

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, AUGUST 15, 2022 IN
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Mayo
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Braxton

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

Ronnie Eason, 1843 McNair Road - discussed a personnel issue with his son, Jacob Eason and a Public Works employee.

Delton Creech, 1312 Martin Luther King Jr Drive - requested the Town reduce his demolition assessment and weed liens on his property at 1312 Martin Luther King Jr Drive.

6. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by Alfred Braxton and Passed, Motion.

- (1) Approve minutes of the July 11, 2022 regular meeting.
- (2) Tax Collector's Report

Action Items

(3) Bid Award - Air/Rescue Truck

Council awarded a contract to Fire Connections and authorized staff to negotiate the terms and execute the necessary documents.

John Jenkins made a motion, which was seconded by Alfred Braxton and Passed, Motion.

(4) Expansion of Tarboro Downtown Grants

Council approved the creation of the Architectural Design Grant and Building Improvement Grant for Downtown businesses and rename the Façade Grant Committee to the Downtown Grant Review Committee, while expanding the committee from three (3) to five (5) members.

Othar Woodard made a motion, which was seconded by Leo Taylor and Passed, Motion.

(5) Tarboro Manual of Standard Designs, Details, and Specifications Amendment

Council authorized amending the Tarboro Manual of Standard Designs, Details, and Specifications to allow 50 feet right-of-way for curb and gutter streets in residential developments and authorized the use of roll-type curbing where appropriate.

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

(6) Traffic Schedule Amendment - River Oaks Drive

Council tabled the traffic schedule amendment.

Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(7) Petition for Voluntary Annexation of Contiguous Property

Council adopted the Resolution Directing the Clerk to Investigate a Petition, which is the first step in the voluntary annexation process.

Leo Taylor made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(8) NCDOT - Tarboro "Hometown Homecoming" Parade Ordinance

Council adopted Ordinance 22-09 declaring the closure of N. Main Street from Granville Street to Johnston Street for the purpose of holding the 2022 "Hometown Homecoming" parade and Wilson Street from Albemarle Avenue to Trade Street for a car show.

ORDINANCE 22-09

John Jenkins made a motion, which was seconded by Alfred Braxton and Passed,

Motion.

(9) Minimum Housing Code Enforcement - 208 Shirley Street - File No. 21-01

Council adopted ordinance 22-10 giving the owner(s) 30 days to comply with the Inspector's order. If the owner(s) fails to comply with the Inspector's order, the ordinance authorizes the Inspector to remove or demolish the dwelling at 208 Shirley Street. The cost of removal shall be a lien against the real property.

ORDINANCE 22-10

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(10) Appointment for August - Historic District Commission

Council appointed Maggie Gregg to fill the vacancy on the Historic District Commission.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

7. OTHER REPORTS

A. Town Manager

Troy Lewis invited Councilmembers to attend an Active Shooter Drill at Tarboro High School on Wednesday, August 17, 2022.

B. Town Attorney

None.

C. Council Members

Councilmembers were encouraged to add items for discussion to the agenda during the Approval of Agenda by Council. Mayor Mayo suggested adding to the September agenda.

Councilman Woodard - none.

Councilman Taylor - would like for Councilmembers to have a chance to speak at the Council meetings. He also addressed the personnel matter discussed during the Requests and Petitions of Citizens.

Councilman Burnette - none.

Councilman Brown - stated that Councilmember comments were already on the agenda so a Councilmember should make a motion to remove the item from the agenda if so desired. Councilman Brown also thanked the Public Works Department for getting the Town Commons cleaned up after recent storms.

Councilman Jenkins - none.

Councilmember Jordan - expressed concerns with trees in the Town's right-of-ways.

Councilmember Bynum - none.

Councilman Braxton - none.

8. CLOSED SESSION

Councilman Braxton made a motion, which was seconded by Councilmember Jordan and passed unanimously that Council enter into closed session per NCGS 143-318.11(a)(5).

Councilmember Jordan made a motion, which was seconded by Councilman Woodard and passed unanimously that Council resume open session.

(1) Closed Session as per NCGS § 143-318.11(a)(5)

9. ADJOURNMENT

Meeting adjourned.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.