

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, AUGUST 19, 2019 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum

MEMBERS ABSENT

Councilman Shephard

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and , Motion. ;

Absent: Shephard

5. PRESENTATION BY COUNCIL

(1) Recognition of Town Employees - Assistance with Hurricane Michael

The Mayor recognized members of the Electric Department for assistance with Hurricane Michael.

6. REQUESTS AND PETITIONS OF CITIZENS

Donnie Hale - 2206 Robin Drive, Tarboro - spoke on behalf of the Edgecombe County Veterans Museum about the Wall That Heals.

; Absent: Shephard

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved.

John Jenkins made a motion, which was seconded by Leo Taylor and , Motion. ; Absent: Shephard

- (1) Approve minutes of July 8, 2019 regular meeting.
- (2) 2018 Tax Levy Adjustment
- (3) Tax Collector's Report

Action Items

(4) Call for Public Hearing - Economic Development

Council called for a public hearing to be held at the September 9, 2019 Town Council Meeting to convey approximately eighteen acres of land in the Tarboro Commerce Center for an economic development project.

Othar Woodard made a motion, which was seconded by Leo Taylor and Passed, Motion. ; Absent: Shephard

(5) Edgecombe County Request for Armory Building

Council agreed to convey its ownership of the former National Guard Amory building located at 400 E. Walnut Street to Edgecombe County.

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion. ; Absent: Shephard

(6) Joint Use Agreement - Facility Use ECPS and the Town of Tarboro

Council adopted the Joint Use Agreement between the Town of Tarboro and Edgecombe County Public Schools and ask them to do the same in a timely manner to avoid loss of use of Town facilities.

Leo Taylor made a motion, which was seconded by Sabrina Bynum and Passed, Motion. ; Absent: Shephard

(7) Offer to Purchase 2203 Sherwood Ave.

Council accepted the bid to begin the Offer to Purchase Bid Process.

Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed, Motion. ; Absent: Shephard

(8) Bid Award - Tree Care Bucket Truck

Council awarded the bid to Altec in the amount of \$190,798 and authorized appropriate staff to execute the necessary contracts and/or procurement documents.

The Bid Tabulation is as follows:

Versalift:	\$164,557.00
Altec:	\$190,798.00
Global:	\$194,809.00

National Equip: \$196,792.00

John Jenkins made a motion, which was seconded by Leo Taylor and Passed,
Motion. ; Absent: Shephard

(9) Bid Award - RFQ For Brownfields Initiative

Council agreed to enter into a contract with Cardno to provide services as needed over a five-year period.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed,
Motion. ; Absent: Shephard

(10) Budget Amendment - Redevelopment Commission Project

Council approved the budget amendment as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed,
Motion. ; Absent: Shephard

(11) Re-appropriations from FY2018-2019 to FY2019-2020

Council adopted the budget resolution as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed,
Motion. ; Absent: Shephard

(12) HMGP Contract Amendment for SARF

Council approved the Amendment No. 1 of the contract for Consultant Services.

Othar Woodard made a motion, which was seconded by John Jenkins and Passed,
Motion. ; Absent: Shephard

(13) ESFRLP-19 Policies and Procedures

Council approved and adopted the Budget Amendment, Contract for Professional Services with The Wooten Company, Procurement and Disbursement Policy, and the Assistance Policy for the ESFRLP-19 Project.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed,
Motion. ; Absent: Shephard

(14) NCDOT - Tarboro "Hometown Homecoming" Parade Ordinance

Council adopted the Ordinance declaring the closure of N. Main Street from Granville Street to Johnston Street for the purpose of holding the 2019 "Hometown Homecoming" parade. Tina Parker requested the Ordinance be amended to include the 300 block of Main Street from 3:00 pm to 12:00 am.

Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed,
Motion. ; Absent: Shephard

8. OTHER REPORTS

A. Town Manager

None.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - thanked the Redevelopment Commission for efforts to make Pinehurst Homes safer. He also thanked Troy Lewis and staff for the information provided at the residential development forum and for the improvements made at Mobile Home Estates.

Councilman Taylor - thanked the Police Department for the continued speed control on Pine Street. He also thanked staff for the information provided at the forum.

Councilman Burnette - none.

Councilman Brown - asked for an update on the sidewalk projects.

Councilman Jenkins - appreciated the opportunity to attend the recent ElectriCities Conference.

Councilmember Jordan - requested weekly storm drain cleanings on Main Street near the roundabout and bridge to help reduce flash flooding.

Councilmember Bynum - requested staff update Councilmembers with new businesses coming into the Town.

9. ADJOURNMENT

Meeting adjourned.

Deborah Jordan made a motion, which was seconded by John Jenkins and Passed, Motion. ;

Absent: Shephard