

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, SEPTEMBER 9, 2019 IN  
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt  
Councilman Woodard  
Councilman Taylor  
Councilman Burnette  
Councilman Jenkins  
Councilmember Jordan  
Councilmember Bynum  
Councilman Shephard

Councilman Brown - via Conference Call. Motion made by Councilman Taylor, seconded by Councilmember Bynum and passed unanimously that Council accept call.

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager  
Leslie Lunsford, Town Clerk  
Chad Hinton, Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

**2. INVOCATION**

Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Agenda approved as presented.

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

**5. PRESENTATION BY COUNCIL**

(1) National Metastatic Breast Cancer Awareness Proclamation

The Mayor presented a Proclamation to Stephanie Walker proclaiming October 13, 2019 as Metastatic Breast Cancer Awareness Day.

**6. REQUESTS AND PETITIONS OF CITIZENS**

None.

## 7. MATTERS SCHEDULED FOR PUBLIC HEARING

Economic Development - a public hearing will be held to discuss the Town of Tarboro conveying land within the Tarboro Commerce Center for the purpose of creating jobs and investment within the Town of Tarboro.

The Mayor declared the public hearing open.

No one spoke in favor of or in opposition of conveying land within the Tarboro Commerce Center.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Deborah Jordan made a motion, which was seconded by Sabrina Bynum and , Motion.

## 8. TOWN MANAGERS RECOMMENDATIONS

### Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by Leo Taylor and Passed, Motion.

- (1) Approve minutes of August 19, 2019 regular meeting.
- (2) 2019 Tax Levy Adjustment
- (3) Tax Collector's Report

### Action Items

#### **(4) Award Contract - ERP Software**

Council awarded a contract to Tyler Technologies and authorized staff to negotiate the terms within the available budget and to execute the necessary documents.

Council also approved the budget resolution for refunded fees from Logics, LLC.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

#### **(5) Budget Amendment - Disaster Recovery**

Council approved the budget amendment as presented.

Deborah Jordan made a motion, which was seconded by John Jenkins and Passed, Motion.

#### **(6) Disposition of Town-owned Property - 2203 Sherwood Avenue**

Council approved the offer to purchase and contract made by J&W, Inc. (Sheila Anderson) for a sales price of \$3,000 with the buyer paying all costs related to closing.

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

**(7) Public WiFi at Recreation Centers**

Council approved temporary internet access at the M.A. Ray Center and the Braswell Center for meeting/presentation purposes provided by a wireless hotspot. Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**(8) Appointment for October - Edgecombe County Tourism**

No action at this time.

**(9) Appointment for October – Tarboro Main Street Façade Committee**

No action at this time.

**(10) Appointment for October - Redevelopment Commission**

No action at this time.

**(11) Appointment for October - Tarboro-Edgecombe Airport Authority**

No action at this time.

**(12) Appointment - Historic District Commission**

No action at this time.

**9. OTHER REPORTS**

A. Town Manager

None.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - asked Brian Mustard how the Electric Department was made aware of power outages, he was informed that currently they rely on customers to report outages.

Councilman Taylor - requested an update on current and future Stormwater projects.

Councilman Burnette - requested an update on the Joint Use Agreement with Edgecombe County Public School, nothing to report at this time.

Councilman Brown - requested an update on the playground equipment at the Braswell Center, the Fountain on the Town Commons and the Fountain at Courthouse Square. The playground equipment will be installed over about a six month period and will include a pavilion with restrooms and some handicap accessibility. The Fountain on the Commons should be reinstalled in about two weeks and the Fountain at Courthouse Square is not in this years budget.

Councilman Jenkins - thanked staff for work done during Hurricane Dorian. He also congratulated Steve Burnette and the Tarboro High School Vikings for a great start of the season.

Councilmember Jordan - thanked Council for voting for internet access at the Recreation Centers for meetings and presentations. She also thanked staff for the work done during Hurricane Dorian.

Councilmember Bynum - none.

Councilman Shephard - requested an update on street conditions, NC DOT is working on several projects. He also requested a copy of the Tourism Ordinance at the October meeting.

## **10. CLOSED SESSION**

Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously that Council enter into Closed Session per NCGS § 143-318.11(a)(4).

Councilman Shephard made a motion, which was seconded by Councilman Burnette and passed unanimously that Council enter into Open Session.

(1) To discuss economic development matters as allowed by NCGS § 143-318.11(a)(4)

Council approved the memorandum of understanding between DDHP and the Town of Tarboro. Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

## **11. ADJOURNMENT**

Meeting Adjourned.

Garland Shephard made a motion, which was seconded by Othar Woodard and Passed, Motion.