

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, SEPTEMBER 12, 2022
IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Councilman Woodard
Councilman/Mayor Pro Tem Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Braxton

MEMBERS ABSENT

Mayor Mayo

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

Gretchen Darnley, 206 W Battle Avenue - expressed concerns regarding the crosswalks on Main Street, kids being made to remove basketball goals from the street in the Historic District, speed bumps to help with speeding and a fair housing market.

Doris Jones, 310 E Granville Street - expressed concerns with the increased violence in the East Tarboro area, she requested additional camera surveillance.

Katherine Wilson, 1303 Martin Luther King Jr Drive - thanked the Police Department for policing her neighborhood.

Greg Higgs, 1105 Bradley Avenue - requested that Council and Town staff meet with District Attorney Robert Evans along with the Sherriff and local pastors to help fight the increased

local crime together. Mr. Higgs also requested the Police Department implement a dedicated gang unit.

6. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

- (1) Approve minutes of the August 15, 2022 regular meeting.
- (2) Tax Collector's Report
- (3) 2022 Tax Levy Adjustment

Action Items

(4) Traffic Schedule Amendment - River Oaks Drive

Council adopted the resolution amending the Traffic Schedule to prohibit parking along River Oaks Drive and Market Center Drive.

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion. Ayes: Braxton, Brown, Burnette, Jenkins, Taylor, Woodard; Nays: Bynum, Jordan

(5) Petition for Voluntary Annexation of Contiguous Property

Council adopted the Resolution Directing the Clerk to Investigate a Petition, which is the first step in the voluntary annexation process. Council also adopted the Resolution Fixing the Date of Public Hearing on Question of Annexation.

Alfred Braxton made a motion, which was seconded by John Jenkins and Passed, Motion.

(6) CMAQ Grant - Western Boulevard Bicycle/Pedestrian Path

Council authorized staff to execute the agreement between the North Carolina Department of Transportation and the Town of Tarboro to accept the CMAQ funds to install pedestrian and bicycle facilities along Western Boulevard.

Alfred Braxton made a motion, which was seconded by John Jenkins and Passed, Motion.

(7) Award Contract - Public Safety Surveillance System

Council authorized staff to contract with Carolina Video Security, Inc. for the design, installation, and maintenance of the Public Safety Surveillance System.

Deborah Jordan made a motion, which was seconded by Alfred Braxton and Passed, Motion.

(8) Award Contract - Braswell Multipurpose Court

Council awarded a contract to Musco Lighting and authorized staff to negotiate the

terms and to execute the necessary documents.

Alfred Braxton made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(9) NCDOT - New Year's Eve Event

Council adopted Ordinance 22-11 declaring the closure of N. Main Street (NC 33) between St. James Street and Pitt Street, the 300 block of N. Main Street, and the 300 block of St. Andrew Street for the 2022 New Year's Eve Event.

ORDINANCE 22-11

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A NEW YEAR'S
EVE EVENT

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(10) Field of Honor Request - Tarboro Rotary Club

Council gave the Tarboro Rotary Club permission to install flags on the Town Common from November 3rd - 19th, 2022 and will allow staff to grant permission for each coming year depending on any conflicts with other events, for a Field of Honor display. Alfred Braxton made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(11) Special Event - Brewgrass Festival

Council agreed to the road closure of River Road for the Brewgrass Festival. John Jenkins made a motion, which was seconded by Alfred Braxton and Passed, Motion.

(12) Minimum Housing Code Enforcement - 614 Martin Luther King Jr. Drive

Council adopted ordinance 22-12 giving the owner(s) 30 days to comply with the Inspector's order. If the owner fails to comply with the Inspector's order, the ordinance authorizes the Inspector to remove or demolish the dwelling at 614 Martin Luther King Jr Drive. The cost of removal shall be a lien against the real property.

ORDINANCE 22-12

AN ORDINANCE ORDERING THE BUILDING INSPECTOR OF THE
TOWN OF TARBORO TO EFFECTUATE THE PURPOSES OF ARTICLE II
OF CHAPTER 9 (“MINIMUM HOUSING STANDARDS”) OF THE TOWN
CODE AS TO THE BUILDING AT 614 MARTIN LUTHER KING JR. DRIVE
IN THE TOWN OF TARBORO, NORTH CAROLINA OWNED BY LILLIE B.
G. ALDAVE.

Deborah Jordan made a motion, which was seconded by John Jenkins and Passed, Motion.

(13) Appointment for September - Downtown Grant Review Committee

Council appointed Trey Cherry and Thomasine Whitehead as the two additional members to serve on the Downtown Grant Review Committee. Both members received

seven votes each, other nominees Eleanor Redhage Gilroy and Jennifer Shearin each received one vote.

(14) Appointment for October - Parking Authority

No action taken at this time.

(15) Appointment for October - Redevelopment Commission

No action taken at this time.

(16) Appointment for October - Edgecombe County Tourism Development Authority

No action taken at this time.

(17) Appointment for October - Citizens Advisory Recreation Committee

No action taken at this time.

(18) Appointment for October - Planning Board and Zoning Commission

No action taken at this time.

7. OTHER REPORTS

A. Town Manager

The Town Manager invited Council to attend the Downtown Showcase event on September 15, 2022 at 11:00 am at the Majestic Theater at 214 N Main Street.

B. Town Attorney

None.

C. Council Members

Councilman Taylor - asked if the Police Department had a drone that could be used for crime watch/prevention.

Councilman Burnette - none.

Councilman Brown - none.

Councilman Jenkins - none.

Councilmember Jordan - none.

Councilmember Bynum - thanked Chief Webb for policing over the weekend. She also asked that the truck drivers be given warning before parking enforcement begins.

Councilman Braxton - none.

(1) Councilman Woodard - Proposed Meeting Policies

Councilman Woodard distributed a written public comments policy for Council to review and add to the October agenda.

8. ADJOURNMENT

Meeting adjourned.

Clarence Brown made a motion, which was seconded by Deborah Jordan and Passed, Motion.