

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, AUGUST 21, 2023 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Mayo
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Braxton

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Alfred Braxton and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

Quinn Archer, 6571 NC Highway 33, Tarboro - expressed concerns about citizens speeding around Municipal Stadium. He requested Council consider speed bumps in the area to help reduce the speed for safety.

Donald Parker, 2367 Colonial Road - requested that the Town co-sponsor a Diabetes Walk on November 11, 2023 at Clark Park by providing the use of a stage, tables, chairs and garbage cans. Staff will work with Mr. Parker to coordinate the event. Councilman Jenkins made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council agree to co-sponsor the event.

Shari Redhage, 900 Saint Andrew Street - spoke in favor of the proposed vacant property ordinance.

Bernard Dunn, 916 Bradley Avenue - expressed concerns about gun violence. He passed out a placard to be displayed as an inexpensive way to help end gun violence and raise awareness.

Steve Redhage, 900 Saint Andrew Street - spoke in favor of the proposed vacant property ordinance.

George Thorne, 108 W Philips Street - spoke against the current proposed vacant building ordinance, he agrees that the Town needs a policy just not the proposed ordinance.

Phillip Smith, 1701 Pine Street - spoke about the old tractor in his front yard used as a decoration. He stated that it was not a "junk" vehicle by General Statute.

Charles Ainsley, 300 W Saint James Street - agreed that the Town needed to take action on the vacant properties downtown but thought the proposed vacant property ordinance needed to be modified with the input of current property owners.

6. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

- (1) Approve minutes of the July 10, 2023 regular meeting.
- (2) Taxes - Preliminary Report & Annual Settlement of Tax Collector
- (3) Tax Collector's Report

Action Items

(4) FY2023-2024 Budget Amendment - Re-appropriations from FY2023-2024

Council adopted the FY 2023-2024 Budget Amendment - Re-appropriations from FY 2023-2024 budget resolution.

Alfred Braxton made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(5) Budget Amendment - Amick Equipment

Council adopted the Amick Equipment budget resolution.

John Jenkins made a motion, which was seconded by Alfred Braxton and Passed, Motion.

(6) Downtown Area Wide Plan & Riverfront Park Plan

A presentation was made by Stantec. Council adopted the resolution for the downtown plan and the riverfront plan.

Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

(7) Ordinance - Vacant Property

Council discussed in detail. It was suggested that a committee be formed with representation from Council, business owners, Planning staff, and the Town attorney to revise the ordinance before Council adopts and begins enforcement.

Council called for question.

Alfred Braxton made a motion, which was seconded by Deborah Jordan and Passed, Motion. Ayes: Braxton, Brown, Burnette, Bynum, Jordan, Taylor, Woodard; Nays: Jenkins

Council approved Ordinance 23-05, a Non-Residential Maintenance Code and Vacant Property Registry with an amendment to include the Central Business District only (Downtown).

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion. Ayes: Brown, Burnette, Bynum, Jordan, Woodard; Nays: Braxton, Jenkins, Taylor

(8) Ordinance - Annexation

Council adopted Ordinance 23-06 to Extend the Corporate Limits of the Town of Tarboro

ORDINANCE 23-06

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE TOWN OF TARBORO, NORTH CAROLINA

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

(9) NCDOT - Cycle NC Downtown Event

Council adopted Ordinance 23-07 declaring the closure of N. Main Street from Church Street to Pitt Street.

ORDINANCE 23-07

AN ORDINANCE DECLARING A ROAD CLOSURE FOR A CYCLE NORTH CAROLINA "MOUNTAINS TO THE COAST" TARBORO COMMUNITY EVENT

Alfred Braxton made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(10) Bid Award - ICMA Housing Study

Council approved Bowen National Research and authorized staff to execute contracts related to the same.

Clarence Brown made a motion, which was seconded by Alfred Braxton and Passed, Motion.

(11) Bid Award - On-Call Engineering Services

Council approved contracts with The Wooten Company and The East Group to provide engineering services as needed for a (3) three-year period. Leo Taylor made a motion, which was seconded by Alfred Braxton and Passed, Motion.

(12) Bid Award - Pre-Engineered Warehouse Addition

Council approved the bid for Nashco Inc. as the winning bidder for implementation of the addition to the warehouse storage facility located at the Electric Department and authorized staff to negotiate the terms and execute the necessary documents. Deborah Jordan made a motion, which was seconded by John Jenkins and Passed, Motion.

(13) NCORR Affordable Housing Grant Application

Council approved staff to submit the application and include a letter of support. John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(14) Uniform Guidance Procurement Policy

Council adopted the Uniform Guidance Procurement Policy which will be filed as an attachment to the Town's current Purchasing Policy. Alfred Braxton made a motion, which was seconded by John Jenkins and Passed, Motion.

7. OTHER REPORTS

A. Town Manager

(1) 2020 Census Appeal Update

The Manager informed Council that the 2020 Census Appeal was denied. Staff has looked into a special census which would begin in 2024 and could last until 2028. The Town will continue to investigate.

B. Town Attorney

The Town Attorney thanked Chief Mann for the recent work on Cromwell Avenue.

C. Council Members

Councilman Woodard - thanked staff and Police Department.

Councilman Taylor - asked for an update on recycling pick-up. Hope to resume on September 5, 2023.

Councilman Burnette - none.

Councilman Brown - none.

Councilman Jenkins - recognized Brandon Keel as the Code Enforcement Officer.

Councilmember Jordan - introduced Stacey Moye, an investor and developer in the downtown area and thanked the Police Department for constantly working to keep the area safe. Councilmember Jordan also stated that she learned a lot from the recent Electricities Conference.

Councilmember Bynum - none.

Councilman Braxton - thanked the Police Department and ALE for the recent work on Cromwell Avenue.

8. CLOSED SESSION

Enter Closed Session per NCGS 143-318.11(a)(3), (4), and (5)

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

Resume Open Session

Alfred Braxton made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

- (1) Closed Session as per NCGS § 143-318.11(a) (3), (4), and (5)

No action taken.

9. ADJOURNMENT

Meeting adjourned.

Alfred Braxton made a motion, which was seconded by Othar Woodard and Passed, Motion.