

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, JUNE 13, 2022 IN THE
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Mayo
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney
Joe Pitt, Outgoing Mayor

1. MEETING CALLED TO ORDER BY THE MAYOR

- (1) Invocation
Councilman Taylor.
- (2) Pledge of Allegiance
- (3) Acceptance of Certificate of Municipal Election – Wards 1, 3, 5, 7, and Mayor
Council accepted the Receipt and Certificate of Municipal Election.
Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed,
Motion.
- (4) Oaths of Office
Oaths administered by Carol White, Clerk of Superior Court.
- (5) Recognition of Outgoing Mayor - Joseph W. Pitt
Presented to Joe Pitt by Mayor Tate Mayo.
- (6) Election of Mayor Pro Tempore
Councilman Woodard nominated Councilman Jenkins.

Councilman Burnette nominated Councilman Taylor.

Councilman Brown nominated Councilman Woodard.

Council voted on the nominees, the votes are as followed:

Councilman Taylor: three votes
Councilman Woodard: two votes
Councilman Jenkins: two votes

With neither of the nominees receiving a majority of the votes, Council voted a second time. The votes are as followed:

Councilman Taylor: four votes
Councilman Woodard: zero votes
Councilman Jenkins: three votes

Councilman Taylor was appointed as Mayor Pro Tem by a 4 to 3 vote.

2. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

Leo Taylor made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

3. REQUESTS AND PETITIONS OF CITIZENS

Penny Thompson, 510 W Walnut Street - requested permission to block off W Walnut Street for a community block party on Saturday, July 30, 2022 11:00am - 6:00pm.

Freda Noel Hinton, 501 W Walnut Street - President of the block party association. She explained that the block party was a way to bring the community together and help reduce crime in the area. She also thanked the Police Department and Officer Best for serving the community.

Rena Simmons, Nash County Case Manager - spoke about a youth leadership program for individuals ages 15 & over that helps to build leadership job skills.

4. MATTERS SCHEDULED FOR PUBLIC HEARING

2022-2023 Fiscal Year Budget - A public hearing will be held on the proposed 2022-2023 fiscal year budget. Upon closure of the public hearing, it would be appropriate for Council to take action concerning the FY 2022-2023 budget ordinance.

The Mayor declared the public hearing open.

No one spoke in favor of or against the 2022-2023 Fiscal Year Budget.

Everyone having an opportunity to speak, the Mayor declared the public hearing closed.

Council approved the following Ordinance:

ORDINANCE NO. 22-06

TOWN OF TARBORO, NORTH CAROLINA
BUDGET ORDINANCE FOR FISCAL YEAR 2022 – 2023

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

5. REPORTS OF BOARDS AND COMMISSIONS

- (1) The Planning Director will present the Planning Board Report.

Catherine Grimm, Planning Director, presented the Planning Board and Zoning Commission report. Council called for a public hearing at the July Council meeting to consider Zoning Map Amendment #22-02 - HI to GR-3.

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

6. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

- (1) Approve minutes of the May 9, 2022 regular meeting.
- (2) Budget Transfers
- (3) Tax Collector's Report

Action Items

(4) Budget Amendment - Sara Lee Transformer

Council approved the Sara Lee Transformer budget amendment.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

(5) Award Contract - Engineering Services

Council awarded the Engineering Services contract to The Wooten Company and authorized staff to execute the related agreements.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(6) Piedmont Natural Gas Improvement Project - Compensation and Easement

Council accepted the proposed \$10,197 in compensation and granted the temporary construction and permanent easements necessary to improve natural gas distribution in this area.

John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.

7. OTHER REPORTS

A. Town Manager

(1) Ward 8 Election Process for July Meeting

Troy Lewis explained the process to fill the vacant Ward 8 position, formally held by Tate Mayo, the newly elected Mayor. Council agreed to the suggested process. Anyone interested in the vacant position must be a registered voter residing in Ward 8. Applications must be submitted to the Town Manager by July 1, 2022. Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

(2) Reschedule August Town Council Meeting

Troy Lewis requested that Council reschedule the August Council meeting due to the ElectriCities conference, most Councilmembers will be attending the conference. Council rescheduled the August Council meeting from Monday, August 8, 2022 to Monday, August 15, 2022. Sabrina Bynum made a motion, which was seconded by Leo Taylor and Passed, Motion.

B. Town Attorney

Chad Hinton congratulated the re-elected officials and the newly elected Mayor.

C. Council Members

Councilman Woodard - congratulated the re-elected officials, the newly elected Mayor and the Mayor Pro Tem. He also stated that he would like to focus on the prevention of issues such as crime and drugs during his upcoming term.

Councilman Taylor - congratulated the re-elected officials and the newly elected Mayor. He also stated that he is looking forward to the upcoming Downtown Live event, the splash pad at the M.A. Ray Center and additional bike signage.

Councilmember Jordan - congratulated the newly elected Mayor and Mayor Pro Tem. She also requested an update on the splash pad at the M. A. Ray Center.

Councilman Jenkins - congratulated the newly elected Mayor. He also thanked the Electric Department for a quick response during a recent power outage.

Councilmember Bynum - congratulated the newly elected Mayor. She also asked about any job shadowing programs that the Town could offer to students.

Councilman Burnette - congratulated the newly elected Mayor. He also thanked staff for operating within the 2021-2022 budget.

Councilman Brown - congratulated the re-elected officials, the newly elected Mayor and the Mayor Pro Tem. He also acknowledged the water tower at Edgecombe Community College.

Mayor Mayo - stated that he would like to move Councilmember comments to the beginning of the agenda moving forward. He also reminded everyone of the Downtown Live event on Thursday, June 16, 2022 at 6:00pm.

8. ADJOURNMENT

Meeting adjourned.

Deborah Jordan made a motion, which was seconded by Clarence Brown and Passed, Motion.