WATER & SEWER	DIVISION:	WATER DISTRIBUTION SYSTEM			
31-7120-1500	MAINTENANCE AND REPAIR	6,817	15,000	15,000	15,000	15,000
31-7120-3100	AUTO SUPPLIES	15,243	15,000	15,000	15,000	15,000
31-7120-3150	GASOLINE & FUEL	8,141	8,000	8,000	8,000	8,000
31-7120-3300	DEPT SUPPLIES AND MATERIALS	68,580	70,000	70,000	70,000	70,000
31-7120-7300	CAPITAL OUTLAY - IMPROVEMENTS	39,746	275,000	275,000	275,000	275,000
31-7120-7400	CAPITAL OUTLAY - EQUIPMENT	33,167	50,000	40,000	40,000	40,000
TOTAL WATER DISTRIBUTION SYSTEM		<u>171,694</u>	<u>433,000</u>	<u>423,000</u>	<u>423,000</u>	<u>423,000</u>

Department:	WATER & SEWER	DIVISION:	WASTEWATER TREATMENT			
31-7130-1300	UTILITIES	179,284	200,000	175,000	175,000	175,000
31-7130-1500	MAINTENANCE AND REPAIR	19,512	15,000	15,000	15,000	15,000
31-7130-1600	MAINTENANCE & REPAIR EQUIPMENT	81,853	85,000	100,000	90,000	90,000
31-7130-3300	DEPT SUPPLIES AND MATERIALS	49,929	50,000	50,000	50,000	50,000
31-7130-4500	CONTRACTED SERVICES	83,999	140,000	140,000	140,000	140,000
31-7130-7300	CAPITAL OUTLAY - IMPROVEMENTS	47,186	64,300	205,000	205,000	205,000
31-7130-7400	CAPITAL OUTLAY - EQUIPMENT	39,757	35,000	94,500	94,500	94,500
TOTAL WASTEWATER TREATMENT		<u>501,520</u>	<u>589,300</u>	<u>779,500</u>	<u>769,500</u>	<u>769,500</u>

TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	WATER & SEWER	DIVISION:	SEWAGE COLLECTION SYSTEM			
31-7140-1500	MAINTENANCE AND REPAIR	1,505	5,000	5,000	5,000	5,000
31-7140-3100	AUTO SUPPLIES	25,082	25,000	25,000	25,000	25,000
31-7140-3150	GASOLINE & FUEL	18,344	22,500	22,500	22,500	22,500
31-7140-3300	DEPT SUPPLIES AND MATERIALS	41,086	40,000	40,000	40,000	40,000
31-7140-7300	CAPITAL OUTLAY - IMPROVEMENTS	20,980	100,000	100,000	100,000	100,000
31-7140-7400	CAPITAL OUTLAY - EQUIPMENT	8,730	68,000	-	-	-
31-7140-9100	DEBT SERVICE PRINCIPAL	85,506	28,700	-	-	-
31-7140-9200	DEBT SERVICE INTEREST PMT	1,509	400	-	-	-
TOTAL SEWAGE COLLECTION SYSTEM		202,742	289,600	192,500	192,500	192,500
Department:	WATER & SEWER	DIVISION:	SEWER PUMP STATIONS			
31-7150-1300	UTILITIES	45,880	68,000	65,000	45,000	45,000
31-7150-1600	MAINTENANCE & REPAIR EQUIP	18,394	40,000	35,000	35,000	35,000
31-7150-7300	CAPITAL OUTLAY IMPROVEMENTS	4,400	93,325	20,000	20,000	20,000
TOTAL WASTEWATER PUMP STA		68,674	201,325	120,000	100,000	100,000
Department:	WATER & SEWER	DIVISION:	CONTRIBUTION TO RESERVES			
31-8200-3100	CONTR TO W/S RESERVES	-	-	-	-	-
TOTAL WASTEWATER PUMP STA		-	-	-	-	-
FUND TOTAL: WATER & SEWER FUND		4,005,182	4,998,355	4,912,480	4,853,622	4,853,622

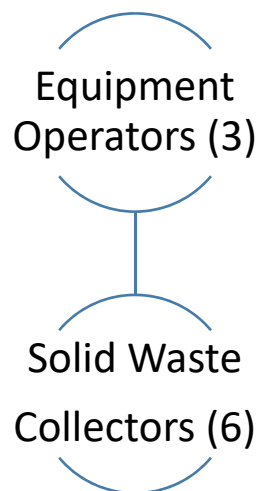
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Solid Waste Fund

The Sanitation Division provides pro-active waste management services for the citizens of Tarboro. The Division does this by providing curbside collection of residential waste for the entire Town twice a week, as well as yard waste and recyclables once a week. Appropriate recyclables are picked up together at the curbside each week to make it easier for residents to assist the Town in reducing the amount of waste that ends up in the local landfill. The Division also provides a recycling center at the Public Works Complex to allow non-curbside customers a location to deposit recyclable waste.

This department falls under the direct supervision of the Streets & Sanitation Supervisor.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
FUND SUMMARY

	2017-2018	2018-2019		2019-2020		
Department	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND						
Revenues						
3000 - Revenues	1,117,555	1,201,284	833,471	1,107,000	1,250,069	1,250,069
Total Estimated Revenues	1,117,555	1,201,284	833,471	1,107,000	1,250,069	1,250,069
Appropriations						
7500 - Administration	1,106,918	1,201,284	948,173	1,204,394	1,250,069	1,250,069
Total Appropriations	1,106,918	1,201,284	948,173	1,204,394	1,250,069	1,250,069
Revenues over Appropriations	10,637	-	(114,702)	(97,394)	-	-

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND						
32-3200-0100	REFUNDS AND REIMBURSEMENTS	67	500	500	500	500
32-3290-0100	INTEREST EARNED ON INVESTMENTS	6,135	5,000	10,000	10,000	10,000
32-3450-0303	SOLID WASTE DISPOSAL TAX	5,670	8,000	8,000	8,000	8,000
32-3471-0100	SOLID WASTE DISPOSAL FEE	1,068,041	1,065,000	1,075,000	1,075,000	1,075,000
32-3480-3202	STATE GRANT PROCEEDS	-	-	-	-	-
32-3540-1100	FEMA REIMBURSEMENT	-	-	-	-	-
32-3710-0400	LATE CHARGES	7,555	6,500	10,000	10,000	10,000
32-3810-0100	SALE OF EQUIPMENT AND MATERIAL	26,825	-	-	-	-
32-3810-0400	SALE OF WASTE CONTAINERS	3,262	5,000	3,500	3,500	3,500
32-3920-0001	PROCEEDS OF INSTALLMENT PURCHASE	-	-	-	-	-
32-3980-0100	CAPITAL OUTLAY RESERVE APPROP	-	-	-	-	-
32-3990-0100	FUND BALANCE APPROPRIATED	-	111,284	-	143,069	143,069
FUND TOTAL: SOLID WASTE FUND		1,117,555	1,201,284	1,107,000	1,250,069	1,250,069

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
ENTERPRISE FUNDS						
Department: SOLID WASTE						
32-7500-0500	FICA TAX EXPENSE	24,761	28,500	29,355	31,000	31,000
32-7500-0600	GROUP INSURANCE	88,551	93,850	106,895	98,000	98,000
32-7500-0601	GROUP INS RETIREES-OPEB	-	-	-	8,100	8,100
32-7500-0700	RETIREMENT EXPENSE	44,946	51,500	53,045	60,750	60,750
32-7500-1100	SALARIES & WAGES	322,645	350,000	360,500	385,120	385,120
32-7500-1110	OVERTIME	5,658	20,000	20,000	20,000	20,000
32-7500-1200	PRINTING	370	1,000	1,000	1,000	1,000
32-7500-1300	UTILITIES	1,101	1,800	2,000	2,000	2,000
32-7500-1400	TRAVEL & TRAINING	-	-	500	500	500
32-7500-1600	MAINTENANCE & REPAIR EQUIP	154	2,000	2,000	2,000	2,000
32-7500-1800	ETHERNET & DEDICATED IP	10,019	6,000	6,000	6,000	6,000
32-7500-2100	YARD WASTE REMOVAL	26,500	45,000	60,000	60,000	60,000
32-7500-2400	CHARGE FOR SERVICES	27,602	15,829	17,500	30,000	30,000
32-7500-3100	AUTO SUPPLIES	81,710	75,000	75,000	75,000	75,000
32-7500-3150	GASOLINE & FUEL	39,586	35,000	40,000	40,000	40,000
32-7500-3200	SANITARY LANDFILL FEES	290,984	300,000	275,000	275,000	275,000
32-7500-3300	DEPT SUPPLIES AND MATERIALS	24,222	22,000	35,000	35,000	35,000
32-7500-3400	ONLINE UTILITY PAYMENT SERVICE	8,146	7,500	8,500	8,500	8,500
32-7500-3600	UNIFORMS	10,650	10,000	10,000	10,000	10,000
32-7500-4600	DEPRECIATION EXPENSE	-	-	-	-	-
32-7500-5400	INSURANCE AND BONDS	16,783	26,705	27,500	27,500	27,500
32-7500-5401	CLAIMS DEDUCTIBLE	602	1,000	1,000	1,000	1,000
32-7500-5500	BAD DEBT/WRITE-OFFS	4,879	-	-	-	-
32-7500-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	22,500	-	-	-
32-7500-7400	CAPITAL OUTLAY - EQUIPMENT	3,450	12,500	-	-	-
32-7500-9100	DEBT SERVICE PRINCIPAL PMT	68,968	70,500	72,022	72,022	72,022
32-7500-9200	DEBT SERVICE INTEREST PMT	4,631	3,100	1,577	1,577	1,577
32-7500-9500	CONTRIBUTION TO RESERVES	-	-	-	-	-
FUND TOTAL: SOLID WASTE FUND		1,106,918	1,201,284	1,204,394	1,250,069	1,250,069

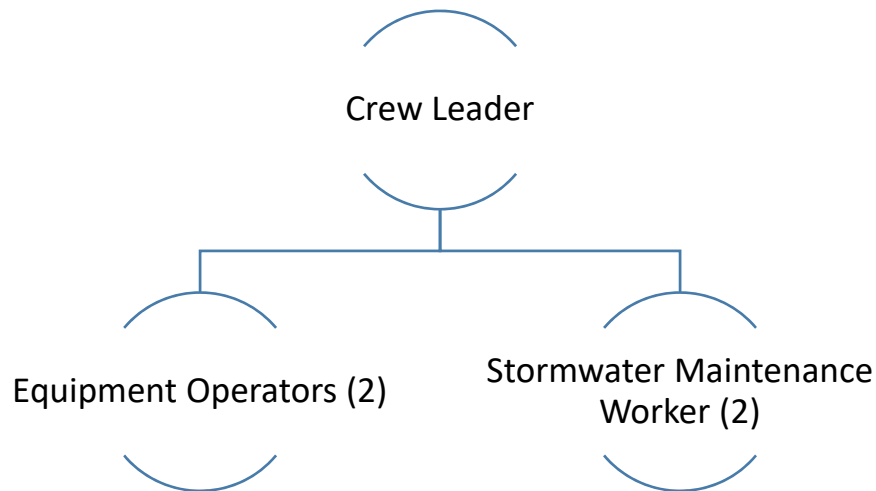
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Stormwater Fund

The Stormwater Fund designs, constructs, maintains, and manages the stormwater structures and water courses in Town to reduce flooding risks and protect surface water quality. User fees based on impact on the system provide a dedicated funding source that is consistent and equitable. Primary duties of the stormwater utility are: regulatory compliance with NPDES and Tar-Pamlico stormwater rules; street sweeping; curbside leaf collection; cleaning of stormwater catch basins, manholes, pipes, and ditches; repair and replacement of existing stormwater facilities; flood mitigation projects; and public information and outreach

This department falls under the direct supervision of the Water Services Supervisor.



TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
FUND SUMMARY

Department	2017-2018	2018-2019		2019-2020		
	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
STORMWATER FUND						
Revenues						
3000 - Revenues	-	517,388	433,725	557,000	557,000	557,000
Total Estimated Revenues	-	517,388	433,725	557,000	557,000	557,000
Appropriations						
7500 - Administration	-	517,388	83,573	540,105	557,000	557,000
Total Appropriations	-	517,388	83,573	540,105	557,000	557,000
Revenues over Appropriations	-	-	350,152	16,895	-	-

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
REVENUE DETAIL

Account No.	Department	2017-2018	2018-2019	2019-2020		
		Actual		Department	Manager	Council
		Revenues	Budget	Requested	Recommended	Approved
STORMWATER FUND						
33-3200-0100	REFUNDS AND REIMBURSEMENTS	-	500	-	-	-
33-3290-0100	INTEREST EARNED ON INVESTMENTS	-	1,500	4,500	4,500	4,500
33-3730-0100	STORMWATER FEE	-	512,388	550,000	550,000	550,000
33-3730-0400	LATE CHARGES	-	3,000	2,500	2,500	2,500
33-3810-0100	SALE OF EQUIPMENT AND MATERIAL	-	-	-	-	-
33-3980-0100	CAPITAL OUTLAY RESERVE APPROP	-	-	-	-	-
33-3990-0100	FUND BALANCE APPROPRIATED	-	-	-	-	-
FUND TOTAL: STORMWATER FUND		-	517,388	557,000	557,000	557,000

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
EXPENDITURE DETAIL

		2017-2018	2018-2019	2019-2020		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
STORMWATER FUND						
Department:	STORMWATER					
33-7300-0500	FICA TAX EXPENSE	-	4,500	14,500	18,000	18,000
33-7300-0600	GROUP INSURANCE	-	16,250	42,500	43,056	43,056
33-7300-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
33-7300-0700	RETIREMENT EXPENSE	-	8,250	28,250	35,000	35,000
33-7300-1100	SALARIES AND WAGES	-	56,000	180,000	225,894	225,894
33-7300-1110	OVERTIME	-	2,750	7,500	7,500	7,500
33-7300-1200	PUBLIC EDUCATION	-	5,000	5,000	5,000	5,000
33-7300-1500	MAINTENANCE AND REPAIR	-	-	2,500	2,500	2,500
33-7300-2400	CHARGE FOR SERVICES	-	12,305	12,305	12,500	12,500
33-7300-3100	AUTO SUPPLIES	-	5,000	30,000	25,000	25,000
33-7300-3150	GASOLINE & FUEL	-	6,500	30,000	25,000	25,000
33-7300-3300	DEPT SUPPLIES AND MATERIALS		1,500	2,500	2,500	2,500
33-7300-3400	ONLINE UTILITY PAYMENT SERVICE		3,750	3,750	3,750	3,750
33-7300-3600	UNIFORMS	-	850	3,800	3,800	3,800
33-7300-4300	PROFESSIONAL SERVICES	-	10,000	40,000	45,000	45,000
33-7300-5400	INSURANCE AND BONDS		2,500	2,500	2,500	2,500
33-7300-7300	CAPITAL OUTLAY IMPROVEMENTS	-	100,000	100,000	100,000	100,000
33-7300-7400	CAPITAL OUTLAY - EQUIPMENT	-	250,000	35,000	-	-
33-7300-9500	CONTR TO STORM WATER RESERVES		32,233	-	-	-
FUND TOTAL: STORMWATER FUND		-	517,388	540,105	557,000	557,000

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TOWN OF TARBORO
2019-2020 ADOPTED BUDGET
SALARY ALLOCATION

Department / Position	Enterprise Funds				Total	General Fund Total
	Electric Fund	Water & Sewer Fund	Solid Waste Fund	Storm-water Fund		
Governing Body						
Governing Body (all)	20.0%	15.0%	2.5%	2.5%	40.0%	60.0%
Administration						
Town Manager	50.0%	27.5%	2.5%	2.5%	82.5%	17.5%
Human Resources Officer	11.9%	15.1%	4.9%	2.7%	34.6%	65.4%
Administrative Secretary	50.0%	27.5%	2.5%	2.5%	82.5%	17.5%
Finance - Accounting						
Accounting Manager (payroll/accounting)	25.0%	25.0%	2.5%	2.5%	55.0%	45.0%
Office Assistant IV (utility billing only)	40.0%	40.0%	10.0%	10.0%	100.0%	0.0%
Purchasing Agent	58.0%	11.5%	2.8%	1.3%	73.6%	26.4%
Finance - Administration						
Finance Director	30.0%	25.0%	2.5%	2.5%	60.0%	40.0%
Finance - Collections						
Collector of Revenue (all utility collections/taxes)	30.0%	30.0%	5.0%	5.0%	70.0%	30.0%
Assistant Collector of Revenue/Clerk	30.0%	30.0%	5.0%	5.0%	70.0%	30.0%
Revenue Cashier (primarily utilities)	40.0%	40.0%	3.0%	3.0%	86.0%	14.0%
Revenue Cashier (primarily utilities)	40.0%	40.0%	3.0%	3.0%	86.0%	14.0%
Public Works - Garage						
Garage (percentage of total number of vehicles)	19.0%	12.0%	22.0%	9.0%	62.0%	38.0%
Public Works - Building & Grounds						
Building & Grounds	15.0%	15.0%	2.0%	2.0%	34.0%	66.0%
Public Works - Administration						
Public Works Director	0.0%	50.0%	5.0%	5.0%	60.0%	40.0%
Office Assistant III (same as Director)	0.0%	50.0%	5.0%	5.0%	60.0%	40.0%
Public Works - Engineering						
Engineering (all personnel)	40.0%	40.0%	5.0%	5.0%	90.0%	10.0%
Public Works - Streets						
Streets & Sanitation Supervisor	0.0%	15.0%	35.0%	5.0%	55.0%	45.0%
Streets	5.0%	15.0%	10.0%	5.0%	35.0%	65.0%
Planning & Economic Development						
Planning & Economic Development	10.0%	10.0%	0.0%	0.0%	20.0%	80.0%
Commercial Development / Main Street Coordinator	25.0%	15.0%	0.0%	0.0%	40.0%	60.0%

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TOWN OF TARBORO
2019-2020 PROPOSED BUDGET
CAPITAL OUTLAY

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Estimated Cost</u>
Public Works - Buildings & Grounds			
	10-4260-7300	Capital Outlay - Improvements	
		HVAC - EL Roberson Center	\$ 20,000
			<u>\$ 20,000</u>
	10-4260-7400	Capital Outlay - Equipment	
		Mower	\$ 17,500
			<u>\$ 17,500</u>
Fire			
	10-4340-7400	Capital Outlay - Equipment	
		1500 GPM Pumper	\$ 550,000
			<u>\$ 550,000</u>
Recreation			
	10-6120-7300	Capital Outlay - Improvements	
		Municipal Stadium Outfield Drainage	\$ 10,000
			<u>\$ 10,000</u>
	10-6120-7400	Capital Outlay - Equipment	
		15-Passenger Van	\$ 40,000
		Portable Performance Staging	\$ 30,000
			<u>\$ 70,000</u>
	10-6130-7300	Capital Outlay - Improvements	
		ILSC Field Reno Phase II	\$ 20,000
			<u>\$ 20,000</u>
	10-6130-7400	Capital Outlay - Equipment	
		72" Power Rake	\$ 8,500
			<u>\$ 8,500</u>
	10-6170-7400	Capital Outlay - Equipment	
		Commercial Dishwasher	\$ 7,500
			<u>\$ 7,500</u>
General Fund Capital Outlay Total			<u><u>\$ 703,500</u></u>

TOWN OF TARBORO
2019-2020 PROPOSED BUDGET
CAPITAL OUTLAY

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Estimated Cost</u>
Powell Bill Fund			
	19-4525-7300	Capital Outlay - Improvements	
		Asphalt & Concrete for Improvements	\$ 23,500
			<u>\$ 23,500</u>
		Powell Bill Fund Capital Outlay Total	<u>\$ 23,500</u>
Electric Fund			
	30-7210-7300	Capital Outlay - Improvements	
		LED Street Light Conversion	\$ 105,000
		Substation Relay Replacement	30,250
		Meter Replacement - AMI Project	600,000
			<u>\$ 735,250</u>
	30-7210-7400	Capital Outlay - Equipment	
		Tree Truck	\$ 205,000
		2 Service Trucks	\$ 66,000
		2 Reel Trailers	\$ 22,000
			<u>\$ 293,000</u>
		Electric Fund Capital Outlay Total	<u>\$ 1,028,250</u>
Water & Sewer Fund			
	31-7110-7300	Capital Outlay - Improvements	
		Clarifier Pump	\$ 8,000
		Chemical Feed Pumps	\$ 10,700
			<u>\$ 18,700</u>
	31-7110-7400	Capital Outlay - Equipment	
		Service Truck	\$ 35,000
			<u>\$ 35,000</u>
	31-7120-7300	Capital Outlay - Improvements	
		Meter Replacement - AMI Project	\$ 250,000
		Fire Hydrant Replacements	\$ 25,000
			<u>\$ 275,000</u>
	31-7120-7400	Capital Outlay - Equipment	
		Service Truck	\$ 40,000
			<u>\$ 40,000</u>

**TOWN OF TARBORO
2019-2020 PROPOSED BUDGET
CAPITAL OUTLAY**

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Estimated Cost</u>
Water & Sewer Fund (continued)			
	31-7130-7300	Capital Outlay - Improvements Blue Frog Aerator	\$ 205,000
			<u>\$ 205,000</u>
	31-7130-7400	Capital Outlay - Equipment	
		#3 Primary Gearbox Repair	\$ 30,000
		#2 Secondary Gearbox Replacement	\$ 48,000
		#1 Secondary Arm Repair	\$ 10,500
		Sulfite Building Electrical Overhaul	\$ 6,000
			<u>\$ 94,500</u>
	31-7140-7300	Capital Outlay - Improvements Sewer Line Rehabilitation	\$ 100,000
			<u>\$ 100,000</u>
	31-7150-7300	Capital Outlay - Improvements Lift Station Controls	\$ 20,000
			<u>\$ 20,000</u>
		Water & Sewer Fund Capital Outlay Total	<u>\$ 788,200</u>
Stormwater Fund			
	33-7300-7300	Capital Outlay - Improvements Stormwater Projects	\$ 100,000
			<u>\$ 100,000</u>
		Stormwater Fund Capital Outlay Total	<u>\$ 100,000</u>

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TOWN OF TARBORO
2019-2020 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN

	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Administration						
Server - Upgrades	-	50,000	-	100,000	-	-
Total:	-	50,000	-	100,000	-	-
Police						
Police Vehicles (5 - including equipment)	-	-	175,000	175,000	175,000	175,000
Records Software	-	200,000	-	-	-	-
Total:	-	200,000	175,000	175,000	175,000	175,000
Fire						
Pumper Truck - 1500 gpm	550,000	-	-	-	-	575,000
Total:	550,000	-	-	-	-	575,000
Parks & Recreation						
Pool Pump Room (Community Pool)	-	100,000	-	-	-	-
Indian Lake Pavilion Shelter Renovation	-	-	180,000	-	-	-
Park Maintenance Vehicle	-	-	-	-	-	50,000
ILP Dog Park	-	-	200,000	-	-	-
Indian Lake Trail Renourishment	-	-	250,000	-	-	-
Indian Lake Bulkhead	-	50,000	-	50,000	-	-
Splash Pad Development (Clark Pool)	-	-	-	350,000	-	-
Total:	-	150,000	630,000	400,000	-	50,000
Public Works - Buildings & Grounds						
Town Hall Tile	-	55,000	-	-	-	-
Town Hall Renovations	-	-	250,000	-	-	-
Service Truck	-	55,000	-	-	50,000	50,000
Total:	-	110,000	250,000	-	50,000	50,000
Public Works - Streets						
Street Resurfacing Projects (Powell Bill)	-	-	-	500,000	-	-
Sidewalk Project (Powell Bill)	100,000	-	-	-	-	-
Total:	100,000	-	-	500,000	-	-
Governmental Funds - Total	650,000	510,000	1,055,000	1,175,000	225,000	850,000

TOWN OF TARBORO
2019-2020 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN

	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Electric Fund						
LED Street Light Conversion	105,000	70,000	70,000	-	-	-
Trencher / Backhoe	-	-	75,000	-	-	-
Tree Truck	205,000	-	-	-	-	-
Boring Machine	-	-	-	-	-	-
Substation Power Transformers	-	-	-	-	-	-
Lightning Loader	-	-	150,000	-	-	-
Aerial Device Truck	-	-	400,000	-	-	-
Line Truck	-	-	-	350,000	-	-
AMI System & Meter Replacements	600,000	600,000	-	-	-	-
Electric Fund - Total	910,000	670,000	695,000	350,000	-	-
Water & Sewer Fund						
Sewer Line Rehab	100,000	100,000	100,000	100,000	100,000	100,000
#4 Blower	-	-	-	-	50,000	-
Cascade Repair	-	50,000	-	-	-	-
Service Truck	-	50,000	-	50,000	-	-
Raw Water Pump	-	-	50,000	-	-	-
Water Storage Tank - Rehab	-	-	250,000	-	250,000	-
Dump Truck	-	-	75,000	-	-	-
Water Meter Replacement Program	250,000	250,000	250,000	-	-	-
Backhoe	-	130,000	-	-	-	-
Aerator System	205,000	-	-	-	-	-
Water & Sewer Fund - Total	555,000	580,000	725,000	150,000	400,000	100,000
Solid Waste Fund						
Garbage Truck	-	-	-	-	180,000	-
Solid Waste Fund - Total	-	-	-	-	180,000	-
Stormwater Fund						
Stormwater Projects	100,000	100,000	100,000	100,000	100,000	100,000
Leaf Vac	-	-	-	-	-	-
Service Truck	-	-	-	-	-	-
Stormwater Fund - Total	100,000	100,000	100,000	100,000	100,000	100,000

Notes:

The Capital Improvement Plan consists only of items in excess of \$50,000.

The cost for the items marked with an asterisk (*) will be paid proportionately by all funds deriving direct benefit.