
AGENDA
TOWN COUNCIL OF THE TOWN OF TARBORO, NC
REGULAR MEETING HELD AT 7:00 PM, MONDAY, JUNE 17, 2024
IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NC

1. MEETING CALLED TO ORDER BY THE MAYOR

PLEASE TURN CELL PHONES OFF

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

5. PRESENTATION BY COUNCIL

(1) Juneteenth Day Proclamation

6. REQUESTS AND PETITIONS OF CITIZENS

(Five minute time limit per person)

7. MATTERS SCHEDULED FOR PUBLIC HEARING

2024-2025 Fiscal Year Budget - A public hearing will be held on the proposed 2024-2025 fiscal year budget. Upon closure of the public hearing, it would be appropriate for Council to take action concerning the FY 2024-2025 budget ordinance.

8. TOWN MANAGERS RECOMMENDATIONS

Consent Items

- (1) Approve minutes of the May 13, 2024 regular meeting.
- (2) Tax Collector's Report
- (3) Budget Transfers

Action Items

- (4) Appeal of the Nuisance Ordinance
- (5) Resolution - Conveyance of Fixed Assets
- (6) Residential Development Investment Policy

9. OTHER REPORTS

A. Town Manager

- (1) Reschedule August Town Council Meeting

B. Town Attorney

C. Council Members

10. ADJOURNMENT



PROCLAMATION

JUNETEENTH DAY

JUNE 19, 2024

WHEREAS, Juneteenth, also known as Emancipation Day, celebrates the liberation of enslaved African Americans in the United States; and

WHEREAS, on June 19, 1865, Union soldiers arrived in Galveston, Texas, and proclaimed the end of slavery, two and a half years after the Emancipation Proclamation was signed by President Abraham Lincoln, marking a significant milestone in the struggle for freedom and equality; and

WHEREAS, Juneteenth commemorates the resilience, courage, and perseverance of those who endured social injustice and the fight for civil rights, and celebrates the joyous moment of their emancipation; and

WHEREAS, Juneteenth serves as a reminder of the ongoing struggle for racial equality and justice in our society, and calls upon all Americans to reflect on the injustices of the past and work towards a future of equality and unity; and

WHEREAS, the celebration of Juneteenth provides an opportunity for communities to come together to honor the contributions of African Americans to our nation, and to celebrate the rich diversity of our country; and

WHEREAS, the Town of Tarboro recognizes the profound importance of Juneteenth and its enduring legacy, and strive to build a town and a nation where every person is treated with dignity, equality, and respect.

NOW, THEREFORE, I, Tate Mayo, Mayor of The Town of Tarboro, North Carolina, do hereby proclaim June 19th, 2024, as **JUNETEENTH DAY** in the Town of Tarboro. I call upon all residents to join in commemorating this important day through reflection, education, and community engagement. Let us honor the legacy of Juneteenth by continuing to strive to uphold the principles of freedom, equality, and justice for all.



Witnessed this 17th day of June, 2024


_____, Mayor
TOWN OF TARBORO, NORTH CAROLINA

ORDINANCE NO. 24-05

**TOWN OF TARBORO, NORTH CAROLINA
BUDGET ORDINANCE FOR FISCAL YEAR 2024 – 2025**

BE IT ORDAINED by the Town Council of the Town of Tarboro, North Carolina:

Section 1. The following amounts are hereby appropriated for the operation of the Town of Tarboro Government and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, according to the following schedules:

SCHEDULE A. GENERAL FUND

Governing Body	\$ 94,600
Administration	760,400
Elections	-
Finance:	
Accounting	161,925
Administration	147,425
Collections	149,780
Technology	289,805
Police	4,364,175
Fire	2,517,650
Planning and Economic Development	537,650
Public Works:	
Garage	159,850
Building and Grounds	905,100
Animal Control	197,850
Administration	120,350
Streets	644,050
Recreation:	
Administration	1,303,792
Swimming Pools	510,700
Athletics	568,430
Maintenance	271,525
Cultural Arts	143,446
Nutrition	154,175
Appropriations to Other Units	233,528
TOTAL GENERAL FUND	<u><u>\$ 14,236,206</u></u>

SCHEDULE B. POWELL BILL FUND

Capital Outlay and Street Construction	<u>\$ 380,000</u>
TOTAL POWELL BILL FUND	<u><u>\$ 380,000</u></u>

SCHEDULE C. EMERGENCY TELEPHONE FUND

Emergency Telephone Fund	<u>\$ 99,500</u>
TOTAL EMERGENCY TELEPHONE FUND	<u><u>\$ 99,500</u></u>

SCHEDULE D. LAW ENFORCEMENT FUND	
Law Enforcement – Drug Seizure	\$ 17,750
TOTAL LAW ENFORCEMENT FUND	<u>\$ 17,750</u>
SCHEDULE E. HURRICANE RELIEF FUND	
Hurricane Relief - Immediate Needs	<u>\$ 500,000</u>
TOTAL HURRICANE RELIEF FUND	<u>\$ 500,000</u>
SCHEDULE F. ELECTRIC FUND	
Administration	\$ 3,963,030
Operations	1,727,000
Load Management Program	167,000
Purchased Power	18,060,000
Contribution to Other Funds	<u>1,937,230</u>
TOTAL ELECTRIC FUND	<u>\$ 25,854,260</u>
SCHEDULE G. WATER AND SEWER FUND	
Administration	\$ 3,332,490
Water Treatment Plant	593,230
Water Distribution System	179,000
Wastewater Treatment	674,000
Sewage Collection System	219,500
Wastewater Pump Station	405,000
Contribution to Other Funds	<u>-</u>
TOTAL WATER AND SEWER FUND	<u>\$ 5,403,220</u>
SCHEDULE H. SOLID WASTE FUND	
Public Works - Sanitation	<u>\$ 1,476,500</u>
TOTAL SOLID WASTE FUND	<u>\$ 1,476,500</u>
SCHEDULE I. STORMWATER FUND	
Public Works - Stormwater	<u>\$ 632,250</u>
TOTAL STORMWATER FUND	<u>\$ 632,250</u>
TOTAL APPROPRIATIONS FOR ALL FUNDS	<u>\$ 48,599,686</u>

Section 2. It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2024, and ending June 30, 2025, to meet the foregoing appropriations according to the following schedule:

SCHEDULE A. GENERAL FUND

Ad Valorem Taxes	\$ 5,083,789
Other Taxes and Fees	130,800
Unrestricted Intergovernmental Revenues	4,680,000
Restricted Intergovernmental Revenues	159,196
Licenses, Permits and Fees	174,550
Sales and Services	962,000
Interest Earnings	200,000
Fund Balance Appropriated Capital Outlay	203,083
Fund Balance Appropriated	88,058
Contributions from Other Funds:	
Electric Fund	1,937,230
Charges to Other Funds:	
Electric Fund	350,000
Water and Sewer Fund	200,000
Solid Waste Fund	50,000
Stormwater Fund	17,500

TOTAL GENERAL FUND	<u><u>\$ 14,236,206</u></u>
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SCHEDULE B. POWELL BILL FUND

Restricted Intergovernmental Revenues	\$ 350,000
Interest Earnings	30,000
Fund Balance Appropriated	-

TOTAL POWELL BILL FUND	<u><u>\$ 380,000</u></u>
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SCHEDULE C. EMERGENCY TELEPHONE FUND

Emergency Telephone Charges	\$ 45,355
Interest Earnings	7,500
Fund Balance Appropriated	46,645

TOTAL EMERGENCY TELEPHONE FUND	<u><u>\$ 99,500</u></u>
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SCHEDULE D. LAW ENFORCEMENT FUND

Drug Seizure / State	5,000
Equitable Sharing / Federal	10,000
Interest Earnings	2,750
Fund Balance Appropriated	-

TOTAL LAW ENFORCEMENT FUND	<u><u>\$ 17,750</u></u>
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SCHEDULE E. HURRICANE RELIEF FUND

FEMA / Insurance Reimbursements	<u>500,000</u>
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TOTAL HURRICANE RELIEF FUND	<u><u>\$ 500,000</u></u>
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SCHEDULE F. ELECTRIC FUND

Utilities	\$ 22,980,000
Taxes on Metered Sales	1,200,000
Sales and Services	140,000
Fees	107,000
Metered Sales – Other Funds	586,500
Interest Earnings	525,000
Capital Outlay Reserve Appropriations	315,760
Fund Balance Appropriated	<u>-</u>
 TOTAL ELECTRIC FUND	 \$ 25,854,260

SCHEDULE G. WATER AND SEWER FUND

Utilities	\$ 4,940,000
Fees	103,000
Metered Sales – Other Funds	26,500
Interest Earnings	100,000
Capital Outlay Reserve Appropriations	<u>233,720</u>
 TOTAL WATER AND SEWER FUND	 \$ 5,403,220

SCHEDULE H. SOLID WASTE FUND

Utilities	\$ 1,440,000
Fees	10,500
Solid Waste Disposal Tax	8,500
Interest Earnings	17,500
Proceeds from Installment Financing	-
Fund Balance Appropriated	<u>-</u>
 TOTAL SOLID WASTE FUND	 \$ 1,476,500

SCHEDULE I. STORMWATER FUND

Utilities	\$ 565,000
Fees	2,250
Interest Earnings	15,000
Fund Balance Appropriated	<u>50,000</u>
 TOTAL SOLID WASTE FUND	 \$ 632,250
 TOTAL ESTIMATED REVENUE FOR ALL FUNDS	 \$ 48,599,686

Section 3. There is hereby levied a tax at the rate of forty-six cents (\$0.42) per one hundred dollars (\$100) valuation of estimated taxable property listed for taxes as of January 1, 2024, for the purpose of raising current year revenue listed within “Ad Valorem Taxes” in this ordinance.

Such rate of tax is based on an estimated total assessed valuation of property tax for the purpose of taxation of \$1,127,422,360 with an estimated rate of collections of ninety-six and 83/100 percent (96.83%).

Section 4. Pursuant to G.S. 20-97, a license or privilege tax in the sum of five dollars (\$5.00) is hereby levied upon each resident motor vehicle maintained and operated in the Town of Tarboro, except a motor vehicle temporarily operated for a period of time not exceeding thirty (30) days, and except motor vehicles operated for car display or car exhibition purposes by car manufacturers or dealers displaying dealer's license plates issued by the state, and said license or privilege tax is to be billed to and paid by the owner of said motor vehicle.

Section 5. Appropriations are authorized by department totals. The budget officer is authorized to reallocate departmental appropriations among the various line item objects of expenditure, as the same becomes necessary during the budget year, provided that such departmental reallocation shall be reported to Council within sixty (60) days. The budget officer is also authorized to transfer monies from one departmental appropriation to another department within the same fund; provided, however, that any such interdepartmental transfer of monies within the same fund shall be reported to the Town Council at its next regular meeting and the same shall be entered in the minutes. No fund contingency shall be expended without prior approval of Council, except in a case where the Town Manager deems it necessary due to an emergency, and then he shall advise Council of his action and the nature of the emergency requiring the action by no later than the next regular council meeting.

Section 6. Copies of this ordinance shall be filed with the Finance Director, Town Clerk and the Budget Officer, to be kept on file by them for their direction in the disbursement of town funds.

Section 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 8. This ordinance shall become effective July 1, 2025.

Annual Operating Budget Fiscal Year 2024 - 2025



As Presented June 17, 2024

Prepared By:

Troy R. Lewis – Town Manager

Anne Y. Mann, CPA – Finance Officer

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Principal Officials

ELECTED OFFICIALS

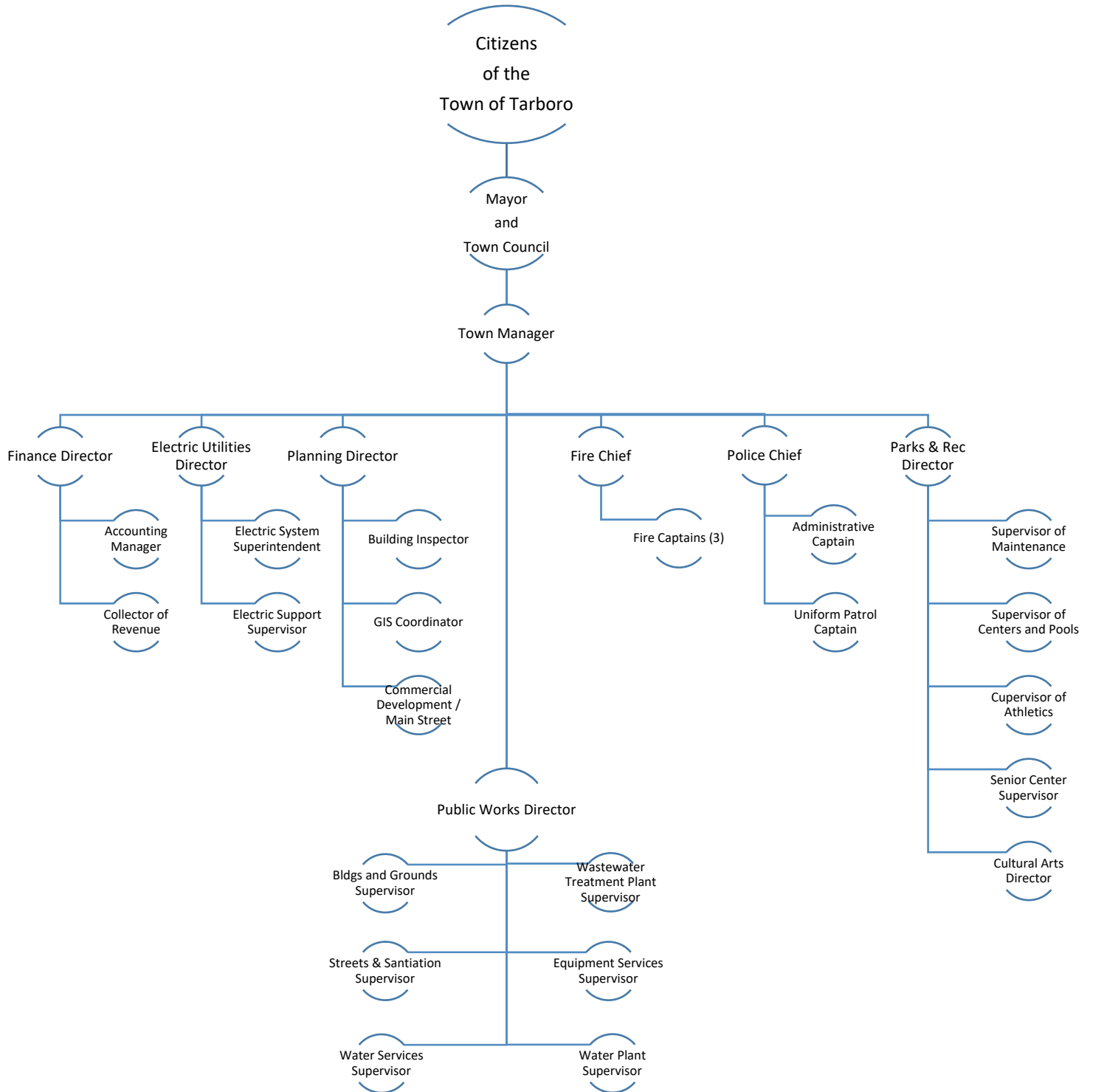
<u>Title</u>	<u>Name</u>	<u>Total Length of Service</u>	<u>Term Expires ¹</u>
Mayor	Tate Mayo	5 Years	December, 2025
Councilman Ward 1	Othar Woodard	12 Years	December, 2025
Councilman Ward 2	Leo Taylor	9 Years	December, 2027
Councilman Ward 3	Stephen Burnette	11 Years	December, 2025
Councilman Ward 4	C B Brown	9 Years	December, 2027
Councilman Ward 5	John Jenkins	23 Years	December, 2025
Councilman Ward 6	Deborah Jordan	13 Years	December, 2027
Councilman Ward 7	Sabrina Bynum	8 Years	December, 2025
Councilman Ward 8	Cutchin Anderson	0 Years	December, 2027

¹ The Mayor serves a four-year term. Councilmen serve four-year staggered terms.

APPOINTED OFFICIALS

<u>Title</u>	<u>Name</u>	<u>Length of Time in This Position</u>	<u>Length of Employment with the Town of Tarboro</u>
Town Manager	Troy R. Lewis	8 Years	23 Years
Finance Director	Anne Y. Mann	10 Years	10 Years
Police Chief	Rick W. Mann	1 Year	19 Years
Public Works Director	Jason Nichols	5 Years	20 Years
Electric Utilities Director	Chip Dickson	3 Years	21 Years
Fire Chief	Lee Bell	4 Years	21 Years
Recreation Director	Travis Stigge	9 Years	9 Years
Planning Director	Catherine Grimm	9 Years	9 Years

Organizational Chart





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**FY 2024-2025
Town of Tarboro
Budget Message**

TO: Mayor and Town Council
FROM: Troy R. Lewis, Town Manager
DATE: 17 June 2024
SUBJECT: Budget for Fiscal Year 2024-2025

Submitted herein is the budget for Fiscal Year (FY) 2024-2025. The budget is balanced in its entirety as required by the North Carolina Local Government Budget and Fiscal Control Act.

The Town of Tarboro's overall budget for FY 2024-2025 totals \$48,599,686.

GENERAL FUND

The proposed ad valorem tax rate for FY 2024-2025 is reduced from \$.46 per \$100 valuation to \$.42 per \$100 valuation with a total valuation of \$1,127,422,360 at a collection rate of 96.83%. General Fund revenues and expenditures are balanced at \$14,260,957. Due to the revaluation of property values by Edgecombe County, property owners will see an increase in property tax payments over a revenue neutral rate of \$.38 per \$100 valuation.

Operating in a fiscally conservative manner has allowed Tarboro to maintain a comparatively low ad valorem tax rate and build sufficient fund balance to deal with unanticipated economic hardships such as natural disasters and global pandemics. As personnel and operational costs continue to rise and established objectives are addressed through increased expenditures, the Town has prolonged the need to increase taxes by appropriating fund balance and delaying capital expenditures in recent years. While the Town saw increases in both property tax valuation and sales tax revenues in recent years, the increases continue to be insufficient to cover the ever-expanding cost of providing current services. The Town of Tarboro continues to have the lowest tax rate of any comparable or larger sized municipality in the area. As a comparison, the property tax rate in FY 2023-2024 was sixty-eight and one half cents (68.5¢) for Rocky Mount, fifty-seven and one half cents (57.5¢) for Wilson, fifty-three (53¢) for Washington, and fifty-seven (57¢) for Smithfield.

To minimize tax increases and fund balance appropriations for FY 2024-2025, capital outlay expenditures were prioritized and each expenditure line item was evaluated and reduced where possible. Major capital outlay in the General Fund this year includes renovations to the pool deck and pump systems at Community Pool, the replacement of the playground structure at Indian Lake Sports Complex, other essential improvements to Town facilities, and replacement of police vehicles and other necessary equipment for Town operations. In order to fund this capital outlay and balance the budget, a capital outlay reserve appropriation of \$203,083, and a fund balance

appropriation of \$88,058 has been budgeted. Should expenses be less than budgeted or revenues exceed expectations, the fund balance appropriation will be reduced.

Anticipated State collected local revenues have been calculated utilizing data supplied by the North Carolina League of Municipalities and local economic data. Due to economic growth in residential and retail sectors, the Town saw a increases in sales tax revenue and anticipates increases again this year as the economy continues to improve and grow.

STREET IMPROVEMENT FUND

The Street Improvement Fund encompasses the revenues and expenditures reflected by the State of North Carolina's Powell Bill program. Expenditures for FY 2024-2025 include maintenance and repair costs for streets and sidewalks.

ELECTRIC FUND

The FY 2024-2025 Electric Fund budget reflects revenue and expenditures for the purchase, distribution, and sale of electricity. The Electric Fund of the Town of Tarboro represents a significant portion of the Town's total budget. Of the total budget amount of \$25,854,260, \$16,860,000 is the direct expense to the Town for the purchase of power. The remainder of this total Fund amount is utilized to maintain the Town's distribution system, pay for improvements, personnel costs, and to make the statutorily permitted transfer to the General Fund.

The Town of Tarboro continues to operate its Electric System by making its customers the top priority. Rates for Tarboro Electric customers are comparable to or lower than those of electric co-ops and investor-owned utilities, while providing superior reliability and significantly lower outage times. As operational and personnel costs continue to rise, the base charge to electric customers has been raised slightly to cover these costs. Due to wholesale rate increases from Duke Energy Progress, the Town's wholesale electric supplier, there will be a 5.5% increase in wholesale rates to the Town of Tarboro beginning October 2024. In order to cover the cost of the wholesale rate increase, a 3% rate increase is proposed for FY 2024-2025.

Capital Outlay items included in the FY 2024-2025 Budget for the Electric Fund, like other Funds, have been limited to those essential for operations and to continue existing projects for system betterment and reduction of system losses. Capital expenditures funded include substation breaker replacements, upgrading the SCADA generator monitoring system, replacement of metering vehicles, and replacement of a 1999 Bucket Truck. A capital reserve appropriation of \$315,760 has been budgeted from the Electric Fund for capital outlay. Should expenses be less than budgeted, or revenues exceed expectations, the capital reserve appropriation will be reduced.

WATER AND SEWER FUND

The FY 2024-2025 Budget for the Water and Sewer Fund includes a rate increase of 5% and slight increase of base charges to cover increasing operational costs and prepare for substantial capital expenditures in the future. Water rate studies in recent years have shown a trend to a negative operating net income due to rising costs and aging infrastructure. The effect of this increase on a typical residential customer is \$6.41 per month. The Town of Tarboro is always mindful of holding rates as low as possible for its customers. Even as we adjust rates to account for costs, the Town of Tarboro has and will continue to have rates lower than all surrounding municipalities as well as communities around the state with much larger systems. Rates will continue to be monitored in the future for adjustment as necessary to provide quality water and sewer services to the Town's customers.

The Water and Sewer fund reflects \$775,730 of Capital Outlay Improvements and Equipment purchases. Capital expenditures in this fund have been evaluated for necessity and postponed where possible to minimize the rate increase. Items funded include rehabilitation of wastewater collection lines, replacement of essential equipment, and rehabilitation of the Office Street Lift Station dipper. In order to proceed with these capital improvements and minimize the rate increase, a capital reserve appropriation of \$233,720 has been allocated. Should expenses be less than budgeted, or revenues exceed expectations, the capital reserve and fund balance appropriation will be reduced.

SOLID WASTE MANAGEMENT FUND

For several years, increasing costs; including landfill fees, fuel, equipment, and labor, have necessitated increases in solid waste charges to customers. The Town has continually evaluated the solid waste program to reduce costs where possible, including monitoring service delivery options. Offering twice a week service at a relatively low cost has set Tarboro apart from many service providers in the state. Unfortunately, at this time, to avoid substantial increases in the cost of service to customers, it is determined that twice a week pickup is no longer sustainable. Therefore, for FY 2024-2025 the Town will discontinue twice a week service for household waste and transition to bi-weekly service for recycling and yard waste. We believe this will provide adequate service to customers while reducing costs. This change will result in the elimination of one (1) Equipment Operator and two (2) Solid Waste Collectors. The positions will be eliminated through attrition.

Capital Outlay in the Solid Waste Management Fund totals \$82,030 for FY 2024-2025 and consists of small equipment and receptacles.

STORMWATER FUND

Since its implementation in FY 2018-2019, the Stormwater Utility has been able to provide more focused stormwater services, better meet Federal and State stormwater requirements, improve stormwater maintenance operations, and reduce flooding risks. The utility has completed important stormwater projects in flood-prone areas including Colony Drive, Livesay Park, and Austin Pines. Several stormwater pipes have also been rehabilitated or replaced throughout the system.

The utility continues to be funded through a stormwater fee of \$3.00 for each residence and \$3.00 per ERU (Equivalent Residential Unit) for each non-residential property. A capital reserve appropriation of \$50,000 has been appropriated from the Stormwater Fund in order to help fund capital expenditures. Should expenses be less than budgeted, or revenues exceed expectations, the capital reserve appropriation will be reduced.

OTHER OPERATIONS

Each departmental line item within the FY 2024-2025 Budget has been carefully reviewed to maximize cost savings and improve efficiency. Some line items have increased based on economic conditions and utilization of services. The Town's Fee Schedule has been evaluated and adjusted to better reflect costs associated with providing services.

Funds for Edgecombe County Memorial Library and the Tarboro-Edgecombe Airport Authority have been budgeted at the requested levels for FY 2024-2025. Funds for the Carolinas Gateway Partnership have been funded at less than requested, but at an increase from the previous year. It is requested that Carolinas Gateway Partnership seek to reduce costs as The Town of Tarboro has done to keep governmental allocations as low as possible.

The Town owns and provides maintenance and upkeep of the Blount-Bridgers House, Pender Museum, and the surrounding grounds. Appropriations previously made to the Edgecombe County Cultural Arts Council will no longer be made for arts programming. Instead, an Arts Director position has been brought in-house with 50% of the salary and operations being shared with Edgecombe County.

The Town of Tarboro funds twenty-nine percent (29%) of the budget for the main library of Edgecombe County Memorial Library. The County funds the remaining seventy-one percent (71%). The funding is on a per capita basis. Should Edgecombe County reduce its funding to Edgecombe County Memorial Library, the Town will adjust its funding to appropriate levels to maintain the funding formula.

PERSONNEL

The Town of Tarboro continues to evaluate and adjust compensation annually to ensure that an appropriate and competitive rate is paid to employees to avoid turnover and attract talent for optimum service provision. Inflationary pressures have severely impacted all citizens, including town employees. The FY 2024-2025 Budget includes funding for a 4% pay plan adjustment and 2% merit increase. Merit increases are integral to ensuring high performance of Town employees and are determined through an objective and rigorous employee evaluation program.

Three (3) positions will be eliminated for FY 2024-2025. Upon the vacancy of Solid Waste Equipment Operator and two (2) Solid Waste Collectors, those positions will not be filled as we transition to weekly household waste and bi-weekly recycling and yard waste service.

The health insurance renewal for FY 2024-25 includes an overall 4% increase in costs from the provider. Plans offered and coverage will continue to be the similar as in the previous year with only minor increases to the max out-of-pocket charges for employees. The health insurance plan provided to Town employees continues to offer excellent coverage at a cost substantially below that available to other employees in the area. The Town will continue to evaluate the possibility of returning to a self-insured model that will allow the Town to control costs and have more control over premium increases.

Dental insurance costs are anticipated to increase by 4% this year, and workers compensation insurance will decrease 27% due to provider correction of employee pay rates.

CAPITAL OUTLAY

Capital outlay expenditures for the upcoming fiscal year for the Town of Tarboro are fully detailed in the Town of Tarboro FY 2025-2030 Capital Improvement Plan.

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE SUMMARY

Fund Name	2022-2023	2023-2024	2024-2025		
	Actual	Budget	Department Requested	Manager Recommended	Council Approved
GENERAL	11,859,051	13,450,623	12,621,796	14,236,206	14,236,206
POWELL BILL	362,590	357,500	380,000	380,000	380,000
EMERGENCY 911	109,396	122,455	99,500	99,500	99,500
LAW ENFORCEMENT	6,327	8,000	17,750	17,750	17,750
HURRICANE RELIEF	-	500,000	500,000	500,000	500,000
ELECTRIC	23,057,913	25,187,558	24,298,500	25,854,260	25,854,260
WATER & SEWER	4,540,812	5,585,768	4,765,500	5,403,220	5,403,220
SOLID WASTE	1,871,812	1,796,888	1,476,500	1,476,500	1,476,500
STORMWATER	572,481	638,400	582,250	632,250	632,250
	<u>42,380,382</u>	<u>47,647,192</u>	<u>44,741,796</u>	<u>48,599,686</u>	<u>48,599,686</u>

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE SUMMARY

Fund Name	2022-2023	2023-2024	2024-2025		
	Actual	Budget	Department Requested	Manager Recommended	Council Approved
GENERAL	11,600,305	13,450,623	16,572,569	14,236,206	14,236,206
POWELL BILL	157,509	357,500	380,000	380,000	380,000
EMERGENCY 911	50,184	122,455	99,500	99,500	99,500
LAW ENFORCEMENT	6,180	8,000	17,750	17,750	17,750
HURRICANE RELIEF	-	500,000	500,000	500,000	500,000
ELECTRIC	22,523,030	25,187,558	25,590,582	25,854,260	25,854,260
WATER & SEWER	4,733,233	5,585,768	6,149,708	5,403,220	5,403,220
SOLID WASTE	1,835,095	1,796,888	1,686,564	1,476,500	1,476,500
STORMWATER	575,664	638,400	582,250	632,250	632,250
	<u>41,481,200</u>	<u>47,647,192</u>	<u>51,578,923</u>	<u>48,599,686</u>	<u>48,599,686</u>

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
FUND SUMMARY

	2022-2023	2023-2024	2024-2025		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
GENERAL FUND					
Revenues					
3000 - Revenues	11,859,051	13,450,623	12,621,796	14,236,206	14,236,206
Total Estimated Revenues	11,859,051	13,450,623	12,621,796	14,236,206	14,236,206
Appropriations					
4110 - Governing Body	78,971	115,000	94,600	94,600	94,600
4120 - Administration	828,609	999,815	783,400	760,400	760,400
4125 - Elections	-	30,000	-	-	-
4130 - Finance: Accounting	139,024	157,000	161,925	161,925	161,925
4135 - Finance: Administration	118,785	129,000	147,425	147,425	147,425
4140 - Finance: Collections	105,355	149,530	149,530	149,780	149,780
4145 - Technology	241,997	327,907	289,805	289,805	289,805
4250 - PW: Garage	143,142	155,100	259,850	159,850	159,850
4260 - PW: Buildings & Grounds	747,842	924,734	915,100	905,100	905,100
4310 - Police	3,653,210	4,189,167	4,427,175	4,364,175	4,364,175
4340 - Fire	1,985,644	2,297,428	2,517,650	2,517,650	2,517,650
4380 - PW: Animal Control	114,923	114,150	172,850	197,850	197,850
4510 - PW: Administration	102,085	115,850	120,350	120,350	120,350
4520 - PW: Streets and Highways	553,111	740,100	744,050	644,050	644,050
4900 - Planning and Economic Dev	400,071	560,882	610,700	537,650	537,650
6120 - Recreation	1,236,761	1,319,497	1,314,492	1,303,792	1,303,792
6125 - Recreation: Swimming Pools	75,293	146,775	810,700	510,700	510,700
6130 - Recreation: Indian Lake	245,904	283,654	1,075,930	568,430	568,430
6135 - Recreation: Maintenance	340,119	131,825	1,426,375	271,525	271,525
6140 - Recreation: Cultural Arts	128,987	159,217	143,446	143,446	143,446
6170 - Recreation: Nutrition	132,511	144,125	154,175	154,175	154,175
8500 - Appropriations	227,961	259,867	253,041	233,528	233,528
Total Appropriations	11,600,305	13,450,623	16,572,569	14,236,206	14,236,206
Revenues over Appropriations	258,746	-	(3,950,773)	-	-

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
GENERAL FUND						
10-3010-2014	TAXES 2014 LEVY	828	-	-	-	-
10-3010-2015	TAXES 2015 LEVY	1,274	500	-	-	-
10-3010-2016	TAXES 2016 LEVY	939	750	500	500	500
10-3010-2017	TAXES 2017 LEVY	2,209	1,000	750	750	750
10-3010-2018	TAXES 2018 LEVY	4,580	1,500	1,000	1,000	1,000
10-3010-2019	TAXES 2019 LEVY	6,545	3,500	1,500	1,500	1,500
10-3010-2020	TAXES 2020 LEVY	21,170	7,500	3,500	3,500	3,500
10-3010-2021	TAXES 2021 LEVY	82,807	25,000	7,500	7,500	7,500
10-3010-2022	TAXES 2022 LEVY	3,490,462	50,000	25,000	25,000	25,000
10-3010-2023	TAXES 2023 LEVY	-	3,917,720	50,000	50,000	50,000
10-3010-2024	TAXES 2024 LEVY	-	-	4,000,000	4,585,069	4,585,069
10-3010-3100	TAXES PRIOR YEARS	811	-	-	-	-
10-3011-2020	MOTOR VEHICLE TAXES - CURRENT YEAR	421,018	400,000	450,000	403,970	403,970
10-3011-3100	MOTOR VEHICLE TAX PRIOR YEARS	66	-	-	-	-
10-3012-2021	MOTOR VEHICLE GAP TAX	1,667	2,500	5,000	5,000	5,000
10-3090-0100	PAYMENT IN LIEU OF TAXES	37,246	37,250	37,250	37,250	37,250
10-3130-0100	DOG LICENSE	9	-	-	-	-
10-3140-0100	LATE LISTING	5,555	5,000	7,500	7,500	7,500
10-3150-0100	ADVERTISING - DELINQUENT TAXES	726	500	750	750	750
10-3155-0100	COST OF SERVING - DELINQUENT TAXES	2,581	500	2,500	2,500	2,500
10-3170-0100	INTEREST & PENALTIES-DEL TAXES	36,977	30,000	30,000	30,000	30,000
10-3170-0101	INTEREST & PENALTIES - TAX & TAG	3,750	5,000	3,250	3,250	3,250
10-3180-0100	DEMO ASSESSMENT INTEREST	6,369	-	-	-	-
10-3190-0200	RENTAL VEHICLE TAX	6,766	7,500	6,500	6,500	6,500
10-3200-0100	REFUNDS AND REIMBURSEMENTS	103,341	107,592	25,000	25,000	25,000
10-3250-0200	BEER AND WINE LICENSE	575	575	550	550	550
10-3280-0100	VIDEO PROGRAMMING-CATV FRANCHISE	141,740	150,000	140,000	140,000	140,000
10-3290-0100	INTEREST EARNED ON INVESTMENTS	123,709	100,000	200,000	200,000	200,000
10-3310-0100	CONTRIBUTION FROM COMMUNITY PARTNEI	19,000	12,375	-	-	-
10-3370-0100	UTILITIES FRANCHISE TAX	898,086	865,000	875,000	875,000	875,000
10-3410-0100	BEER AND WINE TAX	47,748	45,000	45,000	45,000	45,000
10-3450-0100	ARTICLE 39 - 1 CENT	960,683	975,000	1,035,000	1,035,000	1,035,000
10-3450-0200	ARTICLE 40 - 1983 1/2 CENT UNREST	752,169	775,000	785,000	785,000	785,000
10-3450-0300	ARTICLE 42 - 1986 1/2 CENT UNREST	447,443	450,000	480,000	480,000	480,000
10-3450-0301	ARTICLE 44 - 2016	354,444	350,000	385,000	385,000	385,000
10-3450-0302	HOLD HARMLESS REIMBURSEMENT	848,571	875,000	875,000	875,000	875,000
10-3459-0100	AUTO STICKER FEES	43,200	42,500	42,500	42,500	42,500
10-3470-0100	ABC TAX	61,420	60,000	60,000	60,000	60,000
10-3480-1000	SPAY/NEUTER	949	500	500	500	500
10-3480-2600	GOVERNOR'S CRIME COMM GRANT	24,356	24,500	-	-	-

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
10-3480-2700	BUREAU OF JUSTIVE BULLET PROOF VEST	-	11,398	-	-	-
10-3480-2800	GOVERNOR'S HWY SAFETY PROGRAM	17,239	-	-	-	-
10-3480-2900	LAW ENFORCEMENT GRANTS	8,138	-	-	-	-
10-3480-3304	OTHER GRANTS	-	-	-	5,000	5,000
10-3490-0500	SENIOR CITIZENS GEN PURPOSE GRANT	10,745	10,000	12,750	12,750	12,750
10-3490-0600	REGION L GRANT-NUTRITION PROG	59,219	40,000	40,000	40,000	40,000
10-3490-0700	SENIOR CENTER GRANT	-	-	11,000	11,000	11,000
10-3490-0800	REGION L TITLE III CONTRACT	-	-	-	-	-
10-3490-0900	SHIIP GRANT	7,740	4,000	4,000	4,000	4,000
61-3490-1000	CULTURAL ARTS GRANTS	43,672	60,417	38,446	38,446	38,446
10-3510-0100	WARRANT FEES	2,108	2,500	2,500	2,500	2,500
10-3510-0200	ANIMAL CONTROL FEES	1,881	1,500	2,500	2,500	2,500
10-3510-0400	NOISE VIOLATIONS	260	500	500	500	500
10-3510-0500	POLICE TRAINING FEES	3,650	2,750	-	-	-
10-3510-5101	POLICE FEES	1,197	2,000	2,000	2,000	2,000
10-3510-5103	POLICE DONATIONS	4,780	4,000	5,000	5,000	5,000
10-3520-0100	PARKING VIOLATIONS	6,044	5,000	12,500	17,500	17,500
10-3520-4925	STORMWATER REVIEW FEES	5,270	7,500	7,500	7,500	7,500
10-3520-5010	WEED LIENS	1,555	2,500	1,500	1,500	1,500
10-3521-4920	PLANNING/ZONING FEES	500	2,500	5,000	5,000	5,000
10-3530-0200	FIRE TRAINING FEES	-	-	-	-	-
10-3530-0300	DONATIONS - FIRE	-	-	-	-	-
10-3531-0100	FIRE PROTECTION CHARGES	134	-	150	150	150
10-3541-0200	MISCELLANEOUS REVENUE RECEIPTS	1,453	5,000	5,000	5,000	5,000
10-3545-0500	RENT REVENUE-PARKING	7,476	12,000	12,000	12,000	12,000
10-3545-0600	RENT TOWN OWNED PROPERTY	9,238	10,000	17,500	17,500	17,500
10-3545-0700	RADIO ACCESS RENTAL	900	900	900	900	900
10-3550-0100	BUILDING PERMITS	70,281	65,000	75,000	95,000	95,000
10-3610-0100	SALE OF CEMETERY LOTS	48,000	42,500	45,000	45,000	45,000
10-3650-0210	REC - COMMUNITY POOL ADMISSIONS	11,339	7,500	8,000	12,000	12,000
10-3650-0220	REC - CLARK SPLASH PAD ADMISSIONS	-	2,500	2,500	6,000	6,000
10-3650-0230	REC - SWIMMING LESSONS	5,900	3,500	5,000	6,000	6,000
10-3650-0400	REC ATHLETIC FEES	14,119	12,000	12,000	24,000	24,000
10-3650-0410	REC - PROGRAMMING FEES	3,641	1,500	1,500	4,500	4,500
10-3650-0510	REC - SWIMMING POOL CONCESSIONS	4,473	5,000	5,000	6,500	6,500
10-3650-0520	REC - ATHLETIC CONCESSIONS	2,099	5,000	3,000	5,000	5,000
10-3650-0530	REC - VENDING MACHINES	250	-	-	-	-
10-3650-0610	REC - TOURNAMENT GATE FEES	13,319	12,500	12,500	15,000	15,000
10-3650-0620	REC - TOURNMENT FIELD RENT	19,329	15,000	15,000	20,000	20,000
10-3650-0630	REC - TOURNAMENT CONCESSIONS	18,041	12,500	13,000	20,000	20,000
10-3650-0700	REC FITNESS MACHINE USER CHARGES	7,875	8,500	8,000	8,000	8,000
10-3650-0810	ROBERSON CENTER	1,253	250	300	300	300

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
10-3650-0820	BRASWELL CENTER & SHELTERS	5,995	5,000	5,000	6,000	6,000
10-3650-0830	RAY CENTER & CLARK PARK	4,035	3,500	2,200	2,200	2,200
10-3650-0804	INDIAN LAKE SPORTS COMPLEX	1,060	2,000	1,500	1,500	1,500
10-3650-0805	INDIAN LAKE PAVILION & CAMPING	2,820	2,500	2,000	2,000	2,000
61-3650-0860	BLOUNT BRIDGERS RENTAL	-	-	1,000	1,000	1,000
61-3650-0870	BLOUNT BRIDGERS GIFT SHOP	142	-	500	500	500
10-3650-1000	REC MISCELLANEOUS REVENUE	1,477	1,500	1,500	1,500	1,500
10-3650-1100	REC PRIVATE DONATIONS	1,340	1,200	-	-	-
61-3650-1160	DONATIONS - CULTURAL ARTS	4,096	5,000	1,000	1,000	1,000
10-3650-1300	LOCAL CONTRIB - NUTRITION PROG	15,623	15,000	15,000	16,500	16,500
10-3650-1400	REC SENIOR CITIZENS ACTIVITIES	841	5,000	1,000	1,000	1,000
10-3650-1500	REC NONRESIDENT FEE	25	-	-	-	-
10-3650-1600	REC CORPORATE SPONSORSHIPS	6,900	7,500	7,500	7,500	7,500
10-3650-1700	EDGECOMBE COUNTY PARTNERSHIPS	55,000	50,000	50,000	52,500	52,500
61-3650-1800	CULTURAL ARTS - EXHIBITS	12,345	5,000	5,000	5,000	5,000
61-3650-1900	CULTURAL ARTS - SPECIAL EVENTS	2,490	2,500	2,500	2,500	2,500
10-3750-0100	RETURN CHECK FEES	2,825	3,500	3,000	3,500	3,500
10-3752-0200	AFTER HOURS SERVICE FEE	-	-	500	500	500
10-3810-0100	SALE OF EQUIPMENT & MATERIALS	9,131	5,000	5,000	5,000	5,000
10-3810-0200	SALE OF REAL PROPERTY	-	2,500	2,500	702,500	702,500
10-3910-3000	CHARGES TO ELECTRIC FUND	312,504	325,000	350,000	350,000	350,000
10-3910-3100	CHARGES TO WATER/SEWER FUND	187,500	190,000	200,000	200,000	200,000
10-3910-3200	CHARGES TO SOLID WASTE FUND	37,500	40,000	50,000	50,000	50,000
10-3910-3300	CHARGES TO STORMWATER FUND	15,000	17,500	17,500	17,500	17,500
10-3950-0200	DONATIONS - CHARITABLE (PUBLIC PURPOSI	500	-	-	-	-
10-3970-3000	CONTR FROM ELECTRIC FUND	1,575,000	1,700,000	1,700,000	1,700,000	1,700,000
10-3970-3001	CONTR FROM ELEC-PAY LIEU TAXES	229,995	259,345	230,000	237,230	237,230
10-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY				203,083	203,083
10-3990-0100	FUND BALANCE APPROPRIATED	-	1,095,601	-	88,058	88,058
TOTAL		<u>11,859,051</u>	<u>13,450,623</u>	<u>12,621,796</u>	<u>14,236,206</u>	<u>14,236,206</u>

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Governing Body

Tarboro operates under a Council-Manager form of government. The Mayor is elected at-large on a non-partisan basis for a four-year term. Eight Council Members are elected from wards on a non-partisan basis for four-year staggered terms.

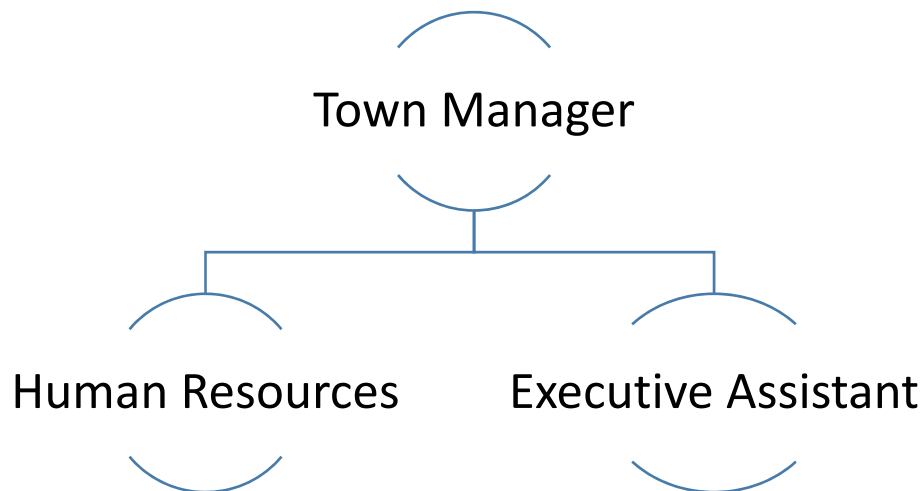
TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	GOVERNING BODY					
10-4110-0500	FICA TAX EXPENSE	4,303	4,500	4,250	4,250	4,250
10-4110-1100	SALARIES AND WAGES	56,242	58,500	54,850	54,850	54,850
10-4110-1400	TRAVEL AND TRAINING	7,487	20,000	20,000	20,000	20,000
10-4110-3300	DEPT SUPPLIES & MATERIALS	1,989	2,000	2,000	2,000	2,000
10-4110-4300	PROFESSIONAL SERVICES	8,950	30,000	13,500	13,500	13,500
TOTAL GOVERNING BODY		<u>78,971</u>	<u>115,000</u>	<u>94,600</u>	<u>94,600</u>	<u>94,600</u>

Administration

The Administration Department consists of the Town Manager and two additional staff members. This department is responsible for the day-to-day activities of the Town, including advising the Town Council on the financial position and future needs of the Town, preparing an annual budget, overseeing personnel matters, ensuring the implementation of policies and activities in each Town department, and representing the Town Council and the Town in business with other agencies.

The Insurance and Bonds line item includes Worker's Compensation premium, liability, property, equipment, inland marine insurance coverage and bonds for the General Fund, plus unemployment insurance payments for former employees.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ADMINISTRATION					
10-4120-0500	FICA TAX EXPENSE	5,480	6,300	6,600	6,600	6,600
10-4120-0600	GROUP INSURANCE	8,007	8,300	8,300	8,300	8,300
10-4120-0601	GROUP INSURANCE - OPEB	22,108	22,000	22,000	22,000	22,000
10-4120-0700	RETIREMENT EXPENSE	13,233	15,600	16,500	16,500	16,500
10-4120-1100	SALARIES AND WAGES	73,316	82,200	86,500	86,500	86,500
10-4120-1200	PRINTING	1,029	1,000	1,000	1,000	1,000
10-4120-1300	UTILITIES	18,519	17,500	17,500	17,500	17,500
10-4120-1400	TRAVEL AND TRAINING	4,201	5,000	5,000	5,000	5,000
10-4120-1700	LEGAL SERVICES	18,602	20,000	20,000	20,000	20,000
10-4120-3300	DEPT SUPPLIES AND MATERIALS	8,445	9,000	9,000	11,000	11,000
10-4120-5300	DUES AND SUBSCRIPTIONS	17,511	18,000	18,000	18,000	18,000
10-4120-5400	INSURANCE AND BONDS	454,285	460,640	500,000	475,000	475,000
10-4120-5401	CLAIMS DEDUCTIBLE	6,295	5,000	5,000	5,000	5,000
10-4120-5711	WELLNESS	2,300	1,000	1,000	1,000	1,000
10-4120-5713	COMPLIANCE TESTS	2,090	2,000	2,000	2,000	2,000
10-4120-6200	ECONOMIC DEVELOPMENT PROGRAM	173,188	216,275	65,000	65,000	65,000
10-4120-7310	CAPITAL OUTLAY - REAL PROPERTY	-	110,000	-	-	-
TOTAL ADMINISTRATION		<u>828,609</u>	<u>999,815</u>	<u>783,400</u>	<u>760,400</u>	<u>760,400</u>

Elections

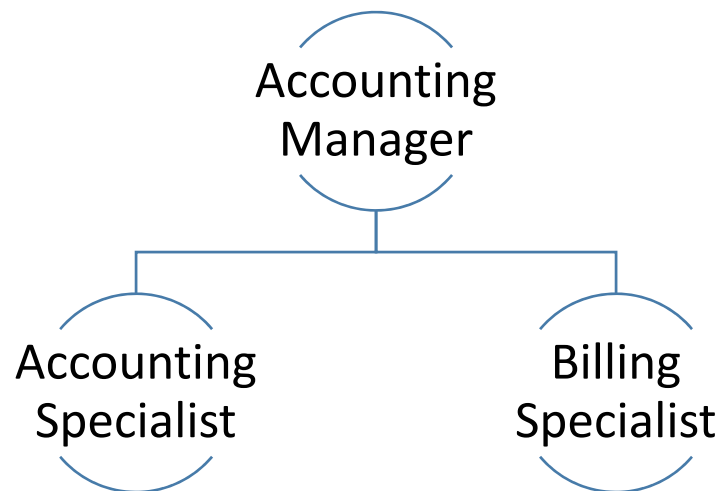
The Edgecombe County Board of Elections has the responsibility of conducting Federal, State, and local elections held within the County. This includes the election of the Town of Tarboro Mayor and the Town Council. The Town pays the Board of Elections for this service in election years.

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTIONS					
10-4125-1010	ELECTIONS	-	30,000	-	-	-
TOTAL ELECTIONS		-	30,000	-	-	-

Finance – Accounting

The staff of the Finance – Accounting Department is responsible for all general ledger accounting functions, including cash and revenue management, accounts payable, utility billing, and payroll processing. The division also maintains control over all property, inventory and equipment owned by the Town, maintains asset records, and ensures the proper disposition of surplus property.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Accounting			
10-4130-0500	FICA TAX EXPENSE	2,377	3,300	3,525	3,525	3,525
10-4130-0600	GROUP INSURANCE	4,783	6,200	6,250	6,250	6,250
10-4130-0601	GROUP INSURANCE - OPEB	8,901	9,500	9,500	9,500	9,500
10-4130-0700	RETIREMENT EXPENSE	6,111	8,100	8,750	8,750	8,750
10-4130-1100	SALARIES AND WAGES	33,713	42,500	46,000	46,000	46,000
10-4130-1200	PRINTING & PUBLISHING	1,190	3,000	3,000	3,000	3,000
10-4130-1350	TELEPHONE	500	500	500	500	500
10-4130-1400	TRAVEL AND TRAINING	40	4,000	2,500	2,500	2,500
10-4130-1600	MAINTENANCE & REPAIR EQUIP	1,773	2,400	2,400	2,400	2,400
10-4130-3300	DEPT SUPPLIES AND MATERIALS	3,365	7,500	3,500	3,500	3,500
10-4130-3400	POSTAGE	39,293	40,000	46,000	46,000	46,000
10-4130-4401	BANK CHARGES	13,742	15,000	15,000	15,000	15,000
10-4130-4500	CONTRACTED SERVICES	23,236	15,000	15,000	15,000	15,000
10-4130-4550	COMPUTER SUPPORT SERVICES	-	-	-	-	-
10-4130-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL ACCOUNTING		139,024	157,000	161,925	161,925	161,925

Finance – Administration

The Finance – Administration department consists of a single staff member, the Finance Officer. The Finance Officer provides oversight and coordination of the entire finance function, including accounting, collections, disbursements, payroll, and reporting. This department is responsible for maintaining Town accounts in accordance with generally accepted accounting principles as well as policies established by the Town Council. The department also manages all grants, recommends financial policies and guidelines, prepares the Annual Comprehensive Financial Report and other required reporting, and performs special financial analysis.



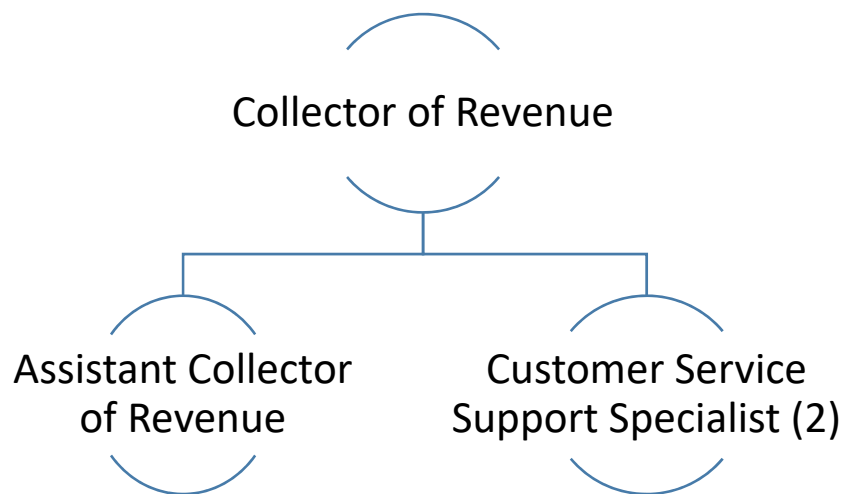
Finance Officer

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Administration			
10-4135-0500	FICA TAX EXPENSE	3,101	3,800	3,950	3,950	3,950
10-4135-0600	GROUP INSURANCE	3,199	3,300	3,275	3,275	3,275
10-4135-0601	GROUP INS RETIREES-OPEB	9,282	9,500	9,500	9,500	9,500
10-4135-0700	RETIREMENT EXPENSE	7,455	9,200	9,750	9,750	9,750
10-4135-1100	SALARIES AND WAGES	41,208	48,500	52,000	52,000	52,000
10-4135-1350	TELEPHONE	500	500	500	500	500
10-4135-1400	TRAVEL AND TRAINING	1,687	8,500	4,000	4,000	4,000
10-4135-3300	DEPT SUPPLIES AND MATERIALS	2,015	1,500	1,500	1,500	1,500
10-4135-4300	PROFESSIONAL SERVICES	48,628	42,200	45,950	45,950	45,950
10-4135-4500	CONTRACTED SERVICES	-	-	15,000	15,000	15,000
10-4135-5300	DUES AND SUBSCRIPTIONS	1,710	2,000	2,000	2,000	2,000
10-4135-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL ADMINISTRATION		118,785	129,000	147,425	147,425	147,425

Finance – Revenue

The Collections Department is responsible for the billing and collection of the annual property tax levy as well as the collection of all revenues collected by the Town. The staff in this department provides customer service to all Town residents, property owners and utility customers.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Revenue			
10-4140-0500	FICA TAX EXPENSE	2,667	3,700	3,900	3,900	3,900
10-4140-0600	GROUP INSURANCE	6,716	7,200	7,250	7,250	7,250
10-4140-0601	GROUP INS RETIREES-OPEB	22,346	23,000	23,000	23,250	23,250
10-4140-0700	RETIREMENT EXPENSE	6,907	9,000	9,650	9,650	9,650
10-4140-1100	SALARIES AND WAGES	37,993	47,400	50,500	50,500	50,500
10-4140-1110	OVERTIME	86	1,250	1,500	1,500	1,500
10-4140-1200	PRINTING	515	1,000	1,000	1,000	1,000
10-4140-1350	TELEPHONE	1,000	1,000	1,000	1,000	1,000
10-4140-1400	TRAVEL AND TRAINING	824	4,500	2,500	2,500	2,500
10-4140-1600	MAINTENANCE & REPAIR EQUIP	-	480	480	480	480
10-4140-2700	MAINTENANCE OF CODE	1,685	5,000	5,000	5,000	5,000
10-4140-3300	DEPT SUPPLIES AND MATERIALS	3,512	9,250	5,000	5,000	5,000
10-4140-3400	POSTAGE	9,537	10,000	12,000	12,000	12,000
10-4140-4400	TAX FORECLOSURE & DEMOLITION	8,268	25,000	25,000	25,000	25,000
10-4140-4500	CONTRACTED SERVICES	3,299	1,750	1,750	1,750	1,750
TOTAL COLLECTIONS		<u>105,355</u>	<u>149,530</u>	<u>149,530</u>	<u>149,780</u>	<u>149,780</u>

Technology

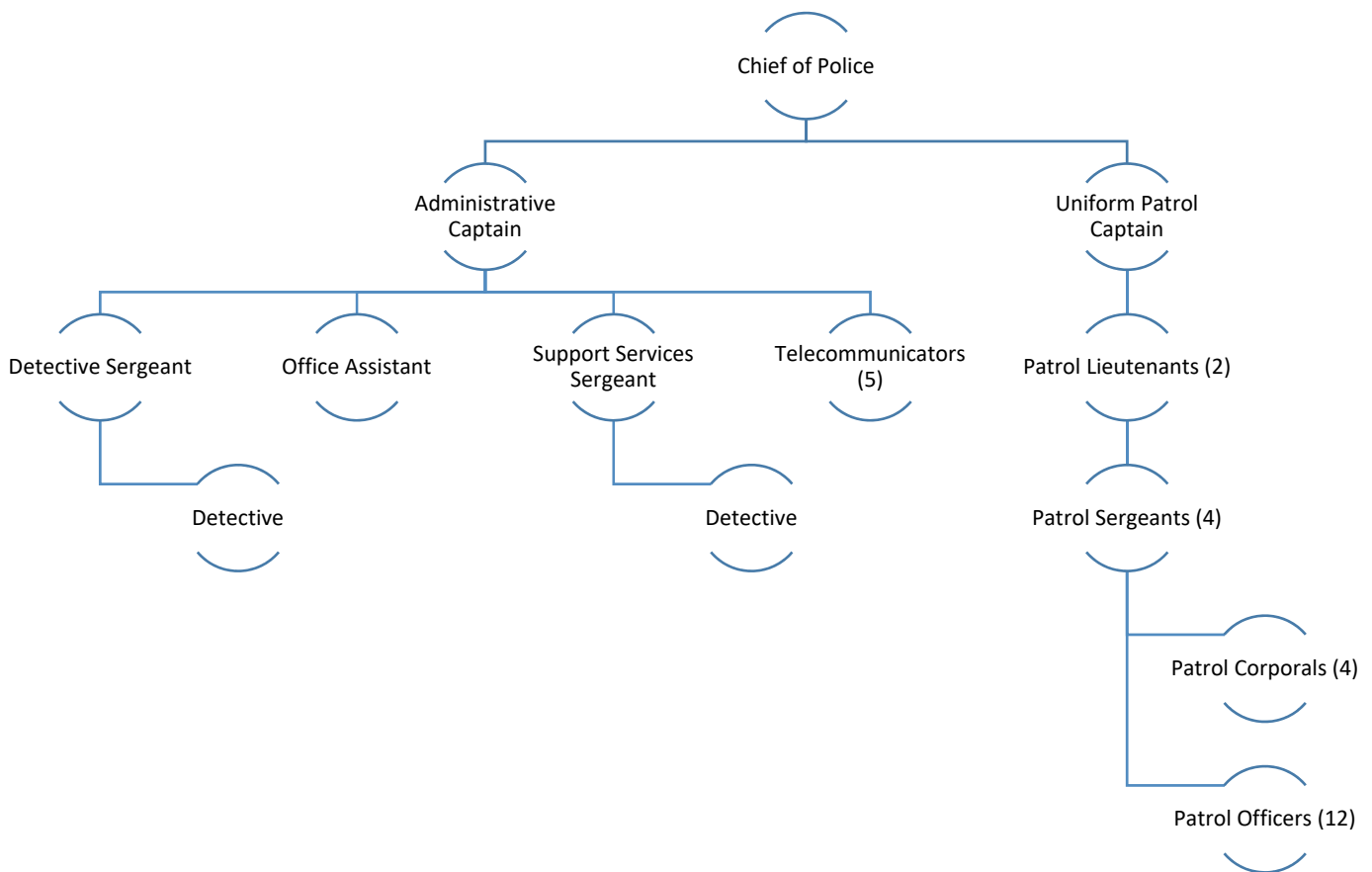
The Technology Department was established in FY2020-2021 to account for the communication and technology expenses of the Town as a whole. Previously these expenses were allocated directly to the various funds, but beginning in that fiscal year, these expenses began being paid from the General Fund budget and then included in the charges for services, which are charged by the General Fund to the Enterprises Funds to facilitate their operations.

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	TECHNOLOGY					
10-4145-1350	TELEPHONE & INTERNET	69,818	67,220	70,580	70,580	70,580
10-4145-1600	MAINTENANCE & REPAIR EQUIP	3,070	34,500	5,000	5,000	5,000
10-4145-4500	CONTRACTED SERVICES	87,105	99,827	107,950	107,950	107,950
10-4145-4550	COMPUTER SUPPORT SERVICES	73,034	85,500	91,275	91,275	91,275
10-4145-7400	CAPITAL OUTLAY - EQUIPMENT	8,970	40,860	15,000	15,000	15,000
TOTAL TECHNOLOGY		<u>241,997</u>	<u>327,907</u>	<u>289,805</u>	<u>289,805</u>	<u>289,805</u>

Police

The Police Department is responsible for proactively providing a safe community for residents, visitors, and businesses. They combine education, enforcement, and prevention in order to accomplish these objectives. Major components of the Police Department are: Administration, Investigations, Patrol and Communications. The Police Department is a professional law enforcement agency that is committed to community policing as an organizational philosophy aimed at improving the overall quality of life in the Town.

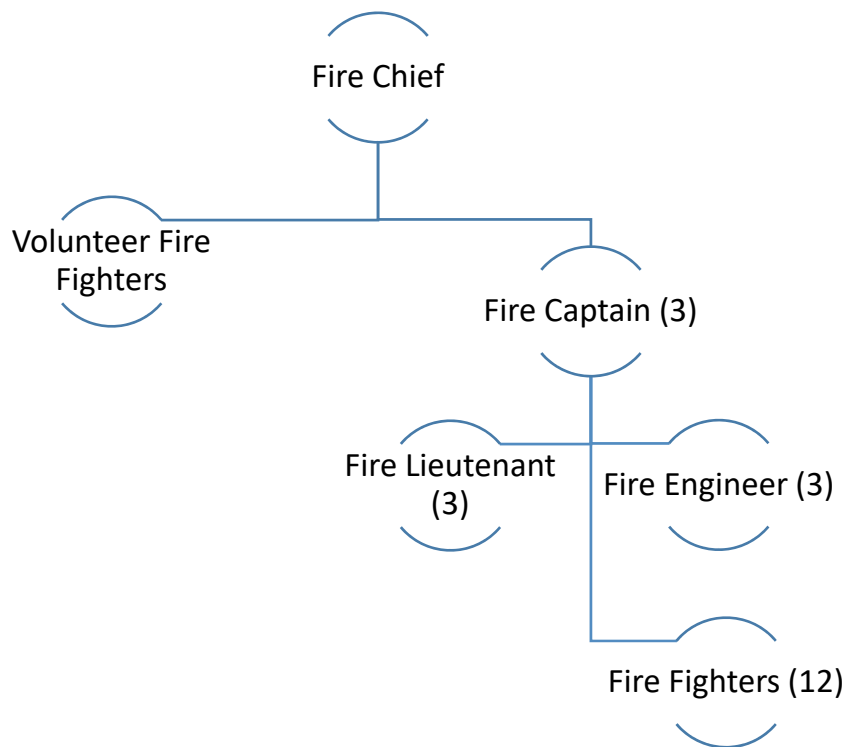


TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	POLICE					
10-4310-0500	FICA TAX EXPENSE	166,134	190,500	195,000	195,000	195,000
10-4310-0600	GROUP INSURANCE	251,594	269,400	295,000	295,000	295,000
10-4310-0601	GROUP INS RETIREES-OPEB	127,805	127,500	127,500	127,500	127,500
10-4310-0700	RETIREMENT EXPENSE	390,026	460,300	465,000	465,000	465,000
10-4310-1100	SALARIES AND WAGES	2,087,606	2,339,800	2,375,000	2,375,000	2,375,000
10-4310-1110	OVERTIME	140,451	150,000	150,000	150,000	150,000
10-4310-1200	PRINTING	646	1,250	1,200	1,200	1,200
10-4310-1300	UTILITIES	27,565	30,000	30,000	30,000	30,000
10-4310-1350	TELEPHONE	26,019	24,500	24,500	24,500	24,500
10-4310-1400	TRAVEL AND TRAINING	12,648	18,000	18,000	18,000	18,000
10-4310-1600	MAINTENANCE & REPAIR EQUIPMENT	20,695	41,425	3,200	3,200	3,200
10-4310-1900	PIN RENTAL	5,300	5,500	5,000	5,000	5,000
10-4310-3100	AUTO SUPPLIES	35,228	71,404	50,000	50,000	50,000
10-4310-3150	GASOLINE & FUEL	96,660	84,000	90,000	90,000	90,000
10-4310-3300	DEPT SUPPLIES AND MATERIALS	27,966	36,500	36,500	36,500	36,500
10-4310-3301	GOVERNOR'S HWY SAFETY LIASON	17,239	-	-	-	-
10-4310-3305	K-9 SUPPLIES	21,942	19,500	20,425	20,425	20,425
10-4310-3600	UNIFORMS	27,038	38,979	23,500	23,500	23,500
10-4310-3601	POLICE - BULLET PROOF VESTS	6,355	5,209	48,000	48,000	48,000
10-4310-4500	CONTRACTED SERVICES	-	-	51,500	51,500	51,500
10-4310-4550	COMPUTER SUPPORT SERVICES	5,885	15,000	15,000	15,000	15,000
10-4310-5300	DUES AND SUBSCRIPTIONS	13,255	18,900	28,250	28,250	28,250
10-4310-5701	DONATIONS/SPECIAL EVENTS	3,934	4,500	5,000	5,000	5,000
10-4310-5800	GOVERNOR'S CRIME COMMISSION GRANT	24,408	24,500	-	-	-
10-4310-5900	COMMUNITY PARTNERSHIP PROJECTS	-	-	-	-	-
10-4310-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
10-4310-7400	CAPITAL OUTLAY - EQUIPMENT	116,811	212,500	369,600	306,600	306,600
TOTAL POLICE		3,653,210	4,189,167	4,427,175	4,364,175	4,364,175

Fire

The Tarboro Fire Department consists of 22 professional firefighters and 4 volunteer firefighters. Our mission at the Tarboro Fire Department is to protect lives, property and to educate the citizens of Tarboro and the surrounding community of Edgecombe County about fire safety and prevention. We strive to educate the public of potential hazards and ways to prevent those hazards from becoming problems.

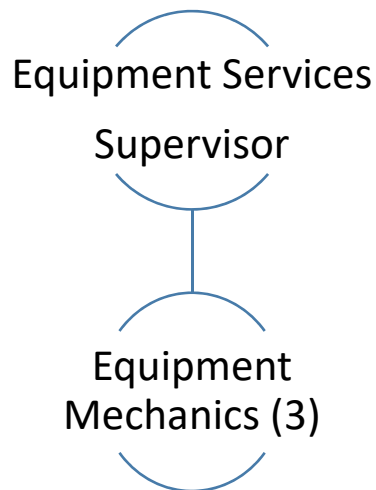


TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FIRE					
10-4340-0500	FICA TAX EXPENSE	91,548	111,400	120,750	120,750	120,750
10-4340-0600	GROUP INSURANCE	156,207	174,700	179,500	179,500	179,500
10-4340-0601	GROUP INS RETIREES-OPEB	72,405	77,500	77,500	77,500	77,500
10-4340-0700	RETIREMENT EXPENSE	223,582	272,100	295,500	295,500	295,500
10-4340-0701	VOLUNTEER RETIREMENT EXPENSE	-	250	-	-	-
10-4340-1100	SALARIES AND WAGES	1,147,452	1,372,700	1,468,000	1,468,000	1,468,000
10-4340-1110	OVERTIME	95,743	82,500	110,000	110,000	110,000
10-4340-1200	PRINTING	4,394	5,000	5,000	5,000	5,000
10-4340-1300	UTILITIES	23,266	27,000	27,000	27,000	27,000
10-4340-1400	TRAVEL AND TRAINING	4,494	10,000	11,700	11,700	11,700
10-4340-1600	MAINTENANCE & REPAIR EQUIP	26,454	32,923	35,000	35,000	35,000
10-4340-3100	AUTO SUPPLIES	14,003	22,000	20,000	20,000	20,000
10-4340-3150	GASOLINE & FUEL	14,398	13,500	14,500	14,500	14,500
10-4340-3300	DEPT SUPPLIES AND MATERIALS	26,456	34,055	33,000	33,000	33,000
10-4340-3600	UNIFORMS	33,847	33,800	34,700	34,700	34,700
10-4340-4550	COMPUTER SUPPORT SERVICES	2,098	3,500	4,000	4,000	4,000
10-4340-5300	DUES AND SUBSCRIPTIONS	1,572	2,500	2,500	2,500	2,500
10-4340-7400	CAPITAL OUTLAY - EQUIPMENT	47,725	22,000	79,000	79,000	79,000
TOTAL FIRE		<u>1,985,644</u>	<u>2,297,428</u>	<u>2,517,650</u>	<u>2,517,650</u>	<u>2,517,650</u>

Public Works – Garage

The Garage Division maintains and repairs all Town vehicles and equipment. Garage employees assist all departments in maintaining vital equipment and recommending replacement as needed.

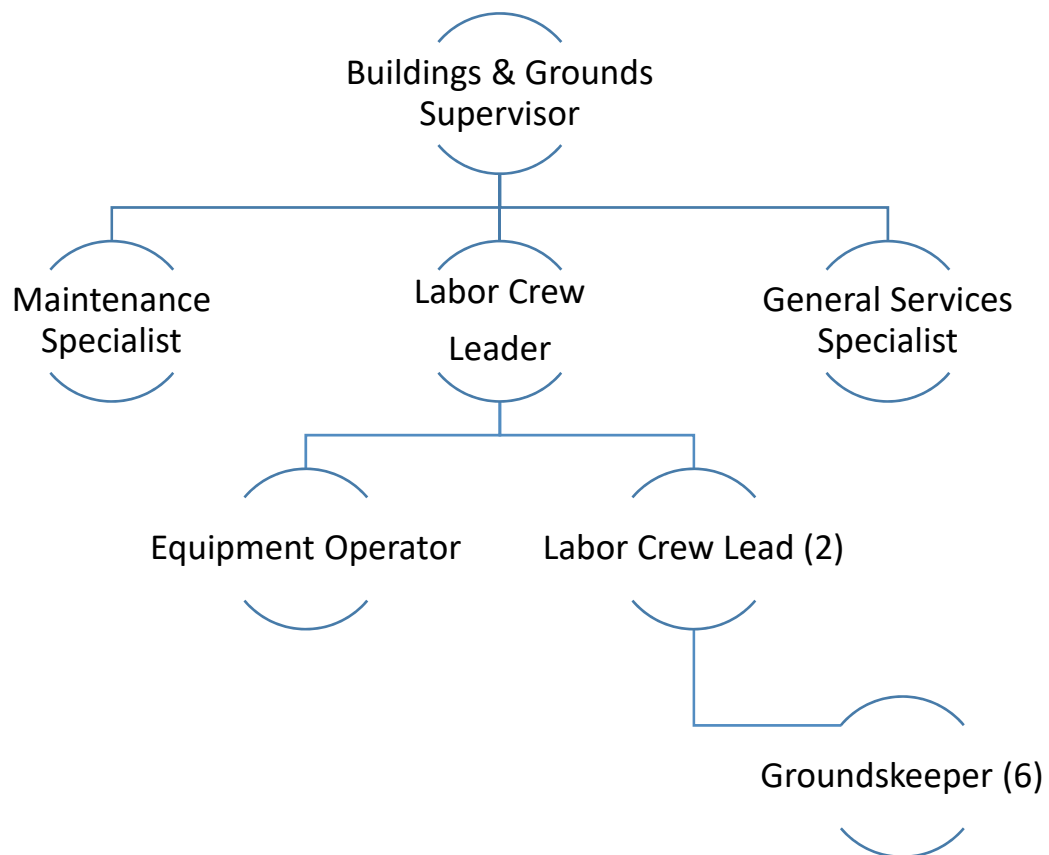


TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Garage			
10-4250-0500	FICA TAX EXPENSE	3,608	5,100	5,850	5,850	5,850
10-4250-0600	GROUP INSURANCE	9,098	11,600	12,500	12,500	12,500
10-4250-0601	GROUP INS RETIREES-OPEB	8,804	6,000	6,000	6,000	6,000
10-4250-0700	RETIREMENT EXPENSE	8,925	12,400	14,500	14,500	14,500
10-4250-1100	SALARIES AND WAGES	49,120	65,500	75,000	75,000	75,000
10-4250-1110	OVERTIME	382	1,500	1,500	1,500	1,500
10-4250-1400	TRAVEL AND TRAINING	379	3,000	3,000	3,000	3,000
10-4250-1600	MAINTENANCE & REPAIR EQUIP	660	2,500	2,500	2,500	2,500
10-4250-3100	AUTO SUPPLIES	6,517	2,500	2,500	2,500	2,500
10-4250-3150	GASOLINE & FUEL	2,144	2,000	3,000	3,000	3,000
10-4250-3300	DEPT SUPPLIES AND MATERIALS	20,168	28,000	28,000	28,000	28,000
10-4250-3600	UNIFORMS	3,926	5,000	5,500	5,500	5,500
10-4250-4500	CONTRACTED SERVICES	5,756	-	-	-	-
10-4250-7400	CAPITAL OUTLAY-EQUIPMENT	23,655	10,000	100,000	-	-
TOTAL GARAGE		143,142	155,100	259,850	159,850	159,850

Public Works – Buildings & Grounds

The Buildings and Grounds division is responsible for grounds-keeping activities including planting, trimming, mowing, and trash pick-up at all town facilities, all parks and common areas, the Tarboro-Edgecombe Airport, and two municipally owned cemeteries. In addition to town facilities, the division cuts and maintains nuisance and abandoned properties throughout town, while maintaining all town buildings and setting up for events. Set-up for events usually involves moving bleachers, chairs and tables, as well as setting up tents and staging as necessary to accommodate thousands of participants collectively. B&G also maintains and cleans all downtown sidewalks, planters, and parking lots. During the fall, winter, and spring, operations also include assisting the Streets Division with loose-leaf pickup.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Buildings & Grounds			
10-4260-0500	FICA TAX EXPENSE	21,631	25,100	26,800	26,800	26,800
10-4260-0600	GROUP INSURANCE	63,710	68,400	70,250	70,250	70,250
10-4260-0601	GROUP INS RETIREES-OPEB	25,749	26,500	26,500	26,500	26,500
10-4260-0700	RETIREMENT EXPENSE	51,902	62,000	66,250	66,250	66,250
10-4260-1100	SALARIES AND WAGES	285,103	328,000	350,500	350,500	350,500
10-4260-1110	OVERTIME	4,092	8,000	8,000	8,000	8,000
10-4260-1300	UTILITIES	47,751	50,000	50,000	50,000	50,000
10-4260-1350	TELEPHONE	500	500	500	500	500
10-4260-1400	TRAVEL AND TRAINING	65	1,800	1,800	1,800	1,800
10-4260-1500	MAINTENANCE AND REPAIR	67,254	71,150	60,000	60,000	60,000
10-4260-1501	MAINTENANCE & REPAIR GROUNDS	21,615	20,000	20,000	20,000	20,000
10-4260-1502	MAINT & REPAIR-REC	23,810	20,000	20,000	20,000	20,000
10-4260-1600	MAINTENANCE & REPAIR EQUIP	1,735	3,000	3,000	3,000	3,000
10-4260-3100	AUTO SUPPLIES	28,473	37,500	37,500	37,500	37,500
10-4260-3150	GASOLINE & FUEL	22,537	27,000	27,000	27,000	27,000
10-4260-3300	DEPT SUPPLIES AND MATERIALS	30,733	27,000	27,000	27,000	27,000
10-4260-3600	UNIFORMS	8,851	12,000	12,000	12,000	12,000
10-4260-4300	PROFESSIONAL SERVICES	-	-	-	60,000	60,000
10-4260-4500	CONTRACTED SERVICES	11,983	4,000	4,000	4,000	4,000
10-4260-7300	CAPITAL OUTLAY - IMPROVEMENTS	28,941	111,784	12,000	12,000	12,000
10-4260-7400	CAPITAL OUTLAY - EQUIPMENT	-	18,000	89,000	19,000	19,000
10-4260-7700	CEMETERY	1,407	3,000	3,000	3,000	3,000
TOTAL BUILDINGS & GROUNDS		747,842	924,734	915,100	905,100	905,100

Public Works – Animal Control

The Animal Control Officer is charged with enforcing nuisance animal ordinances, maintaining the animal shelter, and promoting the adoption of animals to the public. The officer maintains current certifications and immunizations to deal with stray and feral animals and responds appropriately to calls of nuisance animals throughout the Town seven days a week. Animal control is trained to deal with and impound dogs/cats involved in bite incidents, as well as issuing citations for violation of Town ordinances related to animals.

The Animal Control Officer falls under the direct supervision of the Buildings & Grounds Supervisor.

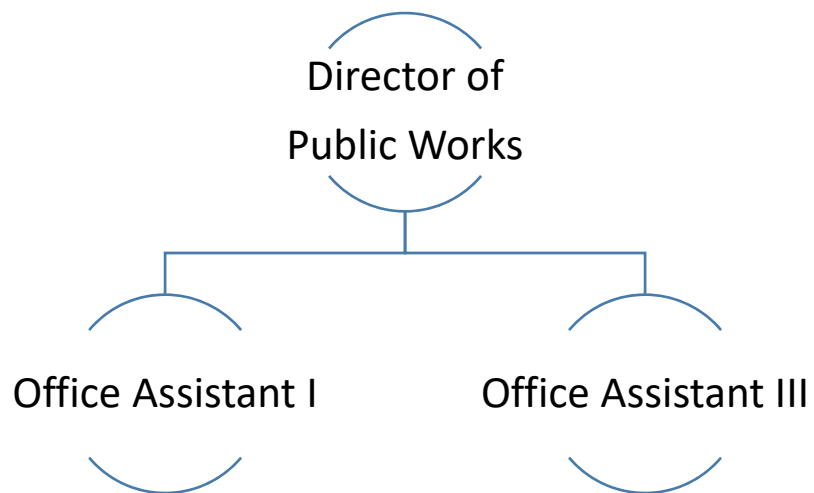


TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Animal Control			
10-4380-0500	FICA TAX EXPENSE	4,698	4,500	4,850	4,850	4,850
10-4380-0600	GROUP INSURANCE	7,665	8,200	8,200	8,200	8,200
10-4380-0601	GROUP INS RETIREES-OPEB	4,895	7,500	7,500	7,500	7,500
10-4380-0700	RETIREMENT EXPENSE	11,506	11,000	12,050	12,050	12,050
10-4380-1100	SALARIES AND WAGES	54,440	47,000	52,000	52,000	52,000
10-4380-1110	OVERTIME	9,414	11,200	11,750	11,750	11,750
10-4380-1300	UTILITIES	2,687	3,250	3,250	3,250	3,250
10-4380-1350	TELEPHONE	-	-	500	500	500
10-4380-1400	TRAVEL & TRAINING	1,279	1,500	1,500	1,500	1,500
10-4380-3100	AUTO SUPPLIES	1,840	1,500	1,500	1,500	1,500
10-4380-3150	GASOLINE & FUEL	3,506	3,500	3,500	3,500	3,500
10-4380-3300	DEPT SUPPLIES AND MATERIALS	8,372	10,000	10,000	10,000	10,000
10-4380-3600	UNIFORMS	702	1,000	1,000	1,000	1,000
10-4380-3700	SPAY/NEUTER EXPENSE	3,919	4,000	4,000	4,000	4,000
10-4380-5301	STATE PERMITS AND FEES	-	-	250	250	250
10-4380-7400	CAPITAL OUTLAY-EQUIPMENT	-	-	51,000	76,000	76,000
TOTAL ANIMAL CONTROL		114,923	114,150	172,850	197,850	197,850

Public Works – Administration

The Administration division consists of the Director of Public Works and two (2) office assistants. Administrative staff works closely with each division to ensure proper communication and timely delivery of services. The Director oversees the development and implementation of the budget for the Department, while overseeing all day to day operations of each Division.



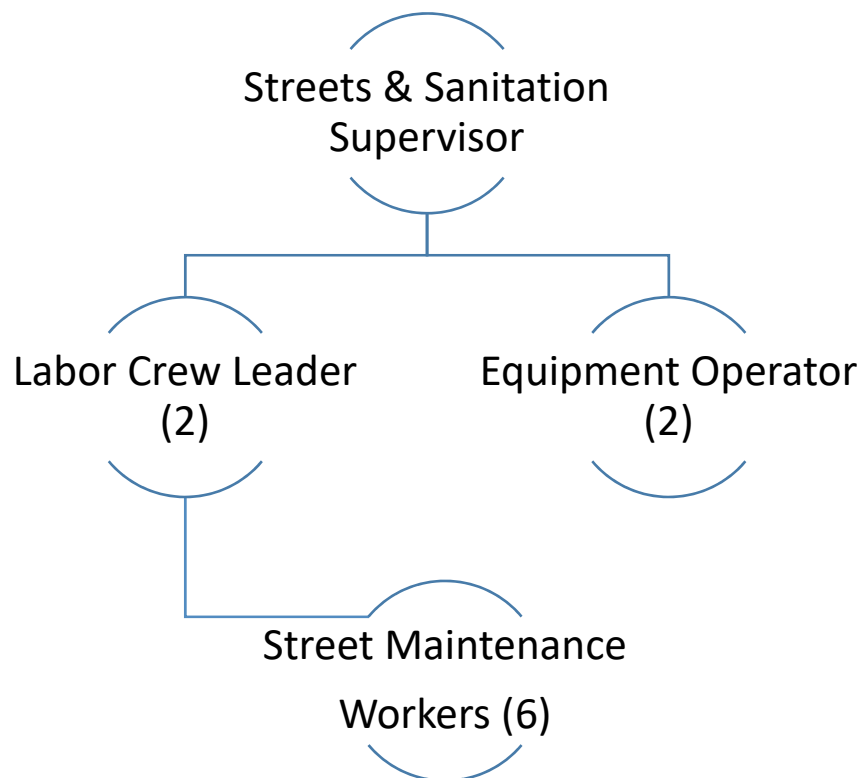
Note: The salary for the Office Assistant I is included in the budget of the Water & Sewer Department.

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Administration			
10-4510-0500	FICA TAX EXPENSE	3,679	4,500	4,700	4,700	4,700
10-4510-0600	GROUP INSURANCE	7,228	6,600	6,600	6,600	6,600
10-4510-0601	GROUP INS RETIREES-OPEB	24,760	27,500	27,500	27,500	27,500
10-4510-0700	RETIREMENT EXPENSE	9,426	11,100	11,600	11,600	11,600
10-4510-1100	SALARIES AND WAGES	52,277	58,400	61,500	61,500	61,500
10-4510-1350	TELEPHONE	500	500	500	500	500
10-4510-1400	TRAVEL AND TRAINING	303	1,000	1,000	1,000	1,000
10-4510-1600	MAINTENANCE & REPAIR EQUIP	-	500	500	500	500
10-4510-3100	AUTO SUPPLIES	98	500	1,000	1,000	1,000
10-4510-3150	GASOLINE & FUEL	935	1,000	1,200	1,200	1,200
10-4510-3300	DEPT SUPPLIES AND MATERIALS	2,879	4,000	4,000	4,000	4,000
10-4510-5300	DUES AND SUBSCRIPTIONS	-	250	250	250	250
10-4510-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL ADMINISTRATION		102,085	115,850	120,350	120,350	120,350

Public Works – Streets

The Streets Division is responsible for maintenance of all Town-owned streets, sidewalks, and storm drainage lines. The division consists of eleven (11) employees including a supervisor, crew leaders, equipment operators, and a knuckle boom operator. The knuckle boom operator is responsible for picking up yard and construction debris daily and white goods and electronic equipment that cannot go in the landfill on Wednesdays.

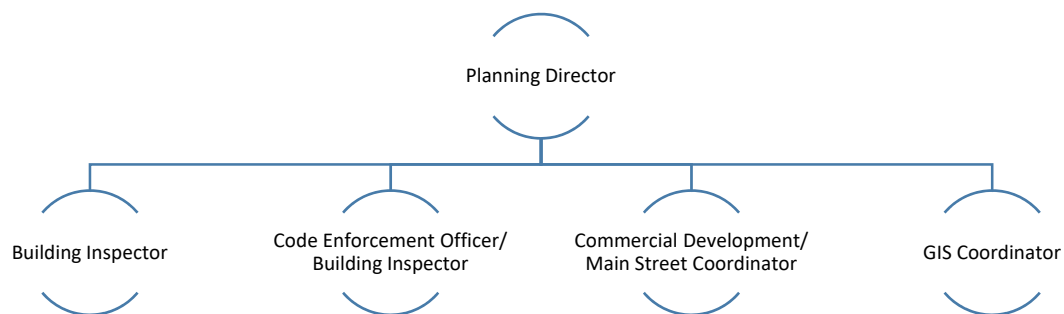


TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Streets			
10-4520-0500	FICA TAX EXPENSE	15,600	19,900	21,900	21,900	21,900
10-4520-0600	GROUP INSURANCE	43,930	55,200	56,750	56,750	56,750
10-4520-0601	GROUP INS RETIREES-OPEB	25,497	26,500	26,500	26,500	26,500
10-4520-0700	RETIREMENT EXPENSE	37,163	49,000	53,900	53,900	53,900
10-4520-1100	SALARIES AND WAGES	199,499	259,000	285,500	285,500	285,500
10-4520-1110	OVERTIME	5,506	7,500	7,500	7,500	7,500
10-4520-1301	UTILITIES - PUBLIC LIGHTING	61,357	55,000	60,000	60,000	60,000
10-4520-1350	TELEPHONE	500	500	500	500	500
10-4520-1400	TRAVEL AND TRAINING	229	1,000	1,000	1,000	1,000
10-4520-1600	MAINTENANCE & REPAIR EQUIP	-	1,000	1,000	1,000	1,000
10-4520-2100	EQUIPMENT RENTAL	3,439	5,000	5,000	5,000	5,000
10-4520-3100	AUTO SUPPLIES	33,836	35,000	35,000	35,000	35,000
10-4520-3150	GASOLINE & FUEL	28,188	25,000	25,000	25,000	25,000
10-4520-3300	DEPT SUPPLIES AND MATERIALS	32,017	30,000	30,000	30,000	30,000
10-4520-3600	UNIFORMS	7,962	10,000	12,000	12,000	12,000
10-4520-3800	MOSQUITO CONTROL - STATE GRANT	16,284	10,500	10,500	10,500	10,500
10-4520-4500	CONTRACTED SERVICES	29,504	-	-	-	-
10-4520-4500	PROFESSIONAL SERVICES	-	-	-	-	-
10-4520-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
10-4520-7400	CAPITAL OUTLAY - EQUIPMENT	12,600	150,000	112,000	12,000	12,000
TOTAL STREETS		<u>553,111</u>	<u>740,100</u>	<u>744,050</u>	<u>644,050</u>	<u>644,050</u>

Planning & Economic Development

The Planning Department's focus on community and business development aims to better the Town by serving to protect the safety and welfare of the public and to enhance the general quality of life for Tarboro citizens. Through plan review for development, creation and maintenance of all Town maps, and the utilization of Geographic Information Systems (GIS), Planning provides data and documentation of infrastructure. The department provides quality planning, permitting, and inspection services through an efficient, professional, and courteous public process. Staff works with local residents and business people to ensure that local land use conforms to local regulations; to ensure that town zoning regulations and procedures are equitable, beneficial, and open to public scrutiny; to bolster our local economy; and to help Tarboro honor its past and prepare for its future through conservation, preservation, and development.



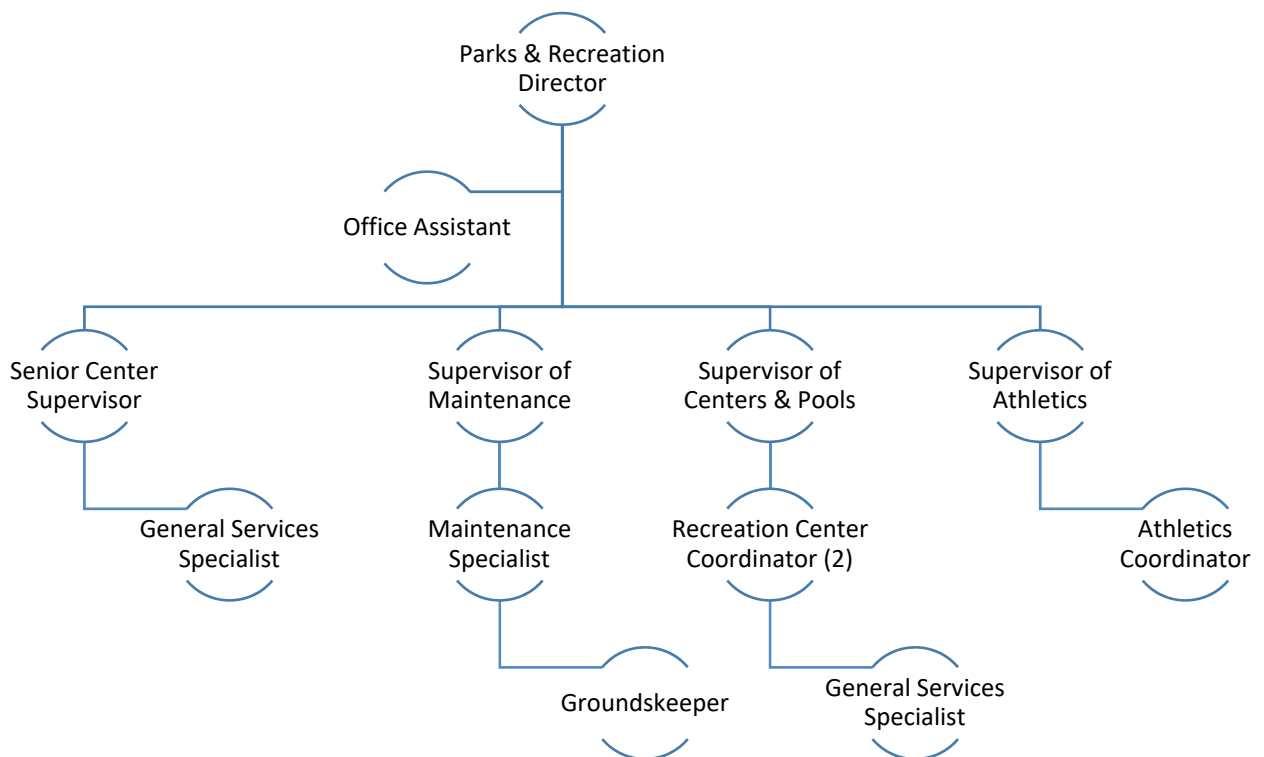
TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PLANNING					
10-4900-0500	FICA TAX EXPENSE	15,769	18,400	20,500	18,000	18,000
10-4900-0600	GROUP INSURANCE	24,426	25,200	32,000	25,500	25,500
10-4900-0601	GROUP INS RETIREES-OPEB	-	-	8,100	8,100	8,100
10-4900-0700	RETIREMENT EXPENSE	39,129	45,200	50,300	44,250	44,250
10-4900-1100	SALARIES AND WAGES	216,865	239,300	266,500	233,500	233,500
10-4900-1110	OVERTIME	-	-	-	-	-
10-4900-1100	PART-TIME WAGES	-	4,000	4,000	4,000	4,000
10-4900-1200	PRINTING	246	1,700	1,700	1,700	1,700
10-4900-1250	PUBLISHING AND ADVERTISING	2,815	3,000	3,000	3,000	3,000
10-4900-1350	TELEPHONE	2,000	2,500	2,500	2,500	2,500
10-4900-1400	TRAVEL AND TRAINING	19,547	17,000	32,600	32,600	32,600
10-4900-3100	AUTO SUPPLIES	871	1,500	2,000	2,000	2,000
10-4900-3150	GASOLINE & FUEL	2,381	2,500	4,000	4,000	4,000
10-4900-3300	DEPT SUPPLIES AND MATERIALS	5,700	13,350	7,000	7,000	7,000
10-4900-4300	PROFESSIONAL SERVICES	815	2,500	2,500	2,500	2,500
10-4900-4350	STORMWATER REVIEW FEES	4,468	5,000	7,500	7,500	7,500
10-4900-4500	CONTRACTED SERVICES	-	12,500	-	-	-
10-4900-5300	DUES AND SUBSCRIPTIONS	4,822	5,955	6,500	6,500	6,500
10-4900-7300	CAPITAL OUTLAY-IMPROVEMENTS	5,027	57,375	35,000	60,000	60,000
10-4900-74000	CAPITAL OUTLAY - EQUIPMENT	-	-	50,000		
10-4900-8305	MATCHING GRANT PROGRAM	4,000	28,000	15,000	15,000	15,000
10-4900-8306	MARKETING TARBORO	23,790	49,602	30,000	30,000	30,000
10-4900-8308	SPECIAL EVENTS	27,400	26,300	30,000	30,000	30,000
TOTAL PLANNING		400,071	560,882	610,700	537,650	537,650

Parks and Recreation

The goal of the Parks and Recreation Department is to plan, develop and maintain safe recreational facilities and programs for the health, pleasure and educational use of the community and its visitors. The department is responsible for parks, ball fields, recreational and sports programs, community centers, swimming pools, and the Tar River boat ramps.

Our staff is focused on making and creating recreational experiences that enhance the quality of life and contribute to the overall health of our unique community.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	RECREATION					
10-6120-0500	FICA TAX EXPENSE	47,720	50,750	54,850	54,850	54,850
10-6120-0600	GROUP INSURANCE	101,038	97,500	97,850	97,850	97,850
10-6120-0601	GROUP INS RETIREES-OPEB	44,640	47,000	47,000	47,000	47,000
10-6120-0700	RETIREMENT EXPENSE	106,819	115,300	121,750	121,750	121,750
10-6120-1100	SALARIES AND WAGES	590,529	600,000	641,000	641,000	641,000
10-6120-1110	OVERTIME	1,038	4,000	4,000	4,000	4,000
10-6120-1120	PART-TIME WAGES	57,319	59,000	72,000	63,000	63,000
10-6120-1200	PRINTING	3,494	2,900	3,200	3,200	3,200
10-6120-1300	UTILITIES	83,415	98,000	98,000	98,000	98,000
10-6120-1350	TELEPHONE	3,336	3,340	3,340	3,340	3,340
10-6120-1400	TRAVEL AND TRAINING	3,036	2,600	8,360	6,660	6,660
10-6120-1500	MAINTENANCE AND REPAIR	-	-	-	-	-
10-6120-3100	AUTO SUPPLIES	4,863	12,942	7,500	7,500	7,500
10-6120-3150	GASOLINE & FUEL	9,540	11,900	11,900	11,900	11,900
10-6120-3300	DEPT SUPPLIES AND MATERIALS	39,251	50,150	42,850	42,850	42,850
10-6120-3302	SPECIAL OLYMPICS	1,734	900	900	900	900
10-6120-3500	VENDING SUPPLIES	1,642	-	-	-	-
10-6120-3600	UNIFORMS	2,711	5,500	5,500	5,500	5,500
10-6120-4300	PROFESSIONAL SERVICES	12,088	21,600	26,032	26,032	26,032
10-6120-4500	CONTRACTED SERVICES	5,605	5,450	6,900	6,900	6,900
10-6120-4550	COMPUTER SUPPORT SERVICES	-	200	1,000	1,000	1,000
10-6120-4600	SENIOR CITIZEN ACTIVITIES	6,627	17,450	11,000	11,000	11,000
10-6120-4601	SENIOR CITIZEN TRIPS	-	-	-	-	-
10-6120-4700	SENIOR HEALTH INFO PROGRAM	1,779	3,200	3,200	3,200	3,200
10-6120-4800	SENIOR CITIZENS GENERAL PURPOSE	10,365	11,000	11,000	11,000	11,000
10-6120-4900	DRIVE-IN MOVIES	3,784	-	-	-	-
10-6120-5300	DUES & SUBSCRIPTIONS	1,860	1,515	1,860	1,860	1,860
10-6120-5701	DONATIONS/SPECIAL EVENTS	21,500	26,500	32,000	32,000	32,000
10-6120-5702	DOWN EAST SENIOR GAMES	328	1,500	1,500	1,500	1,500
10-6120-5703	SPECIAL EVENTS - PROGRAMMING	-	-	-	-	-
10-6120-7300	CAPITAL OUTLAY-IMPROVEMENTS	45,292	4,300	-	-	-
10-6120-7400	CAPITAL OUTLAY - EQUIPMENT	25,408	65,000	-	-	-
10-6120-8306	MARKETING AND ECONOMIC DEVELOPMEN	-	-	-	-	-
TOTAL RECREATION		1,236,761	1,319,497	1,314,492	1,303,792	1,303,792

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	RECREATION	DIVISION:	Swimming Pools			
10-6125-0500	FICA TAX EXPENSE	2,100	4,500	4,500	4,500	4,500
10-6125-1120	PART-TIME WAGES	31,454	58,000	58,250	54,000	54,000
10-6125-1300	UTILITIES	14,208	25,000	30,000	30,000	30,000
10-6125-1400	TRAVEL AND TRAINING	2,435	3,800	4,450	4,450	4,450
10-6125-1500	REPAIR AND MAINTENANCE	5,563	13,250	12,950	12,950	12,950
10-6125-3300	DEPT SUPPLIES AND MATERIALS	16,070	21,775	27,125	27,125	27,125
10-6125-3500	CONCESSION SUPPLIES	2,581	4,250	4,500	4,500	4,500
10-6125-3600	UNIFORMS	882	1,200	1,425	1,425	1,425
10-6125-4500	CONTRACTED SERVICES	-	-	-	4,250	4,250
10-6125-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	667,500	367,500	367,500
10-6125-7400	CAPITAL OUTLAY - EQUIPMENT	-	15,000	-	-	-
TOTAL SWIMMING POOL		75,293	146,775	810,700	510,700	510,700
Department:	RECREATION	DIVISION:	Athletics			
10-6130-0500	FICA TAX EXPENSE	3,249	3,100	3,350	3,350	3,350
10-6130-1120	PART-TIME WAGES	42,467	40,000	43,500	43,500	43,500
10-6130-1200	PRINTING AND MARKETING	80	1,750	1,750	1,750	1,750
10-6130-1300	UTILITIES	60,910	80,000	80,000	80,000	80,000
10-6130-1400	TRAVEL AND TRAINING	1,994	950	1,000	1,000	1,000
10-6130-1500	REPAIR AND MAINTENANCE	4,875	9,600	22,600	20,100	20,100
10-6130-3300	DEPT SUPPLIES AND MATERIALS	18,820	15,870	13,430	13,430	13,430
10-6130-3301	ATHLETIC PROGRAMMING	48,473	58,328	76,900	76,900	76,900
10-6130-3500	CONCESSION SUPPLIES	11,113	14,000	14,000	14,000	14,000
10-6130-4500	CONTRACTED SERVICES	19,905	25,350	26,850	26,850	26,850
10-6130-5400	INSURANCE & SANCTIONING	1,124	3,350	3,550	3,550	3,550
10-6130-7300	CAPITAL OUTLAY - IMPROVEMENTS	28,218	31,356	764,000	274,000	274,000
10-6130-7400	CAPITAL OUTLAY - EQUIPMENT	4,676	-	25,000	10,000	10,000
TOTAL INDIAN LAKE		245,904	283,654	1,075,930	568,430	568,430
Department:	RECREATION	DIVISION:	Maintenance			
10-6135-0500	FICA TAX EXPENSE	326	750	675	675	675
10-6135-1120	PART-TIME WAGES	4,255	7,125	8,750	8,750	8,750
10-6135-1400	TRAVEL AND TRAINING	-	-	-	-	-
10-6135-1500	REPAIR AND MAINTENANCE	47,901	43,600	51,100	51,100	51,100
10-6135-3300	DEPT SUPPLIES AND MATERIALS	18,527	13,600	21,350	16,000	16,000
10-6135-7300	CAPITAL OUTLAY - IMPROVEMENTS	226,568	66,750	1,165,000	130,000	130,000
10-6135-7400	CAPITAL OUTLAY - EQUIPMENT	42,542	-	179,500	65,000	65,000
TOTAL MAINTENANCE		340,119	131,825	1,426,375	271,525	271,525

Recreation – Cultural Arts

The Tarboro-Edgecombe Public Arts Commission was formed in 2020 to provide cultural arts education, demonstration, and events for the citizens of Tarboro and Edgecombe County. A single employee, the Arts Director, is responsible for nurturing and promoting the arts and cultural heritage of the area. Edgecombe County funds half of the cost related to personnel and basic expenses. The remainder of the funding comes from grants and donations.

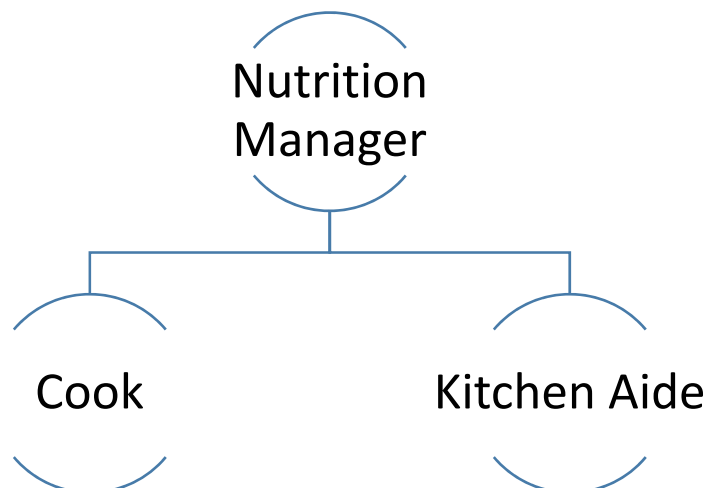


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Arts Director

Recreation – Nutrition

The Nutrition Manager, Cook and Kitchen Aide work 25 hours a week. These positions are permanent part-time positions. The Town provides partial funding for this program. Funding for the Nutrition Program also comes from the Title III of the Older Americans Act and the Department of Agriculture through the Region L Council of Governments and Edgecombe County.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	RECREATION	DIVISION:	Cultural Arts			
10-6140-0500	FICA TAX EXPENSE	3,907	4,200	4,650	4,650	4,650
10-6140-0600	GROUP INSURANCE	7,665	8,200	8,200	8,200	8,200
10-6140-0700	RETIREMENT EXPENSE	9,318	10,300	11,000	11,000	11,000
10-6140-1100	SALARIES AND WAGES	51,268	54,100	57,900	57,900	57,900
10-6140-1120	PART-TIME WAGES	-	1,000	1,000	1,000	1,000
10-6140-1300	UTILITIES	2,564	2,500	3,000	3,000	3,000
10-6140-1350	TELEPHONE	-	2,000	2,750	2,750	2,750
10-6140-1500	REPAIR AND MAINTENANCE	1,035	1,500	2,000	2,000	2,000
10-6140-3300	DEPT SUPPLIES AND MATERIALS	360	2,500	4,500	4,500	4,500
61-6140-8000	GRASSROOTS GRANT EXPENDITURES	32,300	44,417	22,446	22,446	22,446
61-6140-8010	GRASSROOTS - SUB-GRANTS	10,000	13,500	16,000	16,000	16,000
61-6140-8020	GRASSROOTS - DEPARTMENT SUPPLIES	1,225	2,500	-	-	-
61-6140-8200	SPECIAL EVENTS	1,032	2,500	2,500	2,500	2,500
61-6140-8300	HOLIDAY ARTS BAZAAR	2,714	5,000	4,500	4,500	4,500
61-6140-8310	HOLIDAY ARTS BAZAAR - DEPT SUPPLIES	210	500	500	500	500
61-6140-8400	SPECIAL EXHIBITS	5,280	4,000	2,000	2,000	2,000
61-6140-8410	SPECIAL EXHIBITS - DEPT SUPPLIES	109	500	500	500	500
TOTAL CULTURAL ARTS		128,987	159,217	143,446	143,446	143,446

Department:	RECREATION	DIVISION:	Nutrition			
10-6170-0500	FICA TAX EXPENSE	4,099	4,700	4,925	4,925	4,925
10-6170-0600	GROUP INSURANCE	566	750	750	750	750
10-6170-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
10-6170-0700	RETIREMENT EXPENSE	10,014	11,500	12,250	12,250	12,250
10-6170-1100	SALARIES AND WAGES	55,126	60,600	64,500	64,500	64,500
10-6170-1110	OVERTIME	-	-	-	-	-
10-6170-1300	UTILITIES	2,867	6,000	6,000	6,000	6,000
10-6170-1400	TRAVEL AND TRAINING	-	500	500	500	500
10-6170-1500	MAINTENANCE AND REPAIR	2,367	4,075	4,000	4,000	4,000
10-6170-3300	DEPT SUPPLIES AND MATERIALS	11,632	6,000	8,250	8,250	8,250
10-6170-3301	FOOD PURCHASE	45,840	50,000	53,000	53,000	53,000
10-6170-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL NUTRITION		132,511	144,125	154,175	154,175	154,175

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	APPROPRIATIONS					
10-8500-1060	TARBORO-EDGE AIRPORT APPROP	14,125	14,500	14,500	14,500	14,500
10-8500-1070	UPPER COASTAL PLAIN COG	5,058	5,250	5,250	5,250	5,250
10-8500-1080	CAROLINAS GATEWAY PARTNERSHIP	55,000	75,000	79,513	60,000	60,000
10-8500-1090	EDGE COUNTY LIBRARY APPROP	153,778	165,117	153,778	153,778	153,778
TOTAL APPROPRIATIONS		227,961	259,867	253,041	233,528	233,528
FUND TOTAL: GENERAL FUND		11,600,305	13,450,623	16,572,569	14,236,206	14,236,206

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
FUND SUMMARY

	2022-2023	2023-2024	2024-2025		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
POWELL BILL FUND					
Revenues					
3000 - Revenues	362,590	357,500	380,000	380,000	380,000
Total Estimated Revenues	362,590	357,500	380,000	380,000	380,000
Appropriations					
4525 - Appropriations	157,509	357,500	380,000	380,000	380,000
Total Appropriations	157,509	357,500	380,000	380,000	380,000
Revenues over Appropriations	205,081	-	-	-	-
EMERGENCY TELEPHONE FUND					
Revenues					
3000 - Revenues	109,396	122,455	99,500	99,500	99,500
Total Estimated Revenues	109,396	122,455	99,500	99,500	99,500
Appropriations					
4315 - Appropriations	50,184	122,455	99,500	99,500	99,500
Total Appropriations	50,184	122,455	99,500	99,500	99,500
	59,212	-	-	-	-
LAW ENFORCEMENT FUND					
Revenues					
3000 - Revenues	6,327	8,000	17,750	17,750	17,750
Total Estimated Revenues	6,327	8,000	17,750	17,750	17,750
Appropriations					
4318 - Appropriations	6,180	8,000	17,750	17,750	17,750
Total Appropriations	6,180	8,000	17,750	17,750	17,750
	147	-	-	-	-
HURRICANE RELIEF FUND					
Revenues					
3000 - Revenues	-	500,000	500,000	500,000	500,000
Total Estimated Revenues	-	500,000	500,000	500,000	500,000
Appropriations					
5210 - Appropriations	-	500,000	500,000	500,000	500,000
Total Appropriations	-	500,000	500,000	500,000	500,000
	-	-	-	-	-

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
SPECIAL REVENUE FUNDS						
POWELL BILL FUND						
19-3200-0100	REFUNDS AND REIMBURSEMENTS	-	-	-	-	-
19-3290-0100	INTEREST EARNED ON INVESTMENTS	33,442	27,500	30,000	30,000	30,000
19-3430-0100	STATE STREET AID ALLOCATION	329,148	330,000	350,000	350,000	350,000
19-3990-0100	FUND BALANCE APPROPRIATED	-	-	-	-	-
FUND TOTAL: POWELL BILL FUND		362,590	357,500	380,000	380,000	380,000
EMERGENCY TELEPHONE FUND						
21-3200-0100	REFUNDS AND REIMBURSEMENTS	914	-	-	-	-
21-3290-0100	INTEREST EARNED ON INVESTMENTS	3,973	3,500	7,500	7,500	7,500
21-3433-0100	911 CHARGES	104,509	110,000	45,355	45,355	45,355
21-3990-0100	FUND BALANCE APPROPRIATED	-	8,955	46,645	46,645	46,645
FUND TOTAL: EMERGENCY TELEPHONE FUND		109,396	122,455	99,500	99,500	99,500
LAW ENFORCEMENT FUND						
42-3200-0100	REFUNDS AND REIMBURSEMENTS	-	-	-	-	-
42-3290-0100	INTEREST EARNED ON INVESTMENTS	1,822	1,250	2,750	2,750	2,750
42-3350-0100	DRUG SEIZURE / INFORMANTS REVENUES	4,505	1,500	5,000	5,000	5,000
42-3350-0200	EQUITABLE SHARING - FEDERAL	-	5,250	10,000	10,000	10,000
42-3990-0100	FUND BALANCE APPROPRIATED	-	-	-	-	-
FUND TOTAL: LAW ENFORCEMENT FUND		6,327	8,000	17,750	17,750	17,750
HURRICANE RELIEF FUND						
52-3760-0600	FEMA / INSURANCE REIMBURSEMENTS	-	500,000	500,000	500,000	500,000
FUND TOTAL: HURRICANE RELIEF FUND		-	500,000	500,000	500,000	500,000

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
SPECIAL REVENUE FUNDS						
Department: POWELL BILL						
19-4525-1900	CONTRIBUTION TO CAPITAL RESERVES	-	229,800	205,000	205,000	205,000
19-4525-3300	DEPT SUPPLIES AND MATERIALS	52,774	70,000	70,000	70,000	70,000
19-4525-4300	PROFESSIONAL SERVICES	2,428	10,000	10,000	10,000	10,000
19-4525-4500	CONTRACTED SERVICES	-	10,000	10,000	10,000	10,000
19-4525-6200	STROM DRAINAGE	11,611	30,000	30,000	30,000	30,000
19-4525-6300	RESIDENTIAL DEVELOPMENT PROGRAM	64,696	-	-	-	-
19-4525-7300	CAPITAL OUTLAY - CONSTRUCTION	-	-	-	-	-
19-4525-7400	CAPITAL OUTLAY - EQUIPMENT	26,000	7,700	55,000	55,000	55,000
TOTAL POWELL BILL		157,509	357,500	380,000	380,000	380,000
Department: EMERGENCY TELEPHONE FUND						
21-4315-0222	OPERATING EXPENSES	-	-	4,000	4,000	4,000
21-4315-1350	TELEPHONE	10,451	12,000	12,000	12,000	12,000
21-4315-1400	TRAVEL & TRAINING	-	-	1,800	1,800	1,800
21-4315-3310	OFFICE SUPPLIES / FURNITURE	-	-	6,000	6,000	6,000
21-4315-4300	PROFESSIONAL SERVICES	-	1,000	-	-	-
21-4315-4500	CONTACTED SERVICES	22,914	38,455	60,700	60,700	60,700
21-4315-4550	COMPUTER SUPPORT SERVICES	16,819	15,000	3,000	3,000	3,000
21-4315-7400	CAPITAL OUTLAY - EQUIP	-	56,000	12,000	12,000	12,000
TOTAL EMERGENCY TELEPHONE FUND		50,184	122,455	99,500	99,500	99,500
Department: LAW ENFORCEMENT FUND						
42-4318-5701	DRUG SEIZURE/INFORMANTS EXPENSE	6,180	8,000	8,000	8,000	8,000
42-4318-7400	CAPITAL OUTLAY - EQUIP	-	-	-	-	-
42-4318-9500	CONTRIBUTION TO CAPITAL RESERVES	-	-	9,750	9,750	9,750
TOTAL LAW ENFORCEMENT FUND		6,180	8,000	17,750	17,750	17,750
Department: HURRICANE RELIEF						
52-5210-1101	IMMEDIATE NEEDS - GENERAL FUND	-	100,000	100,000	100,000	100,000
52-5210-1201	IMMEDIATE NEEDS - ELECTRIC FUND	-	100,000	100,000	100,000	100,000
52-5210-1301	IMMEDIATE NEEDS - WATER & SEWER FUND	-	100,000	100,000	100,000	100,000
52-5210-1401	IMMEDIATE NEEDS - SOLID WASTE FUND	-	100,000	100,000	100,000	100,000
52-5210-1501	IMMEDIATE NEEDS - STORMWATER FUND	-	100,000	100,000	100,000	100,000
TOTAL HURRICANE RELIEF FUND		-	500,000	500,000	500,000	500,000

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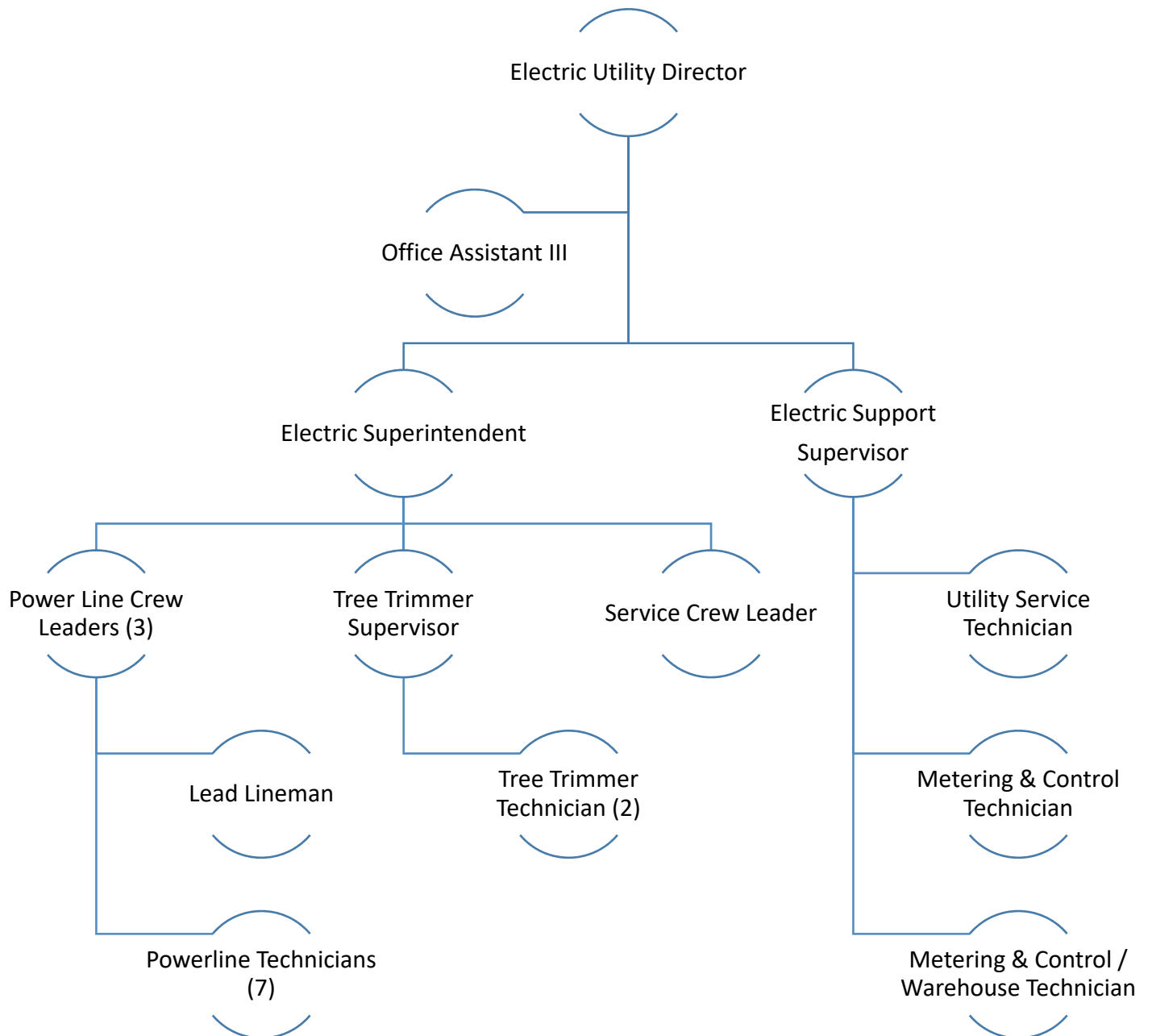
Electric Department

Tarboro Electric Department is responsible for maintaining a safe, reliable, and efficient electric distribution system. The Electric Department is also responsible for maintaining trees, from trimming to removing them. The Electric Department has 22 employees with the following divisions; administration, line crews, and metering and warehouse. These divisions normally work separately, but on occasions work together when it is needed.

Administrative staff works closely with each division to ensure proper communication and timely delivery of services. The Director oversees the development and implementation of the budget for the Department, while overseeing all day to day operations of each Division.

The Line Crew division is responsible for maintaining existing and installing new power lines, substations, and related equipment. They also install and disconnect load management switches, along with trouble shooting them. The Tree Crew division is responsible for trimming and removing trees that involve power lines, as well as Town trees that do not involve power lines. The Metering and Warehouse division is responsible for reading, trouble shooting, and installing electric meters. They also read and troubleshoot water meters. The Electric Support supervisor and Meter Tech/Warehouse personnel are responsible for the Electric department warehouse, which includes ordering, receiving, and checking out materials. This division does electric and water turn-ons and off, as well as trouble shoot and install load management switches.

Electric Department



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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
FUND SUMMARY

Department	2022-2023	2023-2024	2024-2025		
	Actual	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND					
Revenues					
3000 - Revenues	23,057,913	25,187,558	24,298,500	25,854,260	25,854,260
Total Estimated Revenues	<u>23,057,913</u>	<u>25,187,558</u>	<u>24,298,500</u>	<u>25,854,260</u>	<u>25,854,260</u>
Appropriations					
7200 - Administration	3,297,043	3,585,362	3,936,582	3,963,030	3,963,030
7210 - Operations	1,116,984	2,105,351	2,207,000	1,727,000	1,727,000
7220 - Load Management	165,336	187,500	167,000	167,000	167,000
7230 - Purchased Power	16,154,553	17,350,000	17,350,000	18,060,000	18,060,000
8200 - Contributed to Other Funds	1,804,995	1,959,345	1,930,000	1,937,230	1,937,230
9810 - Other	(15,881)	-	-	-	-
Total Appropriations	<u>22,523,030</u>	<u>25,187,558</u>	<u>25,590,582</u>	<u>25,854,260</u>	<u>25,854,260</u>
Revenues over Appropriations	<u>534,883</u>	<u>-</u>	<u>(1,292,082)</u>	<u>-</u>	<u>-</u>

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND						
30-3200-0100	REFUNDS AND REIMBURSEMENTS	907,675	50,000	50,000	50,000	50,000
30-3290-0100	INTEREST EARNED ON INVESTMENTS	388,106	500,000	525,000	525,000	525,000
30-3306-0100	ELECTRICITIES PROGRAMS	5,000	5,000	5,000	5,000	5,000
30-3310-0100	CONTRIBUTION FROM GATEWAY	-	-	-	-	-
30-3310-0200	CONTRIBUTION FROM EDGECOMBE	-	-	-	-	-
30-3541-0200	MISCELLANEOUS REVENUE RECEIPTS	500	500	500	500	500
30-3720-0100	METERED SALES	20,043,693	21,840,000	21,840,000	22,980,000	22,980,000
30-3720-0200	OLD ACCOUNTS PAID	14,060	10,000	12,500	12,500	12,500
30-3722-0110	SALES TAX ON METERED SALES	975,671	1,100,000	1,100,000	1,200,000	1,200,000
30-3723-0400	LATE CHARGES	70,742	65,000	60,000	60,000	60,000
30-3740-0200	TEMPORARY SERVICE FEES	828	1,000	1,000	1,000	1,000
30-3750-0200	CONNECTION FEES	15,582	15,000	10,000	10,000	10,000
30-3751-0100	RECONNECTION FEES	21,708	22,500	18,000	18,000	18,000
30-3770-0100	CATV POLE RENTAL	37,900	38,500	40,000	40,000	40,000
30-3810-0100	SALE OF EQUIPMENT & MATERIALS	16,528	50,000	50,000	50,000	50,000
30-3810-0200	SALE OF REAL PROPERTY	-	-	-	-	-
30-3810-0300	GAIN/LOSS-INVENTORY	-	-	-	-	-
30-3910-1000	METERED SALES - GENERAL FUND	254,232	375,000	250,000	250,000	250,000
30-3910-3000	METERED SALES - ELECTRIC FUND	9,735	9,500	10,500	10,500	10,500
30-3910-3100	METERED SALES - WATER/SEWER FUND	295,053	325,000	325,000	325,000	325,000
30-3910-3200	METERED SALES - SOLID WASTE	900	1,000	1,000	1,000	1,000
30-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	315,760	315,760
30-3990-0100	FUND BALANCE APPROPRIATED	-	779,558	-	-	-
FUND TOTAL: ELECTRIC FUND		23,057,913	25,187,558	24,298,500	25,854,260	25,854,260

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND						
Department:	ELECTRIC	DIVISION:	ADMINISTRATION			
30-7200-0500	FICA TAX EXPENSE	131,160	144,500	160,000	158,250	158,250
30-7200-0600	GROUP INSURANCE	226,412	244,800	247,500	246,750	246,750
30-7200-0601	GROUP INS RETIREES-OPEB	66,686	70,000	70,000	70,000	70,000
30-7200-0700	RETIREMENT EXPENSE	312,408	383,000	388,500	388,750	388,750
30-7200-1100	SALARIES AND WAGES	1,658,019	1,802,500	1,980,000	1,979,500	1,979,500
30-7200-1110	OVERTIME	92,297	85,000	85,000	85,000	85,000
30-7200-1200	PRINTING	417	1,500	1,500	1,500	1,500
30-7200-1300	UTILITIES	21,820	22,000	22,000	22,000	22,000
30-7200-1330	COMMUNITY ENHANCEMENT	60	10,000	5,000	5,000	5,000
30-7200-1350	TELEPHONE	2,492	2,580	2,580	2,580	2,580
30-7200-1400	TRAVEL AND TRAINING	13,057	14,000	20,000	23,500	23,500
30-7200-1500	MAINTENANCE & REPAIR BLDG	9,887	13,000	5,000	5,000	5,000
30-7200-2400	SERVICES - GENERAL FUND	312,504	325,000	325,000	350,000	350,000
30-7200-3300	DEPT SUPPLIES AND MATERIALS	9,131	7,000	7,000	7,000	7,000
30-7200-3400	ONLINE UTILITY PAYMENT SERVICE	189,608	185,000	300,000	300,000	300,000
30-7200-3600	UNIFORMS	21,818	25,000	25,000	25,000	25,000
30-7200-4300	PROFESSIONAL SERVICES	1,148	24,700	22,200	22,200	22,200
30-7200-4500	CONTRACTED SERVICES	32,873	32,162	-	-	-
30-7200-4550	COMPUTER SUPPORT SERVICES	35,365	52,620	52,609	53,000	53,000
30-7200-5300	DUES AND SUBSCRIPTIONS	33,245	33,000	34,693	35,000	35,000
30-7200-5400	INSURANCE AND BONDS	89,491	100,000	125,000	125,000	125,000
30-7200-5401	CLAIMS DEDUCTIBLE	2,500	3,000	3,000	3,000	3,000
30-7200-5500	BAD DEBT/WRITE-OFFS	15,533	-	-	-	-
30-7200-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	50,000	50,000	50,000
30-7200-7400	CAPITAL OUTLAY - EQUIPMENT	13,721	-	-	-	-
30-7200-8306	MARKETING/ECONOMIC DEVELOPMENT	5,391	5,000	5,000	5,000	5,000
TOTAL ADMINISTRATION		3,297,043	3,585,362	3,936,582	3,963,030	3,963,030

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTRIC	DIVISION:	OPERATIONS			
30-7210-1300	UTILITIES - GENERATOR FUEL	36,459	50,000	50,000	50,000	50,000
30-7210-1400	TRAVEL AND TRAINING	21,036	18,000	18,000	18,000	18,000
30-7210-1511	ELECTRIC SYS MAINT OVERHEAD	100,591	100,000	100,000	100,000	100,000
30-7210-1512	ELECTRIC SYS MAINT UNDERGROUND	100,116	100,000	100,000	100,000	100,000
30-7210-1515	GENERATOR MAINTENANCE	28,757	50,000	50,000	50,000	50,000
30-7210-1600	MAINTENANCE & REPAIR EQUIP	44,213	35,000	35,000	35,000	35,000
30-7210-3100	AUTO SUPPLIES	61,866	65,000	65,000	65,000	65,000
30-7210-3150	GASOLINE & FUEL	53,554	50,000	50,000	50,000	50,000
30-7210-3300	DEPT SUPPLIES AND MATERIALS	38,469	33,162	30,000	30,000	30,000
30-7210-3301	SAFETY	18,055	18,000	18,000	18,000	18,000
30-7210-3302	METERING SUPPLIES	22,506	30,000	30,000	30,000	30,000
30-7210-3303	LOAD MANAGEMENT SUPPLIES	1,436	10,000	10,000	10,000	10,000
30-7210-4500	CONTRACTED SERVICES	-	-	-	-	-
30-7210-7300	CAPITAL OUTLAY - IMPROVEMENTS	127,566	360,000	220,000	220,000	220,000
30-7210-7311	CAPITAL OUT IMPROV OVERHEAD	128,300	150,000	150,000	150,000	150,000
30-7210-7312	CAPITAL OUT IMPROV UNDERGROUND	130,081	150,000	150,000	150,000	150,000
30-7210-7400	CAPITAL OUTLAY - EQUIPMENT	109,302	798,689	1,031,000	551,000	551,000
30-7210-9200	MAINTENANCE-SUBSTATIONS	73,435	62,500	75,000	75,000	75,000
30-7210-9700	STREET LIGHTS	15,000	15,000	15,000	15,000	15,000
30-7210-9701	WHITEWAY LIGHTS	6,242	10,000	10,000	10,000	10,000
TOTAL OPERATIONS		1,116,984	2,105,351	2,207,000	1,727,000	1,727,000

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

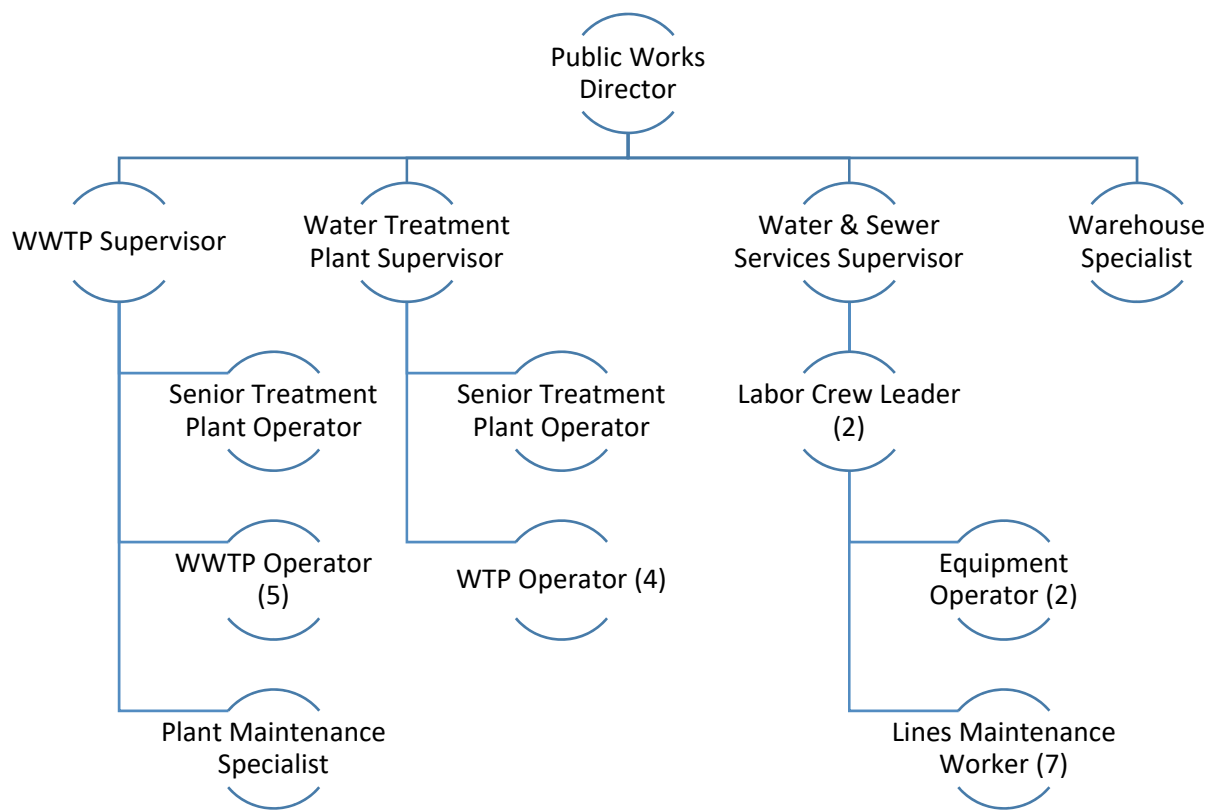
Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTRIC	DIVISION:	LOAD MANAGEMENT			
30-7220-2800	CUSTOMER CREDITS	165,336	187,500	167,000	167,000	167,000
30-7220-2802	ECON DEVEL RATE CREDITS	-	-	-	-	-
30-7220-7600	CAPITAL OUTLAY - SYSTEM EXPANSION	-	-	-	-	-
TOTAL LOAD MANAGEMENT		<u>165,336</u>	<u>187,500</u>	<u>167,000</u>	<u>167,000</u>	<u>167,000</u>
Department:	ELECTRIC	DIVISION:	PURCHASED POWER			
30-7230-4800	PURCHASED POWER (WHOLESALE)	15,175,524	16,250,000	16,250,000	16,860,000	16,860,000
30-7230-4801	SALES TAX ON PURCHASED POWER	979,029	1,100,000	1,100,000	1,200,000	1,200,000
TOTAL PURCHASE POWER		<u>16,154,553</u>	<u>17,350,000</u>	<u>17,350,000</u>	<u>18,060,000</u>	<u>18,060,000</u>
Department:	ELECTRIC	DIVISION:	CONTRIBUTED TO OTHER FUNDS			
30-8200-1000	CONTR TO GENERAL FUND	1,575,000	1,700,000	1,700,000	1,700,000	1,700,000
30-8200-1001	CONTR TO GENERAL FUND-PILOT	229,995	259,345	230,000	237,230	237,230
30-8200-3000	CONTR TO ELEC CAP RESERVES	-	-	-	-	-
TOTAL CONTR TO OTHER FUNDS		<u>1,804,995</u>	<u>1,959,345</u>	<u>1,930,000</u>	<u>1,937,230</u>	<u>1,937,230</u>
30-9810-0300	GAIN/LOSS-INVENTORY	(15,881)	-	-	-	-
FUND TOTAL: ELECTRIC FUND		<u>22,523,030</u>	<u>25,187,558</u>	<u>25,590,582</u>	<u>25,854,260</u>	<u>25,854,260</u>

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Water & Sewer Department

The Water/Sewer Division consists of thirteen (13) employees in Water/Sewer Distribution/Collection, six (6) employees at the Water Treatment Plant (WTP), seven (7) employees at the Waste Water Treatment Plant (WWTP), and one (1) Plant Maintenance Technician that splits time between the WTP and the WWTP. This division is responsible for the treatment of raw water from the Tar River and distributing the same to over 5,200 customers of the Town of Tarboro. The Division is also responsible for maintaining sanitary sewer lines that carry solid waste to the WWTP, which treats wastewater for return to the Tar River.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
FUND SUMMARY

	2022-2023	2023-2024	2024-2025		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND					
Revenues					
3000 - Revenues	4,540,812	5,585,768	4,765,500	5,403,220	5,403,220
Total Estimated Revenues	4,540,812	5,585,768	4,765,500	5,403,220	5,403,220
Appropriations					
7100 - Administration	3,014,992	3,239,068	3,323,978	3,332,490	3,332,490
7110 - Water Treatment Plant	543,330	730,314	593,230	593,230	593,230
7120 - Water Distribution System	541,699	542,547	569,000	179,000	179,000
7130 - Wastewater Treatment	479,347	689,750	674,000	674,000	674,000
7140 - Sewage Collection System	76,673	263,000	334,500	219,500	219,500
7150 - Sewer Pump Stations	77,192	121,089	655,000	405,000	405,000
8200 - Contribution to Reserves	-	-	-	-	-
Total Appropriations	4,733,233	5,585,768	6,149,708	5,403,220	5,403,220
Revenues over Appropriations	(192,421)	-	(1,384,208)	-	-

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND						
31-3200-0100	REFUNDS AND REIMBURSEMENTS	16,754	10,000	12,500	12,500	12,500
31-3290-0100	INTEREST EARNED ON INVESTMENTS	62,875	84,000	100,000	100,000	100,000
31-3540-0200	MISCELLANEOUS REVENUE RECEIPTS	-	-	-	-	-
31-3710-0100	WATER CHARGES	2,170,078	2,283,750	2,283,750	2,575,000	2,575,000
31-3710-0200	SEWER CHARGES	2,132,085	2,252,250	2,252,250	2,365,000	2,365,000
31-3711-0400	LATE CHARGES	18,096	15,000	15,000	15,000	15,000
31-3712-0300	SEWER BOD CHARGES	42,943	25,000	15,000	15,000	15,000
31-3712-0500	SEWER PRETREATMENT CHARGES	10,709	12,500	12,500	12,500	12,500
31-3712-0600	WATER-METAL LAB ANALYSIS	-	500	500	500	500
31-3731-0100	WATER TAPS AND FEES	13,541	15,000	15,000	15,000	15,000
31-3731-0200	SEWER TAPS AND FEES	10,864	10,000	10,000	10,000	10,000
31-3750-0200	CONNECTION FEES	9,850	8,500	7,500	7,500	7,500
31-3751-0100	RECONNECTION FEES	13,940	12,500	12,500	12,500	12,500
31-3810-0100	SALE OF EQUIPMENT & MATERIALS	3,502	5,000	2,500	2,500	2,500
31-3910-1000	METERED SALES - GENERAL FUND	30,331	20,000	22,500	22,500	22,500
31-3910-3000	METERED SALES - ELECTRIC FUND	3,366	2,500	2,750	2,750	2,750
31-3910-3100	METERED SALES - WATER/SEWER FD	1,878	1,000	1,250	1,250	1,250
31-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	233,720	233,720
31-3990-0100	FUND BALANCE APPROPRIATED	-	828,268	-	-	-
FUND TOTAL: WATER & SEWER FUND		4,540,812	5,585,768	4,765,500	5,403,220	5,403,220

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND						
Department:	WATER & SEWER	DIVISION:	ADMINISTRATION			
31-7100-0500	FICA TAX EXPENSE	123,342	136,300	146,500	147,250	147,250
31-7100-0600	GROUP INSURANCE	271,776	292,200	295,000	294,250	294,250
31-7100-0601	GROUP INS RETIREES-OPEB	67,894	72,500	72,500	72,500	72,500
31-7100-0700	RETIREMENT EXPENSE	297,464	333,700	360,000	358,500	358,500
31-7100-1100	SALARIES AND WAGES	1,529,245	1,650,900	1,780,000	1,785,000	1,785,000
31-7100-1110	OVERTIME	131,377	130,000	130,000	125,000	125,000
31-7100-1350	TELEPHONE	500	500	500	500	500
31-7100-1400	TRAVEL AND TRAINING	6,652	10,000	15,000	15,000	15,000
31-7100-1600	MAINTENANCE & REPAIR EQUIP	24,638	30,000	30,000	30,000	30,000
31-7100-2400	SERVICES - GENERAL FUND	187,500	190,000	190,000	200,000	200,000
31-7100-3300	DEPT SUPPLIES AND MATERIALS	235	-	1,000	1,000	1,000
31-7100-3301	PRIVATE LABORATORIES	23,741	30,000	32,500	32,500	32,500
31-7100-3400	ONLINE UTILITY PAYMENT SERVICE	40,495	40,000	50,000	50,000	50,000
31-7100-3600	UNIFORMS	15,126	20,000	20,000	20,000	20,000
31-7100-4300	PROFESSIONAL SERVICES	7,201	28,000	20,000	20,000	20,000
31-7100-4500	CONTRACTED SERVICES	7,150	29,990	35,000	35,000	35,000
31-7100-5300	DUES AND SUBSCRIPTIONS	10,585	11,000	12,000	12,000	12,000
31-7100-5301	STATE PERMITS & FEES	12,335	12,000	12,000	12,000	12,000
31-7100-5400	INSURANCE AND BONDS	88,033	90,000	90,000	90,000	90,000
31-7100-5401	CLAIMS DEDUCTIBLE	-	2,500	2,500	2,500	2,500
31-7100-6300	RESIDENTIAL DEVELOPMENT PROGRAM	115,016	-	-	-	-
31-7100-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
31-7100-7400	CAPITAL OUTLAY - EQUIPMENT	25,209	100,000	-	-	-
31-7100-9100	DENR SEWER REHAB LOAN	22,140	22,140	22,140	22,140	22,140
31-7100-9110	REPAY ARRA LOAN	7,338	7,338	7,338	7,350	7,350
TOTAL ADMINISTRATION		3,014,992	3,239,068	3,323,978	3,332,490	3,332,490

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	WATER & SEWER	DIVISION:	WATER TREATMENT PLANT			
31-7110-1300	UTILITIES	134,482	145,000	145,000	145,000	145,000
31-7110-1600	MAINTENANCE & REPAIR EQUIP	7,201	50,000	50,000	50,000	50,000
31-7110-3300	DEPT SUPPLIES AND MATERIALS	339,391	350,000	375,000	375,000	375,000
31-7110-4340	PROFESSIONAL SERVICES	-	-	-	-	-
31-7110-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	185,314	-	-	-
31-7110-7400	CAPITAL OUTLAY - EQUIPMENT	62,256	-	23,230	23,230	23,230
TOTAL WATER TREATMENT PLANT		<u>543,330</u>	<u>730,314</u>	<u>593,230</u>	<u>593,230</u>	<u>593,230</u>
Department:	WATER & SEWER	DIVISION:	WATER DISTRIBUTION SYSTEM			
31-7120-1500	MAINTENANCE AND REPAIR	15,040	10,000	15,000	15,000	15,000
31-7120-3100	AUTO SUPPLIES	8,494	10,000	10,000	10,000	10,000
31-7120-3150	GASOLINE & FUEL	15,023	14,000	16,000	16,000	16,000
31-7120-3300	DEPT SUPPLIES AND MATERIALS	52,941	50,000	60,000	60,000	60,000
31-7120-4500	CONTRACTED SERVICES	-	-	-	-	-
31-7120-7300	CAPITAL OUTLAY - IMPROVEMENTS	450,201	369,070	370,000	45,000	45,000
31-7120-7400	CAPITAL OUTLAY - EQUIPMENT	-	89,477	98,000	33,000	33,000
TOTAL WATER DISTRIBUTION SYSTEM		<u>541,699</u>	<u>542,547</u>	<u>569,000</u>	<u>179,000</u>	<u>179,000</u>
Department:	WATER & SEWER	DIVISION:	WASTEWATER TREATMENT			
31-7130-1300	UTILITIES	127,095	135,000	140,000	140,000	140,000
31-7130-1500	MAINTENANCE AND REPAIR	12,642	21,750	22,000	22,000	22,000
31-7130-1600	MAINTENANCE & REPAIR EQUIPMENT	169,498	85,000	100,000	100,000	100,000
31-7130-3300	DEPT SUPPLIES AND MATERIALS	47,911	65,000	65,000	65,000	65,000
31-7130-4500	CONTRACTED SERVICES	109,382	110,000	120,000	120,000	120,000
31-7130-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	134,000	143,000	143,000	143,000
31-7130-7400	CAPITAL OUTLAY - EQUIPMENT	12,819	139,000	84,000	84,000	84,000
TOTAL WASTEWATER TREATMENT		<u>479,347</u>	<u>689,750</u>	<u>674,000</u>	<u>674,000</u>	<u>674,000</u>

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2022-2023	2023-2024	2024-2025		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	WATER & SEWER	DIVISION:	SEWAGE COLLECTION SYSTEM			
31-7140-1500	MAINTENANCE AND REPAIR	3,107	7,000	7,000	7,000	7,000
31-7140-3100	AUTO SUPPLIES	15,512	20,000	20,000	20,000	20,000
31-7140-3150	GASOLINE & FUEL	16,695	20,000	20,000	20,000	20,000
31-7140-3300	DEPT SUPPLIES AND MATERIALS	32,794	40,000	40,000	40,000	40,000
31-7140-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	100,000	162,500	132,500	132,500
31-7140-7400	CAPITAL OUTLAY - EQUIPMENT	8,565	76,000	85,000	-	-
TOTAL SEWAGE COLLECTION SYSTEM		<u>76,673</u>	<u>263,000</u>	<u>334,500</u>	<u>219,500</u>	<u>219,500</u>
Department:	WATER & SEWER	DIVISION:	SEWER PUMP STATIONS			
31-7150-1300	UTILITIES	37,426	40,000	45,000	45,000	45,000
31-7150-1600	MAINTENANCE & REPAIR EQUIP	39,766	51,089	45,000	45,000	45,000
31-7150-7300	CAPITAL OUTLAY IMPROVEMENTS	-	30,000	530,000	280,000	280,000
31-7150-7400	CAPITAL OUTLAY EQUIPMENT	-	-	35,000	35,000	35,000
TOTAL WASTEWATER PUMP STATIONS		<u>77,192</u>	<u>121,089</u>	<u>655,000</u>	<u>405,000</u>	<u>405,000</u>
Department:	WATER & SEWER	DIVISION:	CONTRIBUTION TO RESERVES			
31-8200-3100	CONTR TO W/S RESERVES	-	-	-	-	-
CONTRIBUTION TO RESERVES		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND TOTAL: WATER & SEWER FUND		<u>4,733,233</u>	<u>5,585,768</u>	<u>6,149,708</u>	<u>5,403,220</u>	<u>5,403,220</u>

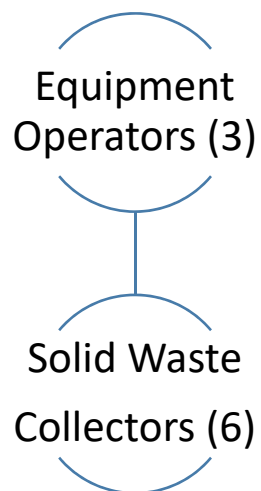
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Solid Waste Fund

The Sanitation Division provides pro-active waste management services for the citizens of Tarboro. The Division does this by providing curbside collection of residential waste for the entire Town twice a week, as well as yard waste and recyclables once a week. Appropriate recyclables are picked up together at the curbside each week to make it easier for residents to assist the Town in reducing the amount of waste that ends up in the local landfill. The Division also provides a recycling center at the Public Works Complex to allow non-curbside customers a location to deposit recyclable waste.

This department falls under the direct supervision of the Streets & Sanitation Supervisor.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
FUND SUMMARY

	2022-2023	2023-2024	2024-2025		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND					
Revenues					
3000 - Revenues	1,871,812	1,796,888	1,476,500	1,476,500	1,476,500
Total Estimated Revenues	1,871,812	1,796,888	1,476,500	1,476,500	1,476,500
Appropriations					
7500 - Administration	1,835,095	1,796,888	1,686,564	1,476,500	1,476,500
Total Appropriations	1,835,095	1,796,888	1,686,564	1,476,500	1,476,500
Revenues over Appropriations	36,717	-	(210,064)	-	-

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND						
32-3200-0100	REFUNDS AND REIMBURSEMENTS	2	500	500	500	500
32-3290-0100	INTEREST EARNED ON INVESTMENTS	7,817	9,000	17,500	17,500	17,500
32-3450-0303	SOLID WASTE DISPOSAL TAX	8,492	8,500	8,500	8,500	8,500
32-3471-0100	SOLID WASTE DISPOSAL FEE	1,335,384	1,440,000	1,440,000	1,440,000	1,440,000
32-3710-0400	LATE CHARGES	8,002	7,000	7,500	7,500	7,500
32-3810-0100	SALE OF EQUIPMENT AND MATERIAL	-	-	-	-	-
32-3810-0400	SALE OF WASTE CONTAINERS	2,115	2,500	2,500	2,500	2,500
32-3920-0001	PROCEEDS OF INSTALLMENT PURCHASE	510,000	-	-	-	-
32-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	-	-
32-3990-0100	FUND BALANCE APPROPRIATED	-	329,388	-	-	-
FUND TOTAL: SOLID WASTE FUND		1,871,812	1,796,888	1,476,500	1,476,500	1,476,500

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND						
Department:	SOLID WASTE					
32-7500-0500	FICA TAX EXPENSE	30,312	37,100	39,500	30,750	31,750
32-7500-0600	GROUP INSURANCE	83,319	95,500	98,500	74,250	74,250
32-7500-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
32-7500-0700	RETIREMENT EXPENSE	72,290	91,000	96,675	75,250	77,500
32-7500-1100	SALARIES & WAGES	389,426	462,200	495,000	399,900	396,650
32-7500-1110	OVERTIME	12,585	22,000	22,000	17,500	17,500
32-7500-1200	PRINTING	215	1,000	1,000	1,000	1,000
32-7500-1300	UTILITIES	2,541	2,750	2,750	2,750	2,750
32-7500-1400	TRAVEL & TRAINING	-	500	1,500	1,500	1,500
32-7500-1600	MAINTENANCE & REPAIR EQUIP	1,848	3,500	3,500	3,500	3,500
32-7500-2100	YARD WASTE REMOVAL	29,500	108,500	30,000	30,000	30,000
32-7500-2400	CHARGE FOR SERVICES	37,500	40,000	50,000	50,000	50,000
32-7500-3100	AUTO SUPPLIES	79,380	75,000	80,000	53,600	53,600
32-7500-3150	GASOLINE & FUEL	68,694	55,000	55,000	36,850	36,850
32-7500-3200	SANITARY LANDFILL FEES	361,833	385,000	385,000	385,000	385,000
32-7500-3300	DEPT SUPPLIES AND MATERIALS	63,268	60,000	60,000	50,000	50,000
32-7500-3400	ONLINE UTILITY PAYMENT SERVICE	17,561	17,500	20,000	20,000	20,000
32-7500-3600	UNIFORMS	9,437	11,000	12,000	9,000	9,000
32-7500-4500	CONTRACTED SERVICES	31,170	-	-	-	-
32-7500-5301	STATE PERMITS AND FEES	-	-	2,500	2,500	2,500
32-7500-5400	INSURANCE AND BONDS	30,823	32,500	32,500	32,500	32,500
32-7500-5401	CLAIMS DEDUCTIBLE	-	1,000	1,000	2,500	2,500
32-7500-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-		
32-7500-7400	CAPITAL OUTLAY - EQUIPMENT	513,393	179,729	82,030	82,030	82,030
32-7500-9100	DEBT SERVICE PRINCIPAL PMT	-	93,261	97,439	97,450	97,450
32-7500-9200	DEBT SERVICE INTEREST PMT	-	22,848	18,670	18,670	18,670
32-7500-9500	CONTRIBUTION TO RESERVES	-	-	-	-	-
FUND TOTAL: SOLID WASTE FUND		1,835,095	1,796,888	1,686,564	1,476,500	1,476,500

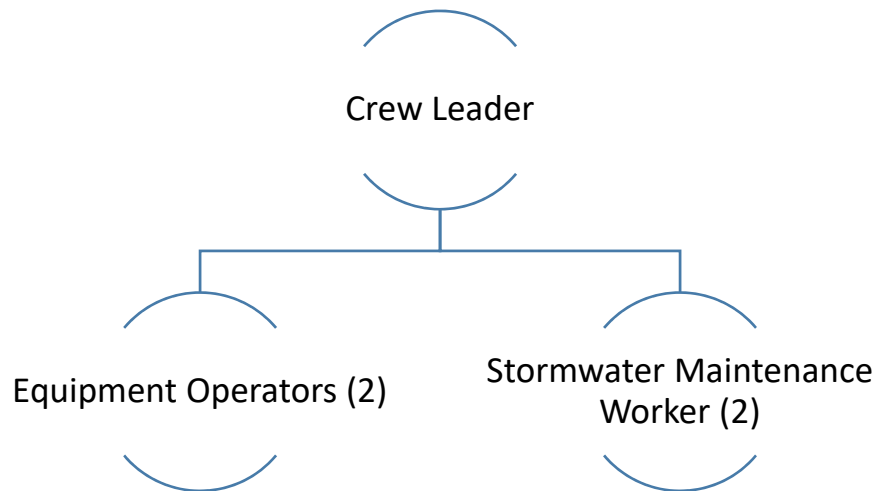
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Stormwater Fund

The Stormwater Fund designs, constructs, maintains, and manages the stormwater structures and water courses in Town to reduce flooding risks and protect surface water quality. User fees based on impact on the system provide a dedicated funding source that is consistent and equitable. Primary duties of the stormwater utility are: regulatory compliance with NPDES and Tar-Pamlico stormwater rules; street sweeping; curbside leaf collection; cleaning of stormwater catch basins, manholes, pipes, and ditches; repair and replacement of existing stormwater facilities; flood mitigation projects; and public information and outreach

This department falls under the direct supervision of the Water Services Supervisor.



TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
FUND SUMMARY

Department	2022-2023	2023-2024	2024-2025		
	Actual	Budget	Department Requested	Manager Recommended	Council Approved
STORMWATER FUND					
Revenues					
3000 - Revenues	572,481	638,400	582,250	632,250	632,250
Total Estimated Revenues	572,481	638,400	582,250	632,250	632,250
Appropriations					
7500 - Administration	575,664	638,400	1,075,325	632,250	632,250
Total Appropriations	575,664	638,400	1,075,325	632,250	632,250
Revenues over Appropriations	(3,183)	-	(493,075)	-	-

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
REVENUE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual		Department	Manager	Council
		Revenues	Budget	Requested	Recommended	Approved
STORMWATER FUND						
33-3200-0100	REFUNDS AND REIMBURSEMENTS	71	250	250	250	250
33-3290-0100	INTEREST EARNED ON INVESTMENTS	9,320	12,000	15,000	15,000	15,000
33-3730-0100	STORMWATER FEE	560,766	565,000	565,000	565,000	565,000
33-3730-0400	LATE CHARGES	2,324	2,500	2,000	2,000	2,000
33-3810-0100	SALE OF EQUIPMENT AND MATERIAL	-	-	-	-	-
33-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	50,000	50,000
33-3990-0100	FUND BALANCE APPROPRIATED	-	58,650	-	-	-
FUND TOTAL: STORMWATER FUND		572,481	638,400	582,250	632,250	632,250

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
EXPENDITURE DETAIL

		2022-2023	2023-2024	2024-2025		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
STORMWATER FUND						
Department:	STORMWATER					
33-7300-0500	FICA TAX EXPENSE	17,561	20,700	22,325	22,400	22,400
33-7300-0600	GROUP INSURANCE	45,948	54,100	54,750	54,600	54,600
33-7300-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
33-7300-0700	RETIREMENT EXPENSE	42,361	50,700	54,750	54,750	54,750
33-7300-1100	SALARIES AND WAGES	232,525	263,700	285,000	295,000	295,000
33-7300-1110	OVERTIME	4,715	7,000	7,000	7,000	7,000
33-7300-1200	PUBLIC EDUCATION	308	2,500	3,500	3,500	3,500
33-7300-1500	MAINTENANCE AND REPAIR	438	3,000	4,000	4,000	4,000
33-7300-2400	CHARGE FOR SERVICES	15,000	17,500	17,500	17,500	17,500
33-7300-3100	AUTO SUPPLIES	64,042	45,000	65,000	65,000	65,000
33-7300-3150	GASOLINE & FUEL	31,683	27,000	27,000	27,000	27,000
33-7300-3300	DEPT SUPPLIES AND MATERIALS	5,751	8,000	8,000	8,000	8,000
33-7300-3400	ONLINE UTILITY PAYMENT SERVICE	5,056	5,000	7,500	7,500	7,500
33-7300-3600	UNIFORMS	3,403	4,200	4,200	4,200	4,200
33-7300-4300	PROFESSIONAL SERVICES	5,138	-	-	-	-
33-7300-4500	CONTRACTED SERVICES	582	-	-	-	-
33-7300-5400	INSURANCE AND BONDS	2,040	5,000	11,800	11,800	11,800
33-7300-7300	CAPITAL OUTLAY IMPROVEMENTS	99,113	125,000	100,000	50,000	50,000
33-7300-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	403,000	-	-
33-7300-9500	CONTR TO STORM WATER RESERVES	-	-	-	-	-
FUND TOTAL: STORMWATER FUND		575,664	638,400	1,075,325	632,250	632,250

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
SALARY ALLOCATION

Department / Position	Enterprise Funds				Total	General Fund Total
	Electric Fund	Water & Sewer Fund	Solid Waste Fund	Storm-water Fund		
Governing Body						
Governing Body (all)	20.0%	15.0%	2.5%	2.5%	40.0%	60.0%
Administration						
Town Manager	50.0%	27.5%	2.5%	2.5%	82.5%	17.5%
Human Resources Officer	11.9%	15.1%	4.9%	2.7%	34.6%	65.4%
Administrative Secretary	50.0%	27.5%	2.5%	2.5%	82.5%	17.5%
Finance - Accounting						
Accounting Manager (payroll/accounting)	25.0%	25.0%	2.5%	2.5%	55.0%	45.0%
Office Assistant IV (utility billing only)	40.0%	40.0%	10.0%	10.0%	100.0%	0.0%
Purchasing Agent	55.5%	11.5%	3.3%	1.4%	71.7%	28.3%
Finance - Administration						
Finance Director	30.0%	25.0%	2.5%	2.5%	60.0%	40.0%
Finance - Collections						
Collector of Revenue (all utility collections/taxes)	30.0%	30.0%	5.0%	5.0%	70.0%	30.0%
Assistant Collector of Revenue/Clerk	30.0%	30.0%	5.0%	5.0%	70.0%	30.0%
Revenue Cashier (primarily utilities)	40.0%	40.0%	3.0%	3.0%	86.0%	14.0%
Revenue Cashier (primarily utilities)	40.0%	40.0%	3.0%	3.0%	86.0%	14.0%
Public Works - Garage						
Garage (percentage of total number of vehicles)	19.0%	12.0%	22.0%	9.0%	62.0%	38.0%
Public Works - Building & Grounds						
Building & Grounds	15.0%	15.0%	2.0%	2.0%	34.0%	66.0%
Public Works - Administration						
Public Works Director	0.0%	50.0%	5.0%	5.0%	60.0%	40.0%
Office Assistant III (same as Director)	0.0%	50.0%	5.0%	5.0%	60.0%	40.0%
Public Works - Streets						
Streets & Sanitation Supervisor	0.0%	15.0%	35.0%	5.0%	55.0%	45.0%
Streets	5.0%	15.0%	10.0%	5.0%	35.0%	65.0%
Planning & Economic Development						
Planning & Economic Development	10.0%	10.0%	0.0%	0.0%	20.0%	80.0%
GIS Coordinator	40.0%	40.0%	5.0%	5.0%	90.0%	10.0%
Commercial Development / Main Street Coordinator	25.0%	15.0%	0.0%	0.0%	40.0%	60.0%

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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL OUTLAY

Department	Account #	Description	Requested Estimated Cost	Recommended Estimated Cost
Technology				
	10-4145-7400	Capital Outlay - Equipment		
		Server and Switch Replacement	\$ 15,000	\$ 15,000
			<u>\$ 15,000</u>	<u>\$ 15,000</u>
Public Works - Garage				
	10-4250-7400	Capital Outlay - Equipment		
		6 Column Mobile Lift & Hardware	\$ 100,000	\$ -
			<u>\$ 100,000</u>	<u>\$ -</u>
Public Works - Buildings & Grounds				
	10-4260-7300	Capital Outlay - Improvements		
		Blount Bridgers House Shutters	\$ 12,000	\$ 12,000
			<u>\$ 12,000</u>	<u>\$ 12,000</u>
	10-4260-7400	Capital Outlay - Equipment		
		Crew Cab Truck	\$ 70,000	\$ -
		Mower	19,000	19,000
			<u>\$ 89,000</u>	<u>\$ 19,000</u>
Police				
	10-4310-7400	Capital Outlay - Equipment		
		Equipped Patrol Vehicles	\$ 315,000	\$ 252,000
		Leased Vehicles - Annual Payment	54,600	54,600
			<u>\$ 369,600</u>	<u>\$ 306,600</u>
Fire				
	10-4340-7400	Capital Outlay - Equipment		
		Forcible Entry Training Equipment	\$ 9,000	\$ 9,000
		Rescue Boat	55,000	55,000
		Hoses and Nozzles	15,000	15,000
			<u>\$ 79,000</u>	<u>\$ 79,000</u>
Public Works - Animal Control				
	10-4380-7400	Capital Outlay - Equipment		
		Service Truck	\$ 45,000	\$ 70,000
		Kennel Gates	6,000	6,000
			<u>\$ 51,000</u>	<u>\$ 76,000</u>

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL OUTLAY

Department	Account #	Description	Requested Estimated Cost	Recommended Estimated Cost
Streets & Highways				
	10-4520-7400	Capital Outlay - Equipment		
		Dump Truck Repair	\$ 12,000	\$ 12,000
		Crew Cab Flatbed Truck	100,000	-
			<u>\$ 112,000</u>	<u>\$ 12,000</u>
Planning				
	10-4900-7300	Capital Outlay - Improvements		
		Board Training	\$ 10,000	\$ 10,000
		Wayfinding Phase II	25,000	-
			<u>\$ 35,000</u>	<u>\$ 10,000</u>
	10-4900-7400	Capital Outlay - Equipment		
		Inspections Vehicle	\$ 50,000	\$ 50,000
			<u>\$ 50,000</u>	<u>\$ 50,000</u>
Recreation				
	10-6125-7300	Capital Outlay - Improvements		
		Splash Pad at Community Pool	\$ 300,000	\$ -
		Community Pool Deck Repair	60,000	60,000
		Community Pool Electrical and Pumphouse	300,000	300,000
		Community Pool Renovation Design	7,500	7,500
			<u>\$ 667,500</u>	<u>\$ 367,500</u>
	10-6130-7300	Capital Outlay - Improvements		
		ILSC Trail System Renovation and Signage	\$ 200,000	\$ -
		ILSC Playground	250,000	250,000
		ILSC Bulkhead Phase II	290,000	-
		ILSC Fields 1-4 Lighting	24,000	24,000
			<u>\$ 764,000</u>	<u>\$ 274,000</u>
	10-6130-7400	Capital Outlay - Equipment		
		ILP Aerator	\$ 10,000	\$ 10,000
		Utility Vehicle	15,000	-
			<u>\$ 25,000</u>	<u>\$ 10,000</u>

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL OUTLAY

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Requested Estimated Cost</u>	<u>Recommended Estimated Cost</u>
	10-6135-7300	Capital Outlay - Improvements		
		Braswell Park Playground Replacement	\$ 500,000	\$ -
		Braswell Parking Lot Repaving	150,000	\$ -
		Clark Park Basketball Resurfacing	50,000	50,000
		Clark Park Playground	250,000	-
		Sunset Parking Lot Repaving	135,000	-
		Municipal Stadium Painting and Bathroom Rehab	80,000	80,000
			<u>\$ 1,165,000</u>	<u>\$ 130,000</u>
	10-6135-7400	Capital Outlay - Equipment		
		Service Truck	\$ 40,000	\$ 65,000
		Topdresser	19,500	-
		Trimax Mower	40,000	-
		Work Body Truck	75,000	\$ -
			<u>\$ 174,500</u>	<u>\$ 65,000</u>
		General Fund Capital Outlay Total	<u>\$ 3,708,600</u>	<u>\$ 1,426,100</u>
Powell Bill Fund				
	19-4525-7400	Capital Outlay - Equipment		
		Asphalt / Concrete Saw	\$ 55,000	\$ 55,000
			<u>\$ 55,000</u>	<u>\$ 55,000</u>
		Powell Bill Fund Capital Outlay Total	<u>\$ 55,000</u>	<u>\$ 55,000</u>
Emergency Telephone Fund				
	21-4315-7400	Capital Outlay - Equipment		
		NetClock	\$ 12,000	\$ 12,000
			<u>\$ 12,000</u>	<u>\$ 12,000</u>
		Emergency Telephone Fund Capital Outlay Total	<u>\$ 12,000</u>	<u>\$ 12,000</u>

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL OUTLAY

Department	Account #	Description	Requested Estimated Cost	Recommended Estimated Cost
Electric Fund				
	30-7200-7300	Capital Outlay - Improvements Downtown Lighting Project	\$ 50,000 \$ 50,000	\$ 50,000 \$ 50,000
	30-7210-7300	Capital Outlay - Improvements Scada Generator Monitoring System Substation Breaker Project	\$ 60,000 160,000 \$ 220,000	\$ 60,000 160,000 \$ 220,000
	30-7210-7400	Capital Outlay - Equipment Order Picker Lift Replace 1998 Trencher Replace 1999 Bucket Truck Replace 2006 Line Truck Metering Pickup Trucks Tree Cutter Bush Hog	\$ 20,000 100,000 375,000 400,000 120,000 16,000 \$ 1,031,000	\$ 40,000 - 375,000 - 120,000 16,000 \$ 551,000
Electric Fund Capital Outlay Total			\$ 1,301,000	\$ 821,000
Water & Sewer Fund				
	31-7110-7400	Capital Outlay - Equipment Automatic Flushers Duratrac Streaming Current Raw Water	\$ 11,100 12,130 \$ 23,230	\$ 11,100 12,130 \$ 23,230
	31-7120-7300	Capital Outlay - Improvements Fire Hydrant Rehab Replace 2" Water Main (State St) Sara Lee Water Tower Rehab	\$ 30,000 15,000 325,000 \$ 370,000	\$ 30,000 15,000 - \$ 45,000
	31-7120-7400	Capital Outlay - Equipment Mini Excavator Water Meter Expansion Wheels Hydraulic Pump Storage Racks	\$ 65,000 10,000 8,000 15,000 \$ 98,000	\$ - 10,000 8,000 15,000 \$ 33,000

**TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL OUTLAY**

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Requested Estimated Cost</u>	<u>Recommended Estimated Cost</u>
	31-7130-7300	Capital Outlay - Improvements		
		Aerobic Digester Handrails	\$ 35,000	\$ 35,000
		WWTP Roof	68,000	68,000
		WWTP Wiring	40,000	40,000
			<u>\$ 143,000</u>	<u>\$ 143,000</u>
	31-7130-7400	Capital Outlay - Equipment		
		Trickling Filter	\$ 75,000	\$ 75,000
		Sewer Samplers	9,000	9,000
			<u>\$ 84,000</u>	<u>\$ 84,000</u>
	31-7140-7300	Capital Outlay - Improvements		
		Lift Station Control	\$ 30,000	\$ -
		Flow Meter	7,500	7,500
		Sewer Line Rehab	125,000	125,000
			<u>\$ 162,500</u>	<u>\$ 132,500</u>
	31-7140-7400	Capital Outlay - Equipment		
		Manhole Camera	\$ 25,000	\$ -
		Service Truck	60,000	-
			<u>\$ 85,000</u>	<u>\$ -</u>
	31-7150-7300	Capital Outlay - Improvements		
		Lift Station Rehab	\$ 30,000	\$ 30,000
		Office Street Lift Station Dipper Replacement / Repair	500,000	250,000
			<u>\$ 530,000</u>	<u>\$ 280,000</u>
	31-7150-7400	Capital Outlay - Improvements		
		Lift Station Pump	\$ 35,000	\$ 35,000
			<u>\$ 35,000</u>	<u>\$ 35,000</u>
		Water & Sewer Fund Capital Outlay Total	<u>\$ 1,530,730</u>	<u>\$ 775,730</u>

**TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL OUTLAY**

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Requested Estimated Cost</u>	<u>Recommended Estimated Cost</u>
Solid Waste Fund				
	32-7500-7400	Capital Outlay - Equipment		
		Quick Connect for Loader	\$ 40,000	\$ 40,000
		Rake for Burn Box	\$ 12,000	\$ 12,000
		Replacement of Sanitation Receptacles	\$ 30,030	\$ 30,030
			<u>\$ 82,030</u>	<u>\$ 82,030</u>
		Solid Waste Fund Capital Outlay Total	<u>\$ 82,030</u>	<u>\$ 82,030</u>
Stormwater Fund				
	33-7300-7300	Capital Outlay - Improvements		
		Storm Drain Rehab	100,000	50,000
			<u>\$ 100,000</u>	<u>\$ 50,000</u>
	33-7300-7400	Capital Outlay - Equipment		
		Front Deck Mower	\$ 33,000	\$ -
		Leaf Truck	370,000	-
			<u>\$ 403,000</u>	<u>\$ -</u>
		Stormwater Fund Capital Outlay Total	<u>\$ 503,000</u>	<u>\$ 50,000</u>



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TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Administration						
Server - Upgrades	-	-	50,000	-	-	100,000
Total:	-	-	50,000	-	-	100,000
Public Works - Garage						
Heavy Duty 4 Column Lift	-	100,000	-	-	-	-
Total:	-	100,000	-	-	-	-
Public Works - Buildings & Grounds						
Big Flatbed Truck	-	80,000	-	-	-	-
Farm Shelter (30x60x14)	-	-	-	60,000	-	-
Large Tractor	-	-	-	100,000	-	-
Service Truck	-	-	50,000	-	-	-
Service Truck with Dump Bed	-	-	68,000	-	-	-
Small Tractor	-	80,000	-	-	-	-
Town Hall Tile	-	75,000	-	-	-	-
Verteran Museum Roof	-	-	-	-	110,000	-
Total:	-	235,000	118,000	160,000	110,000	-
Police						
Police Vehicles (including equipment)	252,000	350,000	350,000	375,000	375,000	400,000
Training Facility Improvements	-	80,000	150,000	50,000	-	-
Total:	252,000	430,000	500,000	425,000	375,000	400,000
Fire						
Fire Engine	-	-	-	-	-	700,000
Ladder Truck	-	-	1,800,000	-	-	-
Rescue Boat	55,000	-	-	-	-	-
SCBA Packs (30)	-	225,000	-	-	-	-
Station Renovations	-	-	-	150,000	-	-
Training Ground Improvements	-	-	-	-	100,000	-
Total:	55,000	225,000	1,800,000	150,000	100,000	700,000
Public Works - Streets						
Asphalt Saw (Powell Bill)	55,000	-	-	-	-	-
Crack Seal Machine	-	-	-	50,000	-	-
Crew Cab Flatbed Truck	-	100,000	-	-	-	-
Skid Steer	-	-	60,000	-	-	-
Small Dump Truck	-	-	150,000	-	-	-
Street Resurfacing Projects (Powell Bill)	-	-	700,000	-	-	700,000
Tandem Dump Truck	-	-	-	-	260,000	-
Tractor	-	-	-	70,000	-	-
Truck with Work Body	-	80,000	-	-	-	-
Total:	55,000	180,000	910,000	120,000	260,000	700,000

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Planning						
Inspections Vehicle	50,000	-	-	-	-	-
Total:	50,000	-	-	-	-	-
Parks & Recreation						
Braswell Park Playground*	-	300,000	-	-	-	-
Clark Park Basketball Resurfacing	50,000	-	-	-	-	-
Community Pool Renovations	367,500	-	-	-	-	-
Indian Lake Bulkhead*	-	150,000	-	-	-	-
Indian Lake Sports Complex Playground	250,000	-	-	-	-	-
Indian Lake Trail Renourishment	-	200,000	-	-	-	-
Municipal Stadium Painting	80,000	-	-	-	-	-
Service Truck for Maintenance Division	65,000	-	-	-	-	-
Splash Pad - Community Pool	-	-	450,000	-	-	-
Total:	812,500	650,000	450,000	-	-	-
Governmental Funds - Total	1,174,500	1,820,000	3,828,000	855,000	845,000	1,900,000
Electric Fund						
Backhoe	-	-	150,000	-	-	-
Bucket Truck	375,000	375,000	-	-	-	-
Chipper	-	80,000	-	-	-	-
Downtown Street Lighting Upgrades	50,000	-	-	-	-	-
Line Truck	-	400,000	-	-	-	-
Relay Circuit Breakers	160,000	160,000	160,000	160,000	160,000	-
SCADA Generator Monitoring System	60,000	-	-	-	-	-
Service Bucket Truck	-	-	150,000	-	-	-
Service Trucks (2)	120,000	-	-	-	-	-
Tractor	-	120,000	-	-	-	-
Travel Vehicle	-	-	60,000	-	-	-
Walk Behind Plow	-	-	-	60,000	-	-
Electric Fund - Total	765,000	1,135,000	520,000	220,000	160,000	-

TOWN OF TARBORO
2024-2025 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
Water & Sewer Fund						
#4 Blower	-	75,000	-	-	-	-
Aerator Gearbox Repair	-	-	-	120,000	-	-
Anaerobic Selector/Anoxic Tanks	-	-	2,161,000	-	-	-
Backhoe 4x4	-	200,000	-	-	-	-
Jet-Vac	-	-	500,000	-	-	-
Lift Station Dipper Repair	250,000	-	-	-	-	-
Mini Excavator	-	-	65,000	-	-	-
New Distribution Pump	-	-	50,000	50,000	-	-
New Pump for Office St. Lift Station	-	-	125,000	-	-	-
Service Truck	-	50,000	50,000	-	-	-
Sewer Line Rehab	125,000	100,000	100,000	100,000	100,000	100,000
Trickling Filter and Pump	75,000	-	-	-	-	-
Water Storage Tank - Rehab	-	350,000	-	375,000	-	-
WWTP Roof	68,000	-	-	-	-	-
Water & Sewer Fund - Total	518,000	775,000	3,051,000	645,000	100,000	100,000
Solid Waste Fund						
Garbage Truck	-	250,000	-	-	250,000	250,000
Solid Waste Fund - Total	-	250,000	-	-	250,000	250,000
Stormwater Fund						
Leaf Truck	-	370,000	-	-	-	-
Mini Excavator	-	60,000	-	-	-	-
Service Truck	-	-	-	50,000	-	-
Stormwater Projects	50,000	100,000	100,000	100,000	100,000	100,000
Street Sweeper	-	-	300,000	-	-	-
Stormwater Fund - Total	50,000	530,000	400,000	150,000	100,000	100,000

Notes:

The Capital Improvement Plan consists only of items in excess of \$50,000.

Town staff will pursue grant funding for items marked with an asterisk (*) and will proceed if such funds are awarded.



Town of Tarboro
Classification And Pay Plan
Fiscal Year 2024 - 2025 - WORKING FILE

Grade	Minimum		Maximum	Position Title
3	30,663	14.74	45,995	Cook Kitchen Aide
4	31,716	15.25	47,574	General Services Specialist Groundskeeper Lines Maintenance Worker Nutrition Manager Stormwater Maintenance Worker Streets Maintenance Worker
5	33,302	16.01	49,952	Groundskeeper II Lines Maintenance Worker II Plant Maintenance Worker Stormwater Maintenance Worker II Streets Maintenance Worker II
6	34,968	16.81	52,452	Equipment Mechanic I Equipment Operator Labor Crew Leader I Metering & Control Technician I Office Assistant I Solid Waste Collector Stormwater Equipment Operator Warehouse Specialist
7	36,717	17.65	55,076	Animal Control Officer Labor Crew Leader II Tree Trimmer Technician Wastewater Treatment Plant Operator I
8	38,551	18.53	57,826	Customer Support Specialist I Equipment Operator - Sanitation Metering & Control Technician II Office Assistant II Plant Maintenance Specialist Telecommunicator/Records Clerk Utilities Service Technician Waste Water Treatment Operator II Water Treatment Plant Operator C

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2024 - 2025 - WORKING FILE

Grade	Minimum		Maximum	Position Title
9	40,479	19.46	60,719	Customer Support Specialist II Equipment Mechanic II Firefighter Trainee Labor Crew Leader III Maintenance Specialist Metering and Control Technician III Office Assistant III
10	42,505	20.44	63,758	Accounting Specialist Apprentice Power Line Technician Athletics Coordinator Customer Support Specialist III Metering, Control, and Warehouse Technician Police Officer Trainee Recreation Center Coordinator Wastewater Treatment Plant Operator III Water Treatment Plant Operator B
11	44,628	21.46	66,942	Billing Specialist Executive Assistant Firefighter I
12	46,860	22.53	70,290	Police Officer Power Line Technician I Senior Firefighter Wastewater Treatment Plant Operator IV Water Treatment Plant Operator A
13	49,202	23.65	73,803	Arts Director Building Inspector Trainee Detective Equipment Services Supervisor Fire Engineer Police Corporal Power Line Technician II Senior Center Supervisor Supervisor of Athletics Supervisor of Recreation Centers and Pools Supervisor of Recreation Maintenance

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2024 - 2025 - WORKING FILE

Grade	Minimum		Maximum	Position Title
14	51,663	24.84	77,494	Assistant Collector of Revenue Building Inspector Level 1 Commercial Development/Main Street Coordinator Fire Lieutenant Senior Wastewater Plant Operator Senior Water Plant Operator Tree Trimmer
15	54,244	26.08	81,366	Building Inspector Level 2 Power Line Technician III Detective Sergeant Police Sergeant
16	56,958	27.38	85,436	Building Inspector Level 3 Collector of Revenue / Town Clerk Electric Service Crew Leader Fire Captain Human Resources Officer Lead Lineman Tree Trimmer Supervisor
17	59,806	28.75	89,708	Buildings & Grounds Supervisor GIS Coordinator Power Line Crew Leader Streets & Sanitation Supervisor Wastewater Treatment Plant Supervisor Water Plant Supervisor Water Services Supervisor
18	62,795	30.19	94,193	Accounting Manager Chief Building Inspector Electric Support Supervisor Police Lieutenant
19	65,937	31.70	98,906	
20	69,234	33.29	103,851	Electric System Superintendent Police Captain
21	72,696	34.95	109,043	Parks & Recreation Director Planning Director

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2024 - 2025 - WORKING FILE

Grade	Minimum		Maximum	Position Title
22	76,328	36.70	114,491	
23	80,147	38.53	120,221	Fire Chief
24	84,153	40.46	126,229	Police Chief
25	88,360	42.48	132,540	Electric Utility Director Finance Director Public Works Director
26	92,779	44.61	139,168	N/A
27	97,418	46.84	146,128	N/A
28	102,291	49.18	153,436	N/A
29	107,403	51.64	161,104	N/A

TOWN OF TARBORO FEE SCHEDULE 2024 - 2025

Animal impoundment

feeding and/or sale	\$50.00	
maintenance & notification to owner	\$50.00	
additional charge per day	\$5.00	
adoption	\$25.00	\$50.00
research dogs	\$20.00	
research cats	\$10.00	

Animal owner citations - civil penalty

first violation	\$50.00
second violation	\$50.00
third violation	\$100.00
each subsequent violation	\$200.00

Bicycle registration and owner transfer fee

per bicycle	\$1.00
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Burglar alarm, false

per occurrence	\$25.00
Alarm malfunction in excess of 2 per calendar month	\$25.00

Business Registration

Annual Registration Fee	\$25.00
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Cemetery lots, Eastlawn & Greenwood

per lot, resident	\$500.00
per lot, non-resident	\$1,500.00
deed recording fee	\$26.00

Cemetery monument permit

\$5.00

Code of Ordinances

hard bound copies, each	\$75.00
unbound copies, each	\$60.00
supplement subscription, per year	\$30.00

Code of Ordinances, penalty for violation

per violation	<i>\$50/100/250 as per ordinance</i>
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E-911

monthly 911 charge for each exchange access facility subscribed to by telephone subscriber whose exchange access line is located within the Town	\$0.75
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Fire, false alarm

each alarm in excess of 2 in a calendar month	\$150.00
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Golf Cart Registration

Application Fee	\$25.00
Registration Fee	\$150.00

TOWN OF TARBORO FEE SCHEDULE 2024 - 2025

Inspections, building permit

minimum	\$80.00	
per \$1,000 or fraction thereof up to \$50,000	\$3.00	\$4.00
for each additional \$1,000 or fraction thereof	\$2.00	\$3.00

The following rates per sq ft will be used to calculate permit fees:

Commercial	\$65/sq ft	\$200 /sq ft
Multi-Family	\$55 /sq ft	\$150 /sq ft
General	\$30/sq ft	\$75 /sq ft
Residential	\$50/sq ft	\$125 /sq ft
Additions	\$45/sq ft	\$100 /sq ft
Storage Buildings	\$20 /sq ft	\$50 /sq ft

Residential plan review \$40.00

Commercial plan review \$150.00

Manufactured Home Set-up Fee

Single-wide ~~\$80.00~~ \$160.00

Double-wide ~~\$80.00~~ \$200.00

Inspections, demolition permit

with utility connections	No Charge
without utility connections	No Charge
minimum	\$100.00

Inspections, driveway permit

No Charge

Inspections, electrical permit

minimum for all unclassified work	\$80.00
installation of wiring 1 to 4 electrical circuits	\$24.00
additional circuits, each	\$2.00

<i>Residential, minimum</i>	\$80.00
<i>installation of wiring 1 to 4 electrical circuits</i>	\$24.00
<i>additional circuits, each</i>	\$2.00

<i>Commercial, minimum</i>	\$160.00
<i>installation of wiring 1 to 4 electrical circuits</i>	\$24.00
<i>additional circuits, each</i>	\$2.00

<i>Apartments, first two units</i>	\$160.00
<i>each additional two units, or fraction thereof</i>	\$160.00

<i>Temp Pole</i>	\$60.00
<i>Temp Power, up to 90 days</i>	\$60.00
<i>Roof or ground mounted solar panels</i>	\$160.00

Inspections, fire alarm panel

same as electrical permit

<p style="text-align: center;">TOWN OF TARBORO FEE SCHEDULE 2024 - 2025</p>
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Inspections, fire sprinklers

<i>new construction</i>	<i>\$0.03 / sq ft</i>
<i>addition of fire sprinkler</i>	<i>\$2.00 / head</i>

Inspections, gas permit

<i>minimum for all unclassified work</i>	<i>\$80.00</i>
<i>installation of one gas actuated unit</i>	<i>\$3.00</i>
<i>and accessory conn. (plus \$.50 for</i>	
<i>each additional unit or piece of</i>	
<i>installation of gas fired hot water heater</i>	<i>\$3.00</i>
<i>for each distribution system service connection</i>	<i>\$3.00</i>
<i>for repair or alteration of any gas system</i>	<i>\$3.00</i>
 <i>Residential</i>	<i>\$80.00</i>
<i>Commercial</i>	<i>\$160.00</i>

Inspections, home care inspections and permits

\$80.00

Inspections, house moving permit

\$100.00

Inspections, insulation permit

\$80.00

Inspections, ~~mechanical permit~~ *heat & A/C permit*

<i>estimated cost of work:</i>	
<i>from \$0.00 to \$3,000</i>	<i>\$25.00</i>
<i>from over \$3,001 to \$6,000</i>	<i>\$35.00</i>
<i>from \$6,001 to 10,000</i>	<i>\$50.00</i>
<i>over \$10,000</i>	<i>\$75.00</i>
<i>minimum per unit</i>	<i>\$80.00</i>
 <i>Residential, first unit</i>	<i>\$80.00</i>
<i>each additional unit</i>	<i>\$40.00</i>
<i>Commercial, first unit</i>	<i>\$160.00</i>
<i>each additional unit</i>	<i>\$60.00</i>
<i>Apartments, first two units</i>	<i>\$160.00</i>
<i>each additional two units, or fraction thereof</i>	<i>\$160.00</i>

Inspections, miscellaneous

<i>Adding antennas to existing tower</i>	<i>\$80.00</i>
<i>After hours inspections, per hour, 2 hr min</i>	<i>\$60.00</i>
<i>Communication tower</i>	<i>\$160.00</i>
<i>Fire permit</i>	<i>\$80.00</i>

TOWN OF TARBORO FEE SCHEDULE 2024 - 2025

Inspections, plumbing permit		
minimum for all unclassified work	\$80.00	
sewer or septic tank connection	\$6.00	
hot water heater connection	\$6.00	
less than 25 fixtures, each	\$4.00	
over 25 fixtures, each	\$11.00	
replace or install traps of any kind, each	\$4.00	
 <i>Residential</i>	 \$80.00	
<i>Commercial</i>	\$160.00	
 <i>Apartments, first two units</i>	 \$160.00	
<i>each additional two units, or fraction thereof</i>	\$160.00	
<hr/>		
Inspections, sign permit	\$80.00	
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Inspections, work commencing before permit issuance	\$250.00	
<hr/>		
Inspections, 3rd and subsequent trips caused by improper installation or failure to specify location		
per trip, paid in advance of issuance of CO	\$75.00	\$80.00
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Inspections, change of use / occupancy	\$80.00	
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Inspections, occupancy load	\$80.00	
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Inspections, connection of utilities after 6 months of no service	\$25.00	\$40.00
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Inspections, ALE	\$35.00	\$50.00
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Motorist Assist		
Unlock car doors, per occurrence	\$25.00	
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Noise Ordinance		
per offense	\$100.00	
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Parking, civil penalties		
large trucks	\$50.00	
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Parking, civil penalties		
overtime	\$25.00	
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Parking, civil penalties		
any violation of Chapter 19 Article V, except 161 & 162	\$25.00	
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<p style="text-align: center;">TOWN OF TARBORO FEE SCHEDULE 2024 - 2025</p>
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Parking, civil penalties	after 30 days of issuance, per infraction	\$25.00
Parking, fire lanes		\$50.00
Parking, handicapped		\$100.00
Parking, Space Rental	per month	\$12.00
Parking, residential permit	per year	\$5.00
	duplicates	\$5.00
Peddlers' permit application fee		\$25.00
Police, fingerprints		\$10.00
Police, ID card with photo		\$25.00
Police, reports (copies of)		\$5.00
Police, shooting permits		\$5.00
Pool room/billiard parlor license	(provided in Schedule B)	\$25.00
Recreation - Blount Bridgers House		
	2nd Floor Gallery Only	\$250.00
	1st & 2nd Floors	\$450.00
	Porch and Grounds	\$750.00
	House, Porch and Grounds	\$1,125.00
	After hours, per attendant	\$30.00 per hour
	Deposit, refundable in accordance with contract	\$250.00
Recreation - Indian Lake Pavilion Rental		
	Town residents	\$150.00
	After Hours charge	\$30.00 per hour
	Out-of-Town residents	\$200.00
	Cleanup deposit	\$50.00
Recreation - Indian Lake Pavilion Stage		
	Resident-With Electricity	\$100.00
	Non-Resident - With Electricity	\$200.00

TOWN OF TARBORO FEE SCHEDULE 2024 - 2025

Recreation – Outdoor Facility Reservation

Town of Tarboro residents	\$25.00
Non-residents	\$25.00
Town of Tarboro residents-camping fee	\$25.00
Non-residents-camping fee	\$25.00

Recreation – Outdoor Facility Reservation, Cleanup Deposit

Town of Tarboro residents	\$50.00
Non-residents	\$50.00

Recreation-Indoor Facility

Town of Tarboro residents	
Small Room	\$75.00
Large Room	\$100.00
Small and Large Rooms plus Kitchen	\$150.00
Non-residents	
Small Room	\$125.00
Large Room	\$150.00
Small and Large Rooms plus Kitchen	\$250.00
Cleanup deposit	\$50.00
After hours charge	\$30.00 per hour

Recreation - Aquatics

Community Pool - Admission	\$4.00	
Town of Tarboro residents, ages 3-15	\$2.50	
Town of Tarboro residents, ages 16 & Older	\$5.00	
Non-Residents, ages 3-15	\$5.00	
Non-Residents, ages 16 & older	\$10.00	
Splash Pad - Admission	\$3.00	
Town of Tarboro residents, ages 3-15	\$2.50	
Town of Tarboro residents, ages 16 & Older	\$5.00	
Non-Residents, ages 3-15	\$5.00	
Non-Residents, ages 16 & older	\$10.00	
Splash Pad - Rental		
Picnic Area Only - 2.5 hour max	\$50.00	
Private Party - 2 hour max, per contract terms	\$200.00	\$225.00
Summer Swim Pass - Admission	\$65.00	
Town of Tarboro residents, ages 3-15	\$40.00	
Town of Tarboro residents, ages 16 & Older	\$50.00	
Non-Residents, ages 3-15	\$60.00	
Non-Residents, ages 16 & older	\$70.00	

TOWN OF TARBORO

FEE SCHEDULE 2024 - 2025

Recreation - Participation

<i>Plan A</i>	<i>In Town eligible participants, per season, per sport</i>	<i>\$5.00</i>
<i>Plan B</i>	<i>Non-resident eligible participants, per year, per sport</i>	<i>\$25.00</i>
	<i>or double rate charged to resident participants, whichever is greater</i>	
<i>Plan C</i>	<i>Industrial participants employed within the county, per season</i>	<i>\$150.00</i>
<i>Plan D</i>	<i>Industrial participants within the town limits, per season</i>	<i>normal activity-fee</i>
<i>Youth League Participation</i>		
	<i>Town of Tarboro residents</i>	<i>\$25.00</i>
	<i>Town of Tarboro residents, additional child</i>	<i>\$15.00</i>
	<i>Non-Residents</i>	<i>\$37.00</i>
	<i>Non-Residents, additional child</i>	<i>\$27.00</i>
<i>Adult League Participation</i>		
	<i>Town of Tarboro residents</i>	<i>\$35.00</i>
	<i>Non-Residents</i>	<i>\$52.00</i>
<i>Athletics - Team</i>		
	<i>Youth League</i>	<i>\$175.00</i>
	<i>Adult League</i>	<i>\$200.00</i>

**Reduced additional child fees apply only for registration for the same sport, during the same season for children residing in the same household*

Recreation-Field Reservations

Sports Complex Field Reservation - Practice	\$35.00	<i>\$40.00</i>
Sports Complex Field Reservation - Game	\$60.00	<i>\$65.00</i>
Municipal Stadium Field Reservation - Practice	\$45.00	<i>\$50.00</i>
Municipal Stadium Field Reservation - Game	\$70.00	<i>\$75.00</i>
Lighting (per field, per night)	\$30.00	<i>\$35.00</i>
Field Lining / Preparation	\$25.00	<i>\$35.00</i>
Tournament Deposit	\$250.00	
Sports Complex Tournament - Event (per field, per day)	\$125.00	<i>\$175.00</i>
Sports Complex Tournament - Event (per field, per 1/2 day)	\$65.00	<i>\$90.00</i>
Municipal Stadium Tournament - Event (per day)	\$200.00	<i>\$250.00</i>
Municipal Stadium Tournament - Event (per 1/2 day)	\$100.00	<i>\$130.00</i>
Spot Raking, Relining, Redragging (per field, per week)	\$175.00	<i>\$200.00</i>
Lighting (per field, per night)	\$30.00	<i>\$35.00</i>

Recreation – Fitness Room

Tarboro residents, ages 16 to 59 <i>54</i> , per month	\$20.00
Tarboro residents, age 60 <i>55</i> and older, per month	\$15.00
Non-residents, per month	\$30.00
Silver and Fit, annually	\$75.00

<p style="text-align: center;">TOWN OF TARBORO FEE SCHEDULE 2024 - 2025</p>
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Recreation – Senior Center-Nutrition Site

Non-residents, per month	\$0.00
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Recreation – Gymnasium Reservation

Gymnasium - Athletic Practices	
Gymnasium ONLY - 7pm - 8:45pm (1.75 hr)	\$30.00
Gymnasium - Tournament	
Tournament Deposit	\$250.00
Entire Facility, per day (8am - 9pm)	\$550.00
Gymnasium ONLY, per day (8am - 9pm)	\$375.00

Returned check charge

\$25.00

Solid Waste Management

Residential	\$28.60
Non-Residential	\$28.60
Bulk Pickup	\$50.00
<i>Billed at actual cost, \$50 minimum</i>	

Stormwater Management

Residential	\$3.00
Non-Residential (per ERU)	\$3.00

Taxicab, annual license fee

franchise	\$25.00
per taxi	\$25.00

Taxicab, application investigation fee

\$15.00

Taxicab, driver's permit renewal

\$15.00

Taxicab, driver's permit replacement (duplicate)

\$15.00

TOWN OF TARBORO

FEE SCHEDULE 2024 - 2025

Taxicab fares

(1) Zone 1	Originating and terminating in Zone 1	
	first passenger	\$4.00
	each additional passenger	\$1.00
(2) Zone 2	Originating and terminating in Zone 2	
	first passenger	\$5.00
	each additional passenger	\$1.00
(3) Waiting Time	first five minutes	no charge
	thereafter per minute or fraction thereof	\$0.20
(4) Baggage, etc.	Baggage, packages, trunks, parcels, boxes and bags carried in arms or handled by the passenger(s)	no charge
	Baggage, packages, trunks, parcels, boxes and bags handled by the driver	\$0.50
	Bicycles or other abnormal items	\$1.00
(5) Surcharge	A surcharge may be charged between the hours of 11:00 p.m. and 6:00 a.m., per passenger	\$0.50
(6) Stops along the route		\$1.00

Unified Development Ordinance, permits and review

Subdivision Major Plat*	\$500.00	\$1,000
Subdivision Minor Plat <i>& Recombinations</i>	\$50.00	
Planned Density Development*	\$500.00	\$1,000
Development Review Committee	\$500.00	\$1,000
<i>Preliminary Major Subdivision</i>	\$250.00	
<i>Minor site or subdivision plan changes</i>	\$250.00	
<i>Resubmittals, after second and each thereafter</i>	base fee	
Telecommunications Tower (Includes CUP)*	\$500.00	\$2,000
Co-Location	No Charge	
Temporary Use	No Charge	
Flood Zone Determination	\$25.00	
Flood Development Permit	\$75.00	
Stormwater Review	billed at cost of 3rd party review	
Zoning Permit, not included in other permit	\$25.00	
Zoning Letter	No Charge	
Zoning Violations	\$50/\$100/\$250 per day	
Petition to Amend Text*	\$250.00	\$350
Petition to Amend Zoning Map*	\$250.00	\$350
Special Use Permits*	\$250.00	\$350
<i>Conditional Use Permits</i>	\$250.00	
Petition for Variance	\$250.00	\$350
Petition for Appeal	\$250.00	\$350
Certificate of Appropriateness	No Charge	
Certificate of Appropriateness, Violation	\$50/\$100/\$250 per day	
Application for Annexation	No Charge	
<i>Food trucks/mobile food (property owner)</i>	\$25 / year	

**plus actual direct cost of legal advertising*

TOWN OF TARBORO

FEE SCHEDULE 2024 - 2025

Utilities, AL area lighting service rate

For lighting units mounted on a wood pole:

(a) Area Light		All Rates are per unit, per month		
	100 Watt Equivalent	LED Flat Fixture	\$10.87	\$11.19
	250 Watt Equivalent	LED Flat Fixture	\$26.08	\$26.87
	400 Watt Equivalent	LED Directional	\$38.04	\$39.18
	1000 Watt Equivalent	LED Directional	\$54.35	\$55.98
(b) Added Facilities:		Wood pole installed without light, per month	\$1.12	\$1.48
		(Applicable sales tax will be added.)		

Utilities, connection fee	\$15.00
(Applicable sales tax is included for the electric portion of the connection fee.)	

Utilities, reconnection fee for nonpayment	\$25.00
Electric and/or water	
(Applicable sales tax is included for the electric portion of the connection fee.)	

Utilities, connection fee after hours	\$50.00
Electric and/or water	
(Applicable sales tax is included for the electric portion of the connection fee.)	

Utilities, CP-A large general service				
(a)	Basic Customer Charge	\$936.00		\$1,235.43
(b)	kw demand charge			
	All coincident peak demand, per CPkw	\$20.80		\$21.42
	All Excess, per kw	\$3.38		\$3.48
(c)	RKVA demand charge			
	All RKVA of demand, per RKVA, when applicat	\$0.316242		\$0.325729
(d)	Energy Charge			
	All kwh, per kwh	\$0.054338		\$0.055968
(e)	The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), (c), and (d) above.			
(f)	Applicable sales tax will be added.			

TOWN OF TARBORO FEE SCHEDULE 2024 - 2025

Utilities, CP-B large general service

(a)	Basic Customer Charge	\$2,080.00	\$2,745.39
(b)	kw demand charge		
	All coincident peak demand, per CPkw	\$20.80	\$21.42
	All Excess, per kw	\$3.38	\$3.48
(c)	RKVA demand charge		
	All RKVA of demand, per RKVA, when applicat	\$0.316242	\$0.325729
(d)	Energy Charge		
	All kwh, per kwh	\$0.051651	\$0.053200
(e)	The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), (c), and (d) above.		
(f)	Applicable sales tax will be added.		

Utilities, CSR-WG-A large commercial rate with generation

(a)	Basic Customer Charge	\$299.52	\$395.34
(b)	kw demand charge		
	All coincident peak demand, per CPkw	\$20.80	\$21.42
	All Excess, per kw	\$3.38	\$3.48
(c)	RKVA demand charge		
	All RKVA of demand, per RKVA, when applicat	\$0.3162422	\$0.325729
(d)	Energy Charge		
	All kwh, per kwh	\$0.051988	\$0.053547
(e)	The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), (c), and (d) above.		
(f)	Applicable sales tax will be added.		

Utilities deposit, G-1, CP-A and CP-B electric and/or commercial water

average two-months' bill	
minimum	\$250.00

Utilities deposit, G-3 electric or water

no deposit required

Utilities deposit, residential new service

water only	\$50.00
electric only	\$200.00
electric and water	\$250.00

Utilities deposit, residential customer disconnected for nonpayment

first occurrence-maximum	\$200.00
subsequent occurrences-per occurrence	\$50.00

TOWN OF TARBORO FEE SCHEDULE 2024 - 2025

Utilities, GS-1 small general service rate

(a) Basic Customer Charge	\$52.00	\$68.63
(b) Kw demand charge:		
All kw over 10, per kw	\$10.40	\$10.71
(c) Energy charge:		
First 1,500 kwh, per kwh	\$0.085505	\$0.088070
Additional kwh, per kwh	\$0.075838	\$0.078113
(d) The monthly minimum charge shall be such and may be contracted for, but not less than the basic customer charge in subsection (a) above.		
(e) Applicable sales tax will be added.		

Utilities, GS-2 small general service net metering rate

(a) Basic Customer Charge	\$52.00	\$68.63
Facilities Charge	\$36.40	\$48.04
(b) Kw demand charge:		
All kw over 10, per kw	\$10.40	\$10.71
(c) Energy charge:		
First 1,500 kwh, per kwh	\$0.085505	\$0.088070
Additional kwh, per kwh	\$0.075838	\$0.078113
(d) Solar Credit, per kwh	(\$0.075838)	(\$0.078113)
(e) The monthly minimum charge shall be such and may be contracted for, but not less than the basic customer charge in subsection (b) above.		
(f) Applicable sales tax will be added.		

Utilities, G-3 governmental service rate

(a) Basic Customer Charge	\$52.00	\$68.63
(b) Kw demand charge:		
All kw over 10, per kw	\$10.40	\$10.71
(c) Energy charge:		
First 1,500 kwh, per kwh	\$0.085505	\$0.088070
Additional kwh, per kwh	\$0.075838	\$0.078113
(d) The monthly minimum charge shall be such and may be contracted for, but not less than the basic customer charge in subsection (a) above.		
(e) Applicable sales tax will be added.		

Utilities, industrial sewer surcharge rates

BOD in excess of 200 mg/L	.59 lb
COD in excess of 600 mg/L	.23 lb
TSS in excess of 200 mg/L	.31 lb
NH ₃ in excess of 20 mg/L	2.72 lb
TKN in excess of 48 mg/L	1.15 lb

Utilities, industrial pretreatment

Permit issued	100.00 each
Affluent Sampling and Analysis	100.00 each
Private Laboratory Analysis for Metals	75.00 each

TOWN OF TARBORO FEE SCHEDULE 2024 - 2025

Utilities, LGS large commercial rate

(a)	Basic Customer Charge	\$2,454.40	\$3,239.56
(b)	kw demand charge		
	All kw	\$17.68	\$18.21
(c)	RKVA demand charge		
	All RKVA of demand, per RKVA, when applicat	\$0.316242	\$0.325729
(d)	Energy Charge		
	All kwh, per kwh	\$0.052386	\$0.053957
(e)	Peak Generation kw credit:	\$15.60	\$16.07
	Credit will be given for Customer Owned Peaking Generation measured during the 60 minute coincident peak demand interval used by the NCEMPA for wholesale billing purposes.		
(f)	The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), and (c) above.		
(g)	Applicable sales tax will be added.		

Utilities, late payment penalty

1 1/2% provided not less than \$5.00

~~Utilities, meter reading when estimated because of dog~~

~~\$1.00~~

Utilities, meter test for accuracy

residential		\$7.50	
commercial/industrial		\$15.00	

Utilities, RS-1 residential service rate

(a)	Basic Customer Charge	\$15.60	\$20.59
	All kwh, per kwh	\$0.105454	\$0.108618
(b)	The minimum charge shall be the basic customer charge		
(c)	Applicable sales tax will be added.		

Utilities, RS-2 net metering rate

(a)	Basic Customer Charge	\$15.60	\$20.59
	Facilities Charge	\$36.40	\$48.04
	All kwh, per kwh	\$0.1014	\$0.104442
(b)	The minimum charge shall be the basic customer charge		
(c)	Applicable sales tax will be added.		

Utilities, R-TOU residential time-of-use service rate

(a)	Basic Customer Charge	\$15.60	\$20.59
(b)	On-peak kwh, per kwh	\$0.213463	\$0.219867
(c)	Off-peak kwh, per kwh	\$0.072619	\$0.074798
(d)	Applicable sales tax will be added.		

TOWN OF TARBORO

FEE SCHEDULE 2024 - 2025

Utilities, Rider REN-1

In addition to all other charges stated in the Monthly Rate of the Schedule with which this Rider is used, the following charge shall also apply to each block a customer purchases. \$2.60
per block

The minimum monthly charge shall be a charge for 100 blocks of electricity.

This Rider's monthly rate shall be applied to the customer's billing regardless of the customer's actual monthly kilowatt-hour consumption.

Utilities, Rider GP-1

In addition to all other charges stated in the Monthly Rate of the Schedule with which this Rider is used, the following charge shall also apply to each block a customer purchases. \$4.16
per block

This Rider's monthly rate shall be applied to the customer's billing regardless of the customer's actual monthly kilowatt-hour consumption.

Customer may change the number of monthly blocks purchased once during each year unless otherwise authorized by Municipality.

Utilities, SGS – WG small general service

(a) Basic Customer Charge	\$98.80	\$130.41
(b) kw demand charge		
All kw	\$13.06	\$13.45
(c) RKVA demand charge		
All RKVA of demand, per RKVA, when applicat	\$0.316242	\$0.325729
(d) Energy Charge		
All kwh, per kwh	\$0.065000	\$0.066950
(e) Peak Generation kw credit:	\$13.06	\$13.45
Credit will be given for Customer Owned Peaking Generation measured during the 60 minute coincident peak demand interval used by the NCEMPA for wholesale billing purposes.		
(f) The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), and (c) above.		
(g) Applicable sales tax will be added.		

Utilities, sewer rates

IN-TOWN SEWER RATE SCHEDULE

basic charge	\$10.46	\$12.36
per 1,000 gallons water	\$3.50	\$3.68

OUT-OF-TOWN RATE SCHEDULE

(Includes Town of Princeville)

basic charge	\$10.46	\$24.72
per 1,000 gallons water	\$7.00	\$7.36

TOWN OF TARBORO

FEE SCHEDULE 2024 - 2025

Utilities, sewer charges for customers without Town water	
minimum per year paid in advance	\$45.00

Utilities, sprinkler connections (out-of-town)	
over & above actual cost	\$200.00

Utilities, tapping charges (standard taps)	
3/4" water	\$425.00
4" sewer	\$525.00

A 'standard tap' is one which meets the following criteria. All other taps will be based on actual costs.

Standard Sewer Tap: 4" tap; 20' or less from the sewer main to the end of the town line;
sewer main 8' or less in depth; no boring (horizontal drilling under roadways or solid surfaces) required.

Standard Water Tap: 3/4" tap; 40' or less from the water main to the end of the town line;
water main 8' or less in depth; no boring (horizontal drilling under roadways or solid surfaces) required.

The \$525 fee will include two (2) sewer taps for duplexes and three (3)
for triplexes.

Utilities, temporary electric service	
Flat fee	\$60.00
Applicable sales tax is included will be added	

Utilities, water leak verification fee	
	\$6.00 \$15.00

Utilities, water rates

IN-TOWN WATER RATE SCHEDULE

<u>Meter Size</u>	<u>Basic Charge</u>		<u>Per 1,000 Gal</u>	
5/8" or 3/4"	\$6.97	\$8.87	\$2.98	\$3.13
1"	\$11.34	\$14.40	\$2.98	\$3.13
1 1/2"	\$18.92	\$24.03	\$2.66	\$2.79
2"	\$27.90	\$35.43	\$2.66	\$2.79
3"	\$73.23	\$93.00	\$2.66	\$2.79
4"	\$80.20	\$101.85	\$2.29	\$2.40
6"	\$252.79	\$321.04	\$2.29	\$2.40
8"	\$435.83	\$553.51	\$2.29	\$2.40

OUT-OF-TOWN WATER RATE SCHEDULE

<u>Meter Size</u>	<u>Basic Charge</u>		<u>Per 1,000 Gal</u>	
5/8" or 3/4"	\$6.97	\$17.75	\$5.96	\$6.26
1"	\$11.34	\$28.80	\$5.96	\$6.26
1 1/2"	\$18.92	\$48.06	\$5.31	\$5.58
2"	\$27.90	\$70.86	\$5.31	\$5.58
3"	\$73.23	\$186.00	\$5.31	\$5.58
4"	\$80.20	\$203.71	\$4.58	\$4.81
6"	\$252.79	\$642.08	\$4.58	\$4.81
8"	\$435.83	\$1,107.02	\$4.58	\$4.81

<div>TOWN OF TARBORO FEE SCHEDULE 2024 - 2025</div>

Utilities, water rates, contracted

By contract, the rate to the Edgecombe County Water District rate is 1.5 times the in-town rate schedule plus applicable meter ties.

Vehicle storage - Impounded vehicles

not to exceed, per day	\$1.00
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Vehicles, abandoned and junked

towing with dollies	\$35.00
towing without dollies	\$25.00
storage-per day	\$5.00

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, MAY 13, 2024 IN THE
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Mayo
Councilman Woodard
Councilman Taylor
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum

MEMBERS ABSENT

Councilman Anderson
Councilman Burnette

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion. ;

Absent: Anderson, Burnette

5. REQUESTS AND PETITIONS OF CITIZENS

Clyde Gallop, 1070 Thorpe Road, Rocky Mount, NC - interested in planting flowers at Greenwood Cemetery.

Savalious Lewis, 107 Tanner's Court, Tarboro - asked if the Town had any knowledge of solar panels being installed behind Hitachi Astemo.

Xavyer Burroughs, 513 Forest Acres Drive, Tarboro - thanked the Town for recently upgrading the EV charging station behind Town Hall. He also expressed interest in increasing the number of EV charging stations in the area, specifically on the 200 block of Main Street near Taps on Main.

Johnnie Williams, 121 Webb Lane, Tarboro - would like for the Town to rehabilitate old industrial buildings for educational and job opportunities in the area.

Reva Flowers, 1302 Maurice Drive, Tarboro - concerned with the limit on chickens and roosters in the Town limits. Staff informed her that there was no limit as long as the chickens were in a fenced in area and the roosters were not a nuisance.

6. MATTERS SCHEDULED FOR PUBLIC HEARING

UDO Text Amendment #24-01 - The Unified Development Ordinance is a living document which should be updated and modified to keep current with planning trends and state legislature and recommendations. Planning Board has met and unanimously approved the items included in the text amendment proposed. It is recommended that Council adopt the resolution approving the Ordinance.

The Mayor declared the public hearing open.

Catherine Grimm, Planning Director, provided background information.

No one spoke in favor of or against UDO Text Amendment #24-01.

The Mayor declared the public hearing closed.

Councilmembers discussed.

Council approved the resolution adopting ordinance 24-04.

Ordinance 24-04

AN ORDINANCE AMENDING THE TEXT OF THE UNIFIED DEVELOPMENT
ORDINANCE.

Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed,
Motion. ; Absent: Anderson, Burnette

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by Leo Taylor and Passed, Motion. ;
Absent: Anderson, Burnette

(1) Approve minutes of the April 8, 2024 regular meeting.

(2) Tax Collector's Report

(3) Budget Transfers

Action Items

(4) Appeal of the Nuisance Ordinance

Mr. Larry Battle was not present, therefore, Council tabled Memo 24-23 until a time when Mr. Battle could be in attendance.

John Jenkins made a motion, which was seconded by Othar Woodard and , Motion. ;

Absent: Anderson, Burnette

8. OTHER REPORTS

A. Town Manager

Reminded Council of the upcoming Downtown Live event, the Happening on the Commons and the Grand Opening of the Splash Pad.

(1) Budget Workshop Dates

Monday, May 20 and Tuesday, May 21 at 6:00 pm.

(2) Reminder June Council Meeting Moved to June 17, 2024

The June Council meeting will be held on Monday, June 17, 2024 at 7:00 pm.

(3) Update on Offer to Purchase - Tarboro Commerce Center

Council authorized the Town Manager and Town Attorney to execute all documents approving the sale of land at Tarboro Commerce Center.

John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion. ; Absent: Anderson, Burnette

B. Town Attorney

Wished everyone a happy Mother's Day and reminded Council of the Tarboro River Bandits season opener game on June 1st.

C. Council Members

Councilman Woodard - wished everyone a happy Mother's Day. He also stated that he thought Code Enforcement had enough to focus on.

Councilman Taylor - wished everyone a happy Mother's Day.

Councilman Burnette - absent.

Councilman Brown - wished everyone a happy Mother's Day.

Councilman Jenkins - concerned with code enforcement issues not being handled around Town fairly, including weed nuisances and junk cars.

Councilmember Jordan - none.

Councilmember Bynum - requested increased Police presence in East Tarboro to help control drag racing. She also requested an update on the tree study in the area.

Councilman Anderson - absent.

9. CLOSED SESSION

Enter Closed Session per NCGS 143-318.11(a)(6) - Personnel

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion. ;

Absent: Anderson, Burnette

Resume Open Session

Othar Woodard made a motion, which was seconded by John Jenkins and Passed, Motion. ;

Absent: Anderson, Burnette

- (1) Closed Session as per NCGS § 143-318.11(a)(6) - Personnel

10. ADJOURNMENT

Meeting recessed until Monday, May 20, 2024 at 6:00 pm.

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion. ;

Absent: Anderson, Burnette

Town of Tarboro, North Carolina
General Fund
Schedule of Ad Valorem Taxes Receivable
May 31, 2024

Fiscal Year	Uncollected Balance April 30, 2024	Additions	Collections and Credits	Uncollected Balance May 31, 2024
2023	\$ 133,972	\$ -	\$ 8,777	\$ 125,195
2022	44,054		1,099	42,955
2021	30,151		709	29,442
2020	22,709		608	22,101
2019	15,885		359	15,526
2018	13,237		-	13,237
2017	9,702		-	9,702
2016	9,763		41	9,722
2015	7,511		46	7,465
2014	5,388		-	5,388
Prior years	25,429		843	24,586
	<u>\$ 317,801</u>	<u>\$ -</u>	<u>\$ 12,482</u>	<u>\$ 305,319</u>

Less: Allowance for Uncollectible Accounts:
General Fund

Ad valorem taxes receivable - net \$ 305,319

* Public Service Companies

Reconciliation with Revenues:

Ad valorem taxes - General Fund

Reconciling Items:

Prior years taxes written off	-
Prior year releases	-
Interest	2,563
Fees	886
Total reconciling items	<u>3,449</u>
Total collections and credits	<u>\$ 15,046</u>

To: Troy Lewis, Town Manager

From: Anne Mann, Finance Director

Date: June 5, 2024

Re: Reallocation of Departmental Appropriations



In accordance with Section 8 of the FY 2023-2024 Budget Ordinance of the Town of Tarboro, in your capacity as the Budget Officer, you have approved certain reallocations of departmental appropriations. Such transfers are required to be reported to Town Council within sixty (60) days.

Also, in accordance with Section 8 of the FY 2023-2024 Budget Ordinance of the Town of Tarboro, in your capacity as the Budget Officer, you have approved certain transfers between departments within the same fund. Such transfers shall be reported to Town Council at its next regular meeting and entered in the minutes.

These reallocations and transfers are summarized on the attached pages for presentation to Town Council.



Town of Tarboro

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT14911 - Budget Transfers - June 2024 Council Meeting

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000241	Adopted by Council	Budget Transfer - Per Department Request	5/22/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-6170-1500	Maintenance and Repair	Budget Transfer - Per Department Request	4,075.00	-1,000.00	3,075.00
July: -83.33	October: -83.33	January: -83.33	April: -83.33		
August: -83.33	November: -83.33	February: -83.33	May: -83.33		
September: -83.33	December: -83.33	March: -83.33	June: -83.37		
10-6170-3300	Department Supplies And Mat	Budget Transfer - Per Department Request	6,000.00	1,000.00	7,000.00
July: 83.33	October: 83.33	January: 83.33	April: 83.33		
August: 83.33	November: 83.33	February: 83.33	May: 83.33		
September: 83.33	December: 83.33	March: 83.33	June: 83.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000242	Adopted by Council	Budget Transfer - Per Department Request	5/22/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-4260-1500	Maintenance and Repair	Budget Transfer - Per Department Request	71,150.00	10,000.00	81,150.00
July: 833.33	October: 833.33	January: 833.33	April: 833.33		
August: 833.33	November: 833.33	February: 833.33	May: 833.33		
September: 833.33	December: 833.33	March: 833.33	June: 833.37		
10-4260-3100	Auto Supplies	Budget Transfer - Per Department Request	37,500.00	5,000.00	42,500.00
July: 416.67	October: 416.67	January: 416.67	April: 416.67		
August: 416.67	November: 416.67	February: 416.67	May: 416.67		
September: 416.67	December: 416.67	March: 416.67	June: 416.63		
10-4260-3150	Gasoline & Fuel	Budget Transfer - Per Department Request	27,000.00	-3,000.00	24,000.00
July: -250.00	October: -250.00	January: -250.00	April: -250.00		
August: -250.00	November: -250.00	February: -250.00	May: -250.00		
September: -250.00	December: -250.00	March: -250.00	June: -250.00		
10-4260-7300	Capital Outlay - Improvements	Budget Transfer - Per Department Request	111,784.00	-12,000.00	99,784.00
July: -1,000.00	October: -1,000.00	January: -1,000.00	April: -1,000.00		
August: -1,000.00	November: -1,000.00	February: -1,000.00	May: -1,000.00		
September: -1,000.00	December: -1,000.00	March: -1,000.00	June: -1,000.00		
32-7500-3100	Auto Supplies	Budget Transfer - Per Department Request	75,000.00	10,000.00	85,000.00
July: 833.33	October: 833.33	January: 833.33	April: 833.33		
August: 833.33	November: 833.33	February: 833.33	May: 833.33		
September: 833.33	December: 833.33	March: 833.33	June: 833.37		
32-7500-3300	Department Supplies And Mat	Budget Transfer - Per Department Request	60,000.00	-10,000.00	50,000.00
July: -833.33	October: -833.33	January: -833.33	April: -833.33		
August: -833.33	November: -833.33	February: -833.33	May: -833.33		
September: -833.33	December: -833.33	March: -833.33	June: -833.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000243	Adopted by Council	Budget Transfer - Per Department Request	5/22/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-4250-7400	Capital Outlay - Equipment	Budget Transfer - Per Department Request	10,000.00	-3,000.00	7,000.00
July: -250.00	September: -250.00	November: -250.00	January: -250.00		
August: -250.00	October: -250.00	December: -250.00	February: -250.00		

Budget Adjustment Register
Packet: GLPKT14911 - Budget Transfers - June 2024 Council Meeting

March:	-250.00	April:	-250.00	May:	-250.00	June:	-250.00		
10-4260-1500		Maintenance and Repair		Budget Transafer - Per Department Request		71,150.00	8,000.00	79,150.00	
July:	666.67	October:	666.67	January:	666.67	April:	666.67		
August:	666.67	November:	666.67	February:	666.67	May:	666.67		
September:	666.67	December:	666.67	March:	666.67	June:	666.63		
10-4520-2100		Equipment Rental		Budget Transafer - Per Department Request		5,000.00	-5,000.00	0.00	
July:	-416.67	October:	-416.67	January:	-416.67	April:	-416.67		
August:	-416.67	November:	-416.67	February:	-416.67	May:	-416.67		
September:	-416.67	December:	-416.67	March:	-416.67	June:	-416.63		
10-4520-3100		Auto Supplies		Budget Transafer - Per Department Request		35,000.00	-6,000.00	29,000.00	
July:	-500.00	October:	-500.00	January:	-500.00	April:	-500.00		
August:	-500.00	November:	-500.00	February:	-500.00	May:	-500.00		
September:	-500.00	December:	-500.00	March:	-500.00	June:	-500.00		
10-4520-3300		Department Supplies And Mat		Budget Transafer - Per Department Request		30,000.00	6,000.00	36,000.00	
July:	500.00	October:	500.00	January:	500.00	April:	500.00		
August:	500.00	November:	500.00	February:	500.00	May:	500.00		
September:	500.00	December:	500.00	March:	500.00	June:	500.00		

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
As Adopted	Adopted by Council	10-4250-7400	Capital Outlay - Equipment	10,000.00	-3,000.00	7,000.00
		10-4260-1500	Maintenance and Repair	71,150.00	18,000.00	89,150.00
		10-4260-3100	Auto Supplies	37,500.00	5,000.00	42,500.00
		10-4260-3150	Gasoline & Fuel	27,000.00	-3,000.00	24,000.00
		10-4260-7300	Capital Outlay - Improvements	111,784.00	-12,000.00	99,784.00
		10-4520-2100	Equipment Rental	5,000.00	-5,000.00	0.00
		10-4520-3100	Auto Supplies	35,000.00	-6,000.00	29,000.00
		10-4520-3300	Department Supplies And Materia	30,000.00	6,000.00	36,000.00
		10-6170-1500	Maintenance and Repair	4,075.00	-1,000.00	3,075.00
		10-6170-3300	Department Supplies And Materia	6,000.00	1,000.00	7,000.00
		32-7500-3100	Auto Supplies	75,000.00	10,000.00	85,000.00
		32-7500-3300	Department Supplies And Materia	60,000.00	-10,000.00	50,000.00
		As Adopted Total:		472,509.00	0.00	472,509.00
		Grand Total:		472,509.00	0.00	472,509.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:As Adopted - Adopted by Council Fiscal: 2023-2024			
10	337,509.00	0.00	337,509.00
32	135,000.00	0.00	135,000.00
Budget Code As Adopted Total:	472,509.00	0.00	472,509.00
Grand Total:	472,509.00	0.00	472,509.00



Town of Tarboro

Budget Adjustment Register
Adjustment Detail

Packet: GLPKT15013 - Budget Transfers - June 2024 Council Meeting (2)

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000244	Adopted by Council	Budget Transfer - Per Department Request	5/31/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-6120-1100	Salaries and Wages	Budget Transfer - Per Department Request	600,000.00	-6,500.00	593,500.00
July: -541.67	October: -541.67	January: -541.67	April: -541.67		
August: -541.67	November: -541.67	February: -541.67	May: -541.67		
September: -541.67	December: -541.67	March: -541.67	June: -541.63		
10-6120-1120	Part-Time Wages	Budget Transfer - Per Department Request	59,000.00	16,500.00	75,500.00
July: 1,375.00	October: 1,375.00	January: 1,375.00	April: 1,375.00		
August: 1,375.00	November: 1,375.00	February: 1,375.00	May: 1,375.00		
September: 1,375.00	December: 1,375.00	March: 1,375.00	June: 1,375.00		
10-6120-1300	Utilities	Budget Transfer - Per Department Request	98,000.00	-10,000.00	88,000.00
July: -833.33	October: -833.33	January: -833.33	April: -833.33		
August: -833.33	November: -833.33	February: -833.33	May: -833.33		
September: -833.33	December: -833.33	March: -833.33	June: -833.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000245	Adopted by Council	Budget Transfer - Per Department Request	5/31/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-6125-1120	Part-Time Wages	Budget Transfer - Per Department Request	58,000.00	-4,000.00	54,000.00
July: -333.33	October: -333.33	January: -333.33	April: -333.33		
August: -333.33	November: -333.33	February: -333.33	May: -333.33		
September: -333.33	December: -333.33	March: -333.33	June: -333.37		
10-6125-3300	Department Supplies And Mat	Budget Transfer - Per Department Request	21,775.00	4,000.00	25,775.00
July: 333.33	October: 333.33	January: 333.33	April: 333.33		
August: 333.33	November: 333.33	February: 333.33	May: 333.33		
September: 333.33	December: 333.33	March: 333.33	June: 333.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000246	Adopted by Council	Budget Transfer - Per Department Request	5/31/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
30-7200-1400	Travel and Training	Budget Transfer - Per Department Request	14,000.00	300.00	14,300.00
July: 25.00	October: 25.00	January: 25.00	April: 25.00		
August: 25.00	November: 25.00	February: 25.00	May: 25.00		
September: 25.00	December: 25.00	March: 25.00	June: 25.00		
30-7200-4500	Contracted Services	Budget Transfer - Per Department Request	32,162.00	-300.00	31,862.00
July: -25.00	October: -25.00	January: -25.00	April: -25.00		
August: -25.00	November: -25.00	February: -25.00	May: -25.00		
September: -25.00	December: -25.00	March: -25.00	June: -25.00		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000247	Adopted by Council	Budget Transfer - Per Department Request	5/31/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
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Budget Adjustment Register

Packet: GLPKT15013 - Budget Transfers - June 2024 Council Meeting (2)

[30-7200-5400](#)

30-7200-5400		Insurance and Bonds		Budget Transfer - Per Department Request		125,000.00	8,500.00	133,500.00
July:	708.33	October:	708.33	January:	708.33	April:	708.33	
August:	708.33	November:	708.33	February:	708.33	May:	708.33	
September:	708.33	December:	708.33	March:	708.33	June:	708.37	

[30-7230-4800](#)

30-7230-4800		Purchased Power - Wholesale		Budget Transfer - Per Department Request		16,110,000.00	-8,500.00	16,101,500.00
July:	-708.33	October:	-708.33	January:	-708.33	April:	-708.33	
August:	-708.33	November:	-708.33	February:	-708.33	May:	-708.33	
September:	-708.33	December:	-708.33	March:	-708.33	June:	-708.37	

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000248	Adopted by Council	Budget Transfer - Per Department Request	5/31/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
31-7120-3150	Gasoline & Fuel	Budget Transfer - Per Department Request	14,000.00	1,000.00	15,000.00
July:	83.33	October:	83.33	January:	83.33
August:	83.33	November:	83.33	February:	83.33
September:	83.33	December:	83.33	March:	83.37
June:					83.37
31-7130-1600	Maintenance & Repair Equipm	Budget Transfer - Per Department Request	85,000.00	-16,327.00	68,673.00
July:	-1,360.58	October:	-1,360.58	January:	-1,360.58
August:	-1,360.58	November:	-1,360.58	February:	-1,360.58
September:	-1,360.58	December:	-1,360.58	March:	-1,360.58
June:					-1,360.62
31-7130-4500	Contracted Services	Budget Transfer - Per Department Request	110,000.00	16,327.00	126,327.00
July:	1,360.58	October:	1,360.58	January:	1,360.58
August:	1,360.58	November:	1,360.58	February:	1,360.58
September:	1,360.58	December:	1,360.58	March:	1,360.58
June:					1,360.62
31-7140-3300	Department Supplies And Mat	Budget Transfer - Per Department Request	40,000.00	-1,000.00	39,000.00
July:	-83.33	October:	-83.33	January:	-83.33
August:	-83.33	November:	-83.33	February:	-83.33
September:	-83.33	December:	-83.33	March:	-83.33
June:					-83.37

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
As Adopted	Adopted by Council	10-6120-1100	Salaries and Wages	600,000.00	-6,500.00	593,500.00
		10-6120-1120	Part-Time Wages	59,000.00	16,500.00	75,500.00
		10-6120-1300	Utilities	98,000.00	-10,000.00	88,000.00
		10-6125-1120	Part-Time Wages	58,000.00	-4,000.00	54,000.00
		10-6125-3300	Department Supplies And Materia	21,775.00	4,000.00	25,775.00
		30-7200-1400	Travel and Training	14,000.00	300.00	14,300.00
		30-7200-4500	Contracted Services	32,162.00	-300.00	31,862.00
		30-7200-5400	Insurance and Bonds	125,000.00	8,500.00	133,500.00
		30-7230-4800	Purchased Power - Wholesale	16,110,000.00	-8,500.00	16,101,500.00
		31-7120-3150	Gasoline & Fuel	14,000.00	1,000.00	15,000.00
		31-7130-1600	Maintenance & Repair Equipment	85,000.00	-16,327.00	68,673.00
		31-7130-4500	Contracted Services	110,000.00	16,327.00	126,327.00
		31-7140-3300	Department Supplies And Materia	40,000.00	-1,000.00	39,000.00
		As Adopted Total:			17,366,937.00	0.00
Grand Total:			17,366,937.00	0.00	17,366,937.00	

Fund Summary

Fund	Before	Adjustment	After
Budget Code:As Adopted - Adopted by Council Fiscal: 2023-2024			
10	836,775.00	0.00	836,775.00
30	16,281,162.00	0.00	16,281,162.00
31	249,000.00	0.00	249,000.00
Budget Code As Adopted Total:	17,366,937.00	0.00	17,366,937.00
Grand Total:	17,366,937.00	0.00	17,366,937.00



Town of Tarboro

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT15066 - Budget Transfers - June Council Meeting
(3)

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000249	Adopted by Council	Budget Transfer - Per Department Request	6/5/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-4310-1100	Salaries and Wages	Budget Transfer - Per Department Request	2,339,800.00	-10,000.00	2,329,800.00
July: -833.33	October: -833.33	January: -833.33	April: -833.33		
August: -833.33	November: -833.33	February: -833.33	May: -833.33		
September: -833.33	December: -833.33	March: -833.33	June: -833.37		
10-4310-3150	Gasoline & Fuel	Budget Transfer - Per Department Request	84,000.00	10,000.00	94,000.00
July: 833.33	October: 833.33	January: 833.33	April: 833.33		
August: 833.33	November: 833.33	February: 833.33	May: 833.33		
September: 833.33	December: 833.33	March: 833.33	June: 833.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000250	Adopted by Council	Budget Transfer - Per Department Request	6/5/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
30-7200-5401	Insurance Claims - Deductible	Budget Transfer - Per Department Request	3,000.00	6,500.00	9,500.00
July: 541.67	October: 541.67	January: 541.67	April: 541.67		
August: 541.67	November: 541.67	February: 541.67	May: 541.67		
September: 541.67	December: 541.67	March: 541.67	June: 541.63		
30-7230-4800	Purchased Power - Wholesale	Budget Transfer - Per Department Request	16,101,500.00	-6,500.00	16,095,000.00
July: -541.67	October: -541.67	January: -541.67	April: -541.67		
August: -541.67	November: -541.67	February: -541.67	May: -541.67		
September: -541.67	December: -541.67	March: -541.67	June: -541.63		

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After	
As Adopted	Adopted by Council	10-4310-1100	Salaries and Wages	2,339,800.00	-10,000.00	2,329,800.00	
		10-4310-3150	Gasoline & Fuel	84,000.00	10,000.00	94,000.00	
		30-7200-5401	Insurance Claims - Deductible Billi	3,000.00	6,500.00	9,500.00	
		30-7230-4800	Purchased Power - Wholesale	16,101,500.00	-6,500.00	16,095,000.00	
		As Adopted Total:			18,528,300.00	0.00	18,528,300.00
		Grand Total:			18,528,300.00	0.00	18,528,300.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:As Adopted - Adopted by Council Fiscal: 2023-2024			
10	2,423,800.00	0.00	2,423,800.00
30	16,104,500.00	0.00	16,104,500.00
Budget Code As Adopted Total:	18,528,300.00	0.00	18,528,300.00
Grand Total:	18,528,300.00	0.00	18,528,300.00



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Appeal of the Nuisance Ordinance

Date: 6/17/2024

Memo Number: 24-24

On March 11, 2024, the Town's Code Enforcement Officer inspected the property at 305 Walker Street following a complaint regarding a parking violation and determined that the property was not in compliance with the Town of Tarboro's Code of Ordinances, Chapter 10, Nuisance Section. Specifically, the vehicles not in compliance were determined to be a "neglected motor vehicle" as outlined in Section 10-25, C: "Not parked within a driveway or delineated parking area specifically designed for vehicular parking."

As outlined within the ordinance as the proper procedure, a violation letter was sent to the property owner. Within the standard letter includes the method for appeal, and the Code Enforcement Officer received an appeal letter from the property owner, Larry Battle, who also presented his appeal to Council at the April 2024 Town Council meeting. The receipt of an appeal stays enforcement of the ordinance, and removal of the vehicle from the property until the Council makes a determination.

In the event of an appeal, Town Council may hear all interested persons and review the findings of the Authorizing Official (Code Enforcement Officer). Following the gathering of such information, Council may either reverse the findings of the Authorizing Official made pursuant to Section 10-4(1)(a) OR if Council shall determine that the findings of the Authorizing Official (Code Enforcement Officer) made pursuant to this Chapter are correct, Council shall adopt an ordinance specifically declaring the condition existing on the property to be a danger and hazard to the health, safety, morals, and general welfare of the inhabitants of the Town and a public nuisance and directing the Authorizing Official to cause the conditions to be abated and a lien to be placed against the property for any cost to the Town incurred by removal as stated within the Ordinance.

Council shall find the attached documentation which includes the violation letter mailed to the property owner, the appeal letter from the property owner, and a copy of the Code of Ordinances, Chapter 10 – Nuisances. Should Council choose to determine the findings to be correct, an ordinance declaring the property to be a nuisance has been attached.

ATTACHMENTS:

Description	Upload Date	Type
305 Walker Street Notice Letter	5/28/2024	Cover Memo
Larry Battle Appeal Letter	5/28/2024	Cover Memo
Chapter 10 Nuisances	5/28/2024	Cover Memo



Town of Tarboro

500 N Main Street, PO Box 220, Tarboro, NC 27886 (P) 252.641.4200 (F) 252.641.4286

March 11, 2024

Larry Battle
305 Walker St.
Tarboro, NC 27886

**Re: Neglected Motor – 305 Walker Street – (Vehicles not in Driveway)
Gold Ford Taurus; White Nissan Pickup; GMC Pickup; Nissan Versa (Tag # KAD-1903)**

Dear Property Owner:

Code Enforcement has performed an inspection.

A neglected motor vehicle has been located at the above-said property. A neglected motor vehicle is a health and safety hazard, a public nuisance, and unlawful. The following conditions exist:

- a) That does not leave the property upon which it is situated for 60 consecutive days; or
- b) Not parked or stored within a substantially enclosed structure, such as a carport or garage; or is not covered by a UV protective covering that is intact and in good condition designed specifically for the motor vehicle; or
- c) Not parked within a driveway or delineated parking area specifically designed for vehicular parking.

You will have ten (10) days from the date of this letter to correct the neglected motor vehicle or the neglected vehicle will be removed.

You may appeal in written notice to the Authorizing Official within ten (10) days of the date of letter. The appeal will stay the abatement of the above-referenced vehicle(s) until a final determination by the Town Council. In the event no appeal is taken, the Authorizing Official may proceed to abate the nuisance.

Feel free to contact the Inspections Office with any questions at 252-641-4236, and our office hours are from 8 a.m. – 9 a.m. and 1 p.m. – 2 p.m. Monday through Friday.

Regards,

Code Enforcement

CE/kw

3/15/2023

Hey I do not agree with the decision that have come about all of my vehicles are running and are up to date. I don't park in my driveway because my daughter is also driving and I want have to move my vehicle everytime one of us go out of the yard. I don't park on the sidewalk because of my grand daughter is sick and use a wheel chair to go out and in and to catch the bus. She has cerebar palsy and can't walk so I try to make access for my daughter to get her in and out. This is so the bus will be able to get close to the driveway to let the ramp out to pick her up. Also if all vehicle are park on street then the street sweeper will not be able to do their job. I also feel you own your own property you should be able to park your cars were you want to. they are not in no one's way but ours. So I disagree with this situation. Its not fare to homeowners and other tenants.

sign Larry Battle

Chapter 10 – Nuisances

Article 1. – IN GENERAL

Sec. 10.1 – Described; Prohibited

- (1) Anything that causes offensive odor or that causes injury or damage to the health or life of any other person or anything that interferes with the peaceful enjoyment of one's property is hereby declared a nuisance.
- (2) It shall be unlawful for any person to create a nuisance on a lot owned or occupied by them or to allow a nuisance to remain on a lot owned or occupied by them.
- (3) The Town Council has found it necessary and desirable to promote or enhance:
 - (a) The quality of urban attractiveness and the aesthetic appearance of the Town;
 - (b) The protection of property values throughout the Town;
 - (c) The preservation of the livability and attractiveness of neighborhoods;
 - (d) The promotion of tourism, conventions, and other opportunities for economic development for the Town;
 - (e) The attractiveness of the Town's thoroughfares and commercial roads which present the primary, public visibility to visitors and passers-by of the Town; and
 - (f) The promotion of the comfort, happiness, and emotional stability of occupants of property in the vicinity of nuisances, junked, or neglected motor vehicles as defined in this Chapter.

Section 10.2 – Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abate / Abatement: To cause the violation on a property to cease by removal of nuisance materials, vehicles, etc.

Authorizing Official: The Town Manager, or their assigns, designated to authorize the abatement of nuisances or removal of vehicles under the provisions of this Chapter.

Building Materials: Lumber, brick, stone carpet, plumbing materials, plaster, concrete, roofing, floor coverings, gutters or other materials or substances suitable for or commonly used in the construction or repair of houses, commercial buildings and other structures, driveways, fences, decks, landings, patios, porches or carports.

Building Rubbish: Rubbish from construction, remodeling, and repair operations on houses, commercial buildings, and other structures, including but not limited to stones, brick, plaster, lumber, concrete, and waste parts occasioned by installations and replacements.

Chronic Violator: As defined in N.C.G.S Section 160A.200.1(d) is any person who owns property whereupon, in the previous calendar year, the Town gave notice of violation at least three times under any provision of this Chapter.

Combustible Refuse: Refuse, capable of incineration or burning, such as garbage, paper, rags, boxes and wood.

Dwelling: A building or portion of a building providing complete and permanent living facilities, including cooking and bathing facilities.

Garbage: Animal and vegetable refuse resulting from the handling, preparation, cooking, and consumption of food, including a minimum amount of liquid necessary incident thereto.

Harmful Insects: Mosquitoes, ticks, fleas and flies and other arthropods which can be living transporters and transmitters of a causative agent of a disease.

Junk: Any furniture, appliances, machinery, equipment, building fixture, automotive parts, tires, or other similar items which is either in a wholly or partially rusted, wrecked, dismantled, or inoperative condition.

Litter: Any discarded manmade materials, including, but not limited to, garbage, rubbish, trash, refuse, can, bottle, box, container, wrapper, paper, paper product, tire, appliance, mechanical equipment or part, building or construction material, tool, machinery, wood, or motor vehicle part, solid waste materials, industrial materials and hazardous waste, or discarded material in any form resulting from domestic, industrial, commercial, medical or agricultural operations.

Noxious: Injurious to physical or mental health and capable of causing harm.

Noxious Vegetation: Plants that cause dermatitis through direct or indirect contact or plants that cause internal poisoning if eaten or ingested including but not limited to poison sumac, poison ivy or poison oak.

Nuisance: Any condition that is dangerous or prejudicial to the public health or public safety.

Odor: The property of a substance or that creates a distinctive and unpleasant smell. A noxious odor is one is injurious to physical or mental health and capable of causing physical harm, or negatively impacts the livability of surrounding properties or persons.

Open Place: A yard area, a vacant lot; a deck, landing, patio, porch or carport not totally enclosed by a roof, walls, screens or glass windows; or the parkway between the sidewalk and the street curb or pavement edge. The term does not include lands zoned for agriculture, wildlife sanctuary, or research farm.

Weed: Any undesired, uncultivated plant.

White Goods: Residential appliances limited to washing machines, clothes dryers, stoves, ranges, ovens, refrigerators, freezers, dishwashers, and water heaters.

Yard Waste: Grass, weeds, leaves, tree trimmings, plants, shrubbery prunings, and such other similar materials which are generated in the maintenance of yards and gardens.

Sec. 10.3 – Nuisances Prohibited; Enumeration

Any of the following enumerated and described conditions occurring in an open place, or on public or private property is hereby found, deemed, and declared to constitute a detriment, danger and hazard to the health, safety, morals, and general welfare of the inhabitants of the Town of Tarboro and is found, deemed, and declared to be public nuisances wherever the same may exist and the creation, maintenance, or failure to abate any nuisances is hereby declared unlawful. Every such nuisance shall be abated pursuant to the abatement procedures as provided in Sections 10-4 through 10-7 of this Chapter.

- (1) The accumulation and existence of stagnant water, trash, debris, junk, or other noxious vegetation or material upon any lot or part thereof within the corporate limits of the Town of Tarboro.
- (2) Any place of dense growth of weeds or grasses, other than ornamental grasses, over eight inches in height.
- (3) The storage outside of any building or dwelling in a place accessible to children of any abandoned, unattended or discarded icebox, refrigerator or any other container of any kind which has an airtight door, or lock which may not be released from opening from the inside of such icebox, refrigerator, or container.
- (4) Any condition which creates or provide a breeding ground or harbor for rodents, harmful insects, or pests.
- (5) A collection point or ponding of stagnant water with conditions causing, or likely to cause, mosquitoes or other harmful insects to breed.
- (6) Any concentration of combustible refuse.
- (7) Any concentration of building materials or building rubbish which are not suitable for building construction, alteration, or repair, or any concentration of building materials which becomes a focal point for any other nuisance enumerated in this Chapter.
- (8) Any concentration of collection of garbage, animal waste, yard waste, or any rotten or putrescible matter of any kind which is not maintained for collection. Nothing in this Section shall be construed to prevent the generally accepted use of a properly maintained compost pile sited in the side or rear yard area being used for fertilizer for lawns and gardens or other agricultural or horticultural purposes, unless such concentration becomes a focal point for any other nuisance enumerated in this Chapter.
- (9) Household or office furniture, any household fixtures, white goods or appliances, metal products of any kind and similar items not designed to withstand the elements or for outdoor use. This subsection shall not prevent:
 - (a) The use of household furniture on a totally enclosed porch having roof, walls, screens, or glass windows; or
 - (b) The use of furniture in good condition which is designed for outdoor use such as a patio or lawn furniture on porches or landings or in yard areas or other open places.
- (10) Any junk or concentration of litter.
- (11) Any other condition specifically declared to be a danger to the public health, safety, morals, and general welfare of the inhabitants of the Town of Tarboro and a public nuisance by the Town Council.

Sec. 10-4. – Notice of Nuisance; Abatement Procedures

It shall be the duty of any owner, lessee or occupant of any lot or land to maintain said lot or land in such a condition that none of the nuisances enumerated in Section 10.3 of this Chapter are allowed to exist or persist on public or private property, or in an open place. When any enumerated nuisance is found to exist on any property or open place, the following procedure shall be followed:

- (1) The Authorizing Official shall notify the owner of the premises where the nuisance is located that:
 - (a) The conditions identified in the notice of violation exist which constitute a public nuisance; and
 - (b) The Code provision(s) identified by Code section number are violated by the stated conditions on the property; and
 - (c) The Authorizing Official will assess civil penalties and administrative fee of one hundred dollars (\$100.00) for second notice of violation of the Nuisance Code provisions; and
 - (d) The Authorizing Official will assess civil penalties and administrative fee of two hundred fifty dollars (\$250.00), per day, for third and subsequent notice of violation of the Nuisance Code provisions occurring within twelve (12) months of the first such notice of violation, and
 - (e) Unless the public nuisance is abated within ten (10) calendar days from the mailing of the notice, the Authorizing Official will initiate the procedures to abate the conditions constituting a nuisance; and
 - (f) The cost of abatement, including an administrative fee of one hundred seventy-five dollars (\$175.00), also including the cost, if any, to reseed areas which were formerly a nuisance, shall constitute a lien against the premises.

Sec. 10-5. – Right to Enter Property; Appeal

- (1) The Authorizing Official is hereby given full power and authority to enter upon the premises involved for the purposes of abating the nuisance found to exist.
- (2) Within the ten-day period specified in Section 10-4(1)(d), the owner of the property where the nuisance exists may appeal the findings of the Authorizing Official made pursuant to Section 10.4(1)(a) by giving written notice of the appeal to the Authorizing Official. The appeal will stay the abatement of the nuisance by the Authorizing Official until a final determination by the Town Council. In the event no appeal is taken, the Authorizing Official may proceed to abate the nuisance.
- (3) Town Council, in the event that an appeal is taken, may, after hearing all interested persons and reviewing the findings of the Authorizing Official, reverse the findings made pursuant to Section 10-4(1)(a); but if the Town Council shall determine that the findings of the Authorizing Official made pursuant to this Chapter are correct, it shall adopt an ordinance specifically declaring the condition existing on the property to be a danger and hazard to the health, safety, morals, and general welfare of the inhabitants of the Town and a public nuisance and directing the Authorizing Official to cause the conditions to be abated.

Sec. 10-6. - Abatement by town.

If the person upon whom the notice provided for in this article is served fails, neglects or refuses to correct the nuisance cited pursuant to Section 10-4 within ten (10) days after receipt of such notice, or if no person can be found in the Town who either is or claims to be the owner of such lot or land or who either represents or claims to represent such owner, the Authorizing Official may cause such nuisance to be abated.

Sec. 10-7. - Recovery of town's cost of abatement.

- (1) The expense of the action to abate a nuisance shall be paid by the person in default. If the expense is not paid, it is a lien on the land or premises where the nuisance occurred. A lien established pursuant to this subsection shall have the same priority and be collected as unpaid ad valorem taxes.
- (2) The expense of the action is also a lien on any other real property owned by the person in default within the Town limits or within one mile of the Town limits, except for the person's primary residence. A lien established pursuant to this subsection is inferior to all prior liens and shall be collected as a money judgment. This shall not apply if the person in default can show that the nuisance was created solely by the actions of another.

Sec. 10-8 – Annual Notice to Chronic Violators

- (1) Pursuant to N.C.G.S 160A-200.1, the Town of Tarboro shall notify a chronic violator of this Chapter that, if the violator's property is found to be in violation of this Chapter, the Town shall, without further notice in the calendar year, take action to remedy the violation, and the expense shall become a lien upon the property and shall be collected as unpaid taxes.
- (2) This annual notice shall be sent registered or certified mail. When service is attempted by registered or certified mail, a copy of the notice may also be sent by regular mail. Service shall be deemed sufficient if the registered or certified mail is unclaimed or refused, but the regular mail is not returned by the post office within ten days after the mailing. If service by regular mail is used, a copy of the notice shall be posted in a conspicuous place on the premises affected.

Sec. 10-9. – Management of Grass Clippings and Vegetative Matter.

- (1) In no case shall grass clippings, vegetative material, and/or vegetative debris be washed, swept, or blown off into surface waters, stormwater drains, ditches, conveyances, watercourses, water bodies, wetlands, sidewalks or streets. Any material that is accidentally so deposited shall be immediately removed to the maximum extent possible.
- (2) Any person or company found in violation of said ordinance will first be issued a warning to immediately cease the violation by an authorized law enforcement officer. Any person or company found in violation of said ordinance a second time will be issued a civil citation in the amount of one hundred dollars (\$100.00) by an authorized law enforcement officer. Any person or company found in violation of said ordinance a third time will be issued a civil citation in the amount of two hundred fifty dollars (\$250.00) by an authorized law enforcement officer. Due to the nature of such violations, a notice of violation is not required to be mailed to or issued to the violator and no additional time is required to be given. In addition to remedies provided herein, any violation of the terms of this section shall subject the violator to the penalties and

remedies, either criminal or civil or both, as set forth in the Tarboro Code of Ordinances.

Sec. 10-10 – Time Limits for Abatement

Pursuant to N.C.G.S Sections 1.49 and 1.51, abatement of violations of this Chapter are subject to the following time limits:

- (1) Five years from the time that the facts constituting a violation become known to the Town Council, agent or employee of the Town.
- (2) Seven years from the time that a violation is visible from a public right-of-way or is in plain view from a place to which the public is invited.
- (3) These time limits do not apply to the remedy of conditions that are actually injurious or dangerous to the public health and safety.

Sec. 10.11 – 10.24 Reserved

Article II – ABANDONED, JUNKED, AND NEGLECTED MOTOR VEHICLES

Sec. 10-25 – Definitions

Abandoned Motor Vehicle: As authorized and defined in G.S. Section 160A-303, is a vehicle that:

- (a) Is left upon a public street or highway in violation of a law or ordinance prohibiting parking;
- (b) Is left on a public street or highway for longer than seven days;
- (c) Is left on property owned or operated by the Town for longer than twenty-four hours; or
- (d) Is left on private property without the consent of the owner, occupant, or lessee thereof for longer than twenty-four hours.

Authorizing Official: The Town Manager, or their assigns, designated to authorize the abatement of nuisances or removal of vehicles under the provisions of this Chapter.

Classic Car: A classic car is motor vehicle that is at least 20 years old and has been restored, is being restored, or operates in the manner in which it was originally intended.

Driveway: A vehicular access from a public or private street to a property or properties constructed of materials intended for vehicular traffic, such as asphalt, concrete, gravel or similar materials.

Junked Motor Vehicle: As authorized and defined in GS Section 160A-303.b2 means a vehicle that:

- (a) Is partially dismantled or wrecked; or
- (b) Cannot be self-propelled or moved in the manner in which it was intended to move; or

- (c) Is more than five years old and worth less than \$500, or;
- (d) Does not display a current license plate; or
- (e) Is not exempt from this Chapter as specified in Section 10.40.

Motor Vehicle: As defined in GS Section 160A-303.b means all machines designed or intended to travel over land or water by self-propulsion or while attached to any self-propelled vehicle.

Neglected Motor Vehicle: A motor vehicle on public or private property that is determined and declared to be a public nuisance, and unlawful, including a vehicle:

- (a) That does not leave the property upon which it is situated for 60 consecutive days; or
- (b) Not parked or stored within a substantially enclosed structure, such as a carport or garage; or is not covered by a UV protective covering that is intact and in good condition designed specifically for the motor vehicle; or,
- (c) Not parked within a driveway or delineated parking area specifically designed for vehicular parking.

Nuisance Motor Vehicle: A motor vehicle on public or private property that is determined and declared to be a health or safety hazard, a public nuisance, and unlawful, including a vehicle found to be:

- (a) A breeding ground or harbor for mosquitos, other insects, rats or other pests; or
- (b) A point of heavy growth of weeds or other noxious vegetation over eight inches in height; or
- (c) A point of collection of pools or ponds of water; or
- (d) A point of concentration of quantities of gasoline, oil, or other flammable or explosive materials as evidenced by odor; or
- (e) One which has areas of confinement which cannot be operated from the inside, such as trunks, hoods, etc; or
- (f) So situated or located that there is a danger of it falling or turning over; or
- (g) One which is a point of collection of garbage, food waste, animal waste, or any other rotten or putrescible material of any kind; or
- (h) One which has sharp parts thereof which are jagged or contain sharp edges of metal or glass; or
- (i) Any other vehicle specifically declared a health and safety hazard and a public nuisance by the Town Council.

Sec. 10-26 – Administration

- (1) The Police Department shall be the Authorizing Official responsible for administering the removal and disposition of vehicles determined to be abandoned on the public streets and highways within the town and on property owned by the town.

- (2) The Town Manager, or designee, shall be the Authorizing Official responsible for administering the removal and disposition of abandoned, nuisance, junked, or neglected motor vehicles located on private property. The town may, on an annual basis, contract with private tow truck operators or towing businesses to remove, store and dispose of abandoned vehicles, nuisance vehicles, neglected motor vehicles, and junked motor vehicles in compliance with this article and applicable state laws. Nothing in this article shall be construed to limit the legal authority or powers of officers of the town police department and fire department in enforcing other laws or in otherwise carrying out their duties.

Sec. 10-27 – Abandoned Motor Vehicle

- (1) It shall be unlawful for the registered owner or person entitled to the possession of a motor vehicle to cause or allow such motor vehicle to be abandoned.
- (2) Upon investigation, proper Authorizing Official of the Town may determine that a motor vehicle meets the definition of an abandoned motor vehicle and order the vehicle removed.

Sec. 10-28 – Nuisance Motor Vehicle Unlawful; Removal Authorized

- (1) It shall be unlawful for the registered owner or person entitled to possession of a motor vehicle or for the owner, lessee, or occupant upon real property upon which the vehicle is located to leave or allow the motor vehicle to remain on the property after it has been declared a nuisance motor vehicle.
- (2) Upon investigation, the Authorizing Official may determine that a motor vehicle is a health and safety hazard meeting the definition of a Nuisance Motor Vehicle, declare that the motor vehicle is a health or safety hazard, and order the motor vehicle removed.
- (3) Abatement of a nuisance motor vehicle violation shall follow the procedures outlined in Sections 10-4 through 10-7 of this Chapter.

Sec. 10-29 – Junked Motor Vehicle Regulated; Removal Authorized

- (1) It shall be unlawful for the registered owner or person entitled to the possession of a junked motor vehicle or for the owner, lessee, or occupant of the real property upon which a junked motor vehicle is located to leave or allow the vehicle to remain on the property after the motor vehicle has been ordered removed.
- (2) It shall be unlawful to have a junked motor vehicle on the premises of public or private property.
- (3) Upon investigation, the Authorizing Official may order the removal of a junked motor vehicle after finding in writing that the aesthetic benefits of removing the motor vehicle outweigh the burdens imposed on the private property owner. Such finding shall be based on a balancing of the monetary loss of the apparent owner against the corresponding gain to the public by promoting or enhancing community, neighborhood, or area appearance. The following among other relevant factors may be considered:
 - a) Protection of property values; or
 - b) Promotion of tourism or other economic development opportunities; or
 - c) Indirect protection of public health and safety; or

- d) Preservation of the character and integrity of the community; or
 - e) Promotion of the comfort, happiness, and emotional stability of area residents.
- (4) Abatement of a junked motor vehicle violation shall follow the procedures outlined in Sections 10-4 through 10-7 of this Chapter.

Sec. 10-30 – Neglected Motor Vehicle Regulated; Removal Authorized

- (1) It shall be unlawful for the registered owner or person entitled to the possession of a neglected motor vehicle, or for the owner, lessee or occupant of the real property upon which a neglected motor vehicle is located to leave or allow the vehicle to remain on the property after the motor vehicle has been ordered removed.
- (2) It shall be unlawful to have a neglected motor vehicle on the premises of public or private property.
- (3) Upon investigation, the Authorizing Official may order the removal of a Neglected Motor Vehicle after finding in writing that the aesthetic benefits of removing the motor vehicle outweigh the burdens imposed on the private property. Such finding shall be based on a balancing of the monetary loss of the apparent owner against the corresponding gain to the public by promoting or enhancing community, neighborhood, or area appearance. The following among other relevant factors may be considered:
 - (a) Protection of property values; or
 - (b) Promotion of tourism or other economic development opportunities; or
 - (c) Indirect protection of public health and safety; or
 - (d) Preservation of the character and integrity of the community; or
 - (e) Promotion of the comfort, happiness, and emotional stability of area residents.
- (4) Abatement of a neglected vehicle violation shall follow the procedures outlined in Sections 10-4 through 10-7 of this Chapter.

Sec. 10-31 – Removal; Pre-Towing Notice Requirement

- (1) Except as set forth in Section 10-33, an abandoned, nuisance, junked, or neglected motor vehicle shall be towed only after notice to the registered owner or person entitled to possession of the motor vehicle. In the case of a nuisance, junked, or neglected motor vehicle, if the name and mailing address of the registered owner or person entitled to the possession of the vehicle or owner, lessee, or occupant of the real property upon which the vehicle is located can be ascertained in the exercise of reasonable diligence, the notice shall be given by first-class mail. The person who mails the notice shall retain a written record to show the name and address to which mailed and the date mailed. If such names and addresses cannot be ascertained or if the motor vehicle to be removed is an abandoned motor vehicle, notice shall be given by affixing on the windshield or some other conspicuous place on the motor vehicle a notice indicating that the motor vehicle will be removed by the Town on a specified date, no sooner than seven days after the notice is affixed. The notice shall state that the motor vehicle will be removed by the Town on a specified date, no sooner than seven days after the notice is affixed or mailed, unless the motor vehicle is moved by the owner or legal possessor prior to that time.

- (2) With respect to abandoned motor vehicles on private property, nuisance, junked, or neglected motor vehicles to which notice is required to be given, if the registered owner or person entitled to possession does not remove the motor vehicle but chooses to appeal the determination that the motor vehicle is abandoned, a nuisance, or in the case of junked or neglected motor vehicle that the aesthetic benefits of removing the motor vehicle outweigh the burdens, such appeal shall be made to the Town Council in writing, heard at the next regularly scheduled meeting of the Town Council, and further proceedings to remove the motor vehicle shall be stayed until the appeal is heard and decided.

Sec. 10-32 – Exceptions to Prior Notice Requirement

- (1) The requirement that notice be given prior to the removal of an abandoned, nuisance, junked, or neglected motor vehicle may, as determined by the Authorizing Official, be omitted in circumstances where there is a special need for prompt action to eliminate traffic obstructions or to otherwise maintain and protect the public safety and welfare. Such findings shall, in all cases, be entered by the Authorizing Official in the appropriate daily records. Circumstances justifying the removal of motor vehicles without prior notice include:
 - (a) Motor Vehicles abandoned on the streets: For motor vehicles left on public streets and highways, the Town Council hereby determines that immediate removal of such motor vehicles may be warranted when they are:
 - (i) Obstructing traffic; or
 - (ii) Parked in violation of an ordinance prohibiting or restricting parking; or
 - (iii) Parking in a no-stopping or no-standing zone; or
 - (iv) Parked in a loading zone; or
 - (v) Parked in a bus zone; or
 - (vi) Parked in violation of a temporary parking restriction imposed under this Code.
- (2) Other abandoned or nuisance motor vehicles: With respect to abandoned or nuisance motor vehicles left on city-owned property other than streets and highways and on private property, such motor vehicles may be removed without giving prior notice only in those circumstances where the Authorizing Official finds a special need for prompt action to protect and maintain the public health, safety and welfare. By way of illustration and not of limitation, such circumstances include motor vehicles blocking or obstructing ingress or egress to businesses and residences, motor vehicles parked in such a location or manner to pose a traffic hazard, and motor vehicles causing damage to public or private property.

Sec. 10-33 – Removal of Motor Vehicle; Post-Towing Notice Requirements

- (1) Any abandoned, nuisance, junked, or neglected motor vehicle which has been ordered removed may, as directed by the Town, be removed to a storage garage or area by the tow truck operator or towing business contracting to perform such services for the Town. Whenever such a motor vehicle is removed, the Town shall immediately notify the last known registered owner of the motor vehicle, such notice to include the following:

- (a) The description of the removed motor vehicle; and
 - (b) The location where the motor vehicle is stored; and
 - (c) The violation with which the owner is charged, if any; and
 - (d) The procedure the owner must follow to redeem the motor vehicle; and
 - (e) The procedure the owner must follow to request a probable cause hearing on the removal.
- (2) The Town shall attempt to give notice to the motor vehicle owner by telephone; however, whether or not the owner is reached by telephone, written notice, including the information set for in subsections (1)(a) through (1)(e) of this section, shall also be mailed to the registered owner's last known address, unless this notice is waived in writing by the motor vehicle owner or their agent.
- (3) If the motor vehicle is registered in the State of North Carolina, notice shall be given within twenty-four hours. If the motor vehicle is not registered in the State of North Carolina, notice shall be given to the registered owner within seventy-two hours from the removal of the motor vehicle.
- (4) Whenever an abandoned, nuisance, junked, or neglected motor vehicle is removed and such motor vehicle has no valid registration or registration plates, the Authorizing Official shall make reasonable efforts, including checking the vehicle identification number, to determine the last known registered owner of the motor vehicle and notify them of the information as set forth in subsections (1)(a) through (1)(e) of this section.

Sec. 10-34 – Right to Hearing Before Sale or Final Disposition of Motor Vehicle

After removal of an abandoned, nuisance, junked or neglected motor vehicle, the owner or any other person entitled to the possession is entitled to a hearing for the purpose of determining if probable cause existed for removing the motor vehicle. A request for hearing must be filed in writing with the County Magistrate designated by the Chief District Court Judge to receive such hearing requests. The County Magistrate will set the hearing within seventy-two hours of the receipt of the request, and the hearing will be conducted in accordance with the provisions of N.C.G.S Section 20-222.

Sec. 10-35 – Redemption of Vehicle During Proceedings

At any stage of the proceedings, including before the probable cause hearing, the owner may obtain possession of the removed motor vehicle by paying a towing fee, including any storage charges, or by posting a bond for double the amount of such fees and charges to the tow truck operator or towing business having custody of the removed motor vehicle. Upon regaining possession of a motor vehicle, the owner or person entitled to the possession of the motor vehicle shall not allow or engage in further violation of this article.

Sec. 10-36 – Sale and Disposition of Unclaimed Motor Vehicle

Any abandoned, nuisance, junked, or neglected motor vehicle which is not claimed by the owner or other party entitled to possession will be disposed of by the Town or tow truck operator or towing business having custody of the motor vehicle. Disposition of such a motor vehicle shall be carried out in coordination with the Town and in accordance with N.C.G.S. Chapter 44A, Article 1.

Sec. 10-37 – Conditions on Removal of Vehicle From Private Property

As a general policy, the Town will not remove a motor vehicle from private property if the owner, occupant, or lessee of such property could have the motor vehicle removed under applicable state law procedures. In no case will a motor vehicle be removed by the Town from private property without a written request of the owner, occupant, or lessee, except in those cases where a motor vehicle is a nuisance, junked, or neglected motor vehicle which has been ordered removed by the Authorizing Official. The Town may require any person requesting the removal of an abandoned, nuisance, junked, or neglected motor vehicle from private property to indemnify the Town against any loss, expense, or liability incurred because of the removal, storage, or sale thereof.

Sec. 10-38 – Protection Against Liability

No person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of an abandoned, nuisance, junked, or neglected motor vehicle for disposing of such motor vehicle as provided for in this article.

Sec. 10-39 – Unlawful Removal of an Impounded Vehicle

It shall be unlawful for any person to remove or attempt to remove from any storage facility designated by the Town any motor vehicle which has been impounded pursuant to the provisions of the Code unless and until all towing and impoundment fees which are due, or a bond-in-lieu of such fees, have been paid.

Sec. 10-40 – Exceptions

Nothing in this article shall apply to any motor vehicle:

- (1) Which is located in a bona fide automobile graveyard or junkyard as defined in N.C.G.S Section 136-143, in accordance with the Junkyard Control Act, N.C.G.S Section 136.141 et seq; or
- (2) Which is in an enclosed building; or
- (3) Which is on the premises of a business enterprise being operated in a lawful place and manner if the motor vehicle is necessary to the operation of the enterprise; or
- (4) Which is in an appropriate storage place or depository maintained in a lawful place and manner by the Town; or
- (5) Meeting the definition of a Classic Car as defined in this article. If a motor vehicle meeting the definition of a Classic Car is in the process of being restored to its original condition, the Classic Car must be covered with a UV protective cover designed specifically for the motor vehicle or within an enclosed structure when work on the motor vehicle is not active. Proof of active restoration efforts must be provided if requested by the Authorizing Official.

Sec. 10.41 – 10.50 Reserved

Article III – AIR POLLUTION

Sec. 10-51. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Dust: Gas-borne particles larger than ten (10) microns in mean diameter.

Dust-separating equipment: Any device for separating dust from the gas medium in which it is carried.

Fuel-burning equipment: Any furnace, incinerator, refuse-burning equipment, boiler, apparatus, device, mechanism, stock or structure used in the process of burning fuel or combustible material.

Fumes: Gases or vapors that are of such character as to create an unclean, destructive, offensive or unhealthful condition.

Internal combustion engine: An engine in which combustion of a gaseous liquid or pulverized solid fuel takes place within one (1) or more cylinders.

Open fire: Any fire wherein the products of combustion are emitted into the open air and are not directed into the air through a stack or chimney.

Ringelmann Smoke Chart: The Ringelmann Chart with instructions for use as published by the U.S. Bureau of Mines, 1945.

Smoke: Small gas-borne particles consisting essentially of carbonaceous material in sufficient number to be observable.

Soot: agglomerated particles consisting essentially of carbonaceous material.

Stack or chimney: A flue, conduit or opening arranged for emitting gases into the open air.

Volatile: The gaseous constituents of solid fuels as determined by the standard A.S.T.M. procedure amended or revised to date.

Sec. 10-52. - Inspection of Fuel-Burning Equipment.

- (1) An inspection of any fuel-burning equipment within the town under the provisions of this article, whether or not a previous certificate of operation allowing the use of the plant has been issued by the town manager, may be made at any time to see that such equipment and plant can be operated in conformity with the provisions of this article. Upon notice that the equipment has been found to comply with the provisions of this article, the town manager shall issue a certificate of operation which shall be posted in a conspicuous place within the plant.
- (2) If at the time of the first inspection or of any inspection subsequent to the issuance of the certificate of operation it is found that the equipment is in such condition that it cannot be operated within the provisions of this article, the town manager shall give notice in writing to the person owning, operating or in charge of such equipment of the defects found and an order to correct, repair or replace the defective equipment, and it then becomes incumbent upon the owner or operator to comply with such orders. Failure to comply with this order within thirty (30) days from its date shall be a violation of this section, and the town manager is hereby authorized to seal the equipment.
- (3) Each day of failure to comply after the thirty-day period shall constitute a separate offense

Sec. 10-53. - Right of Entry.

Subject to constitutional limitations, no person shall in any manner hinder, obstruct, delay, resist, prevent or in any way interfere or attempt to interfere with the town manager or any of the personnel of his department in the performance of any duty required under the provisions of this article; nor shall any person refuse to permit such inspectors to perform their duty by refusing any of them entrance to the premises at reasonable hours.

Sec. 10-54. - Smoke Indicators, Mirrors or Devices Required for Certain Fuel-Burning Plants.

All newly constructed or reconstructed solid or liquid fuel-burning plants having more than five hundred (500) square feet of boiler heating surface (50 H.P.) or its equivalent shall be equipped with smoke indicators, mirrors or similar devices, approved by the town manager to enable the fireman to observe the top of the stack from the boiler room at all times, unless the top of the stack is readily visible to the fireman from the boiler room without the use of such devices. In plants where a fireman is not in constant attendance in the boiler room, the smoke indicator shall be of a type which will sound an alarm or flash a signal to attract the attention of the fireman. Any existing plant which emits unlawful smoke may be required to install such indicating devices.

Sec. 10-55. - Standard for Grading Shade or Density of Smoke.

For the purpose of grading the shade or density of smoke, the Ringelmann Chart as now published and used by the U.S. Bureau of Mines, which is hereby made a part of this article by reference, shall be the standard.

Sec. 10-56. - Discharge of Smoke, Dust and Fumes.

No person who operates or is responsible for the operation of any fuel-burning equipment, internal combustion engine, locomotive, vehicle, premises, open fire or stack shall cause, suffer or allow to be discharged therefrom any smoke, dust or fumes that are a nuisance to any person not being engaged in or upon the operation or that are a detriment or injurious to the health, welfare or property of others

Sec. 10-57. - Emission of Smoke.

- (1) The emission of smoke at any time within the corporate limits of the town of the shade or density greater than No. 2 of the Ringelmann Chart shall be a violation of this article.
- (2) No person who operates or is responsible for the operation of any fuel-burning equipment, internal combustion engine, premises, open fire or stack shall cause, suffer or allow to be discharged therefrom smoke the shade or density of which is equal to or greater than No. 2 of the Ringelmann Chart for a period aggregating four (4) minutes or more in any thirty (30) minutes, except smoke the shade or density of which is equal to No. 2 and not greater than No. 3 of the Ringelmann Chart may be emitted for a period aggregating three (3) minutes in any fifteen (15) minutes for the following reasons only: When building a new fire, cleaning a fire, or when breakdown of equipment occurs which makes it evident that the emission was not reasonably preventable.
- (3) No person who operates or is responsible for the operation of any locomotive or vehicle shall cause, suffer or allow to be discharged therefrom smoke, the shade or density of which is equal to or greater than No. 2 of the Ringelmann Chart, for a period aggregating more than one (1) minute in any fifteen (15) minutes, except smoke the shade or density of which is equal to No. 2 and not greater than No. 3 of the Ringelmann Chart may be emitted for a period or periods aggregating three (3) minutes in any fifteen (15) minutes for the following reasons only: When building a new fire, when cleaning fires or when the breakdown of equipment occurs which makes it evident that the emission was not reasonably preventable.

Sec. 10-58. - Discharge of Dust.

No person who operates or is responsible for the operation of any fuel-burning equipment shall cause, suffer or allow to be discharged therefrom or to pass any convenient measuring point in the stack thereof dust in the gases to exceed eighty-five hundredths pound per one thousand (1,000) pounds of gases, adjusted to twelve (12) percent CO₂ content. The amount of solids in the gases shall be determined according to the Test Code for Dust-Separating Apparatus of the American Society of Mechanical Engineers, revised and amended to date, which is hereby made a part of this article by reference.

Sec. 10-59. - Liability for Violation.

All persons owning, operating or in charge or control of any equipment who shall cause or permit or participate in any violation of any of the provisions of this article, either as proprietors, owners, lessees, tenants, managers, superintendents, constructors, installers, mechanics, repairmen, captains, janitors, engineers, firemen, or otherwise, shall be individually and collectively liable for any fines, penalties or punishment which may be imposed for the violation of this article.

Sec. 10-60. - Sealing of Equipment in Violation.

After any person who has been previously notified of three (3) or more violations of this article within any consecutive twelve-month period in respect to the emission of smoke, dust or fumes, that person shall be notified to show cause before the town manager on a specified day, to be not less than ten (10) days from the date of notice, why the equipment causing such violations should not be sealed. The notice provided for in this section may be given by mail directed to the last known address of the person to be notified or, if the address or the whereabouts is unknown, then by posting a notice on or near the premises at which the violations shall have occurred. Upon the date specified the person or representative of such person may appear and be heard. Upon such hearing, if the town manager finds that adequate corrective means and methods have not been employed to correct the complained of condition, then it shall be his duty to seal the equipment until such time as a new operating certificate, as provided under this article, has been applied for and issued. An appeal from this order may, within ten (10) days, be made to the town council, and such appeal shall act as a stay of decision by the town manager pending the decision of the town council.

Sec. 10-61. - Violating Seal Placed on Equipment.

No person shall violate the seal on any fuel-burning equipment that has been placed on the equipment by or at the direction of the town manager, unless first authorized in writing by him to do so.

Sec. 10-62. - Appeals.

Any person taking exception to any decision, ruling, regulation or order of the town manager made or promulgated under the provisions of this article may appeal to the town council. Such appeal shall be taken within ten (10) days after the decision, ruling, regulation or order complained of by filing, in writing, with the town manager a notice of appeal directed to the town council specifying the grounds thereof and the relief sought. A deposit of ten dollars (\$10.00) shall be posted by the appellant at the time of the appeal to cover the cost of the hearing. The town manager shall forthwith furnish to the town council all the papers relating to the decision, ruling, regulation or order which is appealed. The town council shall set a date not less than five (5) days and not more than forty (40) days after the date of filing of the appeal for the hearing and shall give notice thereof by mail to all interested parties. The appellant may appear at the hearing in person or may be represented by agent or by attorney. The town council shall

affirm, modify or set aside the decision of the town manager or shall make other disposition of the matter as in the opinion of the town council the good of the town may require. The decision of the town council in any such case shall be final.

Secs. 10-63—10-90. - Reserved.

ARTICLE IV. - REMOVAL OF GRAFFITI

Sec. 10-91. - Purpose and Intent.

The purpose and intent of this article are to provide for the expeditious removal of graffiti on private property within the town. The town council declares such graffiti to be a nuisance by undermining (1) the quality of urban attractiveness and the aesthetic appearance of the town, (2) the protection of property values, (3) the preservation of the livability and attractiveness of neighborhoods, and (4) the promotion of opportunities for economic development of the town. In addition, the town council finds that such graffiti is frequently a means of communication by street gangs engaging in unlawful activity and is thereby injurious to the public welfare and safety.

Sec. 10-92. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Graffiti: Any inscription, word, figure, painting or other defacement that is written, marked, etched, scratched, sprayed, drawn, painted or engraved on or otherwise affixed to any surface of private property, natural or manmade and that is exposed to public view, without the prior written consent of the property owner delivered to the person placing the graffiti on the property.

Private property: Any privately owned real property, including any fixtures or improvements to such property, located within the town's limits.

Property owner: The owner of the private property, such owner's manager or agent, or any other person in lawful control or possession of the property.

Removal of graffiti: The use of any method that has the effect of obscuring, erasing or otherwise removing the graffiti from public view.

Sec. 10-93. - Failure to Remove Graffiti Unlawful.

It is unlawful for any property owner to fail to remove, or fail to cause the removal of, graffiti in accordance with section 10-94 of this article.

Sec. 10-94. - Procedures for Removal of Graffiti.

- (a) Within seven (7) days after the property owner discovers the existence of graffiti on his private property or within seven (7) days after the property owner receives written notice from the town by registered or certified mail, return receipt requested, of the existence of graffiti on the owner's property, whichever event occurs earlier, the property owner shall remove or cause the graffiti to be removed from his property in accordance with paragraph (b) of this section.

- (b) The property owner shall either (1) remove the graffiti at the owner's expense, or (2) authorize the town to remove the graffiti at its own expense by signing an authorization of removal on a form prescribed by the town manager, along with a release that holds the town harmless from any liability to the owner on account of the town's removal of the graffiti in accordance with the removal method specified in the authorization of removal.
- (c) In the event the property owner authorizes the town to remove the graffiti at its own expense in accordance with subparagraph (b)(2) of this section, the town shall not be required to rectify any area defaced by the graffiti more extensively than where the graffiti itself is located and shall not be required to restore the area where the graffiti is removed to the area's original condition (i.e., exact color, textures, etc.).

Sec. 10-95. - Penalties and Remedies.

- (a) A violation of any provision of this article shall subject the offender to a civil penalty of one hundred dollars (\$250.00). If the offender fails to pay this penalty within ten (10) days after being cited for a violation, the town may seek to recover the penalty by filing a civil action in the nature of a debt.
- (b) The town may seek to enforce this article through any appropriate equitable action.
- (c) Each day that a violation continues after the offender has been notified of the violation shall constitute a separate violation.
- (d) The town may seek to enforce this article by using any one or a combination of the foregoing remedies.

TOWN OF TARBORO

ORDINANCE NO. __

AN ORDINANCE ORDERING THE AUTHORIZING OFFICIAL OF THE TOWN OF TARBORO TO EFFECTUATE THE PURPOSES OF CHAPTER 10 – CHAPTER 10 “NUISANCES” OF THE TOWN CODE AS THE PROPERTY AT 305 WALKER STREET IN THE TOWN OF TARBORO, OWNED BY LARRY BATTLE.

WHEREAS, the State Legislature has found and declared that municipalities have the authority to regulate the protection of property values, promotion of tourism or other economic development opportunities, indirect protection of public health and safety, and preservation of the character and integrity of the community, and promotion of the comfort, happiness, and emotional stability of area residents; and

WHEREAS the State Legislature has given municipalities the ability to exercise their powers and enforce Nuisance Ordinances that maintain the above community standards; and

WHEREAS, on March 11, 2024, pursuant to a Violation Notice duly issued on March 11, 2024, and mailed to the owners of record of property at 305 Walker Street in the Town of Tarboro, Code Enforcement Officer found that the property at 305 Walker Street failed to comply with the standards of the Nuisance Ordinance of the Town of Tarboro due to conditions listed in such letter; and

WHEREAS, the Code Enforcement Officer ordered that the property owners remove the vehicle or provide a designated parking area for the vehicles in accordance with the standards prescribed in the Nuisance Ordinance and;

WHEREAS, the property owners have not remedied the situation to meet the standards of the Nuisance Ordinance;

NOW, THEREFORE, the Town Council of the Town of Tarboro hereby ordains:

Section 1. The Town Council of the Town of Tarboro has reviewed the actions of the Code Enforcement Officer relating to the property at 305 Walker Street in the Town of Tarboro, parcel number 4728-68-7215 in the Town of Tarboro, and the letter dated March 11, 2024 requiring that the property’s owner remedy the situation by removing the vehicles or creating a delineated parking area to meet the standards prescribed in the Nuisance Ordinance, and the Town Council has found that the owner has neglected to remedy the situation and thereby failed to comply with the order.

Section 2. The Town Council of the Town of Tarboro has found that the continuation of the property in its current status would be inimical to the health, safety, morals, and welfare of the Town of Tarboro in that the property would be impacted and that the aesthetic benefits of removing the motor vehicle outweigh the burdens imposed on the private property. The finding of this is based on a balancing of the monetary loss of the apparent owner against the corresponding gain to the public by promoting or enhancing community,

neighborhood, or area appearance, and Council has considered the following factors:

- (a) Protection of property values; and
- (b) Promotion of tourism or other economic development opportunities; and
- (c) Indirect protection of public health and safety; and
- (d) Preservation of the character and integrity of the community; and
- (e) Promotion of the comfort, happiness, and emotional stability of area residents.

Section 3. The above-mentioned owners of the property at 305 Walker Street shall have **thirty (30) days** from the effective date of this ordinance within which to comply with the order of the Code Enforcement Officer dated March 11, 2024, and should said owners fail to comply with the order within this period, then and in that event, the Code Enforcement Officer of the Town of Tarboro is hereby ordered to proceed to effectuate the purpose of Chapter 10 of the Code of Ordinances of the Town of Tarboro and **N.C.G.S. 160D** with respect to said property. The Inspector is hereby specifically authorized and directed to remove the non-compliant vehicles at 305 Walker Street.

Section 4. The amount of any cost to the Town for abatement of the vehicles by the Code Enforcement shall be a lien against the real property upon which the cost was incurred, which lien shall be filed, have the same priority, and be collected as a lien for special assessment.

Section 5. This ordinance shall become effective upon its adoption and recordation of the same in the office of the Register of Deeds of Edgecombe County, and a copy of the same shall be forwarded to all owners by certified mail, with return receipt requested.

Adopted this 17th day of June, 2024.

Town of Tarboro

Tate Mayo, Mayor

Leslie M. Lunsford, Town Clerk



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Resolution - Conveyance of Fixed Assets

Date: 6/17/2024

Memo Number: 24-25

The Town of Tarboro currently has two (2) Ford Police SUVs that have reached the end of their useful life for our needs. Edgecombe Community College has a need for such equipment as a training tool in their Basic Law Enforcement Training courses. In that the equipment is beyond its use for the Town and has very limited value for resale, staff feels that the Town will derive greater benefit from its use as a training tool at Edgecombe Community College than it would from competitive sale.

North Carolina General Statute 160A-274 authorizes a governmental unit in this state to exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property upon such terms and conditions as the governmental unit deems wise, with or without consideration.

It is recommended that Council approve the attached resolution, declaring the two (2) 2015 Ford Police SUVs described in Exhibit A surplus and conveying the same to Edgecombe Community College for no consideration.

ATTACHMENTS:

Description	Upload Date	Type
Resolution of Conveyance - Police SUVs	6/6/2024	Cover Memo



**RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS
AND APPROVING CONVEYANCE OF THE PROPERTY TO
ANOTHER UNIT OF GOVERNMENT IN NORTH CAROLINA
PURSUANT TO N.C.G.S. 160A-274**

WHEREAS, the Town of Tarboro owns two (2) police cars as listed on the attached Exhibit A, hereinafter referred to as “surplus property”, that are either obsolete or no longer needed for any governmental use by the Town; and

WHEREAS, Edgecombe Community College has a need for such equipment as a training tool for students in their Basic Law Enforcement Training courses; and

WHEREAS, North Carolina General Statute 160A-274 authorizes a governmental unit in this state to exchange with, lease to, lease from, sell to, or purchase from any other governmental unit any interest in real or personal property upon such terms and conditions as the governmental unit deems wise, with or without consideration; and

WHEREAS, the Town of Tarboro has determined that it is in the best interest of the Town to declare the named items in Attachment A surplus and to convey the items to Edgecombe Community College for no consideration.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro that:

1. The police cars itemized on the attached Exhibit A are hereby declared to be surplus property.
2. The Town of Tarboro hereby conveys to Edgecombe Community College the items of personal property listed in Exhibit A for no consideration.
3. The Town Manager is authorized to execute all documents necessary to convey the property in the manner authorized by this Resolution.

Adopted this 17th day of June, 2024.

Tate Mayo, Mayor

Attest:

Leslie M. Lunsford, Town Clerk

EXHIBIT A

- | | | |
|-------------------------|------------------------|---------------|
| 1. 2015 Ford Police SUV | VIN# 1FM5K8AR2FGC41100 | Asset# V-0116 |
| 2. 2015 Ford Police SUV | VIN# 1FM5K8ARFGC41098 | Asset# V-0117 |



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Residential Development Investment Policy

Date: 6/17/2024

Memo Number: 24-26

On May 18, 2022, the Tarboro Town Council adopted Ordinance 22-05 repealing the previously adopted Tarboro Residential Development Investment Policy. At that time there were two (2) residential developments proposed to participate in the program. Since repeal of the policy, both proposed developments have stalled in the development phase. Town staff have been approached by other developers interested in constructing housing developments in Tarboro, if assistance is available as outlined in the previous Tarboro Residential Development Investment Policy.

It is recommended that the Tarboro Town Council discuss the feasibility and/or desire to re-institute the previous policy to entice much needed housing development for Tarboro.