
AGENDA
TOWN COUNCIL OF THE TOWN OF TARBORO, NC
REGULAR MEETING HELD AT 7:00 PM, MONDAY, JUNE 12, 2023
IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NC

1. MEETING CALLED TO ORDER BY THE MAYOR

PLEASE TURN CELL PHONES OFF

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

5. REQUESTS AND PETITIONS OF CITIZENS

(Five minute time limit per person)

6. MATTERS SCHEDULED FOR PUBLIC HEARING

2023-2024 Fiscal Year Budget - A public hearing will be held on the proposed 2023-2024 fiscal year budget. Upon closure of the public hearing, it would be appropriate for Council to take action concerning the FY 2023-2024 budget ordinance.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

- (1) Approve minutes of the May 8, 2023 regular meeting.
- (2) Budget Transfers
- (3) Tax Collector's Report

Action Items

- (4) Rural Opportunity Institute Update
- (5) Elevate Edgecombe Education Forum - Request for Funding
- (6) Pinetops Electric System Service Agreement
- (7) Ordinance - Vacant Property
- (8) Budget Amendment - I.C.M.A. Economic Mobility & Opportunity Cohort
- (9) Special Event - Edgecombe Cancer Support Foundation

8. OTHER REPORTS

A. Town Manager

- (1) Reschedule August Town Council Meeting

B. Town Attorney

C. Council Members

9. ADJOURNMENT

ORDINANCE NO. 23-04

**TOWN OF TARBORO, NORTH CAROLINA
BUDGET ORDINANCE FOR FISCAL YEAR 2023 – 2024**

BE IT ORDAINED by the Town Council of the Town of Tarboro, North Carolina:

Section 1. The following amounts are hereby appropriated for the operation of the Town of Tarboro Government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, according to the following schedules:

SCHEDULE A. GENERAL FUND

Governing Body	\$ 115,000
Administration	773,540
Elections	30,000
Finance:	
Accounting	150,500
Administration	124,500
Collections	143,280
Technology	245,555
Police	4,088,325
Fire	2,293,450
Planning and Economic Development	465,805
Public Works:	
Garage	155,100
Building and Grounds	896,800
Animal Control	114,150
Administration	115,850
Streets	690,100
Recreation:	
Administration	1,304,255
Swimming Pools	142,025
Athletics	268,798
Maintenance	124,325
Cultural Arts	118,800
Nutrition	143,550
Appropriations to Other Units	239,867
TOTAL GENERAL FUND	<u><u>\$ 12,743,575</u></u>

SCHEDULE B. POWELL BILL FUND

Capital Outlay and Street Construction	<u>\$ 357,500</u>
TOTAL POWELL BILL FUND	<u><u>\$ 357,500</u></u>

SCHEDULE C. EMERGENCY TELEPHONE FUND

Emergency Telephone Fund	<u>\$ 113,500</u>
TOTAL EMERGENCY TELEPHONE FUND	<u><u>\$ 113,500</u></u>

SCHEDULE D. LAW ENFORCEMENT FUND	
Law Enforcement – Drug Seizure	\$ 8,000
TOTAL LAW ENFORCEMENT FUND	<u>\$ 8,000</u>
SCHEDULE E. HURRICANE RELIEF FUND	
Hurricane Relief - Immediate Needs	<u>\$ 500,000</u>
TOTAL HURRICANE RELIEF FUND	<u>\$ 500,000</u>
SCHEDULE F. ELECTRIC FUND	
Administration	\$ 3,527,700
Operations	1,836,000
Load Management Program	187,500
Purchased Power	17,350,000
Contribution to Other Funds	<u>1,959,345</u>
TOTAL ELECTRIC FUND	<u>\$ 24,860,545</u>
SCHEDULE G. WATER AND SEWER FUND	
Administration	\$ 3,131,068
Water Treatment Plant	665,000
Water Distribution System	354,000
Wastewater Treatment	674,000
Sewage Collection System	187,000
Wastewater Pump Station	110,000
Contribution to Other Funds	<u>-</u>
TOTAL WATER AND SEWER FUND	<u>\$ 5,121,068</u>
SCHEDULE H. SOLID WASTE FUND	
Public Works - Sanitation	<u>\$ 1,548,659</u>
TOTAL SOLID WASTE FUND	<u>\$ 1,548,659</u>
SCHEDULE I. STORMWATER FUND	
Public Works - Stormwater	<u>\$ 638,400</u>
TOTAL STORMWATER FUND	<u>\$ 638,400</u>
TOTAL APPROPRIATIONS FOR ALL FUNDS	<u>\$ 45,891,247</u>

Section 2. It is estimated that the following revenues will be available during the fiscal year beginning July 1, 2023, and ending June 30, 2024, to meet the foregoing appropriations according to the following schedule:

SCHEDULE A. GENERAL FUND

Ad Valorem Taxes	\$ 4,007,470
Other Taxes and Fees	530,750
Unrestricted Intergovernmental Revenues	4,545,000
Restricted Intergovernmental Revenues	149,000
Licenses, Permits and Fees	91,750
Sales and Services	252,425
Interest Earnings	100,000
Fund Balance Appropriated Capital Outlay	-
Fund Balance Appropriated	535,335
Contributions from Other Funds:	
Electric Fund	1,959,345
Charges to Other Funds:	
Electric Fund	325,000
Water and Sewer Fund	190,000
Solid Waste Fund	40,000
Stormwater Fund	17,500

TOTAL GENERAL FUND	<u><u>\$ 12,743,575</u></u>
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SCHEDULE B. POWELL BILL FUND

Restricted Intergovernmental Revenues	\$ 330,000
Interest Earnings	27,500
Fund Balance Appropriated	-

TOTAL POWELL BILL FUND	<u><u>\$ 357,500</u></u>
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SCHEDULE C. EMERGENCY TELEPHONE FUND

Emergency Telephone Charges	\$ 110,000
Interest Earnings	3,500
Fund Balance Appropriated	-

TOTAL EMERGENCY TELEPHONE FUND	<u><u>\$ 113,500</u></u>
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SCHEDULE D. LAW ENFORCEMENT FUND

Drug Seizure / State	1,500
Equitable Sharing / Federal	5,250
Interest Earnings	1,250
Fund Balance Appropriated	-

TOTAL LAW ENFORCEMENT FUND	<u><u>\$ 8,000</u></u>
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SCHEDULE E. HURRICANE RELIEF FUND

FEMA / Insurance Reimbursements	<u>500,000</u>
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TOTAL HURRICANE RELIEF FUND	<u><u>\$ 500,000</u></u>
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SCHEDULE F. ELECTRIC FUND

Utilities	\$ 21,840,000
Taxes on Metered Sales	1,100,000
Sales and Services	138,500
Fees	119,000
Metered Sales – Other Funds	710,500
Interest Earnings	500,000
Capital Outlay Reserve Appropriations	-
Fund Balance Appropriated	<u>452,545</u>

TOTAL ELECTRIC FUND	<u><u>\$ 24,860,545</u></u>
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SCHEDULE G. WATER AND SEWER FUND

Utilities	\$ 4,536,000
Fees	114,000
Metered Sales – Other Funds	23,500
Interest Earnings	84,000
Fund Balance Appropriated	<u>363,568</u>

TOTAL WATER AND SEWER FUND	<u><u>\$ 5,121,068</u></u>
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SCHEDULE H. SOLID WASTE FUND

Utilities	\$ 1,440,000
Fees	10,000
Solid Waste Disposal Tax	8,500
Interest Earnings	9,000
Proceeds from Installment Financing	-
Fund Balance Appropriated	<u>81,159</u>

TOTAL SOLID WASTE FUND	<u><u>\$ 1,548,659</u></u>
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SCHEDULE I. STORMWATER FUND

Utilities	\$ 565,000
Fees	2,750
Interest Earnings	12,000
Fund Balance Appropriated	<u>58,650</u>

TOTAL SOLID WASTE FUND	<u><u>\$ 638,400</u></u>
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TOTAL ESTIMATED REVENUE FOR ALL FUNDS	<u><u>\$ 45,891,247</u></u>
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Section 3. There is hereby levied a tax at the rate of forty-six cents (\$0.46) per one hundred dollars (\$100) valuation of estimated taxable property listed for taxes as of January 1, 2023, for the purpose of raising current year revenue listed within "Ad Valorem Taxes" in this ordinance.

Such rate of tax is based on an estimated total assessed valuation of property tax for the purpose of taxation of \$880,378,602 with an estimated rate of collections of ninety-six and 74/100 percent (96.74%).

Section 4. Pursuant to G.S. 20-97, a license or privilege tax in the sum of five dollars (\$5.00) is hereby levied upon each resident motor vehicle maintained and operated in the Town of Tarboro, except a motor vehicle temporarily operated for a period of time not exceeding thirty (30) days, and except motor vehicles operated for car display or car exhibition purposes by car manufacturers or dealers displaying dealer's license plates issued by the state, and said license or privilege tax is to be billed to and paid by the owner of said motor vehicle.

Section 5. Appropriations are authorized by department totals. The budget officer is authorized to reallocate departmental appropriations among the various line item objects of expenditure, as the same becomes necessary during the budget year, provided that such departmental reallocation shall be reported to Council within sixty (60) days. The budget officer is also authorized to transfer monies from one departmental appropriation to another department within the same fund; provided, however, that any such interdepartmental transfer of monies within the same fund shall be reported to the Town Council at its next regular meeting and the same shall be entered in the minutes. No fund contingency shall be expended without prior approval of Council, except in a case where the Town Manager deems it necessary due to an emergency, and then he shall advise Council of his action and the nature of the emergency requiring the action by no later than the next regular council meeting.

Section 6. Copies of this ordinance shall be filed with the Finance Director, Town Clerk and the Budget Officer, to be kept on file by them for their direction in the disbursement of town funds.

Section 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 8. This ordinance shall become effective July 1, 2023.

Annual Operating Budget Fiscal Year 2023 - 2024



As Presented June 12, 2023

Prepared By:

Troy R. Lewis – Town Manager
Anne Y. Mann, CPA – Finance Officer

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Principal Officials

ELECTED OFFICIALS

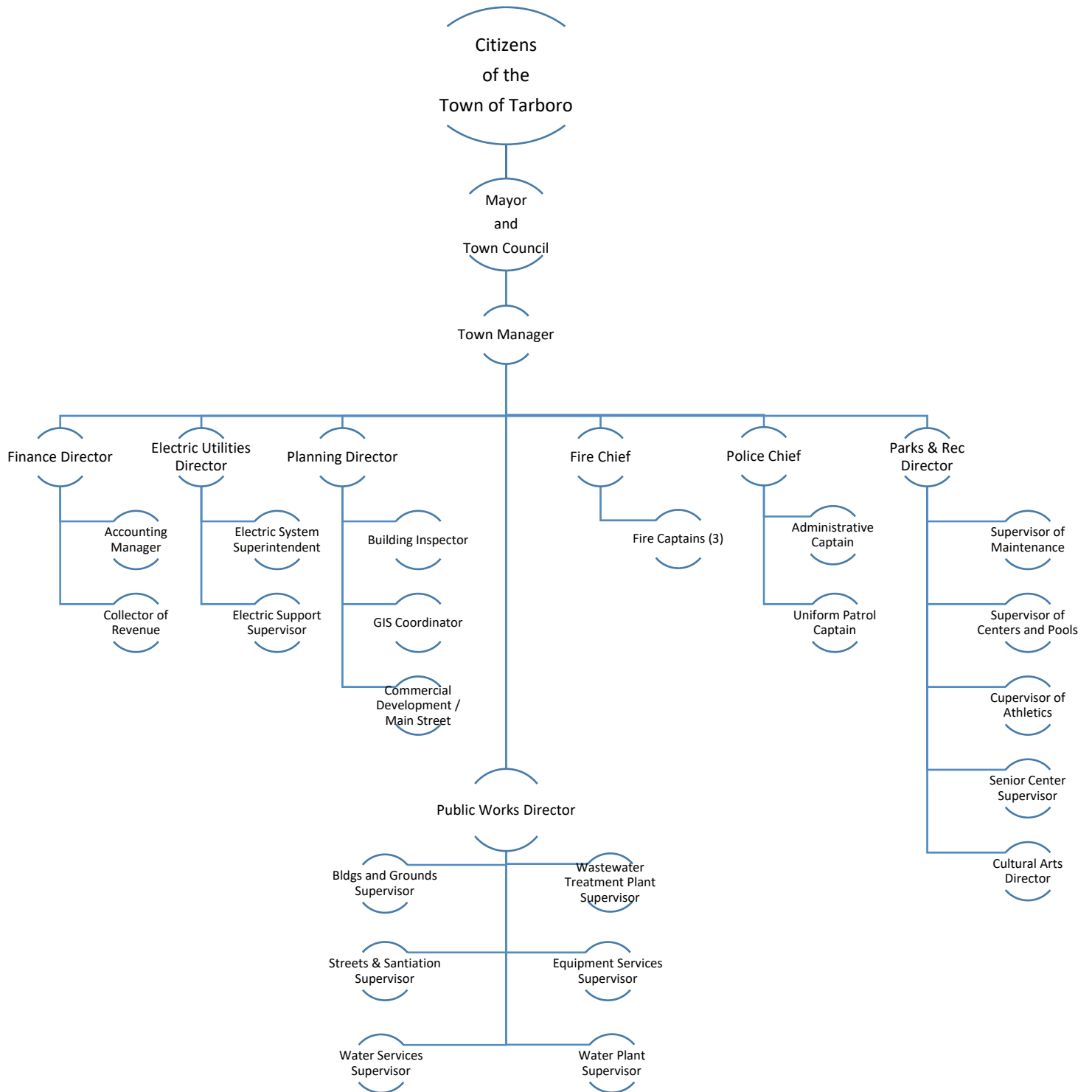
<u>Title</u>	<u>Name</u>	<u>Total Length of Service</u>	<u>Term Expires ¹</u>
Mayor	Tate Mayo	4 Years	December, 2025
Councilman Ward 1	Othar Woodard	11 Years	December, 2025
Councilman Ward 2	Leo Taylor	8 Years	December, 2023
Councilman Ward 3	Stephen Burnette	10 Years	December, 2025
Councilman Ward 4	C B Brown	8 Years	December, 2023
Councilman Ward 5	John Jenkins	22 Years	December, 2025
Councilman Ward 6	Deborah Jordan	12 Years	December, 2023
Councilman Ward 7	Sabrina Bynum	7 Years	December, 2025
Councilman Ward 8	Al Braxton	1 Year	December, 2023

¹ The Mayor serves a four-year term. Councilmen serve four-year staggered terms.

APPOINTED OFFICIALS

<u>Title</u>	<u>Name</u>	<u>Length of Time in This Position</u>	<u>Length of Employment with the Town of Tarboro</u>
Town Manager	Troy R. Lewis	7 Years	22 Years
Finance Director	Anne Y. Mann	9 Years	9 Years
Police Chief	Rick W. Mann	0 Years	18 Years
Public Works Director	Jason Nichols	4 Years	19 Years
Electric Utilities Director	Chip Dickson	2 Years	20 Years
Fire Chief	Lee Bell	3 Years	20 Years
Recreation Director	Travis Stigge	8 Years	8 Years
Planning Director	Catherine Grimm	8 Years	8 Years

Organizational Chart





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**FY 2023-2024
Town of Tarboro
Budget Message**

TO: Mayor and Town Council
FROM: Troy R. Lewis, Town Manager
DATE: 12 June 2023
SUBJECT: Budget for Fiscal Year 2023-2024

Submitted herein is the budget for Fiscal Year (FY) 2023-2024. The budget is balanced in its entirety as required by the North Carolina Local Government Budget and Fiscal Control Act.

The Town of Tarboro's overall budget for FY 2023-2024 totals \$45,891,247.

GENERAL FUND

The proposed ad valorem tax rate for FY 2023-2024 is \$.46 per \$100 valuation of \$880,378,602 with a collection rate of 96.74%. General Fund revenues and expenditures are balanced at \$12,743,575.

The Town of Tarboro continues to have the lowest tax rate of any comparable or larger sized municipality in the area. As a comparison, the property tax rate in FY 2022-2023 was sixty-eight and one half cents (68.5¢) for Rocky Mount, fifty-seven and one half cents (57.5¢) for Wilson, fifty-three (53¢) for Washington, and fifty-seven (57¢) for Smithfield.

Operating in a fiscally conservative manner has allowed Tarboro to maintain a comparatively low ad valorem tax rate and build sufficient fund balance to deal with unanticipated economic hardships such as natural disasters and global pandemics. As personnel and operational costs continue to rise and established objectives are addressed through increased expenditures, the Town has prolonged the need to increase taxes by appropriating fund balance and reducing costs in recent years. While the Town saw an increase in both property tax valuation and sales tax revenue this year, the increases continue to be insufficient to cover the ever-expanding cost of providing current services. In order to begin the process of closing the gap between revenues and the increasing costs of providing services, a 5¢ increase in the property tax rate is proposed. As noted in previous years, additional tax increases may be necessary in future years to fully fund operations and capital outlay.

To minimize the tax rate increase and fund balance appropriation for FY 2023-2024, capital outlay expenditures were restricted to priority projects and items necessary for operations or compliance with State and Federal standards. In addition to restrictions on capital expenditures, each expenditure line item was evaluated and reduced where possible. Major capital outlay in the General Fund this year includes essential improvements to Town facilities such as bathroom repairs, and the purchase of police vehicles and other necessary equipment. In order to fund this capital outlay and balance the budget, a fund balance

appropriation of \$535,335 has been budgeted. Should expenses be less than budgeted or revenues exceed expectations, the fund balance appropriation will be reduced.

Anticipated State collected local revenues have been calculated utilizing data supplied by the North Carolina League of Municipalities and local economic data. Due to recovery from COVID-19 and growth in both the retail and residential sector, the Town saw a slight increase in sales tax revenue and anticipates a slight increase again this year as the economy continues to improve and grow.

STREET IMPROVEMENT FUND

The Street Improvement Fund encompasses the revenues and expenditures reflected by the State of North Carolina's Powell Bill program. Expenditures for FY 2023-2024 include maintenance and repair costs for streets and sidewalks.

ELECTRIC FUND

The FY 2023-2024 Electric Fund budget reflects revenue and expenditures for the purchase, distribution, and sale of electricity. The Electric Fund of the Town of Tarboro represents a significant portion of the Town's total budget. Of the total budget amount of \$24,860,545, \$16,250,000 is the direct expense to the Town for the purchase of power. The remainder of this total Fund amount is utilized to maintain the Town's distribution system, pay for improvements, personnel costs, and to make the statutorily permitted transfer to the General Fund.

The Town of Tarboro continues to operate its Electric System by making its customers the top priority. Since 2015 the Town has decreased electric rates by over 22.8%, including absorbing a 1.9% wholesale increase in 2019 to keep costs low for our ratepayers. Rates for Tarboro Electric customers are now comparable to or lower than those of electric co-ops and investor-owned utilities, while providing superior reliability and significantly lower outage times. Based on rate projections from Duke Energy Progress, the Town's wholesale electric supplier, there will be a 3.5% increase in wholesale rates to the Town of Tarboro beginning April 2024. In order to cover the cost of the wholesale rate increase and substantial cost increases in operating supplies and materials, a 4% rate increase is proposed for FY 2023-2024.

Capital Outlay items included in the FY 2023-2024 Budget for the Electric Fund, like other Funds, have been limited to those essential for operations and to continue existing projects for system betterment and reduction of system losses. Capital expenditures funded include an LED area light replacement project, and replacement of a 2000 Electric Line Truck. A capital reserve appropriation of \$452,545 has been budgeted from the Electric Fund.

WATER AND SEWER FUND

The FY 2023-2024 Budget for the Water and Sewer Fund includes a rate increase of 5%. Water rate studies in recent years have shown a trend to a negative operating net income due to rising costs and holding rates stable. In response to economic conditions and the COVID-19 Pandemic, the Town has chosen in recent years to delay needed rate increases in this fund. In order to operate in a fiscally responsible manner, the Town will need to increase rates to fully cover operational costs. A 5% increase has been budgeted for this fiscal year to address this performance indicator, but additional increases will be needed in future years. The effect of this increase on a typical residential customer is \$2.37 per month. The Town of Tarboro is always mindful of holding rates as low as possible for its customers. Even as we adjust rates to account for costs, the Town of Tarboro has and will continue to have rates lower than all surrounding municipalities as well as communities around the state with much larger systems. Rates will continue to be monitored in the future for adjustment as necessary in order to provide quality water and sewer services to the Town's customers.

The Water and Sewer fund reflects \$779,000 of Capital Outlay Improvements and Equipment purchases. Capital expenditures in this fund have been evaluated for necessity and postponed where possible to minimize the rate increase. Items funded include rehabilitation of wastewater collection lines, replacement of essential equipment, and continuation of the Town's meter replacement/Advanced Metering Infrastructure program to improve accuracy and reduce system losses. In order to proceed with these capital improvements, a fund balance and capital reserve appropriation of \$363,568 has been budgeted. Should expenses be less than budgeted, or revenues exceed expectations, the capital reserve and fund balance appropriation will be reduced.

SOLID WASTE MANAGEMENT FUND

Increasing costs; including landfill fees, fuel, equipment, and labor, necessitate an increase of 10% in solid waste fees from \$26.00 per month to \$28.60 per month. The Town has absorbed increases where possible over the last several years, including a substantial increase in recycling tipping fees after the adoption of the FY 2020-2021 budget and would be unable to fund operations at the current level without the proposed increase. Recycling costs nationwide continue to increase as the market for recyclables around the world diminishes. The Town continues to evaluate the solid waste program to reduce costs where possible, including monitoring service delivery options as we go forward with ever-increasing disposal fees. Offering twice a week service at a relatively low cost continues to set Tarboro apart from many service providers in the state. However, costs outside of our control continue to warrant exploration of changes to service delivery that will allow the Town to continue to provide excellent service to its citizens at an affordable cost.

A fund balance appropriation of \$81,159 has been appropriated from the Solid Waste Management Fund in order to balance the FY 2023-2024 budget. Should expenses be less than budgeted, or revenues exceed expectations, the fund balance appropriation will be reduced.

STORMWATER FUND

Since its implementation in FY 2018-2019, the Stormwater Utility has been able to provide more focused stormwater services, better meet Federal and State stormwater requirements, improve stormwater maintenance operations, and reduce flooding risks. The utility has completed important stormwater projects in flood-prone areas including Colony Drive, Livesay Park, and Austin Pines. Several stormwater pipes have also been rehabilitated or replaced throughout the system.

The utility continues to be funded through a stormwater fee of \$3.00 for each residence and \$3.00 per ERU (Equivalent Residential Unit) for each non-residential property. A capital reserve appropriation of \$58,650 has been appropriated from the Stormwater Fund in order to help fund capital expenditures. Should expenses be less than budgeted or revenues exceed expectations, the capital reserve appropriation will be reduced.

OTHER OPERATIONS

Each departmental line item within the FY 2023-2024 Budget has been carefully reviewed to maximize cost savings and improve efficiency. Some line items have increased based on economic conditions and utilization of services. The Town's Fee Schedule has been evaluated and adjusted to better reflect costs associated with providing services.

Funds for the Carolinas Gateway Partnership, The Edgecombe County Memorial Library, and the Tarboro-Edgecombe Airport Authority have been budgeted at the requested levels for FY 2023-2024.

The Town owns and provides maintenance and upkeep of the Blount-Bridgers House, Pender Museum, and the surrounding grounds. Appropriations previously made to the Edgecombe County Cultural Arts Council will no longer be made for arts programming. Instead, an Arts Director position has been brought in-house with 50% of the salary and operations being shared with Edgecombe County.

The Town of Tarboro funds twenty-nine percent (29%) of the budget for the main library of Edgecombe County Memorial Library. The County funds the remaining seventy-one percent (71%). The funding is on a per capita basis.

Edgecombe County Memorial Library has requested increased funding for FY 2023-2024 to cover the costs of facility upgrades. The Town of Tarboro's FY 2022-2023 budget includes the amount requested. However, the Town of Tarboro will adjust its funding to agencies that are funded by formula to account for increases or decreases of the joint funding agency. This is done in order to keep funding levels for the outside agencies at the percentages agreed upon in previous years. Should Edgecombe County not fund at the requested level; the Town's funding will be decreased accordingly.

PERSONNEL

The Town of Tarboro continues to evaluate and adjust compensation annually to ensure that an appropriate and competitive rate is paid to employees to avoid turnover and attract talent for optimum service provision. Inflationary pressures have severely impacted all citizens, including town employees. In order to address inflation and continue to keep our wages competitive, a compensation study was conducted to adjust positions to appropriate levels. The FY 2023-2024 Budget also includes funding for a 5% pay plan adjustment but no merit increase.

Two (2) positions were eliminated for FY 2023-2024. Upon the retirement of the Warehouse Specialist for the Public Works Department, warehouse operations for the Public Works Department and the Electric Department will be combined. The currently vacant General Services Specialist servicing the E.L. Roberson Senior Center will not be filled. Instead, those duties will be combined with the General Services Specialist servicing the Braswell and M.A. Ray Recreation Centers.

The health insurance renewal for FY 2023-24 includes an overall 1.59% increase in costs from the provider. Plans offered and coverage will continue to be the similar as in the previous year with only minor increases to the max out-of-pocket charges for employees. The health insurance plan provided to Town employees continues to offer excellent coverage at a cost substantially below that available to other employees in the area. The Town will continue to evaluate the possibility of returning to a self-insured model that will allow the Town to control costs and have more control over premium increases.

Dental insurance costs are anticipated to increase by 5.4% this year, and workers compensation insurance will increase by 3%.

CAPITAL OUTLAY

Capital outlay expenditures for the upcoming fiscal year for the Town of Tarboro are fully detailed in the Town of Tarboro FY 2024-2029 Capital Improvement Plan.

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE SUMMARY

Fund Name	2021-2022	2022-2023		2023-2024		
	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
GENERAL	11,196,096	12,437,484	8,794,355	15,669,706	12,743,575	12,743,575
POWELL BILL	339,450	633,670	356,228	357,500	357,500	357,500
EMERGENCY 911	84,104	87,400	81,421	113,500	113,500	113,500
LAW ENFORCEMENT	1,846	8,000	4,437	8,000	8,000	8,000
HURRICANE RELIEF	-	500,000	-	500,000	500,000	500,000
ELECTRIC	23,017,128	24,563,246	18,128,622	25,894,880	24,860,545	24,860,545
WATER & SEWER	4,177,542	5,471,882	3,492,787	5,814,868	5,121,068	5,121,068
SOLID WASTE	1,244,856	2,160,371	1,563,058	1,677,459	1,513,659	1,548,659
STORMWATER	567,579	720,535	438,598	699,100	638,400	638,400
	<u>40,628,601</u>	<u>46,582,588</u>	<u>32,859,506</u>	<u>50,735,013</u>	<u>45,856,247</u>	<u>45,891,247</u>

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE SUMMARY

Fund Name	2021-2022	2022-2023		2023-2024		
	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
GENERAL	10,594,625	12,437,484	9,817,572	15,669,706	12,743,575	12,743,575
POWELL BILL	324,753	633,670	111,750	357,500	357,500	357,500
EMERGENCY 911	70,599	87,400	35,336	113,500	113,500	113,500
LAW ENFORCEMENT	7,000	8,000	6,000	8,000	8,000	8,000
HURRICANE RELIEF	-	500,000	-	500,000	500,000	500,000
ELECTRIC	22,924,259	24,563,246	17,633,133	25,894,880	24,860,545	24,860,545
WATER & SEWER	4,031,281	5,471,882	3,815,426	5,814,868	5,121,068	5,121,068
SOLID WASTE	1,200,524	2,160,371	1,605,809	1,677,459	1,513,659	1,548,659
STORMWATER	569,169	720,535	438,598	699,100	638,400	638,400
	<u>39,722,210</u>	<u>46,582,588</u>	<u>33,463,624</u>	<u>50,735,013</u>	<u>45,856,247</u>	<u>45,891,247</u>

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
FUND SUMMARY

	2021-2022	2022-2023		2023-2024		
Department	Actual	Budget	To Date	Department Requested	Manager Recommended	Council Approved
GENERAL FUND						
Revenues						
3000 - Revenues	11,196,096	12,437,484	8,794,355	15,669,706	12,743,575	12,743,575
Total Estimated Revenues	11,196,096	12,437,484	8,794,355	15,669,706	12,743,575	12,743,575
Appropriations						
4110 - Governing Body	75,952	82,100	73,310	115,000	115,000	115,000
4120 - Administration	816,410	820,738	769,977	1,266,240	1,161,540	773,540
4125 - Elections	30,058	-	-	30,000	30,000	30,000
4130 - Finance: Accounting	130,835	156,122	112,106	147,100	141,000	150,500
4135 - Finance: Administration	86,734	124,528	108,076	116,000	115,000	124,500
4140 - Finance: Collections	114,046	148,945	90,614	126,280	120,280	143,280
4145 - Technology	236,425	302,822	221,975	236,567	245,555	245,555
4250 - PW: Garage	104,085	139,365	117,896	245,300	149,100	155,100
4260 - PW: Buildings & Grounds	792,620	796,291	618,743	1,306,667	870,300	896,800
4310 - Police	3,195,708	3,755,612	3,113,488	4,129,725	3,960,825	4,088,325
4340 - Fire	2,014,521	2,196,195	1,652,391	2,351,650	2,215,950	2,293,450
4380 - PW: Animal Control	81,121	114,774	96,247	106,650	106,650	114,150
4510 - PW: Administration	94,362	107,780	86,315	89,250	88,350	115,850
4520 - PW: Streets and Highways	617,265	701,172	457,094	776,300	663,600	690,100
4900 - Planning and Economic Dev	334,438	489,655	324,950	554,910	465,805	465,805
6120 - Recreation	1,106,411	1,314,069	1,037,160	1,357,480	1,257,255	1,304,255
6125 - Recreation: Swimming Pools	69,791	98,962	40,130	592,025	142,025	142,025
6130 - Recreation: Indian Lake	173,823	267,006	167,166	321,520	268,798	268,798
6135 - Recreation: Maintenance	88,656	309,096	306,727	1,293,325	124,325	124,325
6140 - Recreation: Cultural Arts	91,632	148,572	85,148	124,300	118,800	118,800
6170 - Recreation: Nutrition	111,878	135,827	110,098	143,550	143,550	143,550
8500 - Appropriations	227,854	227,853	227,961	239,867	239,867	239,867
Total Appropriations	10,594,625	12,437,484	9,817,572	15,669,706	12,743,575	12,743,575
Revenues over Appropriations	601,471	-	(1,023,217)	-	-	-

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
GENERAL FUND						
10-3010-2011	TAXES 2011 LEVY	436	-	-	-	-
10-3010-2012	TAXES 2012 LEVY	431	-	-	-	-
10-3010-2013	TAXES 2013 LEVY	578	-	-	-	-
10-3010-2014	TAXES 2014 LEVY	641	500	-	-	-
10-3010-2015	TAXES 2015 LEVY	1,816	750	500	500	500
10-3010-2016	TAXES 2016 LEVY	1,481	1,000	750	750	750
10-3010-2017	TAXES 2017 LEVY	1,404	1,500	1,000	1,000	1,000
10-3010-2018	TAXES 2018 LEVY	3,861	3,500	1,500	1,500	1,500
10-3010-2019	TAXES 2019 LEVY	226,685	7,500	3,500	3,500	3,500
10-3010-2020	TAXES 2020 LEVY	38,812	25,000	7,500	7,500	7,500
10-3010-2021	TAXES 2021 LEVY	3,152,824	50,000	25,000	25,000	25,000
10-3010-2022	TAXES 2022 LEVY	-	3,421,237	50,000	50,000	50,000
10-3010-2023	TAXES 2023 LEVY	-	-	3,491,881	3,917,720	3,917,720
10-3010-3100	TAXES PRIOR YEARS	-	-	-	-	-
10-3011-1020	MOTOR VEHICLE GAP TAX - CURRENT YEAR	2,642	8,500	2,500	2,500	2,500
10-3011-1030	MOTOR VEHICLE GAP TAX - PRIOR YEAR	-	-	-	-	-
10-3011-2020	MOTOR VEHICLE TAXES - CURRENT YEAR	399,223	450,000	400,000	400,000	400,000
10-3011-3100	MOTOR VEHICLE TAX PRIOR YEARS	650	-	-	-	-
10-3090-0100	PAYMENT IN LIEU OF TAXES	-	35,000	35,000	37,250	37,250
10-3130-0100	DOG LICENSE	21	-	-	-	-
10-3140-0100	LATE LISTING	5,484	10,000	5,000	5,000	5,000
10-3150-0100	ADVERTISING - DELINQUENT TAXES	68	-	500	500	500
10-3155-0100	COST OF SERVING - DELINQUENT TAXES	180	-	500	500	500
10-3170-0100	INTEREST & PENALTIES-DEL TAXES	24,148	35,000	30,000	30,000	30,000
10-3170-0101	INTEREST & PENALTIES - TAX & TAG	3,332	-	5,000	5,000	5,000
10-3180-0100	DEMO ASSESSMENT INTEREST	400	500	-	-	-
10-3190-0200	RENTAL VEHICLE TAX	9,327	7,500	7,500	7,500	7,500
10-3200-0100	REFUNDS AND REIMBURSEMENTS	54,022	25,000	25,000	25,000	25,000
10-3250-0200	BEER AND WINE LICENSE	555	500	575	575	575
10-3280-0100	VIDEO PROGRAMMING-CATV FRANCHISE	149,203	150,000	150,000	150,000	150,000
10-3290-0100	INTEREST EARNED ON INVESTMENTS	14,816	5,000	100,000	100,000	100,000
10-3310-0100	CONTRIBUTION FROM COMMUNITY PARTNEI	-	19,000	-	-	-
10-3370-0100	UTILITIES FRANCHISE TAX	876,965	875,000	865,000	865,000	865,000
10-3410-0100	BEER AND WINE TAX	42,097	45,000	45,000	45,000	45,000
10-3450-0100	ARTICLE 39 - 1 CENT	928,832	975,000	975,000	975,000	975,000
10-3450-0200	ARTICLE 40 - 1983 1/2 CENT UNREST	709,565	700,000	775,000	775,000	775,000
10-3450-0300	ARTICLE 42 - 1986 1/2 CENT UNREST	436,329	450,000	450,000	450,000	450,000
10-3450-0301	ARTICLE 44 - 2016	307,208	300,000	350,000	350,000	350,000
10-3450-0302	HOLD HARMLESS REIMBURSEMENT	793,858	775,000	875,000	875,000	875,000
10-3459-0100	AUTO STICKER FEES	42,826	45,000	42,500	42,500	42,500

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
10-3470-0100	ABC TAX	62,260	45,000	60,000	60,000	60,000
10-3480-1000	SPAY/NEUTER	205	500	500	500	500
10-3480-2600	GOVERNOR'S CRIME COMM GRANT	24,100	25,000	24,500	24,500	24,500
10-3480-2800	GOVERNOR'S HWY SAFETY PROGRAM	10,381	25,000	-	-	-
10-3480-2900	LAW ENFORCEMENT GRANTS	-	7,500	-	-	-
10-3480-3304	OTHER GRANTS	3,200	-	-	-	-
10-3490-0500	SENIOR CITIZENS GEN PURPOSE GRANT	13,986	4,500	10,000	10,000	10,000
10-3490-0600	REGION L GRANT-NUTRITION PROG	51,797	40,000	40,000	40,000	40,000
10-3490-0700	SENIOR CENTER GRANT	-	10,000	-	-	-
10-3490-0800	REGION L TITLE III CONTRACT	-	13,500	-	-	-
10-3490-0900	SHIIP GRANT	3,854	4,000	4,000	4,000	4,000
61-3490-1000	CULTURAL ARTS GRANTS	16,440	43,572	20,000	20,000	20,000
10-3510-0100	WARRANT FEES	2,297	2,500	2,500	2,500	2,500
10-3510-0200	ANIMAL CONTROL FEES	1,175	1,500	1,500	1,500	1,500
10-3510-0400	NOISE VIOLATIONS	400	500	500	500	500
10-3510-0500	POLICE TRAINING FEES	1,894	2,500	2,750	2,750	2,750
10-3510-5101	POLICE FEES	2,210	2,500	2,000	2,000	2,000
10-3510-5103	POLICE DONATIONS	3,000	3,000	4,000	4,000	4,000
10-3520-0100	PARKING VIOLATIONS	5,092	5,000	5,000	5,000	5,000
10-3520-4925	STORMWATER REVIEW FEES	4,942	7,500	7,500	7,500	7,500
10-3520-5010	WEED LIENS	2,846	7,500	2,500	2,500	2,500
10-3521-4920	PLANNING/ZONING FEES	1,850	2,500	2,500	2,500	2,500
10-3530-0200	FIRE TRAINING FEES	300	1,000	-	-	-
10-3530-0300	DONATIONS - FIRE	1,800	-	-	-	-
10-3531-0100	FIRE PROTECTION CHARGES	136	150	-	-	-
10-3541-0200	MISCELLANEOUS REVENUE RECEIPTS	17,135	2,500	5,000	5,000	5,000
10-3545-0500	RENT REVENUE-PARKING	11,844	12,500	12,000	12,000	12,000
10-3545-0600	RENT TOWN OWNED PROPERTY	11,330	12,500	10,000	10,000	10,000
10-3545-0700	RADIO ACCESS RENTAL	900	750	900	900	900
10-3545-0900	RENT REVENUE-ARTS COUNCIL	748	-	-	-	-
10-3550-0100	BUILDING PERMITS	96,220	75,000	50,000	65,000	65,000
10-3610-0100	SALE OF CEMETERY LOTS	62,500	50,000	40,000	42,500	42,500
10-3650-0210	REC - COMMUNITY POOL ADMISSIONS	9,257	3,000	4,500	7,500	7,500
10-3650-0220	REC - CLARK SPLASH PAD ADMISSIONS	370	-	2,500	2,500	2,500
10-3650-0230	REC - SWIMMING LESSONS	6,225	2,500	3,500	3,500	3,500
10-3650-0400	REC ATHLETIC FEES	13,425	10,000	8,000	12,000	12,000
10-3650-0410	REC - PROGRAMMING FEES	2,732	1,000	1,500	1,500	1,500
10-3650-0510	REC - SWIMMING POOL CONCESSIONS	2,684	1,250	2,500	5,000	5,000
10-3650-0520	REC - ATHLETIC CONCESSIONS	6,037	5,000	3,000	5,000	5,000
10-3650-0530	REC - VENDING MACHINES	1,177	1,250	-	-	-
10-3650-0610	REC - TOURNAMENT GATE FEES	6,491	7,500	7,500	12,500	12,500
10-3650-0620	REC - TOURNMENT FIELD RENT	24,528	15,000	10,000	15,000	15,000

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
10-3650-0630	REC - TOURNAMENT CONCESSIONS	12,688	10,000	10,000	12,500	12,500
10-3650-0700	REC FITNESS MACHINE USER CHARGES	8,335	7,500	7,500	8,500	8,500
10-3650-0810	ROBERSON CENTER	165	250	250	250	250
10-3650-0820	BRASWELL CENTER & SHELTERS	4,585	2,500	3,500	5,000	5,000
10-3650-0830	RAY CENTER & CLARK PARK	2,060	2,500	2,500	3,500	3,500
10-3650-0804	INDIAN LAKE SPORTS COMPLEX	2,885	2,500	1,500	2,000	2,000
10-3650-0805	INDIAN LAKE PAVILION & CAMPING	1,760	1,500	1,500	2,500	2,500
61-3650-0870	BLOUNT BRIDGERS GIFT SHOP	3,653	-			
10-3650-1000	REC MISCELLANEOUS REVENUE	3,389	2,500	1,500	1,500	1,500
10-3650-1100	REC PRIVATE DONATIONS	820	2,500	1,200	1,200	1,200
61-3650-1160	DONATIONS - CULTURAL ARTS	13,285	10,000	5,000	5,000	5,000
10-3650-1300	LOCAL CONTRIB - NUTRITION PROG	11,157	12,500	12,000	15,000	15,000
10-3650-1400	REC SENIOR CITIZENS ACTIVITIES	1,060	5,000	5,000	5,000	5,000
10-3650-1500	REC NONRESIDENT FEE	15	-	-	-	-
10-3650-1600	REC CORPORATE SPONSORSHIPS	4,500	5,000	5,000	7,500	7,500
10-3650-1700	SPECIAL OLYMPICS - EDGECOMBE COUNTY	40,000	42,500	42,500	50,000	50,000
61-3650-1800	CULTURAL ARTS - EXHIBITS	713	2,500	5,000	5,000	5,000
61-3650-1900	CULTURAL ARTS - SPECIAL EVENTS	2,747	2,500	2,500	2,500	2,500
10-3750-0100	RETURN CHECK FEES	1,650	1,750	2,500	3,500	3,500
10-3810-0100	SALE OF EQUIPMENT & MATERIALS	4,200	5,000	5,000	5,000	5,000
10-3810-0200	SALE OF REAL PROPERTY	4,100	2,500	2,500	2,500	2,500
10-3910-3000	CHARGES TO ELECTRIC FUND	312,500	312,500	325,000	325,000	325,000
10-3910-3100	CHARGES TO WATER/SEWER FUND	187,500	187,500	190,000	190,000	190,000
10-3910-3200	CHARGES TO SOLID WASTE FUND	37,500	37,500	40,000	40,000	40,000
10-3910-3300	CHARGES TO STORMWATER FUND	15,000	15,000	17,500	17,500	17,500
10-3950-0200	DONATIONS - CHARITABLE (PUBLIC PURPOSI	41	-	-	-	-
10-3970-3000	CONTR FROM ELECTRIC FUND	1,575,000	1,575,000	1,500,000	1,700,000	1,700,000
10-3970-3001	CONTR FROM ELEC-PAY LIEU TAXES	226,300	229,995	200,000	259,345	259,345
10-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	-	-
10-3990-0100	FUND BALANCE APPROPRIATED	-	1,082,530	4,209,400	535,335	535,335
TOTAL		<u>11,196,096</u>	<u>12,437,484</u>	<u>15,669,706</u>	<u>12,743,575</u>	<u>12,743,575</u>

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Governing Body

Tarboro operates under a Council-Manager form of government. The Mayor is elected at-large on a non-partisan basis for a four-year term. Eight Council Members are elected from wards on a non-partisan basis for four-year staggered terms.

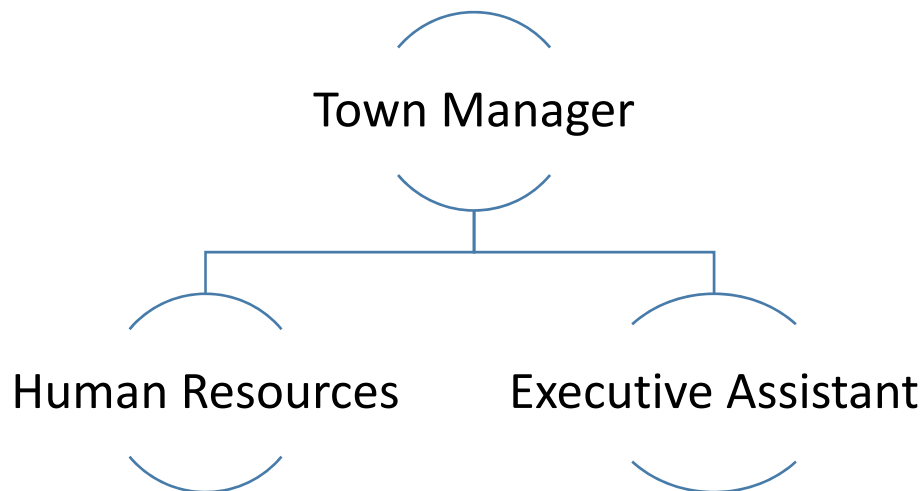
TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	GOVERNING BODY					
10-4110-0500	FICA TAX EXPENSE	4,107	4,350	4,500	4,500	4,500
10-4110-1100	SALARIES AND WAGES	53,684	56,250	58,500	58,500	58,500
10-4110-1400	TRAVEL AND TRAINING	10,631	10,500	20,000	20,000	20,000
10-4110-3300	DEPT SUPPLIES & MATERIALS	1,650	2,000	2,000	2,000	2,000
10-4110-4300	PROFESSIONAL SERVICES	5,880	9,000	30,000	30,000	30,000
TOTAL GOVERNING BODY		<u>75,952</u>	<u>82,100</u>	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>

Administration

The Administration Department consists of the Town Manager and two additional staff members. This department is responsible for the day-to-day activities of the Town, including advising the Town Council on the financial position and future needs of the Town, preparing an annual budget, overseeing personnel matters, ensuring the implementation of policies and activities in each Town department, and representing the Town Council and the Town in business with other agencies.

The Insurance and Bonds line item includes Worker's Compensation premium, liability, property, equipment, inland marine insurance coverage and bonds for the General Fund, plus unemployment insurance payments for former employees.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ADMINISTRATION					
10-4120-0500	FICA TAX EXPENSE	5,357	5,750	6,300	6,300	6,300
10-4120-0600	GROUP INSURANCE	8,362	8,000	8,300	8,300	8,300
10-4120-0601	GROUP INSURANCE - OPEB	29,112	28,738	410,000	410,000	22,000
10-4120-0700	RETIREMENT EXPENSE	12,273	13,750	15,500	15,600	15,600
10-4120-1100	SALARIES AND WAGES	70,933	75,000	82,000	82,200	82,200
10-4120-1200	PRINTING	382	1,000	1,000	1,000	1,000
10-4120-1300	UTILITIES	17,716	19,000	17,500	17,500	17,500
10-4120-1400	TRAVEL AND TRAINING	1,784	5,000	5,000	5,000	5,000
10-4120-1700	LEGAL SERVICES	17,343	23,000	20,000	20,000	20,000
10-4120-3300	DEPT SUPPLIES AND MATERIALS	7,794	8,500	9,000	9,000	9,000
10-4120-5300	DUES AND SUBSCRIPTIONS	15,952	17,500	18,000	18,000	18,000
10-4120-5400	INSURANCE AND BONDS	437,082	449,000	460,640	460,640	460,640
10-4120-5401	CLAIMS DEDUCTIBLE	66	5,000	5,000	5,000	5,000
10-4120-5711	WELLNESS	-	2,500	1,000	1,000	1,000
10-4120-5713	COMPLIANCE TESTS	2,160	2,000	2,000	2,000	2,000
10-4120-6200	ECONOMIC DEVELOPMENT PROGRAM	190,094	157,000	205,000	100,000	100,000
TOTAL ADMINISTRATION		<u>816,410</u>	<u>820,738</u>	<u>1,266,240</u>	<u>1,161,540</u>	<u>773,540</u>

Elections

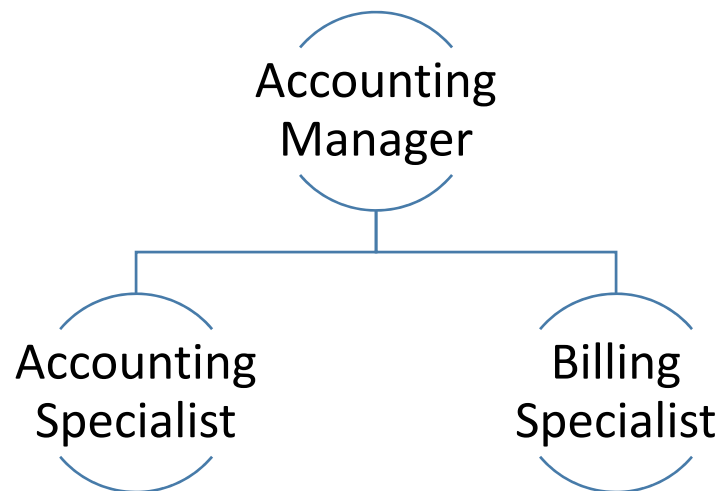
The Edgecombe County Board of Elections has the responsibility of conducting Federal, State, and local elections held within the County. This includes the election of the Town of Tarboro Mayor and the Town Council. The Town pays the Board of Elections for this service in election years.

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTIONS					
10-4125-1010	ELECTIONS	30,058	-	30,000	30,000	30,000
TOTAL ELECTIONS		<u>30,058</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>

Finance – Accounting

The staff of the Finance – Accounting Department is responsible for all general ledger accounting functions, including cash and revenue management, accounts payable, utility billing, and payroll processing. The division also maintains control over all property, inventory and equipment owned by the Town, maintains asset records, and ensures the proper disposition of surplus property.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Accounting			
10-4130-0500	FICA TAX EXPENSE	2,605	3,250	3,300	3,300	3,300
10-4130-0600	GROUP INSURANCE	5,976	5,950	6,200	6,200	6,200
10-4130-0601	GROUP INSURANCE - OPEB	8,033	8,272	-	-	9,500
10-4130-0700	RETIREMENT EXPENSE	6,332	7,650	8,100	8,100	8,100
10-4130-1100	SALARIES AND WAGES	36,380	37,000	42,500	42,500	42,500
10-4130-1200	PRINTING & PUBLISHING	1,181	2,500	3,000	3,000	3,000
10-4130-1350	TELEPHONE	720	500	500	500	500
10-4130-1400	TRAVEL AND TRAINING	2,402	3,000	3,000	1,500	1,500
10-4130-1600	MAINTENANCE & REPAIR EQUIP	2,326	2,500	3,000	2,400	2,400
10-4130-3300	DEPT SUPPLIES AND MATERIALS	4,927	7,500	7,500	3,500	3,500
10-4130-3400	POSTAGE	35,766	40,000	40,000	40,000	40,000
10-4130-4401	BANK CHARGES	12,810	15,000	15,000	15,000	15,000
10-4130-4500	CONTRACTED SERVICES	11,377	23,000	15,000	15,000	15,000
10-4130-4550	COMPUTER SUPPORT SERVICES	-	-	-	-	-
10-4130-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL ACCOUNTING		130,835	156,122	147,100	141,000	150,500

Finance – Administration

The Finance – Administration department consists of a single staff member, the Finance Officer. The Finance Officer provides oversight and coordination of the entire finance function, including accounting, collections, disbursements, payroll, and reporting. This department is responsible for maintaining Town accounts in accordance with generally accepted accounting principles as well as policies established by the Town Council. The department also manages all grants, recommends financial policies and guidelines, prepares the Annual Comprehensive Financial Report and other required reporting, and performs special financial analysis.



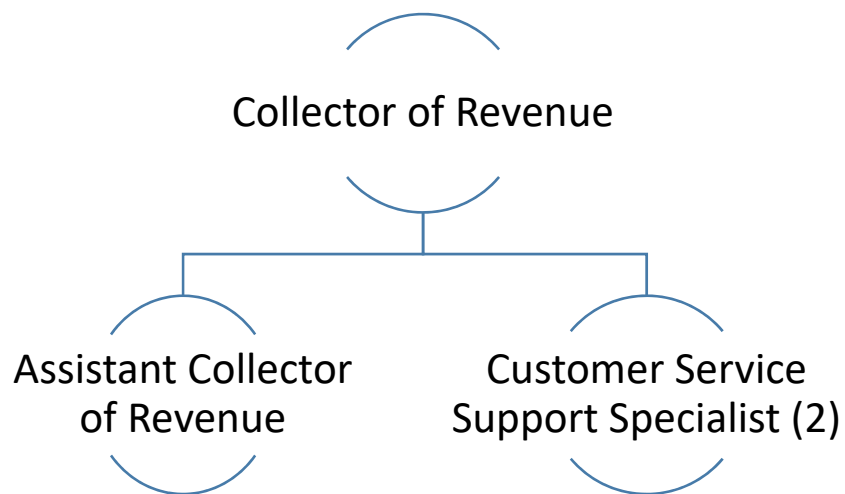
Finance Officer

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Administration			
10-4135-0500	FICA TAX EXPENSE	2,487	3,175	3,800	3,800	3,800
10-4135-0600	GROUP INSURANCE	3,469	3,250	3,300	3,300	3,300
10-4135-0601	GROUP INS RETIREES-OPEB	8,450	8,703	-	-	9,500
10-4135-0700	RETIREMENT EXPENSE	5,887	7,550	9,200	9,200	9,200
10-4135-1100	SALARIES AND WAGES	33,850	41,650	48,500	48,500	48,500
10-4135-1350	TELEPHONE	720	500	500	500	500
10-4135-1400	TRAVEL AND TRAINING	1,121	6,500	4,000	4,000	4,000
10-4135-3300	DEPT SUPPLIES AND MATERIALS	3,543	2,500	2,500	1,500	1,500
10-4135-4300	PROFESSIONAL SERVICES	26,047	48,700	42,200	42,200	42,200
10-4135-5300	DUES AND SUBSCRIPTIONS	1,160	2,000	2,000	2,000	2,000
10-4135-7400	CAPITAL OUTLAY - EQUIPMENT		-	-	-	-
TOTAL ADMINISTRATION		86,734	124,528	116,000	115,000	124,500

Finance – Revenue

The Collections Department is responsible for the billing and collection of the annual property tax levy as well as the collection of all revenues collected by the Town. The staff in this department provides customer service to all Town residents, property owners and utility customers.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FINANCE	DIVISION:	Revenue			
10-4140-0500	FICA TAX EXPENSE	2,336	3,195	3,700	3,700	3,700
10-4140-0600	GROUP INSURANCE	6,252	6,925	7,200	7,200	7,200
10-4140-0601	GROUP INS RETIREES-OPEB	24,374	24,420	-	-	23,000
10-4140-0700	RETIREMENT EXPENSE	5,819	7,575	9,000	9,000	9,000
10-4140-1100	SALARIES AND WAGES	33,190	38,100	47,400	47,400	47,400
10-4140-1110	OVERTIME	5	1,250	1,250	1,250	1,250
10-4140-1200	PRINTING	845	1,000	1,000	1,000	1,000
10-4140-1350	TELEPHONE	1,800	1,000	1,000	1,000	1,000
10-4140-1400	TRAVEL AND TRAINING	2,444	3,000	3,000	2,500	2,500
10-4140-1600	MAINTENANCE & REPAIR EQUIP	288	480	480	480	480
10-4140-2700	MAINTENANCE OF CODE	9,581	4,500	5,000	5,000	5,000
10-4140-3300	DEPT SUPPLIES AND MATERIALS	5,544	7,750	5,000	5,000	5,000
10-4140-3400	POSTAGE	8,353	15,000	15,000	10,000	10,000
10-4140-4400	TAX FORECLOSURE & DEMOLITION	8,639	30,000	25,000	25,000	25,000
10-4140-4500	CONTRACTED SERVICES	4,576	4,750	2,250	1,750	1,750
TOTAL COLLECTIONS		<u>114,046</u>	<u>148,945</u>	<u>126,280</u>	<u>120,280</u>	<u>143,280</u>

Technology

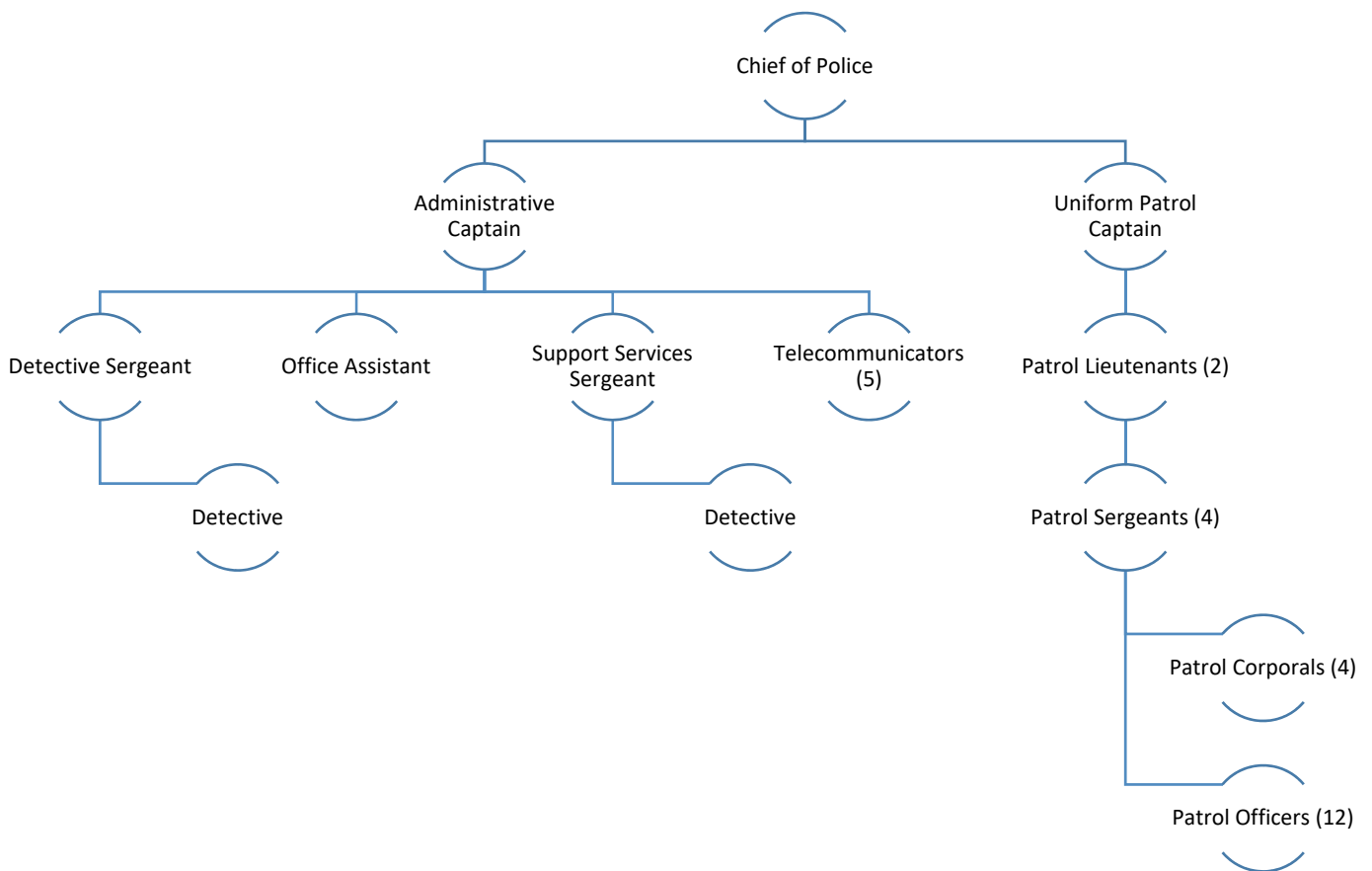
The Technology Department was established in FY2020-2021 to account for the communication and technology expenses of the Town as a whole. Previously these expenses were allocated directly to the various funds, but beginning in that fiscal year, these expenses began being paid from the General Fund budget and then included in the charges for services, which are charged by the General Fund to the Enterprises Funds to facilitate their operations.

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	TECHNOLOGY					
10-4145-1350	TELEPHONE & INTERNET	68,389	75,000	67,220	67,220	67,220
10-4145-1600	MAINTENANCE & REPAIR EQUIP	860	9,500	5,000	5,000	5,000
10-4145-4500	CONTRACTED SERVICES	80,700	94,742	87,835	87,835	87,835
10-4145-4550	COMPUTER SUPPORT SERVICES	78,806	73,750	76,512	85,500	85,500
10-4145-7400	CAPITAL OUTLAY - EQUIPMENT	7,670	49,830	-	-	-
TOTAL TECHNOLOGY		<u>236,425</u>	<u>302,822</u>	<u>236,567</u>	<u>245,555</u>	<u>245,555</u>

Police

The Police Department is responsible for proactively providing a safe community for residents, visitors, and businesses. They combine education, enforcement, and prevention in order to accomplish these objectives. Major components of the Police Department are: Administration, Investigations, Patrol and Communications. The Police Department is a professional law enforcement agency that is committed to community policing as an organizational philosophy aimed at improving the overall quality of life in the Town.

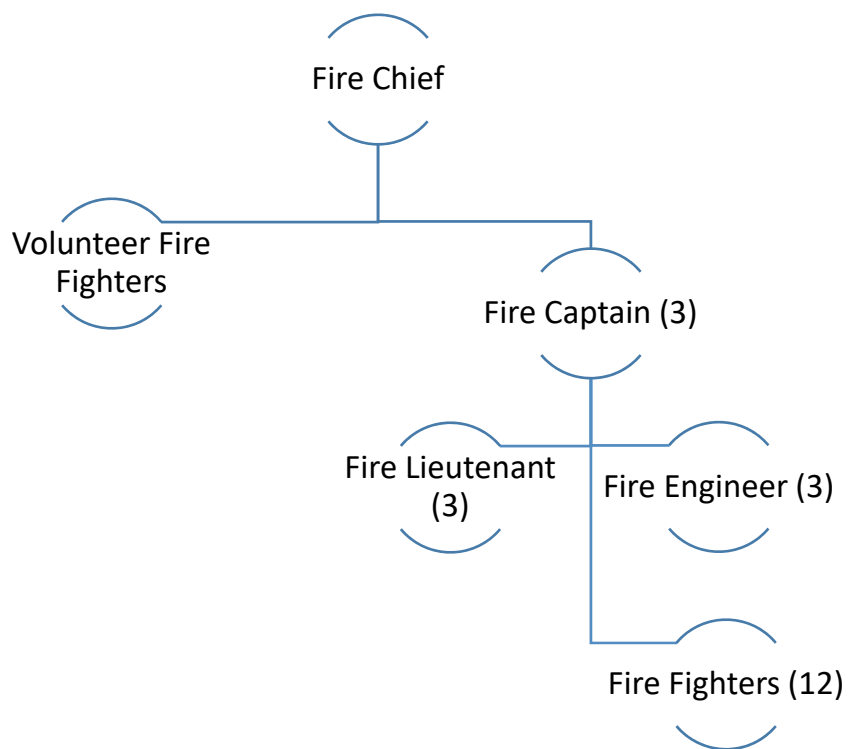


TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	POLICE					
10-4310-0500	FICA TAX EXPENSE	144,710	174,000	190,700	190,500	190,500
10-4310-0600	GROUP INSURANCE	269,756	275,000	280,400	284,400	284,400
10-4310-0601	GROUP INS RETIREES-OPEB	120,454	124,632	-	-	127,500
10-4310-0700	RETIREMENT EXPENSE	323,766	399,500	460,800	460,300	460,300
10-4310-1100	SALARIES AND WAGES	1,806,274	2,125,000	2,342,000	2,339,800	2,339,800
10-4310-1110	OVERTIME	147,586	135,000	150,000	150,000	150,000
10-4310-1200	PRINTING	568	1,250	1,250	1,250	1,250
10-4310-1300	UTILITIES	26,024	30,000	30,000	30,000	30,000
10-4310-1350	TELEPHONE	24,150	30,000	24,500	24,500	24,500
10-4310-1400	TRAVEL AND TRAINING	10,385	14,000	18,000	18,000	18,000
10-4310-1600	MAINTENANCE & REPAIR EQUIPMENT	19,062	48,200	41,425	41,425	41,425
10-4310-1900	PIN RENTAL	4,800	5,300	5,500	5,500	5,500
10-4310-3100	AUTO SUPPLIES	27,887	35,000	35,000	35,000	35,000
10-4310-3150	GASOLINE & FUEL	81,377	70,000	84,000	84,000	84,000
10-4310-3300	DEPT SUPPLIES AND MATERIALS	49,811	31,102	36,500	36,500	36,500
10-4310-3301	GOVERNOR'S HWY SAFETY LIASON	16,444	25,000	-	-	-
10-4310-3305	K-9 SUPPLIES	13,505	20,000	19,500	19,500	19,500
10-4310-3600	UNIFORMS	17,932	30,578	25,000	25,000	25,000
10-4310-3601	POLICE - BULLET PROOF VESTS	1,998	6,810	4,750	4,750	4,750
10-4310-4550	COMPUTER SUPPORT SERVICES	5,532	10,700	15,000	15,000	15,000
10-4310-5300	DUES AND SUBSCRIPTIONS	10,911	19,600	18,900	18,900	18,900
10-4310-5701	DONATIONS/SPECIAL EVENTS	2,861	4,500	4,500	4,500	4,500
10-4310-5800	GOVERNOR'S CRIME COMMISSION GRANT	24,607	24,500	24,500	24,500	24,500
10-4310-5900	COMMUNITY PARTNERSHIP PROJECTS	-	-	-	-	-
10-4310-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
10-4310-7400	CAPITAL OUTLAY - EQUIPMENT	45,308	115,940	317,500	147,500	147,500
TOTAL POLICE		3,195,708	3,755,612	4,129,725	3,960,825	4,088,325

Fire

The Tarboro Fire Department consists of 22 professional firefighters and 4 volunteer firefighters. Our mission at the Tarboro Fire Department is to protect lives, property and to educate the citizens of Tarboro and the surrounding community of Edgecombe County about fire safety and prevention. We strive to educate the public of potential hazards and ways to prevent those hazards from becoming problems.

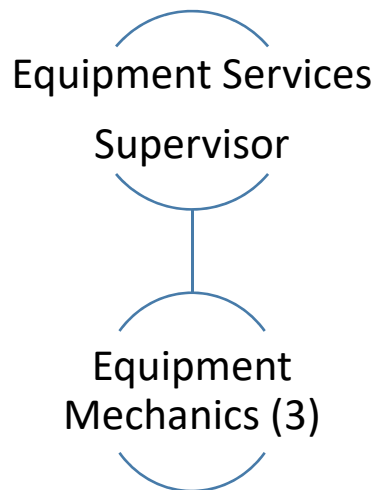


TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	FIRE					
10-4340-0500	FICA TAX EXPENSE	82,844	105,000	113,100	111,400	111,400
10-4340-0600	GROUP INSURANCE	175,141	172,500	178,800	174,700	174,700
10-4340-0601	GROUP INS RETIREES-OPEB	68,164	69,008	-	-	77,500
10-4340-0700	RETIREMENT EXPENSE	193,900	246,000	276,300	272,100	272,100
10-4340-0701	VOLUNTEER RETIREMENT EXPENSE	129	250	250	250	250
10-4340-1100	SALARIES AND WAGES	1,049,831	1,270,500	1,395,200	1,372,700	1,372,700
10-4340-1110	OVERTIME	76,509	100,500	82,500	82,500	82,500
10-4340-1200	PRINTING	3,430	4,394	5,000	5,000	5,000
10-4340-1300	UTILITIES	24,588	27,000	27,000	27,000	27,000
10-4340-1400	TRAVEL AND TRAINING	7,077	6,000	14,000	10,000	10,000
10-4340-1600	MAINTENANCE & REPAIR EQUIP	21,303	38,952	35,000	35,000	35,000
10-4340-3100	AUTO SUPPLIES	9,412	17,000	17,000	17,000	17,000
10-4340-3150	GASOLINE & FUEL	12,792	16,500	13,500	13,500	13,500
10-4340-3300	DEPT SUPPLIES AND MATERIALS	23,636	29,906	33,000	33,000	33,000
10-4340-3600	UNIFORMS	28,530	37,960	38,000	33,800	33,800
10-4340-4550	COMPUTER SUPPORT SERVICES	2,490	4,100	3,500	3,500	3,500
10-4340-5300	DUES AND SUBSCRIPTIONS	1,418	2,900	2,500	2,500	2,500
10-4340-7400	CAPITAL OUTLAY - EQUIPMENT	233,327	47,725	117,000	22,000	22,000
TOTAL FIRE		<u>2,014,521</u>	<u>2,196,195</u>	<u>2,351,650</u>	<u>2,215,950</u>	<u>2,293,450</u>

Public Works – Garage

The Garage Division maintains and repairs all Town vehicles and equipment. Garage employees assist all departments in maintaining vital equipment and recommending replacement as needed.

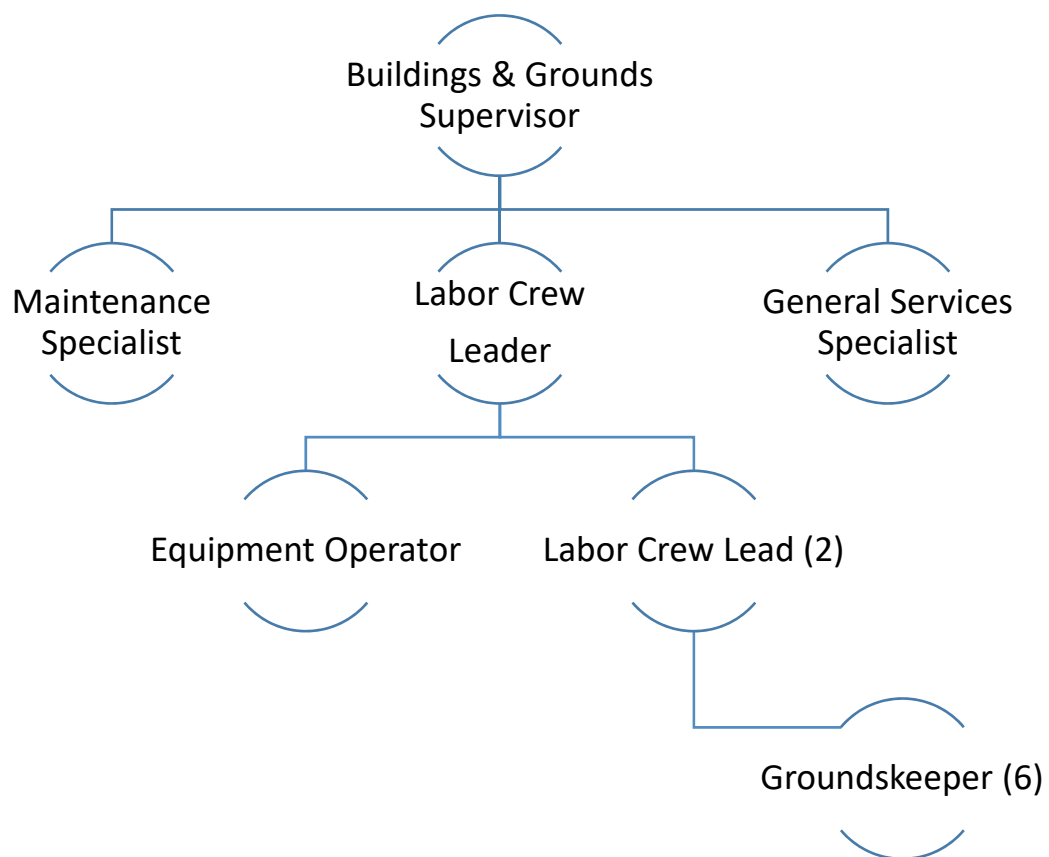


TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Garage			
10-4250-0500	FICA TAX EXPENSE	3,270	4,300	5,400	5,100	5,100
10-4250-0600	GROUP INSURANCE	10,648	12,000	12,400	11,600	11,600
10-4250-0601	GROUP INS RETIREES-OPEB	10,709	10,815	-	-	6,000
10-4250-0700	RETIREMENT EXPENSE	7,521	10,250	13,100	12,400	12,400
10-4250-1100	SALARIES AND WAGES	42,779	55,000	69,400	65,500	65,500
10-4250-1110	OVERTIME	135	1,500	1,500	1,500	1,500
10-4250-1400	TRAVEL AND TRAINING	141	500	3,000	3,000	3,000
10-4250-1600	MAINTENANCE & REPAIR EQUIP	-	1,000	3,000	2,500	2,500
10-4250-3100	AUTO SUPPLIES	2,405	2,000	2,500	2,500	2,500
10-4250-3150	GASOLINE & FUEL	3,016	2,500	2,000	2,000	2,000
10-4250-3300	DEPT SUPPLIES AND MATERIALS	19,762	17,000	28,000	28,000	28,000
10-4250-3600	UNIFORMS	3,699	5,000	5,000	5,000	5,000
10-4250-4500	CONTRACTED SERVICES	-	-	-	-	-
10-4250-7400	CAPITAL OUTLAY-EQUIPMENT	-	17,500	100,000	10,000	10,000
TOTAL GARAGE		<u>104,085</u>	<u>139,365</u>	<u>245,300</u>	<u>149,100</u>	<u>155,100</u>

Public Works – Buildings & Grounds

The Buildings and Grounds division is responsible for grounds-keeping activities including planting, trimming, mowing, and trash pick-up at all town facilities, all parks and common areas, the Tarboro-Edgecombe Airport, and two municipally owned cemeteries. In addition to town facilities, the division cuts and maintains nuisance and abandoned properties throughout town, while maintaining all town buildings and setting up for events. Set-up for events usually involves moving bleachers, chairs and tables, as well as setting up tents and staging as necessary to accommodate thousands of participants collectively. B&G also maintains and cleans all downtown sidewalks, planters, and parking lots. During the fall, winter, and spring, operations also include assisting the Streets Division with loose-leaf pickup.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Buildings & Grounds			
10-4260-0500	FICA TAX EXPENSE	19,700	23,500	25,200	25,100	25,100
10-4260-0600	GROUP INSURANCE	68,382	67,250	69,800	68,400	68,400
10-4260-0601	GROUP INS RETIREES-OPEB	26,092	26,460	-	-	26,500
10-4260-0700	RETIREMENT EXPENSE	45,675	54,750	62,200	62,000	62,000
10-4260-1100	SALARIES AND WAGES	258,183	281,000	329,200	328,000	328,000
10-4260-1110	OVERTIME	5,247	8,000	8,000	8,000	8,000
10-4260-1300	UTILITIES	48,734	50,000	50,000	50,000	50,000
10-4260-1350	TELEPHONE	720	500	500	500	500
10-4260-1400	TRAVEL AND TRAINING	144	1,800	1,800	1,800	1,800
10-4260-1500	MAINTENANCE AND REPAIR	63,713	64,775	60,000	60,000	60,000
10-4260-1501	MAINTENANCE & REPAIR GROUNDS	19,492	22,000	27,000	20,000	20,000
10-4260-1502	MAINT & REPAIR-REC	19,624	22,000	22,000	20,000	20,000
10-4260-1600	MAINTENANCE & REPAIR EQUIP	4,085	3,000	3,000	3,000	3,000
10-4260-3100	AUTO SUPPLIES	36,171	35,000	37,500	37,500	37,500
10-4260-3150	GASOLINE & FUEL	20,008	27,000	27,000	27,000	27,000
10-4260-3300	DEPT SUPPLIES AND MATERIALS	26,478	30,000	30,000	27,000	27,000
10-4260-3600	UNIFORMS	10,046	12,000	12,000	12,000	12,000
10-4260-4500	CONTRACTED SERVICES	7,731	16,500	4,000	4,000	4,000
10-4260-7300	CAPITAL OUTLAY - IMPROVEMENTS	96,408	35,656	358,467	95,000	95,000
10-4260-7400	CAPITAL OUTLAY - EQUIPMENT	14,912	12,600	176,000	18,000	18,000
10-4260-7700	CEMETERY	1,075	2,500	3,000	3,000	3,000
TOTAL BUILDINGS & GROUNDS		792,620	796,291	1,306,667	870,300	896,800

Public Works – Animal Control

The Animal Control Officer is charged with enforcing nuisance animal ordinances, maintaining the animal shelter, and promoting the adoption of animals to the public. The officer maintains current certifications and immunizations to deal with stray and feral animals and responds appropriately to calls of nuisance animals throughout the Town seven days a week. Animal control is trained to deal with and impound dogs/cats involved in bite incidents, as well as issuing citations for violation of Town ordinances related to animals.

The Animal Control Officer falls under the direct supervision of the Buildings & Grounds Supervisor.

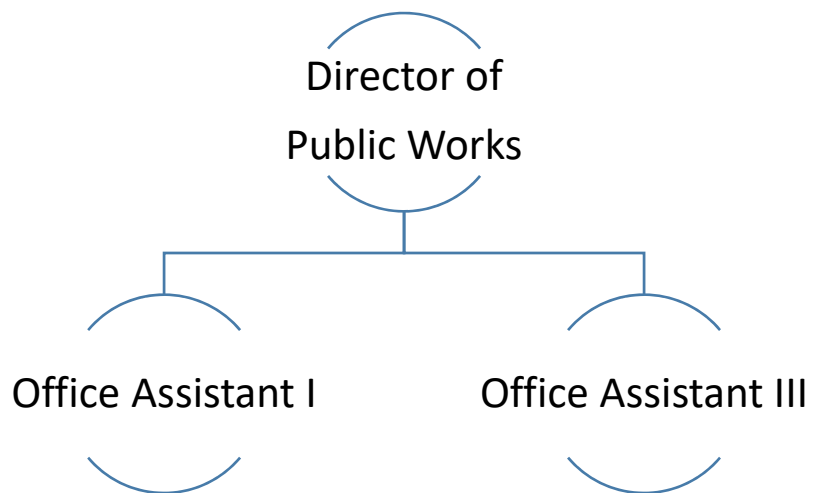


TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Animal Control			
10-4380-0500	FICA TAX EXPENSE	3,453	4,750	4,500	4,500	4,500
10-4380-0600	GROUP INSURANCE	8,323	7,850	8,200	8,200	8,200
10-4380-0601	GROUP INS RETIREES-OPEB	-	4,674	-	-	7,500
10-4380-0700	RETIREMENT EXPENSE	7,783	11,250	11,000	11,000	11,000
10-4380-1100	SALARIES AND WAGES	38,031	52,750	47,000	47,000	47,000
10-4380-1110	OVERTIME	7,110	8,800	11,200	11,200	11,200
10-4380-1300	UTILITIES	3,070	4,000	3,250	3,250	3,250
10-4380-1400	TRAVEL & TRAINING	288	1,500	1,500	1,500	1,500
10-4380-3100	AUTO SUPPLIES	391	1,200	1,500	1,500	1,500
10-4380-3150	GASOLINE & FUEL	2,655	3,000	3,500	3,500	3,500
10-4380-3300	DEPT SUPPLIES AND MATERIALS	8,733	10,000	10,000	10,000	10,000
10-4380-3600	UNIFORMS	634	1,000	1,000	1,000	1,000
10-4380-3700	SPAY/NEUTER EXPENSE	650	4,000	4,000	4,000	4,000
10-4380-7400	CAPITAL OUTLAY-EQUIPMENT	-	-	-	-	-
TOTAL ANIMAL CONTROL		81,121	114,774	106,650	106,650	114,150

Public Works – Administration

The Administration division consists of the Director of Public Works and two (2) office assistants. Administrative staff works closely with each division to ensure proper communication and timely delivery of services. The Director oversees the development and implementation of the budget for the Department, while overseeing all day to day operations of each Division.



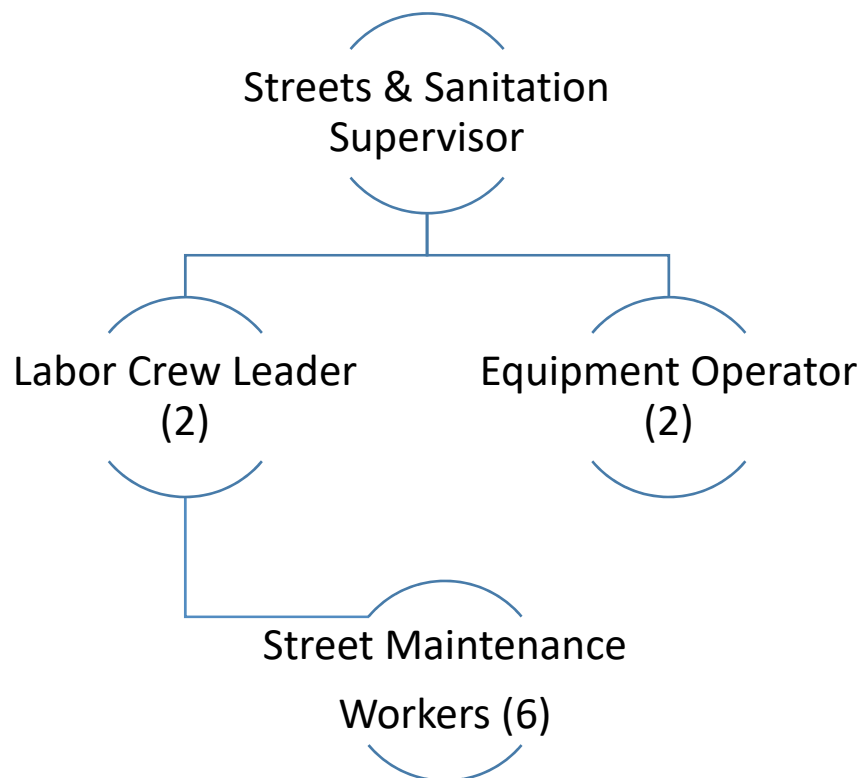
Note: The salary for the Office Assistant I is included in the budget of the Water & Sewer Department.

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Administration			
10-4510-0500	FICA TAX EXPENSE	3,334	4,100	4,400	4,500	4,500
10-4510-0600	GROUP INSURANCE	6,663	6,275	6,600	6,600	6,600
10-4510-0601	GROUP INS RETIREES-OPEB	23,791	25,755	-	-	27,500
10-4510-0700	RETIREMENT EXPENSE	8,080	9,650	10,900	11,100	11,100
10-4510-1100	SALARIES AND WAGES	46,776	53,250	57,600	58,400	58,400
10-4510-1350	TELEPHONE	720	500	500	500	500
10-4510-1400	TRAVEL AND TRAINING	678	1,000	1,000	1,000	1,000
10-4510-1600	MAINTENANCE & REPAIR EQUIP	-	500	500	500	500
10-4510-3100	AUTO SUPPLIES	1	500	1,500	500	500
10-4510-3150	GASOLINE & FUEL	921	1,500	1,500	1,000	1,000
10-4510-3300	DEPT SUPPLIES AND MATERIALS	3,348	4,500	4,500	4,000	4,000
10-4510-5300	DUES AND SUBSCRIPTIONS	50	250	250	250	250
10-4510-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL ADMINISTRATION		94,362	107,780	89,250	88,350	115,850

Public Works – Streets

The Streets Division is responsible for maintenance of all Town-owned streets, sidewalks, and storm drainage lines. The division consists of eleven (11) employees including a supervisor, crew leaders, equipment operators, and a knuckle boom operator. The knuckle boom operator is responsible for picking up yard and construction debris daily and white goods and electronic equipment that cannot go in the landfill on Wednesdays.

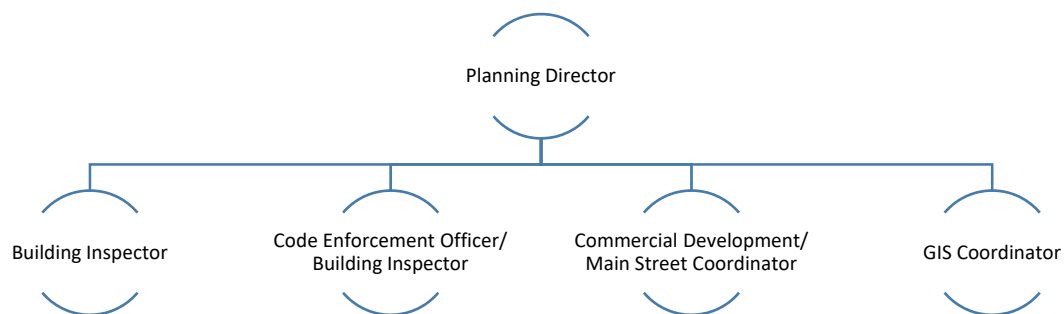


TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PUBLIC WORKS	DIVISION:	Streets			
10-4520-0500	FICA TAX EXPENSE	14,044	18,250	20,200	19,900	19,900
10-4520-0600	GROUP INSURANCE	50,257	54,500	56,500	55,200	55,200
10-4520-0601	GROUP INS RETIREES-OPEB	35,661	42,745	-	-	26,500
10-4520-0700	RETIREMENT EXPENSE	32,489	43,250	49,900	49,000	49,000
10-4520-1100	SALARIES AND WAGES	181,434	184,000	263,700	259,000	259,000
10-4520-1110	OVERTIME	5,091	20,000	7,500	7,500	7,500
10-4520-1301	UTILITIES - PUBLIC LIGHTING	192,948	100,000	75,000	55,000	55,000
10-4520-1350	TELEPHONE	720	500	500	500	500
10-4520-1400	TRAVEL AND TRAINING	319	1,000	1,000	1,000	1,000
10-4520-1600	MAINTENANCE & REPAIR EQUIP	589	1,000	1,000	1,000	1,000
10-4520-2100	EQUIPMENT RENTAL	-	5,000	5,000	5,000	5,000
10-4520-3100	AUTO SUPPLIES	31,862	39,792	35,000	35,000	35,000
10-4520-3150	GASOLINE & FUEL	28,709	25,000	25,000	25,000	25,000
10-4520-3300	DEPT SUPPLIES AND MATERIALS	28,038	33,000	33,000	30,000	30,000
10-4520-3600	UNIFORMS	7,758	12,500	12,500	10,000	10,000
10-4520-3800	MOSQUITO CONTROL - STATE GRANT	-	20,759	10,500	10,500	10,500
10-4520-4300	PROFESSIONAL SERVICES	7,346	37,276	-	-	-
10-4520-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
10-4520-7400	CAPITAL OUTLAY - EQUIPMENT	-	62,600	180,000	100,000	100,000
TOTAL STREETS		617,265	701,172	776,300	663,600	690,100

Planning & Economic Development

The Planning Department's focus on community and business development aims to better the Town by serving to protect the safety and welfare of the public and to enhance the general quality of life for Tarboro citizens. Through plan review for development, creation and maintenance of all Town maps, and the utilization of Geographic Information Systems (GIS), Planning provides data and documentation of infrastructure. The department provides quality planning, permitting, and inspection services through an efficient, professional, and courteous public process. Staff works with local residents and business people to ensure that local land use conforms to local regulations; to ensure that town zoning regulations and procedures are equitable, beneficial, and open to public scrutiny; to bolster our local economy; and to help Tarboro honor its past and prepare for its future through conservation, preservation, and development.



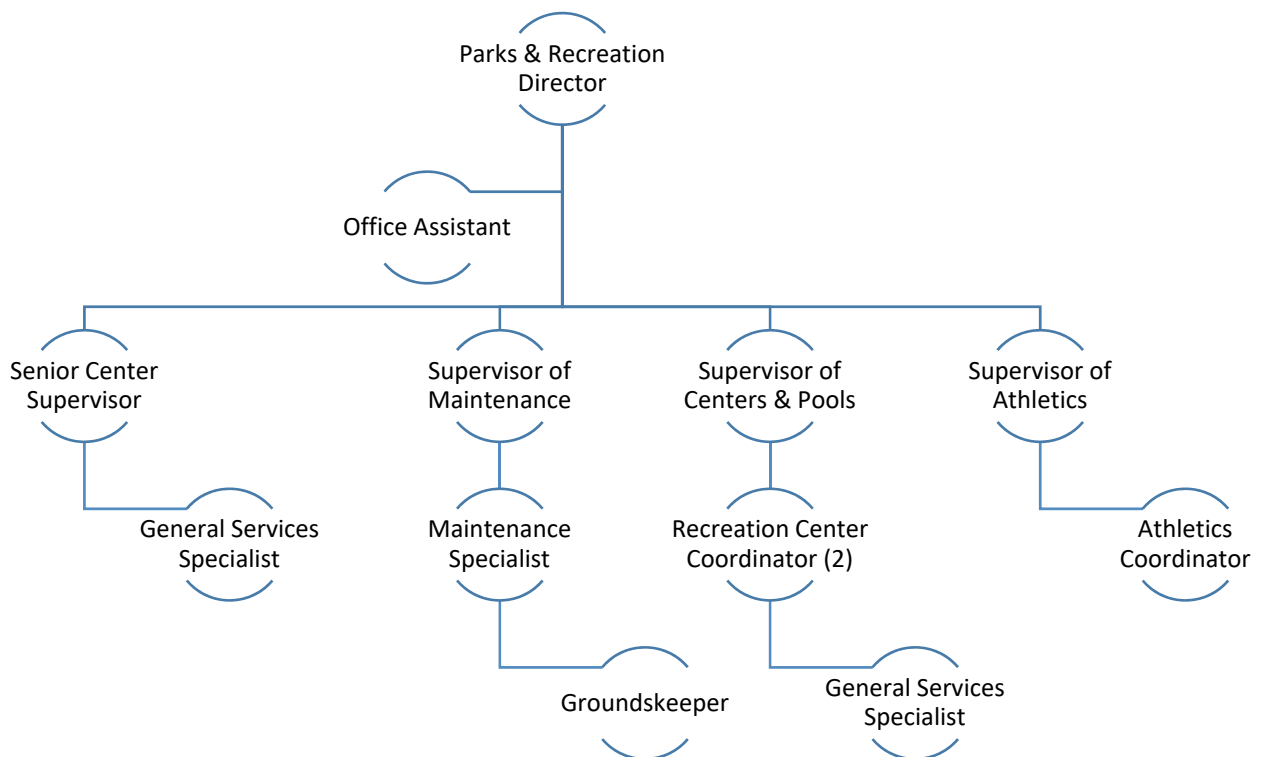
TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	PLANNING					
10-4900-0500	FICA TAX EXPENSE	13,570	17,250	18,300	18,400	18,400
10-4900-0600	GROUP INSURANCE	23,882	24,500	25,200	25,200	25,200
10-4900-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
10-4900-0700	RETIREMENT EXPENSE	32,000	41,000	45,100	45,200	45,200
10-4900-1100	SALARIES AND WAGES	184,881	225,000	238,400	239,300	239,300
10-4900-1110	OVERTIME	-	-	-	-	-
10-4900-1100	PART-TIME WAGES	1,073	1,000	4,000	4,000	4,000
10-4900-1200	PRINTING	585	800	1,700	1,700	1,700
10-4900-1250	PUBLISHING AND ADVERTISING	1,805	3,000	3,000	3,000	3,000
10-4900-1350	TELEPHONE	1,440	2,000	2,500	2,500	2,500
10-4900-1400	TRAVEL AND TRAINING	10,087	16,470	19,705	17,000	17,000
10-4900-3100	AUTO SUPPLIES	1,244	1,800	1,500	1,500	1,500
10-4900-3150	GASOLINE & FUEL	1,998	2,500	2,500	2,500	2,500
10-4900-3300	DEPT SUPPLIES AND MATERIALS	9,242	5,500	8,750	5,750	5,750
10-4900-4300	PROFESSIONAL SERVICES	50	6,500	2,500	2,500	2,500
10-4900-4350	STORMWATER REVIEW FEES	8,405	7,500	5,000	5,000	5,000
10-4900-5300	DUES AND SUBSCRIPTIONS	5,542	5,505	6,355	5,955	5,955
10-4900-6400	DEMOLITION	-	-	-	-	-
10-4900-7300	CAPITAL OUTLAY-IMPROVEMENTS	-	20,000	84,000	30,000	30,000
10-4900-8305	MATCHING GRANT PROGRAM	3,747	17,000	15,000	15,000	15,000
10-4900-8306	MARKETING TARBORO	5,730	61,925	30,800	16,300	16,300
10-4900-8308	SPECIAL EVENTS	29,157	30,405	40,600	25,000	25,000
TOTAL PLANNING		334,438	489,655	554,910	465,805	465,805

Parks and Recreation

The goal of the Parks and Recreation Department is to plan, develop and maintain safe recreational facilities and programs for the health, pleasure and educational use of the community and its visitors. The department is responsible for parks, ball fields, recreational and sports programs, community centers, swimming pools, and the Tar River boat ramps.

Our staff is focused on making and creating recreational experiences that enhance the quality of life and contribute to the overall health of our unique community.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	RECREATION					
10-6120-0500	FICA TAX EXPENSE	41,481	51,000	54,600	50,750	50,750
10-6120-0600	GROUP INSURANCE	110,400	102,000	105,700	97,500	97,500
10-6120-0601	GROUP INS RETIREES-OPEB	46,696	45,079	-	-	47,000
10-6120-0700	RETIREMENT EXPENSE	92,632	110,500	122,500	115,300	115,300
10-6120-1100	SALARIES AND WAGES	533,719	599,750	637,600	600,000	600,000
10-6120-1110	OVERTIME	800	3,500	8,500	4,000	4,000
10-6120-1120	PART-TIME WAGES	35,040	58,800	65,500	59,000	59,000
10-6120-1200	PRINTING	1,878	3,600	4,700	2,900	2,900
10-6120-1300	UTILITIES	74,723	96,000	98,000	98,000	98,000
10-6120-1350	TELEPHONE	4,800	3,480	3,340	3,340	3,340
10-6120-1400	TRAVEL AND TRAINING	3,804	6,025	5,525	1,850	1,850
10-6120-1500	MAINTENANCE AND REPAIR	13	-	-	-	-
10-6120-3100	AUTO SUPPLIES	4,549	8,500	8,500	6,500	6,500
10-6120-3150	GASOLINE & FUEL	8,493	10,400	11,900	11,900	11,900
10-6120-3300	DEPT SUPPLIES AND MATERIALS	37,402	43,300	63,650	50,150	50,150
10-6120-3302	SPECIAL OLYMPICS	1,181	2,000	1,800	900	900
10-6120-3500	VENDING SUPPLIES	2,721	4,500	-	-	-
10-6120-3600	UNIFORMS	2,442	5,000	5,500	5,500	5,500
10-6120-4300	PROFESSIONAL SERVICES	8,845	16,400	17,100	17,100	17,100
10-6120-4500	CONTRACTED SERVICES	2,399	6,000	5,400	5,400	5,400
10-6120-4550	COMPUTER SUPPORT SERVICES	225	1,000	1,000	1,000	1,000
10-6120-4600	SENIOR CITIZEN ACTIVITIES	3,556	7,200	17,450	17,450	17,450
10-6120-4601	SENIOR CITIZEN TRIPS	-	6,000	4,500	-	-
10-6120-4700	SENIOR HEALTH INFO PROGRAM	2,095	3,200	3,200	3,200	3,200
10-6120-4800	SENIOR CITIZENS GENERAL PURPOSE	10,581	11,000	11,000	11,000	11,000
10-6120-4900	DRIVE-IN MOVIES	3,078	6,000	6,000	-	-
10-6120-5300	DUES & SUBSCRIPTIONS	1,076	2,335	1,515	1,515	1,515
10-6120-5701	DONATIONS/SPECIAL EVENTS	19,750	23,500	26,500	26,500	26,500
10-6120-5702	DOWN EAST SENIOR GAMES	-	500	1,500	1,500	1,500
10-6120-5703	SPECIAL EVENTS - PROGRAMMING	2,180	-	-	-	-
10-6120-7300	CAPITAL OUTLAY-IMPROVEMENTS	45,157	46,000	-	-	-
10-6120-7400	CAPITAL OUTLAY - EQUIPMENT	-	31,500	65,000	65,000	65,000
10-6120-8306	MARKETING AND ECONOMIC DEVELOPMEN	4,695	-	-	-	-
TOTAL RECREATION		1,106,411	1,314,069	1,357,480	1,257,255	1,304,255

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	RECREATION	DIVISION:	Swimming Pools			
10-6125-0500	FICA TAX EXPENSE	1,333	3,137	4,500	4,500	4,500
10-6125-1120	PART-TIME WAGES	20,923	41,000	58,000	58,000	58,000
10-6125-1300	UTILITIES	17,152	20,000	25,000	25,000	25,000
10-6125-1400	TRAVEL AND TRAINING	1,299	4,150	3,800	3,800	3,800
10-6125-1500	REPAIR AND MAINTENANCE	8,316	8,500	8,500	8,500	8,500
10-6125-3300	DEPT SUPPLIES AND MATERIALS	18,094	18,675	21,775	21,775	21,775
10-6125-3500	CONCESSION SUPPLIES	1,895	2,500	4,250	4,250	4,250
10-6125-3600	UNIFORMS	779	1,000	1,200	1,200	1,200
10-6125-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	450,000	-	-
10-6125-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	15,000	15,000	15,000
TOTAL SWIMMING POOL		69,791	98,962	592,025	142,025	142,025
Department:	RECREATION	DIVISION:	Athletics			
10-6130-0500	FICA TAX EXPENSE	1,589	2,831	3,600	3,100	3,100
10-6130-1120	PART-TIME WAGES	20,769	37,000	47,000	40,000	40,000
10-6130-1200	PRINTING AND MARKETING	971	2,500	2,500	1,750	1,750
10-6130-1300	UTILITIES	58,680	80,000	80,000	80,000	80,000
10-6130-1400	TRAVEL AND TRAINING	1,083	3,200	2,050	950	950
10-6130-1500	REPAIR AND MAINTENANCE	8,496	8,700	9,600	9,600	9,600
10-6130-3300	DEPT SUPPLIES AND MATERIALS	8,076	19,975	15,870	15,870	15,870
10-6130-3301	ATHLETIC PROGRAMMING	40,100	53,000	64,200	60,828	60,828
10-6130-3500	CONCESSION SUPPLIES	13,560	18,000	14,000	14,000	14,000
10-6130-4500	CONTRACTED SERVICES	16,043	21,300	25,350	25,350	25,350
10-6130-5400	INSURANCE & SANCTIONING	936	2,500	3,350	3,350	3,350
10-6130-7300	CAPITAL OUTLAY - IMPROVEMENTS	3,520	18,000	14,000	14,000	14,000
10-6130-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	40,000	-	-
TOTAL INDIAN LAKE		173,823	267,006	321,520	268,798	268,798
Department:	RECREATION	DIVISION:	Maintenance			
10-6135-0500	FICA TAX EXPENSE	235	736	750	750	750
10-6135-1120	PART-TIME WAGES	3,071	9,625	9,625	9,625	9,625
10-6135-1300	UTILITIES	-	-	-	-	-
10-6135-1400	TRAVEL AND TRAINING	-	-	-	-	-
10-6135-1500	REPAIR AND MAINTENANCE	31,388	52,850	48,600	43,600	43,600
10-6135-3300	DEPT SUPPLIES AND MATERIALS	15,392	16,550	13,600	13,600	13,600
10-6135-7300	CAPITAL OUTLAY - IMPROVEMENTS	3,794	190,835	1,091,750	56,750	56,750
10-6135-7400	CAPITAL OUTLAY - EQUIPMENT	34,776	38,500	129,000	-	-
TOTAL MAINTENANCE		88,656	309,096	1,293,325	124,325	124,325

Recreation – Cultural Arts

The Tarboro-Edgecombe Public Arts Commission was formed in 2020 to provide cultural arts education, demonstration, and events for the citizens of Tarboro and Edgecombe County. A single employee, the Arts Director, is responsible for nurturing and promoting the arts and cultural heritage of the area. Edgecombe County funds half of the cost related to personnel and basic expenses. The remainder of the funding comes from grants and donations.

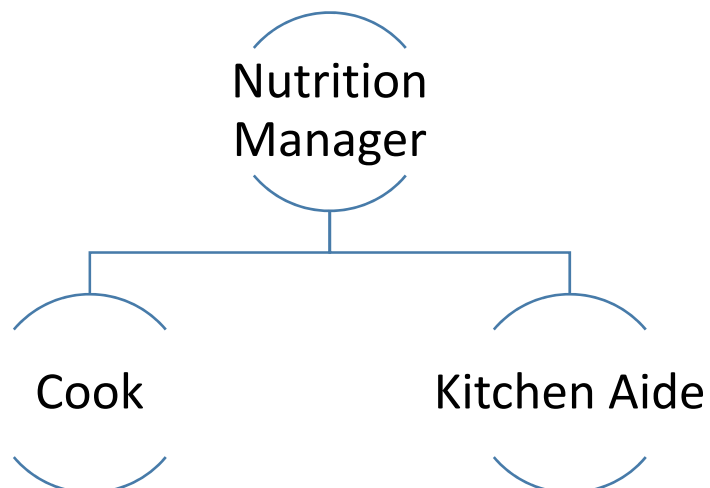


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Arts Director

Recreation – Nutrition

The Nutrition Manager, Cook and Kitchen Aide work 25 hours a week. These positions are permanent part-time positions. The Town provides partial funding for this program. Funding for the Nutrition Program also comes from the Title III of the Older Americans Act and the Department of Agriculture through the Region L Council of Governments and Edgecombe County.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	RECREATION	DIVISION:	Cultural Arts			
10-6140-0500	FICA TAX EXPENSE	3,545	4,100	4,200	4,200	4,200
10-6140-0600	GROUP INSURANCE	8,323	7,825	8,200	8,200	8,200
10-6140-0700	RETIREMENT EXPENSE	8,120	9,425	10,300	10,300	10,300
10-6140-1100	SALARIES AND WAGES	46,540	52,000	54,100	54,100	54,100
10-6140-1120	PART-TIME WAGES	-	1,500	1,500	1,000	1,000
10-6140-1300	UTILITIES	655	4,150	2,500	2,500	2,500
10-6140-1350	TELEPHONE	1,279	3,500	3,500	2,000	2,000
10-6140-1500	REPAIR AND MAINTENANCE	1,009	2,500	2,500	1,500	1,500
10-6140-3300	DEPT SUPPLIES AND MATERIALS	677	5,000	5,000	2,500	2,500
61-6140-8000	GRASSROOTS GRANT EXPENDITURES	11,940	33,572	10,000	10,000	10,000
61-6140-8010	GRASSROOTS - SUB-GRANTS	4,500	10,000	7,500	7,500	7,500
61-6140-8020	GRASSROOTS - DEPARTMENT SUPPLIES	427	2,500	2,500	2,500	2,500
61-6140-8200	SPECIAL EVENTS	-	5,000	2,500	2,500	2,500
61-6140-8300	HOLIDAY ARTS BAZAAR	3,543	5,000	5,000	5,000	5,000
61-6140-8310	HOLIDAY ARTS BAZAAR - DEPT SUPPLIES	-	500	500	500	500
61-6140-8400	SPECIAL EXHIBITS	1,074	1,500	4,000	4,000	4,000
61-6140-8410	SPECIAL EXHIBITS - DEPT SUPPLIES	-	500	500	500	500
TOTAL CULTURAL ARTS		91,632	148,572	124,300	118,800	118,800

Department:	RECREATION	DIVISION:	Nutrition			
10-6170-0500	FICA TAX EXPENSE	3,279	4,025	4,700	4,700	4,700
10-6170-0600	GROUP INSURANCE	548	500	750	750	750
10-6170-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
10-6170-0700	RETIREMENT EXPENSE	7,686	9,300	11,500	11,500	11,500
10-6170-1100	SALARIES AND WAGES	44,050	51,500	60,600	60,600	60,600
10-6170-1110	OVERTIME	-	-	-	-	-
10-6170-1300	UTILITIES	4,002	6,000	6,000	6,000	6,000
10-6170-1400	TRAVEL AND TRAINING	-	500	500	500	500
10-6170-1500	MAINTENANCE AND REPAIR	2,356	3,500	3,500	3,500	3,500
10-6170-3300	DEPT SUPPLIES AND MATERIALS	10,932	12,502	6,000	6,000	6,000
10-6170-3301	FOOD PURCHASE	39,025	48,000	50,000	50,000	50,000
10-6170-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	-	-	-
TOTAL NUTRITION		111,878	135,827	143,550	143,550	143,550

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	APPROPRIATIONS					
10-8500-1060	TARBORO-EDGE AIRPORT APPROP	14,125	14,125	14,500	14,500	14,500
10-8500-1070	UPPER COASTAL PLAIN COG	4,951	4,950	5,250	5,250	5,250
10-8500-1080	CAROLINAS GATEWAY PARTNERSHIP	55,000	55,000	55,000	55,000	55,000
10-8500-1090	EDGE COUNTY LIBRARY APPROP	153,778	153,778	165,117	165,117	165,117
TOTAL APPROPRIATIONS		227,854	227,853	239,867	239,867	239,867
FUND TOTAL: GENERAL FUND		10,594,625	12,437,484	15,669,706	12,743,575	12,743,575

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
FUND SUMMARY

	2021-2022	2022-2023	2023-2024		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
POWELL BILL FUND					
Revenues					
3000 - Revenues	339,450	633,670	357,500	357,500	357,500
Total Estimated Revenues	339,450	633,670	357,500	357,500	357,500
Appropriations					
4525 - Appropriations	324,753	633,670	357,500	357,500	357,500
Total Appropriations	324,753	633,670	357,500	357,500	357,500
Revenues over Appropriations	14,697	-	-	-	-
EMERGENCY TELEPHONE FUND					
Revenues					
3000 - Revenues	84,104	87,400	113,500	113,500	113,500
Total Estimated Revenues	84,104	87,400	113,500	113,500	113,500
Appropriations					
4315 - Appropriations	70,599	87,400	113,500	113,500	113,500
Total Appropriations	70,599	87,400	113,500	113,500	113,500
	13,505	-	-	-	-
LAW ENFORCEMENT FUND					
Revenues					
3000 - Revenues	1,846	8,000	8,000	8,000	8,000
Total Estimated Revenues	1,846	8,000	8,000	8,000	8,000
Appropriations					
4318 - Appropriations	7,000	8,000	8,000	8,000	8,000
Total Appropriations	7,000	8,000	8,000	8,000	8,000
	(5,154)	-	-	-	-
HURRICANE RELIEF FUND					
Revenues					
3000 - Revenues	-	500,000	500,000	500,000	500,000
Total Estimated Revenues	-	500,000	500,000	500,000	500,000
Appropriations					
5210 - Appropriations	-	500,000	500,000	500,000	500,000
Total Appropriations	-	500,000	500,000	500,000	500,000
	-	-	-	-	-

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
SPECIAL REVENUE FUNDS						
POWELL BILL FUND						
19-3200-0100	REFUNDS AND REIMBURSEMENTS	-	-	-	-	-
19-3290-0100	INTEREST EARNED ON INVESTMENTS	3,302	750	27,500	27,500	27,500
19-3430-0100	STATE STREET AID ALLOCATION	336,148	330,000	330,000	330,000	330,000
19-3990-0100	FUND BALANCE APPROPRIATED	-	302,920	-	-	-
FUND TOTAL: POWELL BILL FUND		339,450	633,670	357,500	357,500	357,500
EMERGENCY TELEPHONE FUND						
21-3200-0100	REFUNDS AND REIMBURSEMENTS	42	-	-	-	-
21-3290-0100	INTEREST EARNED ON INVESTMENTS	296	125	3,500	3,500	3,500
21-3433-0100	911 CHARGES	83,766	87,275	110,000	110,000	110,000
21-3990-0100	FUND BALANCE APPROPRIATED	-	-	-	-	-
FUND TOTAL: EMERGENCY TELEPHONE FUND		84,104	87,400	113,500	113,500	113,500
LAW ENFORCEMENT FUND						
42-3200-0100	REFUNDS AND REIMBURSEMENTS	-	-	-	-	-
42-3290-0100	INTEREST EARNED ON INVESTMENTS	222	50	1,250	1,250	1,250
42-3350-0100	DRUG SEIZURE / INFORMANTS REVENUES	1,624	1,500	1,500	1,500	1,500
42-3350-0200	EQUITABLE SHARING - FEDERAL	-	1,000	5,250	5,250	5,250
42-3990-0100	FUND BALANCE APPROPRIATED	-	5,450	-	-	-
FUND TOTAL: LAW ENFORCEMENT FUND		1,846	8,000	8,000	8,000	8,000
HURRICANE RELIEF FUND						
52-3760-0600	FEMA / INSURANCE REIMBURSEMENTS	-	500,000	500,000	500,000	500,000
FUND TOTAL: HURRICANE RELIEF FUND		-	500,000	500,000	500,000	500,000

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
SPECIAL REVENUE FUNDS						
Department:	POWELL BILL					
19-4525-1900	CONTRIBUTION TO CAPITAL RESERVES	-	-	229,800	229,800	229,800
19-4525-3300	DEPT SUPPLIES AND MATERIALS	37,600	65,000	70,000	70,000	70,000
19-4525-4300	PROFESSIONAL SERVICES	6,250	10,000	10,000	10,000	10,000
19-4525-4500	CONTRACTED SERVICES	-	-	10,000	10,000	10,000
19-4525-6200	STROM DRAINAGE	23,487	30,000	30,000	30,000	30,000
19-4525-6300	RESIDENTIAL DEVELOPMENT PROGRAM	57,085	-	-		
19-4525-7300	CAPITAL OUTLAY - CONSTRUCTION	173,031	502,670	-	-	-
19-4525-7400	CAPITAL OUTLAY - EQUIPMENT	27,300	26,000	7,700	7,700	7,700
TOTAL POWELL BILL		324,753	633,670	357,500	357,500	357,500

Department:	EMERGENCY TELEPHONE FUND					
21-4315-0222	OPERATING EXPENSES	5,279	4,000	2,000	2,000	2,000
21-4315-1350	TELEPHONE	13,486	16,400	12,000	12,000	12,000
21-4315-1400	TRAVEL & TRAINING	1,327	5,000	2,000	2,000	2,000
21-4315-3310	OFFICE SUPPLIES / FURNITURE	-	7,000	4,000	4,000	4,000
21-4315-4300	PROFESSIONAL SERVICES	-	1,000	1,000	1,000	1,000
21-4315-4500	CONTACTED SERVICES	47,941	37,000	36,500	36,500	36,500
21-4315-4550	COMPUTER SUPPORT SERVICES	2,566	17,000	8,000	8,000	8,000
21-4315-7400	CAPITAL OUTLAY - EQUIP	-	-	48,000	48,000	48,000
TOTAL EMERGENCY TELEPHONE FUND		<u>70,599</u>	<u>87,400</u>	<u>113,500</u>	<u>113,500</u>	<u>113,500</u>

Department:	LAW ENFORCEMENT FUND					
42-4318-5701	DRUG SEIZURE/INFORMANTS EXPENSE	7,000	8,000	8,000	8,000	8,000
42-4318-7400	CAPITAL OUTLAY - EQUIP		-	-	-	-
TOTAL LAW ENFORCEMENT FUND		<u>7,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>

Department:	HURRICANE RELIEF					
52-5210-1101	IMMEDIATE NEEDS - GENERAL FUND	-	100,000	100,000	100,000	100,000
52-5210-1201	IMMEDIATE NEEDS - ELECTRIC FUND	-	100,000	100,000	100,000	100,000
52-5210-1301	IMMEDIATE NEEDS - WATER & SEWER FUND	-	100,000	100,000	100,000	100,000
52-5210-1401	IMMEDIATE NEEDS - SOLID WASTE FUND	-	100,000	100,000	100,000	100,000
52-5210-1501	IMMEDIATE NEEDS - STORMWATER FUND	-	100,000	100,000	100,000	100,000
TOTAL HURRICANE RELIEF FUND		<u>-</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>

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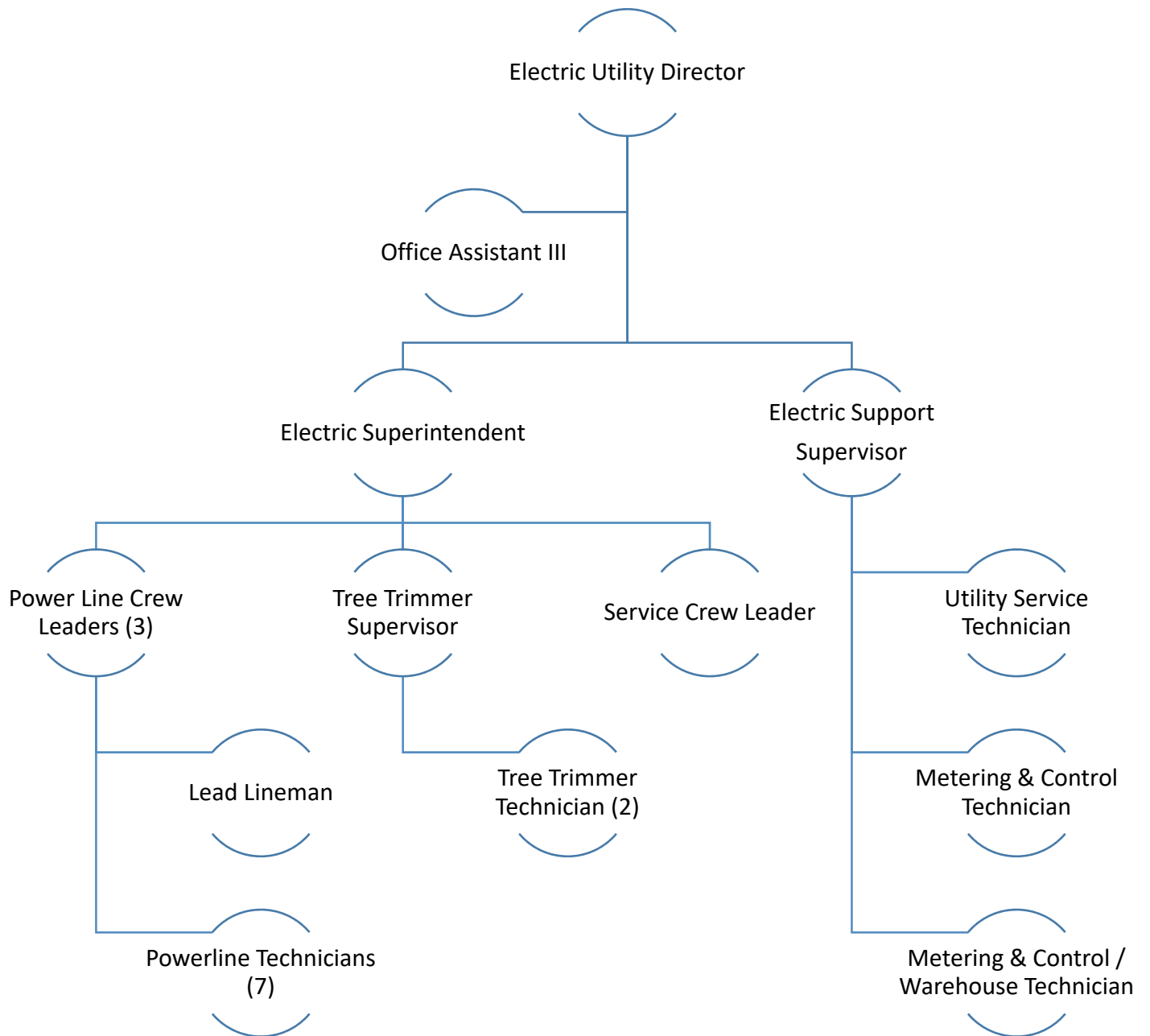
Electric Department

Tarboro Electric Department is responsible for maintaining a safe, reliable, and efficient electric distribution system. The Electric Department is also responsible for maintaining trees, from trimming to removing them. The Electric Department has 22 employees with the following divisions; administration, line crews, and metering and warehouse. These divisions normally work separately, but on occasions work together when it is needed.

Administrative staff works closely with each division to ensure proper communication and timely delivery of services. The Director oversees the development and implementation of the budget for the Department, while overseeing all day to day operations of each Division.

The Line Crew division is responsible for maintaining existing and installing new power lines, substations, and related equipment. They also install and disconnect load management switches, along with trouble shooting them. The Tree Crew division is responsible for trimming and removing trees that involve power lines, as well as Town trees that do not involve power lines. The Metering and Warehouse division is responsible for reading, trouble shooting, and installing electric meters. They also read and troubleshoot water meters. The Electric Support supervisor and Meter Tech/Warehouse personnel are responsible for the Electric department warehouse, which includes ordering, receiving, and checking out materials. This division does electric and water turn-ons and off, as well as trouble shoot and install load management switches.

Electric Department



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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
FUND SUMMARY

	2021-2022	2022-2023	2023-2024		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND					
Revenues					
3000 - Revenues	23,017,128	24,563,246	25,894,880	24,860,545	24,860,545
Total Estimated Revenues	23,017,128	24,563,246	25,894,880	24,860,545	24,860,545
Appropriations					
7200 - Administration	3,045,627	3,427,409	3,491,380	3,527,700	3,527,700
7210 - Operations	953,227	1,473,842	3,166,000	1,836,000	1,836,000
7220 - Load Management	165,117	167,000	187,500	187,500	187,500
7230 - Purchased Power	16,928,739	17,690,000	17,350,000	17,350,000	17,350,000
8200 - Contributed to Other Funds	1,801,300	1,804,995	1,700,000	1,959,345	1,959,345
9810 - Other	30,249	-	-	-	-
Total Appropriations	22,924,259	24,563,246	25,894,880	24,860,545	24,860,545
Revenues over Appropriations	92,869	-	-	-	-

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND						
30-3200-0100	REFUNDS AND REIMBURSEMENTS	331,554	99,606	50,000	50,000	50,000
30-3290-0100	INTEREST EARNED ON INVESTMENTS	55,711	10,000	350,000	500,000	500,000
30-3306-0100	ELECTRICITIES PROGRAMS	5,000	5,000	5,000	5,000	5,000
30-3310-0100	CONTRIBUTION FROM GATEWAY	-	-	-	-	-
30-3310-0200	CONTRIBUTION FROM EDGECOMBE	-	-	-	-	-
30-3541-0200	MISCELLANEOUS REVENUE RECEIPTS	89	-	500	500	500
30-3720-0100	METERED SALES	20,635,366	21,000,000	21,000,000	21,840,000	21,840,000
30-3720-0200	OLD ACCOUNTS PAID	15,189	10,000	10,000	10,000	10,000
30-3722-0110	SALES TAX ON METERED SALES	1,089,680	1,150,000	1,100,000	1,100,000	1,100,000
30-3723-0400	LATE CHARGES	47,991	50,000	65,000	65,000	65,000
30-3740-0200	TEMPORARY SERVICE FEES	3,552	500	1,000	1,000	1,000
30-3750-0200	CONNECTION FEES	31,630	15,000	15,000	15,000	15,000
30-3751-0100	RECONNECTION FEES	415	20,000	22,500	22,500	22,500
30-3770-0100	CATV POLE RENTAL	37,480	35,000	38,500	38,500	38,500
30-3810-0100	SALE OF EQUIPMENT & MATERIALS	51,131	50,000	50,000	50,000	50,000
30-3810-0200	SALE OF REAL PROPERTY	-	-	-	-	-
30-3810-0300	GAIN/LOSS-INVENTORY	-	-	-	-	-
30-3910-1000	METERED SALES - GENERAL FUND	389,989	385,000	350,000	375,000	375,000
30-3910-3000	METERED SALES - ELECTRIC FUND	9,661	9,500	9,500	9,500	9,500
30-3910-3100	METERED SALES - WATER/SEWER FUND	311,818	325,000	325,000	325,000	325,000
30-3910-3200	METERED SALES - SOLID WASTE	872	1,000	1,000	1,000	1,000
30-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	282,000	-	-	-
30-3990-0100	FUND BALANCE APPROPRIATED	-	1,115,640	2,501,880	452,545	452,545
FUND TOTAL: ELECTRIC FUND		23,017,128	24,563,246	25,894,880	24,860,545	24,860,545

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
ELECTRIC FUND						
Department:	ELECTRIC	DIVISION:	ADMINISTRATION			
30-7200-0500	FICA TAX EXPENSE	121,087	135,000	144,000	144,500	144,500
30-7200-0600	GROUP INSURANCE	241,650	237,000	245,600	244,800	244,800
30-7200-0601	GROUP INS RETIREES-OPEB	70,924	66,399	70,000	70,000	70,000
30-7200-0700	RETIREMENT EXPENSE	278,051	327,250	351,800	383,000	383,000
30-7200-1100	SALARIES AND WAGES	1,489,742	1,737,500	1,796,700	1,802,500	1,802,500
30-7200-1110	OVERTIME	135,256	85,000	85,000	85,000	85,000
30-7200-1200	PRINTING	260	1,500	1,500	1,500	1,500
30-7200-1300	UTILITIES	21,328	22,000	22,000	22,000	22,000
30-7200-1330	COMMUNITY ENHANCEMENT	19,620	10,000	10,000	5,000	5,000
30-7200-1350	TELEPHONE	3,152	2,520	2,580	2,580	2,580
30-7200-1400	TRAVEL AND TRAINING	12,941	14,000	14,000	14,000	14,000
30-7200-1500	MAINTENANCE & REPAIR BLDG	3,236	18,000	5,000	5,000	5,000
30-7200-2400	SERVICES - GENERAL FUND	312,500	312,500	325,000	325,000	325,000
30-7200-3300	DEPT SUPPLIES AND MATERIALS	6,380	7,000	7,000	7,000	7,000
30-7200-3400	ONLINE UTILITY PAYMENT SERVICE	139,238	145,000	185,000	185,000	185,000
30-7200-3600	UNIFORMS	25,034	25,000	25,000	25,000	25,000
30-7200-4300	PROFESSIONAL SERVICES	4,937	5,000	12,200	12,200	12,200
30-7200-4500	CONTRACTED SERVICES	44,029	72,415	-	-	-
30-7200-4550	COMPUTER SUPPORT SERVICES	30,888	37,500	37,500	52,620	52,620
30-7200-5300	DUES AND SUBSCRIPTIONS	16,869	40,000	38,500	33,000	33,000
30-7200-5400	INSURANCE AND BONDS	68,505	94,427	100,000	100,000	100,000
30-7200-5401	CLAIMS DEDUCTIBLE	-	3,000	3,000	3,000	3,000
30-7200-5500	BAD DEBT/WRITE-OFFS	-	-	-	-	-
30-7200-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
30-7200-7400	CAPITAL OUTLAY - EQUIPMENT	-	19,398	-	-	-
30-7200-8306	MARKETING/ECONOMIC DEVELOPMENT	-	10,000	10,000	5,000	5,000
TOTAL ADMINISTRATION		3,045,627	3,427,409	3,491,380	3,527,700	3,527,700

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTRIC	DIVISION:	OPERATIONS			
30-7210-1300	UTILITIES - GENERATOR FUEL	34,423	50,000	50,000	50,000	50,000
30-7210-1400	TRAVEL AND TRAINING	19,318	21,196	18,000	18,000	18,000
30-7210-1511	ELECTRIC SYS MAINT OVERHEAD	97,990	100,000	130,000	100,000	100,000
30-7210-1512	ELECTRIC SYS MAINT UNDERGROUND	92,429	100,000	130,000	100,000	100,000
30-7210-1515	GENERATOR MAINTENANCE	49,369	50,000	50,000	50,000	50,000
30-7210-1600	MAINTENANCE & REPAIR EQUIP	48,567	47,995	35,000	35,000	35,000
30-7210-3100	AUTO SUPPLIES	55,056	65,000	65,000	65,000	65,000
30-7210-3150	GASOLINE & FUEL	45,320	50,000	50,000	50,000	50,000
30-7210-3300	DEPT SUPPLIES AND MATERIALS	34,684	37,000	35,000	30,000	30,000
30-7210-3301	SAFETY	13,524	18,000	18,000	18,000	18,000
30-7210-3302	METERING SUPPLIES	19,018	30,000	30,000	30,000	30,000
30-7210-3303	LOAD MANAGEMENT SUPPLIES	3,346	20,000	20,000	10,000	10,000
30-7210-4500	CONTRACTED SERVICES	-	-	-	-	-
30-7210-7300	CAPITAL OUTLAY - IMPROVEMENTS	47,165	235,279	350,000	260,000	260,000
30-7210-7311	CAPITAL OUT IMPROV OVERHEAD	90,268	130,000	150,000	150,000	150,000
30-7210-7312	CAPITAL OUT IMPROV UNDERGROUND	85,250	130,000	150,000	150,000	150,000
30-7210-7400	CAPITAL OUTLAY - EQUIPMENT	125,911	289,372	1,785,000	620,000	620,000
30-7210-9200	MAINTENANCE-SUBSTATIONS	67,348	75,000	75,000	75,000	75,000
30-7210-9700	STREET LIGHTS	14,956	15,000	15,000	15,000	15,000
30-7210-9701	WHITEWAY LIGHTS	9,285	10,000	10,000	10,000	10,000
TOTAL OPERATIONS		953,227	1,473,842	3,166,000	1,836,000	1,836,000

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

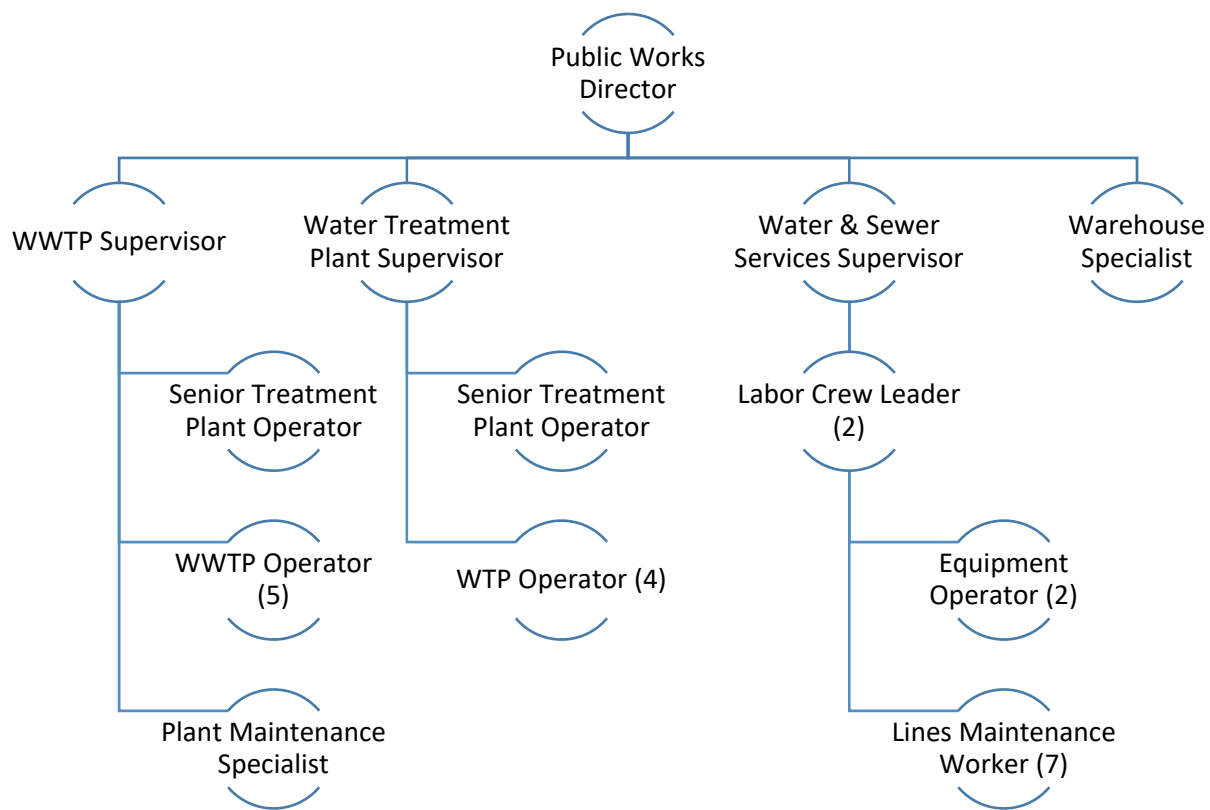
Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	ELECTRIC	DIVISION:	LOAD MANAGEMENT			
30-7220-2800	CUSTOMER CREDITS	165,117	167,000	187,500	187,500	187,500
30-7220-2802	ECON DEVEL RATE CREDITS	-	-	-	-	-
30-7220-7600	CAPITAL OUTLAY - SYSTEM EXPANSION	-	-	-	-	-
TOTAL LOAD MANAGEMENT		<u>165,117</u>	<u>167,000</u>	<u>187,500</u>	<u>187,500</u>	<u>187,500</u>
Department:	ELECTRIC	DIVISION:	PURCHASED POWER			
30-7230-4800	PURCHASED POWER (WHOLESALE)	15,933,871	16,540,000	16,250,000	16,250,000	16,250,000
30-7230-4801	SALES TAX ON PURCHASED POWER	994,868	1,150,000	1,100,000	1,100,000	1,100,000
TOTAL PURCHASE POWER		<u>16,928,739</u>	<u>17,690,000</u>	<u>17,350,000</u>	<u>17,350,000</u>	<u>17,350,000</u>
Department:	ELECTRIC	DIVISION:	CONTRIBUTED TO OTHER FUNDS			
30-8200-1000	CONTR TO GENERAL FUND	1,575,000	1,575,000	1,500,000	1,700,000	1,700,000
30-8200-1001	CONTR TO GENERAL FUND-PILOT	226,300	229,995	200,000	259,345	259,345
30-8200-3000	CONTR TO ELEC CAP RESERVES	-	-	-	-	-
TOTAL CONTR TO OTHER FUNDS		<u>1,801,300</u>	<u>1,804,995</u>	<u>1,700,000</u>	<u>1,959,345</u>	<u>1,959,345</u>
30-9810-0300	GAIN/LOSS-INVENTORY	30,249	-	-	-	-
FUND TOTAL: ELECTRIC FUND		<u>22,924,259</u>	<u>24,563,246</u>	<u>25,894,880</u>	<u>24,860,545</u>	<u>24,860,545</u>

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Water & Sewer Department

The Water/Sewer Division consists of thirteen (13) employees in Water/Sewer Distribution/Collection, six (6) employees at the Water Treatment Plant (WTP), seven (7) employees at the Waste Water Treatment Plant (WWTP), and one (1) Plant Maintenance Technician that splits time between the WTP and the WWTP. This division is responsible for the treatment of raw water from the Tar River and distributing the same to over 5,200 customers of the Town of Tarboro. The Division is also responsible for maintaining sanitary sewer lines that carry solid waste to the WWTP, which treats wastewater for return to the Tar River.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
FUND SUMMARY

	2021-2022	2022-2023	2023-2024		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND					
Revenues					
3000 - Revenues	4,177,542	5,471,882	5,814,868	5,121,068	5,121,068
Total Estimated Revenues	4,177,542	5,471,882	5,814,868	5,121,068	5,121,068
Appropriations					
7100 - Administration	2,797,229	3,029,449	3,218,868	3,131,068	3,131,068
7110 - Water Treatment Plant	470,243	684,940	690,000	665,000	665,000
7120 - Water Distribution System	168,865	752,608	754,000	354,000	354,000
7130 - Wastewater Treatment	389,702	595,000	703,000	674,000	674,000
7140 - Sewage Collection System	64,584	285,885	327,000	187,000	187,000
7150 - Sewer Pump Stations	140,658	124,000	122,000	110,000	110,000
8200 - Contribution to Reserves	-	-	-	-	-
Total Appropriations	4,031,281	5,471,882	5,814,868	5,121,068	5,121,068
Revenues over Appropriations	146,261	-	-	-	-

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND						
31-3200-0100	REFUNDS AND REIMBURSEMENTS	22,765	5,000	10,000	10,000	10,000
31-3290-0100	INTEREST EARNED ON INVESTMENTS	10,225	2,500	72,000	84,000	84,000
31-3540-0200	MISCELLANEOUS REVENUE RECEIPTS	-	-	-	-	-
31-3710-0100	WATER CHARGES	1,953,738	2,100,000	2,175,000	2,283,750	2,283,750
31-3710-0200	SEWER CHARGES	2,012,071	2,100,000	2,145,000	2,252,250	2,252,250
31-3711-0400	LATE CHARGES	14,873	15,000	15,000	15,000	15,000
31-3712-0300	SEWER BOD CHARGES	17,509	15,000	25,000	25,000	25,000
31-3712-0500	SEWER PRETREATMENT CHARGES	19,597	17,500	12,500	12,500	12,500
31-3712-0600	WATER-METAL LAB ANALYSIS	-	500	500	500	500
31-3731-0100	WATER TAPS AND FEES	25,562	20,000	15,000	15,000	15,000
31-3731-0200	SEWER TAPS AND FEES	14,132	15,000	10,000	10,000	10,000
31-3750-0200	CONNECTION FEES	16,282	7,500	8,500	8,500	8,500
31-3751-0100	RECONNECTION FEES	250	7,500	12,500	12,500	12,500
31-3810-0100	SALE OF EQUIPMENT & MATERIALS	33,846	5,000	5,000	5,000	5,000
31-3910-1000	METERED SALES - GENERAL FUND	31,821	20,000	20,000	20,000	20,000
31-3910-3000	METERED SALES - ELECTRIC FUND	3,261	2,750	2,500	2,500	2,500
31-3910-3100	METERED SALES - WATER/SEWER FD	1,610	1,500	1,000	1,000	1,000
31-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	-	-
31-3990-0100	FUND BALANCE APPROPRIATED	-	1,137,132	1,285,368	363,568	363,568
FUND TOTAL: WATER & SEWER FUND		4,177,542	5,471,882	5,814,868	5,121,068	5,121,068

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
WATER & SEWER FUND						
Department:	WATER & SEWER	DIVISION:	ADMINISTRATION			
31-7100-0500	FICA TAX EXPENSE	110,512	130,100	138,900	136,300	136,300
31-7100-0600	GROUP INSURANCE	294,024	290,500	301,200	292,200	292,200
31-7100-0601	GROUP INS RETIREES-OPEB	66,321	66,720	72,500	72,500	72,500
31-7100-0700	RETIREMENT EXPENSE	256,981	305,550	340,200	333,700	333,700
31-7100-1100	SALARIES AND WAGES	1,390,679	1,588,500	1,685,600	1,650,900	1,650,900
31-7100-1110	OVERTIME	106,152	110,000	130,000	130,000	130,000
31-7100-1350	TELEPHONE	720	500	500	500	500
31-7100-1400	TRAVEL AND TRAINING	5,486	13,000	15,000	10,000	10,000
31-7100-1600	MAINTENANCE & REPAIR EQUIP	29,137	35,000	35,000	30,000	30,000
31-7100-2400	SERVICES - GENERAL FUND	187,500	187,500	190,000	190,000	190,000
31-7100-3300	DEPT SUPPLIES AND MATERIALS	139	60	-	-	-
31-7100-3301	PRIVATE LABORATORIES	19,768	35,000	40,000	30,000	30,000
31-7100-3400	ONLINE UTILITY PAYMENT SERVICE	29,807	30,000	40,000	40,000	40,000
31-7100-3600	UNIFORMS	20,255	20,000	20,000	20,000	20,000
31-7100-4300	PROFESSIONAL SERVICES	11,023	35,000	35,000	20,000	20,000
31-7100-4500	CONTRACTED SERVICES	9,344	-	29,990	29,990	29,990
31-7100-5300	DUES AND SUBSCRIPTIONS	7,040	10,600	11,000	11,000	11,000
31-7100-5301	STATE PERMITS & FEES	9,988	12,400	12,000	12,000	12,000
31-7100-5400	INSURANCE AND BONDS	84,419	94,041	90,000	90,000	90,000
31-7100-5401	CLAIMS DEDUCTIBLE	-	2,500	2,500	2,500	2,500
31-7100-6300	RESIDENTIAL DEVELOPMENT PROGRAM	101,485	-	-	-	-
31-7100-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
31-7100-7400	CAPITAL OUTLAY - EQUIPMENT	26,971	33,000	-	-	-
31-7100-9100	DENR SEWER REHAB LOAN	22,140	22,140	22,140	22,140	22,140
31-7100-9110	REPAY ARRA LOAN	7,338	7,338	7,338	7,338	7,338
TOTAL ADMINISTRATION		2,797,229	3,029,449	3,218,868	3,131,068	3,131,068

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	WATER & SEWER	DIVISION:	WATER TREATMENT PLANT			
31-7110-1300	UTILITIES	133,756	135,000	145,000	145,000	145,000
31-7110-1600	MAINTENANCE & REPAIR EQUIP	53,607	60,000	60,000	50,000	50,000
31-7110-3300	DEPT SUPPLIES AND MATERIALS	282,880	364,940	365,000	350,000	350,000
31-7110-4340	PROFESSIONAL SERVICES	-	-	-	-	-
31-7110-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	125,000	-	-	-
31-7110-7400	CAPITAL OUTLAY - EQUIPMENT	-	-	120,000	120,000	120,000
TOTAL WATER TREATMENT PLANT		<u>470,243</u>	<u>684,940</u>	<u>690,000</u>	<u>665,000</u>	<u>665,000</u>
Department:	WATER & SEWER	DIVISION:	WATER DISTRIBUTION SYSTEM			
31-7120-1500	MAINTENANCE AND REPAIR	7,679	16,000	15,000	10,000	10,000
31-7120-3100	AUTO SUPPLIES	5,151	15,000	15,000	10,000	10,000
31-7120-3150	GASOLINE & FUEL	14,037	12,000	14,000	14,000	14,000
31-7120-3300	DEPT SUPPLIES AND MATERIALS	67,133	70,000	70,000	50,000	50,000
31-7120-4500	CONTRACTED SERVICES	-	-	-	-	-
31-7120-7300	CAPITAL OUTLAY - IMPROVEMENTS	74,865	550,130	640,000	270,000	270,000
31-7120-7400	CAPITAL OUTLAY - EQUIPMENT	-	89,478	-	-	-
TOTAL WATER DISTRIBUTION SYSTEM		<u>168,865</u>	<u>752,608</u>	<u>754,000</u>	<u>354,000</u>	<u>354,000</u>
Department:	WATER & SEWER	DIVISION:	WASTEWATER TREATMENT			
31-7130-1300	UTILITIES	142,669	155,000	135,000	135,000	135,000
31-7130-1500	MAINTENANCE AND REPAIR	14,751	15,000	20,000	20,000	20,000
31-7130-1600	MAINTENANCE & REPAIR EQUIPMENT	37,662	171,000	100,000	100,000	100,000
31-7130-3300	DEPT SUPPLIES AND MATERIALS	49,108	50,000	60,000	50,000	50,000
31-7130-4500	CONTRACTED SERVICES	119,575	120,000	120,000	110,000	110,000
31-7130-7300	CAPITAL OUTLAY - IMPROVEMENTS	25,937	64,000	120,000	120,000	120,000
31-7130-7400	CAPITAL OUTLAY - EQUIPMENT	-	20,000	148,000	139,000	139,000
TOTAL WASTEWATER TREATMENT		<u>389,702</u>	<u>595,000</u>	<u>703,000</u>	<u>674,000</u>	<u>674,000</u>

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

Account No.	Department	2021-2022	2022-2023	2023-2024		
		Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
Department:	WATER & SEWER	DIVISION:	SEWAGE COLLECTION SYSTEM			
31-7140-1500	MAINTENANCE AND REPAIR	3,514	5,000	7,000	7,000	7,000
31-7140-3100	AUTO SUPPLIES	15,502	25,000	25,000	20,000	20,000
31-7140-3150	GASOLINE & FUEL	17,211	25,000	25,000	20,000	20,000
31-7140-3300	DEPT SUPPLIES AND MATERIALS	28,357	42,885	50,000	40,000	40,000
31-7140-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	100,000	125,000	100,000	100,000
31-7140-7400	CAPITAL OUTLAY - EQUIPMENT	-	88,000	95,000	-	-
TOTAL SEWAGE COLLECTION SYSTEM		<u>64,584</u>	<u>285,885</u>	<u>327,000</u>	<u>187,000</u>	<u>187,000</u>
Department:	WATER & SEWER	DIVISION:	SEWER PUMP STATIONS			
31-7150-1300	UTILITIES	41,045	45,000	40,000	40,000	40,000
31-7150-1600	MAINTENANCE & REPAIR EQUIP	74,680	40,000	40,000	40,000	40,000
31-7150-7300	CAPITAL OUTLAY IMPROVEMENTS	24,933	39,000	42,000	30,000	30,000
TOTAL WASTEWATER PUMP STA		<u>140,658</u>	<u>124,000</u>	<u>122,000</u>	<u>110,000</u>	<u>110,000</u>
Department:	WATER & SEWER	DIVISION:	CONTRIBUTION TO RESERVES			
31-8200-3100	CONTR TO W/S RESERVES	-	-	-	-	-
TOTAL WASTEWATER PUMP STA		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND TOTAL: WATER & SEWER FUND		<u>4,031,281</u>	<u>5,471,882</u>	<u>5,814,868</u>	<u>5,121,068</u>	<u>5,121,068</u>

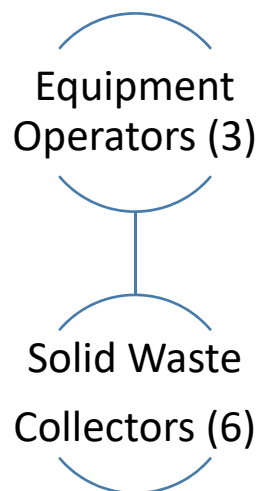
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Solid Waste Fund

The Sanitation Division provides pro-active waste management services for the citizens of Tarboro. The Division does this by providing curbside collection of residential waste for the entire Town twice a week, as well as yard waste and recyclables once a week. Appropriate recyclables are picked up together at the curbside each week to make it easier for residents to assist the Town in reducing the amount of waste that ends up in the local landfill. The Division also provides a recycling center at the Public Works Complex to allow non-curbside customers a location to deposit recyclable waste.

This department falls under the direct supervision of the Streets & Sanitation Supervisor.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
FUND SUMMARY

Department	2021-2022	2022-2023	2023-2024		
	Actual	Budget	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND					
Revenues					
3000 - Revenues	1,244,856	2,160,371	1,677,459	1,513,659	1,548,659
Total Estimated Revenues	1,244,856	2,160,371	1,677,459	1,513,659	1,548,659
Appropriations					
7500 - Administration	1,200,524	2,160,371	1,677,459	1,513,659	1,548,659
Total Appropriations	1,200,524	2,160,371	1,677,459	1,513,659	1,548,659
Revenues over Appropriations	44,332	-	-	-	-

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Revenues	Budget	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND						
32-3200-0100	REFUNDS AND REIMBURSEMENTS	504	500	500	500	500
32-3290-0100	INTEREST EARNED ON INVESTMENTS	2,212	500	4,500	9,000	9,000
32-3450-0303	SOLID WASTE DISPOSAL TAX	8,056	8,250	8,500	8,500	8,500
32-3471-0100	SOLID WASTE DISPOSAL FEE	1,223,749	1,300,000	1,300,000	1,405,000	1,440,000
32-3710-0400	LATE CHARGES	7,219	7,500	7,000	7,000	7,000
32-3810-0100	SALE OF EQUIPMENT AND MATERIAL	-	-	-	-	-
32-3810-0400	SALE OF WASTE CONTAINERS	3,116	5,000	2,500	2,500	2,500
32-3920-0001	PROCEEDS OF INSTALLMENT PURCHASE	-	525,000	-	-	-
32-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	-	-
32-3990-0100	FUND BALANCE APPROPRIATED	-	313,621	354,459	81,159	81,159
FUND TOTAL: SOLID WASTE FUND		1,244,856	2,160,371	1,677,459	1,513,659	1,548,659

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
SOLID WASTE FUND						
Department:	SOLID WASTE					
32-7500-0500	FICA TAX EXPENSE	29,422	32,925	37,900	37,100	37,100
32-7500-0600	GROUP INSURANCE	99,324	94,250	98,200	95,500	95,500
32-7500-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
32-7500-0700	RETIREMENT EXPENSE	67,359	77,775	93,200	91,000	91,000
32-7500-1100	SALARIES & WAGES	370,293	408,500	473,800	462,200	462,200
32-7500-1110	OVERTIME	19,545	22,000	22,000	22,000	22,000
32-7500-1200	PRINTING	-	1,000	1,000	1,000	1,000
32-7500-1300	UTILITIES	2,507	2,750	2,750	2,750	2,750
32-7500-1400	TRAVEL & TRAINING	153	500	500	500	500
32-7500-1600	MAINTENANCE & REPAIR EQUIP	1,410	2,000	5,000	3,500	3,500
32-7500-2100	YARD WASTE REMOVAL	15,459	120,000	60,000	40,000	40,000
32-7500-2400	CHARGE FOR SERVICES	37,500	37,500	40,000	40,000	40,000
32-7500-3100	AUTO SUPPLIES	65,264	75,000	89,000	75,000	75,000
32-7500-3150	GASOLINE & FUEL	58,108	50,000	55,000	55,000	55,000
32-7500-3200	SANITARY LANDFILL FEES	334,381	415,000	415,000	350,000	385,000
32-7500-3300	DEPT SUPPLIES AND MATERIALS	50,440	76,861	70,000	60,000	60,000
32-7500-3400	ONLINE UTILITY PAYMENT SERVICE	12,892	13,000	17,500	17,500	17,500
32-7500-3600	UNIFORMS	9,593	11,000	11,000	11,000	11,000
32-7500-4500	CONTRACTED SERVICES	5,528	1,275	-		
32-7500-5400	INSURANCE AND BONDS	21,332	24,204	32,500	32,500	32,500
32-7500-5401	CLAIMS DEDUCTIBLE	14	1,000	1,000	1,000	1,000
32-7500-7300	CAPITAL OUTLAY - IMPROVEMENTS	-	-	-	-	-
32-7500-7400	CAPITAL OUTLAY - EQUIPMENT	-	693,831	36,000	-	-
32-7500-9100	DEBT SERVICE PRINCIPAL PMT	-	-	93,261	93,261	93,261
32-7500-9200	DEBT SERVICE INTEREST PMT	-	-	22,848	22,848	22,848
32-7500-9500	CONTRIBUTION TO RESERVES	-	-	-	-	-
FUND TOTAL: SOLID WASTE FUND		1,200,524	2,160,371	1,677,459	1,513,659	1,548,659

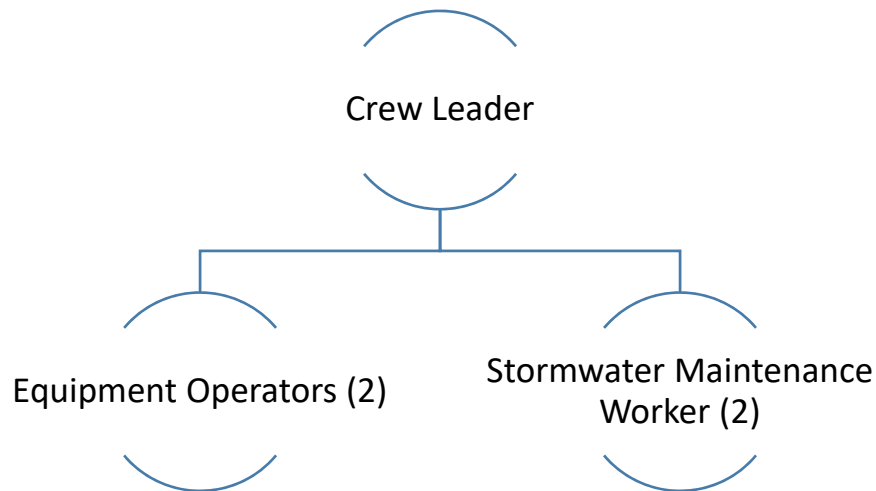
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Stormwater Fund

The Stormwater Fund designs, constructs, maintains, and manages the stormwater structures and water courses in Town to reduce flooding risks and protect surface water quality. User fees based on impact on the system provide a dedicated funding source that is consistent and equitable. Primary duties of the stormwater utility are: regulatory compliance with NPDES and Tar-Pamlico stormwater rules; street sweeping; curbside leaf collection; cleaning of stormwater catch basins, manholes, pipes, and ditches; repair and replacement of existing stormwater facilities; flood mitigation projects; and public information and outreach

This department falls under the direct supervision of the Water Services Supervisor.



TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
FUND SUMMARY

	2021-2022	2022-2023	2023-2024		
Department	Actual	Budget	Department Requested	Manager Recommended	Council Approved
STORMWATER FUND					
Revenues					
3000 - Revenues	567,579	720,535	699,100	638,400	638,400
Total Estimated Revenues	567,579	720,535	699,100	638,400	638,400
Appropriations					
7500 - Administration	569,169	720,535	699,100	638,400	638,400
Total Appropriations	569,169	720,535	699,100	638,400	638,400
Revenues over Appropriations	(1,590)	-	-	-	-

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
REVENUE DETAIL

		2021-2022	2022-2023	2023-2024		
		Actual		Department	Manager	Council
Account No.	Department	Revenues	Budget	Requested	Recommended	Approved
STORMWATER FUND						
33-3200-0100	REFUNDS AND REIMBURSEMENTS	135	500	250	250	250
33-3290-0100	INTEREST EARNED ON INVESTMENTS	1,580	250	9,500	12,000	12,000
33-3730-0100	STORMWATER FEE	563,713	565,000	565,000	565,000	565,000
33-3730-0400	LATE CHARGES	2,151	2,250	2,500	2,500	2,500
33-3810-0100	SALE OF EQUIPMENT AND MATERIAL	-	-	-	-	-
33-3980-0100	APPROPRIATIONS - CAPITAL OUTLAY	-	-	-	58,650	58,650
33-3990-0100	FUND BALANCE APPROPRIATED	-	152,535	121,850	-	-
FUND TOTAL: STORMWATER FUND		567,579	720,535	699,100	638,400	638,400

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
EXPENDITURE DETAIL

		2021-2022	2022-2023	2023-2024		
Account No.	Department	Actual Expenditures	Budget	Department Requested	Manager Recommended	Council Approved
STORMWATER FUND						
Department:	STORMWATER					
33-7300-0500	FICA TAX EXPENSE	17,138	19,050	20,800	20,700	20,700
33-7300-0600	GROUP INSURANCE	54,952	52,150	52,500	54,100	54,100
33-7300-0601	GROUP INS RETIREES-OPEB	-	-	-	-	-
33-7300-0700	RETIREMENT EXPENSE	37,141	44,250	50,900	50,700	50,700
33-7300-1100	SALARIES AND WAGES	214,309	237,750	266,700	263,700	263,700
33-7300-1110	OVERTIME	2,753	7,000	7,000	7,000	7,000
33-7300-1200	PUBLIC EDUCATION	2,428	2,500	2,500	2,500	2,500
33-7300-1500	MAINTENANCE AND REPAIR	434	3,000	3,000	3,000	3,000
33-7300-2400	CHARGE FOR SERVICES	15,000	15,000	17,500	17,500	17,500
33-7300-3100	AUTO SUPPLIES	25,528	74,000	45,000	45,000	45,000
33-7300-3150	GASOLINE & FUEL	29,598	25,000	27,000	27,000	27,000
33-7300-3300	DEPT SUPPLIES AND MATERIALS	7,792	8,000	12,000	8,000	8,000
33-7300-3400	ONLINE UTILITY PAYMENT SERVICE	3,713	4,000	5,000	5,000	5,000
33-7300-3600	UNIFORMS	2,732	4,200	4,200	4,200	4,200
33-7300-4300	PROFESSIONAL SERVICES	6,663	24,575	-	-	-
33-7300-4500	CONTRACTED SERVICES	701	-	-	-	-
33-7300-5400	INSURANCE AND BONDS	83	8,060	5,000	5,000	5,000
33-7300-7300	CAPITAL OUTLAY IMPROVEMENTS	100,000	132,000	180,000	125,000	125,000
33-7300-7400	CAPITAL OUTLAY - EQUIPMENT	48,204	-	-	-	-
33-7300-9500	CONTR TO STORM WATER RESERVES	-	60,000	-	-	-
FUND TOTAL: STORMWATER FUND		569,169	720,535	699,100	638,400	638,400

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
SALARY ALLOCATION

Department / Position	Enterprise Funds				Total	General Fund Total
	Electric Fund	Water & Sewer Fund	Solid Waste Fund	Storm-water Fund		
Governing Body						
Governing Body (all)	20.0%	15.0%	2.5%	2.5%	40.0%	60.0%
Administration						
Town Manager	50.0%	27.5%	2.5%	2.5%	82.5%	17.5%
Human Resources Officer	11.9%	15.1%	4.9%	2.7%	34.6%	65.4%
Administrative Secretary	50.0%	27.5%	2.5%	2.5%	82.5%	17.5%
Finance - Accounting						
Accounting Manager (payroll/accounting)	25.0%	25.0%	2.5%	2.5%	55.0%	45.0%
Office Assistant IV (utility billing only)	40.0%	40.0%	10.0%	10.0%	100.0%	0.0%
Purchasing Agent	55.5%	11.5%	3.3%	1.4%	71.7%	28.3%
Finance - Administration						
Finance Director	30.0%	25.0%	2.5%	2.5%	60.0%	40.0%
Finance - Collections						
Collector of Revenue (all utility collections/taxes)	30.0%	30.0%	5.0%	5.0%	70.0%	30.0%
Assistant Collector of Revenue/Clerk	30.0%	30.0%	5.0%	5.0%	70.0%	30.0%
Revenue Cashier (primarily utilities)	40.0%	40.0%	3.0%	3.0%	86.0%	14.0%
Revenue Cashier (primarily utilities)	40.0%	40.0%	3.0%	3.0%	86.0%	14.0%
Public Works - Garage						
Garage (percentage of total number of vehicles)	19.0%	12.0%	22.0%	9.0%	62.0%	38.0%
Public Works - Building & Grounds						
Building & Grounds	15.0%	15.0%	2.0%	2.0%	34.0%	66.0%
Public Works - Administration						
Public Works Director	0.0%	50.0%	5.0%	5.0%	60.0%	40.0%
Office Assistant III (same as Director)	0.0%	50.0%	5.0%	5.0%	60.0%	40.0%
Public Works - Streets						
Streets & Sanitation Supervisor	0.0%	15.0%	35.0%	5.0%	55.0%	45.0%
Streets	5.0%	15.0%	10.0%	5.0%	35.0%	65.0%
Planning & Economic Development						
Planning & Economic Development	10.0%	10.0%	0.0%	0.0%	20.0%	80.0%
GIS Coordinator	40.0%	40.0%	5.0%	5.0%	90.0%	10.0%
Commercial Development / Main Street Coordinator	25.0%	15.0%	0.0%	0.0%	40.0%	60.0%

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TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
CAPITAL OUTLAY

Department	Account #	Description	Requested Estimated Cost	Recommended Estimated Cost
Public Works - Garage				
	10-4250-7400	Capital Outlay - Equipment		
		4 Column Lift & Hardware	\$ 90,000	\$ -
		Specialty Tools	10,000	10,000
			<u>\$ 100,000</u>	<u>\$ 10,000</u>
Public Works - Buildings & Grounds				
	10-4260-7300	Capital Outlay - Improvements		
		Barrel Doors to Replace Low Over Head	\$ 30,000	\$ 30,000
		Building Expansion - Combined Warehouse	194,467	-
		Concrete Floor Repair (Garage)	30,000	30,000
		Handicap Porta John	5,000	-
		Roof on Shelter at Farm	24,000	-
		Town Hall Floors	75,000	-
		Blount Bridgers House Fence	-	35,000
			<u>\$ 358,467</u>	<u>\$ 95,000</u>
	10-4260-7400	Capital Outlay - Equipment		
		Crew Cab Truck	\$ 68,000	\$ -
		Event Trailer	10,000	-
		Small Tractor	80,000	-
		Mower	18,000	18,000
			<u>\$ 176,000</u>	<u>\$ 18,000</u>
Police				
	10-4310-7400	Capital Outlay - Equipment		
		Equiped Patrol Vehicles	\$ 300,000	\$ 130,000
		New K-9 & Training	17,500	17,500
			<u>\$ 317,500</u>	<u>\$ 147,500</u>
Fire				
	10-4340-7400	Capital Outlay - Equipment		
		100-Foot 5-Inch Suply Hose Replacement	\$ 5,000	\$ 5,000
		Forcible Entry Door & Cutting Station	9,000	\$ -
		Rescue Equipment (Air Bag, Cribbing, Struts, Rope)	17,000	\$ 17,000
		Station 11 Building Updates	42,000	\$ -
		Station 11A Building Updates	\$ 44,000	\$ -
			<u>\$ 117,000</u>	<u>\$ 22,000</u>
Sreets & Highways				
	10-4520-7400	Capital Outlay - Equipment		
		Truck with Work Body	\$ 80,000	\$ -
		Replace Totaled Dump Truck	100,000	100,000
			<u>\$ 180,000</u>	<u>\$ 100,000</u>

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
CAPITAL OUTLAY

Department	Account #	Description	Requested Estimated Cost	Recommended Estimated Cost
Planning	10-4900-7300	Capital Outlay - Improvements		
		Annexation	\$ 5,000	\$ 5,000
		Historic District Guidelines	25,000	25,000
		Plotter	14,000	-
		Special Census	5,000	
		Wayfinding Phase II + River + Downtown	35,000	-
			<u>\$ 84,000</u>	<u>\$ 30,000</u>
Recreation	10-6120-7400	Capital Outlay - Equipment		
		15-Passenger Transit Van	\$ 65,000	\$ 65,000
			<u>\$ 65,000</u>	<u>\$ 65,000</u>
	10-6125-7300	Capital Outlay - Improvements		
		Splash Pad at Community Pool	\$ 450,000	\$ -
			<u>\$ 450,000</u>	<u>\$ -</u>
	10-6125-7400	Capital Outlay - Equipment		
		Replacement of Baby Pool Filter	\$ 15,000	\$ 15,000
			<u>\$ 15,000</u>	<u>\$ 15,000</u>
	10-6130-7300	Capital Outlay - Improvements		
		ILSC Bathroom Fixtures Upgrades	\$ 14,000	\$ 14,000
			<u>\$ 14,000</u>	<u>\$ 14,000</u>
	10-6130-7400	Capital Outlay - Equipment		
		Mid Size Truck	\$ 40,000	\$ -
			<u>\$ 40,000</u>	<u>\$ -</u>
	10-6135-7300	Capital Outlay - Improvements		
		Braswell Park Playground Replacement	\$ 300,000	\$ -
		Clark Park Basketball Resurfacing	40,000	-
		ILP Bulkhead Phase II	150,000	-
		ILP Trail System Renovation	215,000	-
		ILSC Irrigation System Overhaul	35,000	35,000
		ILSC Playground Replacement	250,000	-
		Municipal Stadium Bath Renovations	15,000	-
		Municipal Stadium Painting	65,000	-
		Municipal Stadium Windscreen/Netting	21,750	21,750
			<u>\$ 1,091,750</u>	<u>\$ 56,750</u>

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
CAPITAL OUTLAY

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Requested Estimated Cost</u>	<u>Recommended Estimated Cost</u>
	10-6135-7400	Capital Outlay - Equipment		
		John Deere Bagger Attachment	\$ 4,500	\$ -
		Topdresser	19,500	-
		Trimax Mower	40,000	-
		Work Body Truck	\$ 65,000	
			<u>\$ 129,000</u>	<u>\$ -</u>
		General Fund Capital Outlay Total	<u>\$ 3,108,717</u>	<u>\$ 544,250</u>
Powell Bill Fund				
	19-4525-7400	Capital Outlay - Equipment		
		Sign Machine	\$ 7,700	\$ 7,700
			<u>\$ 7,700</u>	<u>\$ 7,700</u>
		Powell Bill Fund Capital Outlay Total	<u>\$ 7,700</u>	<u>\$ 7,700</u>
Emergency Telephone Fund				
	21-4315-7400	Capital Outlay - Equipment		
		PSAP Console	\$ 48,000	\$ 48,000
			<u>\$ 48,000</u>	<u>\$ 48,000</u>
		Emergency Telephone Fund Capital Outlay Total	<u>\$ 48,000</u>	<u>\$ 48,000</u>

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
CAPITAL OUTLAY

Department	Account #	Description	Requested Estimated Cost	Recommended Estimated Cost
Electric Fund				
	30-7210-7300	Capital Outlay - Improvements		
		Area Light Project	\$ 50,000	\$ 50,000
		Replace Metal Roofing	35,000	-
		Shelter	50,000	50,000
		Shelving	15,000	-
		Site Prep	40,000	-
		Warehouse Addition	160,000	160,000
			<u>\$ 350,000</u>	<u>\$ 260,000</u>
	30-7210-7400	Capital Outlay - Equipment		
		EV Charging Station	\$ 55,000	\$ -
		Meter Testing Module	50,000	50,000
		Replace 1999 Bucket Truck	375,000	-
		Replace 2000 Big Line Truck	450,000	450,000
		Replace 2002 Pickup	80,000	-
		Replace 2006 Line Truck	400,000	-
		Replace 2009 Bucket Truck	375,000	-
		Relay Circuit Breakers in Substation 4	-	120,000
			<u>\$ 1,785,000</u>	<u>\$ 620,000</u>
		Electric Fund Capital Outlay Total	<u>\$ 2,135,000</u>	<u>\$ 880,000</u>

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
CAPITAL OUTLAY

Department	Account #	Description	Requested Estimated Cost	Recommended Estimated Cost
Water & Sewer Fund				
	31-7110-7400	Capital Outlay - Equipment		
		2nd Half of SCADA Upgrade	\$ 90,000	\$ 90,000
		Actuators for Filters	30,000	30,000
			<u>\$ 120,000</u>	<u>\$ 120,000</u>
	31-7120-7300	Capital Outlay - Improvements		
		Fire Hydrant Rehab	\$ 20,000	\$ -
		Replace 2" Water Main (State St)	10,000	10,000
		Sara Lee Water Tower Rehab	350,000	-
		Water Meter Replacement & Expansion Wheels	260,000	260,000
			<u>\$ 640,000</u>	<u>\$ 270,000</u>
	31-7130-7300	Capital Outlay - Improvements		
		Gear Box Repair in Aerator Basin	\$ 120,000	\$ 120,000
			<u>\$ 120,000</u>	<u>\$ 120,000</u>
	31-7130-7400	Capital Outlay - Equipment		
		Incubator for Lab	\$ 10,000	\$ 10,000
		Mixer for Aerobic Digester	120,000	120,000
		Sewer Samplers	18,000	9,000
			<u>\$ 148,000</u>	<u>\$ 139,000</u>
	31-7140-7300	Capital Outlay - Improvements		
		Sewer Line Rehab	\$ 125,000	\$ 100,000
			<u>\$ 125,000</u>	<u>\$ 100,000</u>
	31-7140-7400	Capital Outlay - Equipment		
		Manhole Camera	\$ 20,000	\$ -
		Mini Exavator	65,000	-
		Sewer Jet for Truck Bed	10,000	-
			<u>\$ 95,000</u>	<u>\$ -</u>
	31-7150-7300	Capital Outlay - Improvements		
		Lift Station Pump	\$ 12,000	\$ -
		Lift Station Rehab	30,000	30,000
			<u>\$ 42,000</u>	<u>\$ 30,000</u>
		Water & Sewer Fund Capital Outlay Total	<u>\$ 1,290,000</u>	<u>\$ 779,000</u>

TOWN OF TARBORO
2023-2024 PROPOSED BUDGET
CAPITAL OUTLAY

<u>Department</u>	<u>Account #</u>	<u>Description</u>	<u>Requested Estimated Cost</u>	<u>Recommended Estimated Cost</u>
Solid Waste Fund				
	32-7500-7400	Capital Outlay - Equipment		
		Quick Connect for Loader	\$ 36,000	\$ -
			<u>\$ 36,000</u>	<u>\$ -</u>
		Solid Waste Fund Capital Outlay Total	<u>\$ 36,000</u>	<u>\$ -</u>
 Stormwater Fund				
	33-7300-7300	Capital Outlay - Improvements		
		Automatize Ditch Cutter	\$ 40,000	\$ -
		Storage Racks (Shared with Garage)	\$ 15,000	\$ 15,000
		Storm Drain Rehab	125,000	110,000
			<u>\$ 180,000</u>	<u>\$ 125,000</u>
		Stormwater Fund Capital Outlay Total	<u>\$ 180,000</u>	<u>\$ 125,000</u>



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**TOWN OF TARBORO
2023-20243 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN**

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Administration						
Server - Upgrades		100,000		50,000		
Total:	-	100,000	-	50,000	-	-
Public Works - Garage						
Heavy Duty 4 Column Lift		90,000	-	-	-	-
Total:	-	90,000	-	-	-	-
Public Works - Buildings & Grounds						
Town Hall Tile	-	75,000	-	-	-	-
Service Truck	-		50,000	-	-	-
Service Truck with Dump Bed	-	68,000	-	-	-	-
Small Tractor	-	80,000	-	-	-	-
Farm Shelter (30x60x14)	-	-	-	60,000	-	-
Large Tractor	-	-	100,000	-	-	-
Big Flatbed Truck	80,000	-	-	-	-	-
Floors in garage epoxy coated	-	87,000	-	-	-	-
Total:	80,000	310,000	150,000	60,000	-	-
Police						
Police Vehicles (including equipment)	130,000	300,000	320,000	320,000	350,000	350,000
Training Facility Improvements	-	80,000	150,000	50,000	-	-
Total:	130,000	380,000	470,000	370,000	350,000	350,000
Fire						
Station Renovations	-	150,000	-	-	-	-
SCBA Packs (30)	-	-	225,000	-	-	-
Ladder Truck	-	-	-	1,600,000	-	-
Training Ground Improvements	-	-	-	-	100,000	-
Fire Engine	-	-	-	-	-	700,000
Total:	-	150,000	225,000	1,600,000	100,000	700,000
Public Works - Streets						
Street Resurfacing Projects (Powell Bill)	-	-	500,000	-	-	500,000
Skid Steer	-	-	60,000	-	-	-
Tractor	-	-	-	70,000	-	-
Crack Seal Machine	-	50,000	-	-	-	-
Truck with Work Body	-	80,000	-	-	-	-
Total:	-	130,000	560,000	70,000	-	500,000

TOWN OF TARBORO
2023-20243 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Parks & Recreation						
Truck with Work Body	-	65,000	-	-	-	-
Indian Lake Sports Complex Playground	-	-	250,000	-	-	-
Splash Pad - Community Pool	-	-	-	450,000	-	-
Braswell Park Playground*	-	-	300,000	-	-	-
Municipal Stadium Painting	-	65,000	-	-	-	-
Indian Lake Trail Renourishment	-	-	215,000	-	-	-
Indian Lake Bulkhead	-	150,000	-	-	-	-
Total:	-	280,000	765,000	450,000	-	-
Governmental Funds - Total						
	210,000	1,440,000	2,170,000	2,600,000	450,000	1,550,000
Electric Fund						
Backhoe	-	-	-	150,000	-	-
Bucket Truck	-	375,000	-	-	-	-
Chipper	-	-	80,000	-	-	-
Line Truck	450,000	-	400,000	-	-	-
Meter Testing Module	50,000	-	-	-	-	-
Relay Circuit Breakers	120,000	-	-	-	-	-
Service Bucket Truck	-	-	-	150,000	-	-
Service Trucks (4)	-	200,000	-	-	-	-
Tractor	-	120,000	-	-	-	-
Travel Vehicle	-	60,000	-	-	-	-
Walk Behind Plow	-	60,000	-	-	-	-
Electric Fund - Total	620,000	815,000	480,000	300,000	-	-
Water & Sewer Fund						
Sewer Line Rehab	100,000	100,000	100,000	100,000	100,000	100,000
#4 Blower	-	75,000	-	-	-	-
Service Truck	-	50,000	50,000	-	-	-
Mini Excavator	-	65,000	-	-	-	-
Water Storage Tank - Rehab	-	350,000	-	375,000	-	-
Water Meter Replacement Program	260,000	-	-	-	-	-
New Distribution Pump	-	50,000	-	50,000	-	-
Mixer for Aerobic Digester	120,000	-	-	-	-	-
SCADA Radio Replacement	90,000	-	-	-	-	-
Anaerobic Selector/Anoxic Tanks	-	-	2,161,000	-	-	-
Aerator Gearbox Repair	120,000	-	-	120,000	-	-
Backhoe 4x4	-	200,000	-	-	-	-
Jet-Vac	-	-	500,000	-	-	-
New Pump for Office St. Lift Station	-	-	125,000	-	-	-
Water & Sewer Fund - Total	690,000	890,000	2,936,000	645,000	100,000	100,000

**TOWN OF TARBORO
2023-20243 PROPOSED BUDGET
CAPITAL IMPROVEMENT PLAN**

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
Solid Waste Fund						
Garbage Truck	-	250,000	-	250,000	250,000	250,000
Solid Waste Fund - Total	-	250,000	-	250,000	250,000	250,000
Stormwater Fund						
Stormwater Projects	110,000	100,000	100,000	100,000	100,000	100,000
Service Truck	-	-	-	50,000	-	-
Mini Excavator	-	60,000	-	-	-	-
Street Sweeper	-	300,000	-	-	-	-
Leaf Truck	-	-	250,000	-	-	-
Stormwater Fund - Total	110,000	460,000	350,000	150,000	100,000	100,000

Notes:

The Capital Improvement Plan consists only of items in excess of \$50,000.

Town staff will pursue grant funding for items marked with an asterisk (*) and will proceed is such funds are awarded.



TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Animal impoundment

	Cr 10-3510-0200	feeding and/or sale	\$50.00
		maintenance & notification to owner	\$50.00
Section 3-11		additional charge per day	\$5.00
Section 3-40		adoption	\$25.00
		research dogs	\$20.00
		research cats	\$10.00

Animal owner citations - civil penalty

	Cr 10-3510-0300	first violation	\$50.00
		second violation	\$50.00
Section 3-3		third violation	\$100.00
		each subsequent violation	\$200.00

Bicycle registration and owner transfer fee

	Cr 10-3540-0200	per bicycle	\$1.00
Section 19-214			

Burglar alarm, false

	Cr 10-1160-0100	per occurrence	\$25.00
Section 11-15		Alarm malfunction in excess of 2 per calendar month	\$25.00

Business Registration

	Cr 10-3250-0400	<i>Annual Registration Fee</i>	\$0.00 \$ 25.00
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Cemetery lots, Eastlawn & Greenwood

	Cr 10-3610-0100	per lot, resident	\$500.00
		per lot, non-resident	\$1,500.00
Section 5-5		deed recording fee	\$26.00

Cemetery monument permit

	Cr 10-3550-0100		\$5.00
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Code of Ordinances

	Cr 10-3540-0200	hard bound copies, each	\$75.00
		unbound copies, each	\$60.00
		supplement subscription, per year	\$30.00

Code of Ordinances, penalty for

	Cr 10-3540-0200	per violation	\$50.00/\$100.00/\$250.00 as per ordinance
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E-911

	Cr 20-3433-0100	monthly 911 charge for each exchange access facility	\$0.75
Section 17-455		subscribed to by telephone subscriber whose exchange access line is located within the Town limits	

Fire, false alarm

	Cr 10-1160-0100	each alarm in excess of 2 in a calendar month	\$150.00
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Section 7-11

TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Golf Cart Registration

<i>Application Fee</i>	<i>\$0.00</i>	<i>\$ 25.00</i>
<i>Registration Fee</i>	<i>\$0.00</i>	<i>\$ 150.00</i>

Inspections, building permit	minimum	\$80.00
Cr 10-3550-0100	per \$1,000 or fraction thereof up to \$50,000	\$3.00
	for each additional \$1,000 or fraction thereof	\$2.00

The following rates per sq ft will be used to calculate permit fees:

Commercial	\$65.00/sq ft
Multi-Family	\$55.00/ sq ft
General	\$30.00/ sq ft
Residential	\$50.00/sq ft
Additions	\$45.00/sq ft
Storage Buildings	\$20.00/sq ft

Section 4-33

Manufactured Home Set-up Fee	\$80.00
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Inspections, demolition permit		
Cr 10-3550-0100	with utility connections	\$50.00 <i>No Charge</i>
Section 4-43	without utility connections	No Charge

Inspections, driveway permit		
Cr 10-3550-0100		No Charge
Section 16-67		

Inspections, electrical permit		
Cr 10-3550-0100	minimum for all unclassified work	\$80.00
	installation of wiring 1 to 4 electrical circuits	\$24.00
Section 4-64	additional circuits, each	\$2.00

Inspections, gas permit		
Cr 10-3550-0100	minimum for all unclassified work	\$80.00
	installation of one gas-actuated unit and accessory conn.	\$3.00
	(plus \$.50 for each additional unit or piece of apparatus utilizing gas)	
	installation of gas-fired hot water heater	\$3.00
	for each distribution system service connection	\$3.00
Section 4-99	for repair or alteration of any gas system	\$3.00

Inspections, heat & A/C permit		
Cr 10-3550-0100	estimated cost of work:	
	from \$0.00 to \$3,000	\$25.00
	from over \$3,001 to \$6,000	\$35.00
	from \$6,001 to 10,000	\$50.00
Section 4-123	over \$10,000	\$75.00
	minimum per unit	\$80.00

Inspections, home care inspections and permits		
Cr 10-3550-0100		\$80.00

<p style="text-align: center;">TOWN OF TARBORO</p> <p style="text-align: center;">FEE SCHEDULE 2023 - 2024</p>
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Inspections, house moving permit		
Cr 10-3550-0100		\$100.00
Section 4-44		
Inspections, insulation permit		
Cr 10-3550-0100		\$60.00 \$80.00
Section 4-185		
Inspections, plumbing permit		
Cr 10-3550-0100	minimum for all unclassified work	\$80.00
	sewer or septic tank connection	\$6.00
	hot water heater connection	\$6.00
	less than 25 fixtures, each	\$4.00
Section 4-145	over 25 fixtures, each	\$11.00
	replace or install traps of any kind, each	\$4.00
Inspections, sign permit		
Cr 10-3550-0100		\$60.00 \$80.00
Section 4-42		
Inspections, work commencing before permit issuance		
Cr 10-3550-0100		\$250.00
GS160A-414, 307.2		
Inspections, 3rd and subsequent trips caused by improper installation or failure to specify location		
Cr 10-3550-0100	per trip, paid in advance of issuance of CO	\$75.00
Section 4-40,75,103,124,151,186		
Inspections, change of use / occupancy		
Cr 10-3550-0100		\$80.00
Inspections, occupancy load		
Cr 10-3550-0100		\$80.00
Inspections, connection of utilities after 6 months of no service		
Cr 10-3550-0100		\$25.00
Inspections, ALE		
Cr 10-3550-0100		\$35.00
Motorist Assist		
Cr 10-3540-0200	Unlock car doors, per occurrence	\$25.00
Noise Ordinance		
Cr 10-3510-0400	per offense	\$100.00
Section 11-18.7		
Parking, civil penalties		
Cr 10-3520-0100	large trucks	\$50.00
Section 19-165(b)		

<p align="center">TOWN OF TARBORO</p> <p align="center">FEE SCHEDULE 2023 - 2024</p>
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Parking, civil penalties			
Cr 10-3520-0100	overtime		\$25.00
Section 19-165(a)			
Parking, civil penalties			
Cr 10-3520-0100	any violation of Chapter 19 Article V, except 161 & 162		\$25.00
Section 19-165(b)			
Parking, civil penalties			
Cr 10-3520-0100	after 30 days of issuance, per infraction		\$25.00
Section 19-165(d)			
Parking, fire lanes			
Cr 10-3520-0100			\$50.00
Section 7-37(d)			
Parking, handicapped			
Cr 10-3520-0100			\$100.00
Section 19-162(d)			
Parking, Space Rental			
Cr 10-3540-0500	per month		\$12.00
Parking, residential permit			
Cr 10-3540-0200	per year		\$5.00
Section 19-174	duplicates		\$5.00
Peddlers' permit application fee			
Cr 10-3540-0200			\$25.00
Section 17-332			
Police, fingerprints			
Cr 10-3540-0200			\$10.00
Police, ID card with photo			
Cr 10-3540-0200			\$25.00
Police, reports (copies of)			
Cr 10-3540-0200			\$3.00 \$ 5.00
Police, shooting permits			
Cr 10-3540-0200			\$2.00 \$ 5.00
Pool room/billiard parlor license			
Cr 10-3250-0100	(provided in Schedule B)		\$25.00
Section 17-184, 17-386			

TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Recreation - Blount Bridgers House

2nd Floor Gallery Only	\$250.00
1st & 2nd Floors	\$450.00
Porch and Grounds	\$750.00
House, Porch and Grounds	\$1,125.00
After hours, per attendant	\$30.00 per hour
Deposit, refundable in accordance with contract	\$250.00

Recreation - Indian Lake Pavilion Rental
Cr 10-3650-1000

Town residents	\$150.00
After Hours charge	\$30.00 per hour
Out-of-Town residents	\$200.00
Cleanup deposit	\$50.00

Recreation - Indian Lake Pavilion Stage
Cr 10-3650-1000

Resident-With Electricity	\$100.00
Non-Resident - With Electricity	\$200.00

Recreation – Outdoor Facility Reservation
Cr 10-3650-1000

	Town of Tarboro residents	\$25.00
	Non-residents	\$25.00
Section 12-79	Town of Tarboro residents-camping fee	\$25.00
	Non-residents-camping fee	\$25.00

Recreation – Outdoor Facility Reservation, Cleanup Deposit
Cr 10-3650-1000

Town of Tarboro residents	\$50.00
Non-residents	\$50.00

Recreation-Indoor Facility
Cr 10-3650-1000

Town of Tarboro residents	
Small Room	\$75.00
Large Room	\$100.00
Small and Large Rooms plus Kitchen	\$150.00
Non-residents	
Small Room	\$125.00
Large Room	\$150.00
Small and Large Rooms plus Kitchen	\$250.00
Cleanup deposit	\$50.00
After hours charge	\$30.00 per hour

TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Recreation - Aquatics
Cr 10-3650-1000
Community Pool - Admission

Town of Tarboro residents, ages 3-15	\$2.50
Town of Tarboro residents, ages 16 & Older	\$5.00
Non-Residents, ages 3-15	\$5.00
Non-Residents, ages 16 & older	\$10.00

Splash Pad - Admission

<i>Town of Tarboro residents, ages 3-15</i>	<i>\$0.00</i>	<i>\$2.50</i>
<i>Town of Tarboro residents, ages 16 & Older</i>	<i>\$0.00</i>	<i>\$5.00</i>
<i>Non-Residents, ages 3-15</i>	<i>\$0.00</i>	<i>\$5.00</i>
<i>Non-Residents, ages 16 & older</i>	<i>\$0.00</i>	<i>\$10.00</i>

Splash Pad - Rental

<i>Picnic Area Only - 2.5 hour max</i>	<i>\$0.00</i>	<i>\$50.00</i>
<i>Private Party - 2 hour max, per contract terms</i>	<i>\$0.00</i>	<i>\$200.00</i>

Summer Swim Pass - Admission

Town of Tarboro residents, ages 3-15	\$30.00	\$40.00
Town of Tarboro residents, ages 16 & Older	\$40.00	\$50.00
Non-Residents, ages 3-15	\$50.00	\$60.00
Non-Residents, ages 16 & older	\$60.00	\$70.00

Recreation - Participation
Cr 10-3650-0400

Plan A	In Town eligible participants, per season, per sport	\$5.00
Plan B	Non-resident eligible participants, per year, per sport or double rate charged to resident participants, whichever is greater	\$25.00
Plan C	Industrial participants employed within the county, per season	\$150.00
Plan D	Industrial participants within the town limits, per season	normal activity fee

Section 12-82

Recreation-Field Reservations
Cr 10-3650-1000

Sports Complex Field Reservation - Practice	\$35.00
Sports Complex Field Reservation - Game	\$60.00
Municipal Stadium Field Reservation - Practice	\$45.00
Municipal Stadium Field Reservation - Game	\$70.00
Lighting (per field, per night)	\$30.00
Field Lining / Preparation	\$25.00
Tournament Deposit	\$250.00
Sports Complex Tournament - Event (per field, per day)	\$125.00
Sports Complex Tournament - Event (per field, per 1/2 day)	\$65.00
Municipal Stadium Tournament - Event (per day)	\$200.00
Municipal Stadium Tournament - Event (per 1/2 day)	\$100.00
Spot Raking, Relining, Redragging (per field, per weekend)	\$175.00
Lighting (per field, per night)	\$30.00

TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Recreation – Fitness Room
Cr 10-3650-0700

Town of Tarboro residents, ages 16 to 59, per month	\$20.00
Town of Tarboro residents, age 60 and older, per month	\$15.00
Non-residents, per month	\$30.00
Silver and Fit, annually	\$75.00

Recreation – Senior Center-Nutrition Site
Cr 10-3650-1000

Non-residents, per month	\$0.00
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Recreation – Gymnasium Reservation
Cr 10-3650-1000

Gymnasium - Athletic Practices	
Gymnasium ONLY - 7pm - 8:45pm (1.75 hr)	\$30.00
Gymnasium - Tournament	
Tournament Deposit	\$250.00
Entire Facility, per day (8am - 9pm)	\$550.00
Gymnasium ONLY, per day (8am - 9pm)	\$375.00

Returned check charge
Cr 10-3750-0100

Section 20-126(c)	\$25.00
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Solid Waste Management
Cr 32-1270-0100

Section 15-26	Residential	\$26.00	\$ 28.60
	Non-Residential	\$26.00	\$ 28.60
	<i>Bulk Pickup (per call)</i>	\$0.00	\$ 50.00

Stormwater Management
Cr 32-1270-0100

Section XX-XXXX	Residential	\$3.00
	Non-Residential (per ERU)	\$3.00

Taxicab, annual license fee
Cr 10-3250-0100

Section 18-51	franchise	\$25.00
	per taxi	\$25.00

Taxicab, application investigation fee
Cr 10-3250-0100

Section 18-69	\$15.00
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Taxicab, driver's permit renewal
Cr 10-3250-0100

Section 18-76	\$15.00
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Taxicab, driver's permit replacement (duplicate)
Cr 10-3250-0100

	\$15.00
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TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Taxicab fares
Cr 10-3250-0100

(1) Zone 1	Originating and terminating in Zone 1	
	first passenger	\$4.00
	each additional passenger	\$1.00
(2) Zone 2	Originating and terminating in Zone 2	
	first passenger	\$5.00
	each additional passenger	\$1.00
(3) Waiting Time	first five minutes	no charge
	thereafter per minute or fraction thereof	\$0.20
(4) Baggage, etc.	Baggage, packages, trunks, parcels, boxes and bags carried in arms or handled by the passenger(s)	no charge
	Baggage, packages, trunks, parcels, boxes and bags handled by the driver	\$0.50
	Bicycles or other abnormal items	\$1.00
(5) Surcharge	A surcharge may be charged between the hours of 11:00 p.m. and 6:00 a.m., per passenger	\$0.50
(6) Stops along the route		\$1.00

Section 18-13(b)

Unified Development Ordinance, permits and review
Cr 10-3540-0200

Subdivision Major Plat	\$500.00
Subdivision Minor Plat	\$50.00
Planned Density Development	\$500.00
Development Review Committee	\$500.00
Telecommunications Tower (Includes CUP)	\$500.00
Co-Location	No Charge
Temporary Use	No Charge
Flood Zone Determination	\$25.00
Flood Development Permit	\$75.00
Stormwater Review	billed at cost of 3rd party review
Zoning Permit, not included in other permit	\$25.00
Zoning Letter	No Charge
Zoning Violations	\$50/\$100/\$250 per day
Petition to Amend Text	\$250.00
Petition to Amend Zoning Map	\$250.00
Special Use Permits	\$250.00
Conditional Use Permits	\$250.00
Petition for Variance	\$250.00
Petition for Appeal	\$250.00
Certificate of Appropriateness	No Charge
Certificate of Appropriateness, Violation	\$50/\$100/\$250 per day
Application for Annexation	No Charge

TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Utilities, AL area lighting service rate
Cr 30-1260-0100

For lighting units mounted on a wood pole:

(a) Area Light

All Rates are per unit, per month

100 Watt Equivalent LED Flat Fixture	\$10.45	\$	10.87
250 Watt Equivalent LED Flat Fixture	\$25.08	\$	26.08
400 Watt Equivalent LED Directional	\$36.58	\$	38.04
1000 Watt Equivalent LED Directional	\$52.26	\$	54.35

(b) Added Facilities: Wood pole installed without light, per month

\$1.08 \$ 1.12

Section 20-158

(Applicable sales tax will be added.)

Utilities, connection fee

\$15.00

Cr 30-375-0100

(Applicable sales tax is included for the electric portion of the connection fee.)

Section 20-126(a)

Utilities, reconnection fee for nonpayment
Cr 30-3750-0100

Electric and/or water

\$25.00

(Applicable sales tax is included for the electric portion of the connection fee.)

Section 20-126(a)

Utilities, connection fee after hours
Cr 30-3750-0100

Electric and/or water

\$50.00

(Applicable sales tax is included for the electric portion of the connection fee.)

Section 20-126(b)

Utilities, CP-A large general service
Cr 30-1260-0100

(a) Basic Customer Charge	\$900.00	\$	936.00
(b) kw demand charge			
All coincident peak demand, per CPkw	\$20.00	\$	20.80
All Excess, per kw	\$3.25	\$	3.38
(c) RKVA demand charge			
All RKVA of demand, per RKVA, when applicable	\$0.304079	\$	0.316242
(d) Energy Charge			
All kwh, per kwh	\$0.052248	\$	0.054338
(e) The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), (c), and (d) above.			
(f) Applicable sales tax will be added.			

Section 20-161

TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Utilities, CP-B large general service
Cr 30-1260-0100

(a)	Basic Customer Charge	\$2,000.00	\$ 2,080.00
(b)	kw demand charge		
	All coincident peak demand, per CPkw	\$20.00	\$ 20.80
	All Excess, per kw	\$3.25	\$ 3.38
(c)	RKVA demand charge		
	All RKVA of demand, per RKVA, when applicable	\$0.304079	\$ 0.316242
(d)	Energy Charge		
	All kwh, per kwh	\$0.049664	\$ 0.051651
(e)	The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), (c), and (d) above.		
(f)	Applicable sales tax will be added.		

Section 20-161

Utilities, CSR-WG-A large commercial rate with generation
Cr 30-1260-0100

(a)	Basic Customer Charge	\$288.00	\$ 299.52
(b)	kw demand charge		
	All coincident peak demand, per CPkw	\$20.00	\$ 20.80
	All Excess, per kw	\$3.25	\$ 3.38
(c)	RKVA demand charge		
	All RKVA of demand, per RKVA, when applicable	\$0.3040790	\$ 0.316242
(d)	Energy Charge		
	All kwh, per kwh	\$0.049988	\$ 0.051988
(e)	The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), (c), and (d) above.		
(f)	Applicable sales tax will be added.		

Section 20-161.1

Utilities deposit, G-1, CP-A and CP-B electric and/or commercial water
Cr 30-2360-0300

Section 20-137(a)(3)	average two-months' bill minimum	\$250.00
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Utilities deposit, G-3 electric or water
Cr 30-2360-0300

Section 20-137(a)(4)	no deposit required	\$0.00
----------------------	---------------------	--------

Utilities deposit, residential new service
Cr 30-2360-0300

Section 20-137(a)(1)	water only	\$50.00
	electric only	\$200.00
	electric and water	\$250.00

Utilities deposit, residential customer disconnected for nonpayment
Cr 30-2360-0300

Section 20-137(a)(2)	first occurrence-maximum	\$200.00
	subsequent occurrences-per occurrence	\$50.00

TOWN OF TARBORO

FEE SCHEDULE 2023 - 2024

Utilities, GS-1 small general service rate

Cr 30-1260-0100

- | | | | | |
|-----|--|-----------------------|----|----------|
| (a) | Basic Customer Charge | \$50.00 | \$ | 52.00 |
| (b) | Kw demand charge: | | | |
| | All kw over 10, per kw | \$10.00 | \$ | 10.40 |
| (c) | Energy charge: | | | |
| | First 1,500 kwh, per kwh | \$0.082216 | \$ | 0.085505 |
| | Additional kwh, per kwh | \$0.072921 | \$ | 0.075838 |
| (d) | The monthly minimum charge shall be such and may be contracted for, but not less than the basic customer charge in subsection (a) above. | | | |
| (e) | Applicable sales tax will be added. | | | |

Section 20-159

Utilities, GS-2 small general service net metering rate

Cr 30-1260-0100

- | | | | | |
|-----|--|-------------------------|----|------------|
| (a) | Basic Customer Charge | \$50.00 | \$ | 52.00 |
| | Facilities Charge | \$35.00 | \$ | 36.40 |
| (b) | Kw demand charge: | | | |
| | All kw over 10, per kw | \$10.00 | \$ | 10.40 |
| (c) | Energy charge: | | | |
| | First 1,500 kwh, per kwh | \$0.082216 | \$ | 0.085505 |
| | Additional kwh, per kwh | \$0.072921 | \$ | 0.075838 |
| (d) | Solar Credit, per kwh | (\$0.072921) | \$ | (0.075838) |
| (e) | The monthly minimum charge shall be such and may be contracted for, but not less than the basic customer charge in subsection (b) above. | | | |
| (f) | Applicable sales tax will be added. | | | |

Utilities, G-3 governmental service rate

Cr 30-1260-0100

- | | | | | |
|-----|--|-----------------------|----|----------|
| (a) | Kw demand charge: | | | |
| | All kw over 10, per kw | \$10.00 | \$ | 10.40 |
| (b) | Energy charge: | | | |
| | Basic customer charge | \$50.00 | \$ | 52.00 |
| | First 1,500 kwh, per kwh | \$0.082216 | \$ | 0.085505 |
| | Additional kwh, per kwh | \$0.072921 | \$ | 0.075838 |
| (c) | The monthly minimum charge shall be such and may be contracted for, but not less than the basic customer charge in subsection (b) above. | | | |

Section 20-160

Utilities, industrial sewer surcharge rates

Cr 31-1270-0100

- | | | | | |
|--------------------------------------|--|---------|--|--|
| BOD in excess of 200 mg/L | | .59 lb | | |
| COD in excess of 600 mg/L | | .23 lb | | |
| TSS in excess of 200 mg/L | | .31 lb | | |
| NH ₃ in excess of 20 mg/L | | 2.72 lb | | |
| TKN in excess of 48 mg/L | | 1.15 lb | | |

Section 20-266

Section 20-178(1)

Utilities, industrial pretreatment

Cr 31-1270-0100

- | | | | | |
|--|--|-------------|--|--|
| Permit issued | | 100.00 each | | |
| Affluent Sampling and Analysis | | 100.00 each | | |
| Private Laboratory Analysis for Metals | | 75.00 each | | |

TOWN OF TARBORO FEE SCHEDULE 2023 - 2024

Utilities, LGS large commercial rate
Cr 30-1260-0100

(a)	Basic Customer Charge	\$2,360.00	\$ 2,454.40
(b)	kw demand charge		
	All kw	\$17.00	\$ 17.68
(c)	RKVA demand charge		
	All RKVA of demand, per RKVA, when applicable	\$0.304079	\$ 0.316242
(d)	Energy Charge		
	All kwh, per kwh	\$0.050371	\$ 0.052386
(e)	Peak Generation kw credit:	\$15.00	\$ 15.60
	Credit will be given for Customer Owned Peaking Generation measured during the 60 minute coincident peak demand interval used by the NCEMPA for wholesale billing purposes.		
(f)	The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), and (c) above.		
(g)	Applicable sales tax will be added.		

Section 20-161.2

Utilities, late payment penalty
Cr 30-1260-0100

1 1/2% provided not less than \$5.00

Section 20-133(c)

Utilities, meter reading when estimated because of dog
Cr 30-3540-0200

\$1.00

Section 20-132

Utilities, meter test for accuracy
Cr 30-3540-0200

residential
commercial/industrial

\$7.50
\$15.00

Section 20-131

Utilities, RS-1 residential service rate
Cr 30-1260-0100

(a)	Basic Customer Charge	\$15.00	\$ 15.60
	All kwh, per kwh	\$0.101398	\$ 0.105454
(b)	The minimum charge shall be the basic customer charge		
(c)	Applicable sales tax will be added.		

Section 20-157

Utilities, RS-2 net metering rate
Cr 30-1260-0100

(a)	Basic Customer Charge	\$15.00	\$ 15.60
	Facilities Charge	\$35.00	\$ 36.40
	All kwh, per kwh	\$0.0975	\$ 0.101400
(b)	The minimum charge shall be the basic customer charge		
(c)	Applicable sales tax will be added.		

Utilities, R-TOU residential time-of-use service rate
Cr 30-1260-0100

(a)	Basic Customer Charge	\$15.00	\$ 15.60
(b)	On-peak kwh, per kwh	\$0.205253	\$ 0.213463
(c)	Off-peak kwh, per kwh	\$0.069826	\$ 0.072619
(d)	Applicable sales tax will be added.		

Section 20-157.1

TOWN OF TARBORO

FEE SCHEDULE 2023 - 2024

Utilities, Rider REN-1

In addition to all other charges stated in the Monthly Rate of the Schedule with which this Rider is used, the following charge shall also apply to each block a customer purchases.

	\$2.50	\$	2.60
	per block		

The minimum monthly charge shall be a charge for 100 blocks of electricity.

This Rider's monthly rate shall be applied to the customer's billing regardless of the customer's actual monthly kilowatt-hour consumption.

Utilities, Rider GP-1

In addition to all other charges stated in the Monthly Rate of the Schedule with which this Rider is used, the following charge shall also apply to each block a customer purchases.

	\$4.00	\$	4.16
	per block		

This Rider's monthly rate shall be applied to the customer's billing regardless of the customer's actual monthly kilowatt-hour consumption.

Customer may change the number of monthly blocks purchased once during each year unless otherwise authorized by Municipality.

Utilities, SGS – WG small general service

Cr 30-1260-0100

- | | | | | |
|-----|---|-----------------------|----|----------|
| (a) | Basic Customer Charge | \$95.00 | \$ | 98.80 |
| (b) | kw demand charge | | | |
| | All kw | \$12.56 | \$ | 13.06 |
| (c) | RKVA demand charge | | | |
| | All RKVA of demand, per RKVA, when applicable | \$0.304079 | \$ | 0.316242 |
| (d) | Energy Charge | | | |
| | All kwh, per kwh | \$0.062500 | \$ | 0.065000 |
| (e) | Peak Generation kw credit: | \$12.56 | \$ | 13.06 |
| | Credit will be given for Customer Owned Peaking Generation measured during the 60 minute coincident peak demand interval used by the NCEMPA for wholesale billing purposes. | | | |
| (f) | The minimum charge shall be such and may be contracted for, but not less than the sum of the charges in (a), (b), and (c) above. | | | |
| (g) | Applicable sales tax will be added. | | | |

Section 20-161.3

Utilities, sewer rates

Cr 31-1270-0100

IN-TOWN SEWER RATE SCHEDULE

basic charge	\$9.96	\$	10.46
per 1,000 gallons water	\$3.33	\$	3.50

OUT-OF-TOWN RATE SCHEDULE

(Includes Town of Princeville)

basic charge	\$9.96	\$	10.46
per 1,000 gallons water	\$6.66	\$	7.00

Section 20-291 (n)

Section 20-293

TOWN OF TARBORO

FEE SCHEDULE 2023 - 2024

Utilities, sewer charges for customers without Town water

Cr 31-1270-0100	minimum per year paid in advance	\$30.00 \$ 45.00
Section 20-294		

Utilities, sprinkler connections (out-of-town)

Cr 31-3730-0100	over & above actual cost	\$200.00
Section 20-176(b)		

Utilities, tapping charges (standard taps)

Cr 31-3730-0100 (water)	3/4" water	\$425.00
Cr 31-3730-0200 (sewer)	4" sewer	\$525.00

A 'standard tap' is one which meets the following criteria. All other taps will be based on actual costs.

Standard Sewer Tap: 4" tap; 20' or less from the sewer main to the end of the town line;
sewer main 8' or less in depth; no boring (horizontal drilling under roadways or solid surfaces) required.
Standard Water Tap: 3/4" tap; 40' or less from the water main to the end of the town line;
water main 8' or less in depth; no boring (horizontal drilling under roadways or solid surfaces) required.

The \$525 fee will include two (2) sewer taps for duplexes and three (3) for triplexes.

Utilities, temporary electric service

Cr 30-3740-0200	Flat fee	\$60.00
Section 20-45		
Applicable sales tax is included		

Utilities, water leak verification fee

Cr 31-1270-0100		\$6.00
Section 20-295		

Utilities, water rates

IN-TOWN WATER RATE SCHEDULE

<u>Meter Size</u>	<u>Minimum Monthly Charge</u>	<u>Basic Charge Per 1,000 Gal</u>	
5/8" or 3/4"	\$ 6.64 plus 2.84 per 1,000 gallons	\$ 6.97	\$ 2.98
1"	10.80 plus 2.84 per 1,000 gallons	\$ 11.34	\$ 2.98
1 1/2"	18.02 plus 2.53 per 1,000 gallons	\$ 18.92	\$ 2.66
2"	26.57 plus 2.53 per 1,000 gallons	\$ 27.90	\$ 2.66
3"	69.74 plus 2.53 per 1,000 gallons	\$ 73.23	\$ 2.66
4"	76.38 plus 2.18 per 1,000 gallons	\$ 80.20	\$ 2.29
6"	240.75 plus 2.18 per 1,000 gallons	\$ 252.79	\$ 2.29
8"	415.08 plus 2.18 per 1,000 gallons	\$ 435.83	\$ 2.29

OUT-OF-TOWN WATER RATE SCHEDULE

<u>Meter Size</u>	<u>Minimum Monthly Charge</u>		
5/8" or 3/4"	\$ 6.64 plus 5.68 per 1,000 gallons	\$ 6.97	\$ 5.96
1"	10.80 plus 5.68 per 1,000 gallons	\$ 11.34	\$ 5.96
1 1/2"	18.02 plus 5.06 per 1,000 gallons	\$ 18.92	\$ 5.32
2"	26.57 plus 5.06 per 1,000 gallons	\$ 27.90	\$ 5.32
3"	69.74 plus 5.06 per 1,000 gallons	\$ 73.23	\$ 5.32
4"	76.38 plus 4.36 per 1,000 gallons	\$ 80.20	\$ 4.58
6"	240.75 plus 4.36 per 1,000 gallons	\$ 252.79	\$ 4.58
8"	415.08 plus 4.36 per 1,000 gallons	\$ 435.83	\$ 4.58

<p style="text-align: center;">TOWN OF TARBORO FEE SCHEDULE 2023 - 2024</p>

Utilities, water rates, contracted

By contract, the rate to the the Edgecombe County Water District
rate is 1.5 times the in-town rate schedule plus applicable meter ties.

Vehicle storage - Impounded vehicles

Cr 10-3540-0200	not to exceed, per day	\$1.00
Section 19-142		

Vehicles, abandoned and junked

Cr 10-3540-0200	towing with dollies	\$35.00
Section 10-42	towing without dollies	\$25.00
	storage-per day	\$5.00

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2023 - 2024

Grade	Minimum		Maximum	Position Title
3	29,203	14.04	43,805	Cook Groundskeeper Kitchen Aide Stormwater Maintenance Worker Streets Maintenance Worker
4	30,206	14.52	45,309	General Services Specialist Groundskeeper Lines Maintenance Worker Nutrition Manager Solid Waste Collector Stormwater Maintenance Worker Streets Maintenance Worker
5	31,716	15.25	47,574	Equipment Mechanic I Equipment Operator Plant Maintenance Worker Solid Waste Collector Stormwater Equipment Operator
6	33,303	16.01	49,954	Equipment Mechanic I Equipment Operator Equipment Operator - Sanitation Labor Crew Leader I Metering & Control Technician I Office Assistant I Stormwater Equipment Operator Warehouse Specialist Wastewater Treatment Plant Operator I
7	34,969	16.81	52,453	Animal Control Officer Equipment Operator - Sanitation Labor Crew Leader II Telecommunicator/Records Clerk Plant Maintenance Specialist Tree Trimmer Technician Waste Water Treatment Operator II Water Treatment Plant Operator C Wastewater Treatment Plant Operator I

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2023 - 2024

Grade	Minimum		Maximum	Position Title
8	36,715	17.65	55,073	Customer Support Specialist I Firefighter Trainee Metering & Control Technician II Office Assistant II Plant Maintenance Specialist Telecommunicator/Records Clerk Utilities Service Technician Waste Water Treatment Operator II Water Treatment Plant Operator C
9	38,552	18.53	57,828	Customer Support Specialist II Equipment Mechanic II Firefighter Trainee Labor Crew Leader III Maintenance Specialist Metering and Control Technician III Office Assistant III Police Officer Trainee Wastewater Treatment Plant Operator III Water Treatment Plant Operator B
10	40,481	19.46	60,721	Accounting Specialist Apprentice Power Line Technician Athletics Coordinator Billing Specialist Customer Support Specialist III Executive Assistant Firefighter I Metering, Control, and Warehouse Technician Police Officer Trainee Recreation Center Coordinator Wastewater Treatment Plant Operator III Water Treatment Plant Operator B
11	42,503	20.43	63,754	Assistant Collector of Revenue Billing Specialist Detective Executive Assistant Firefighter I Police Officer Senior Firefighter Wastewater Treatment Plant Operator IV Water Treatment Plant Operator A

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2023 - 2024

Grade	Minimum		Maximum	Position Title
12	44,628	21.46	66,943	Detective Corporal Fire Engineer Police Corporal Police Officer Power Line Technician I Senior Firefighter Wastewater Treatment Plant Operator IV Water Treatment Plant Operator A
13	46,859	22.53	70,289	Arts Director Building Inspector Trainee Detective Equipment Services Supervisor Fire Engineer Fire Lieutenant Police Corporal Power Line Technician II Senior Center Supervisor Supervisor of Athletics Supervisor of Recreation Centers and Pools Supervisor of Recreation Maintenance Senior Wastewater Plant Operator Senior Water Plant Operator
14	49,202	23.66	73,804	Assistant Collector of Revenue Building Inspector Level 1 Commercial Development/Main Street Coordinator Fire Lieutenant Detective Sergeant Fire Captain Senior Wastewater Plant Operator Senior Water Plant Operator Tree Trimmer Police Sergeant
15	51,661	24.84	77,491	Building Inspector Level 2 Collector of Revenue / Town Clerk Human Resources Officer Power Line Technician III Detective Sergeant Police Sergeant

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2023 - 2024

Grade	Minimum		Maximum	Position Title
16	54,245	26.08	81,368	Building Inspector Level 3 <i>Collector of Revenue / Town Clerk</i> Electric Service Crew Leader <i>Fire Captain</i> <i>Human Resources Officer</i> <i>Lead Lineman</i> <i>Police Lieutenant</i> Tree Trimmer Supervisor <i>Wastewater Treatment Plant Supervisor</i> <i>Water Plant Supervisor</i> <i>Water Services Supervisor</i>
17	56,958	27.38	85,437	Buildings & Grounds Supervisor GIS Coordinator Power Line Crew Leader Streets & Sanitation Supervisor <i>Wastewater Treatment Plant Supervisor</i> <i>Water Plant Supervisor</i> <i>Water Services Supervisor</i>
18	59,805	28.75	89,708	Accounting Manager Chief Building Inspector Electric Support Supervisor <i>Police Lieutenant</i>
19	62,797	30.19	94,196	<i>Police Captain</i>
20	65,937	31.70	98,906	Electric System Superintendent <i>Planning Director</i> <i>Police Captain</i>
21	69,234	33.29	103,851	<i>Fire Chief</i> Parks & Recreation Director <i>Planning Director</i>
22	72,693	34.95	109,039	<i>Police Chief</i>
23	76,331	36.70	114,496	<i>Finance Director</i> <i>Fire Chief</i>
24	80,146	38.53	120,218	<i>Electric Utility Director</i> <i>Public Works Director</i> <i>Police Chief</i>
25	84,153	40.46	126,229	<i>Electric Utility Director</i> <i>Finance Director</i> <i>Public Works Director</i>

Town of Tarboro
Classification And Pay Plan
Fiscal Year 2023 - 2024

<u>Grade</u>	<u>Minimum</u>		<u>Maximum</u>	<u>Position Title</u>
26	88,360	42.48	132,541	N/A
27	92,779	44.61	139,169	N/A
28	97,420	46.84	146,130	N/A
29	102,288	49.18	153,432	N/A

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, MAY 8, 2023 IN THE
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Mayo
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Braxton

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

5. REQUESTS AND PETITIONS OF CITIZENS

Gwenda Moore, 300 N Main Street - she is still trying to sell her property on Market Center Drive. She has requested that Town staff reach out to the NC DOT asking that the trees and underbrush be trimmed so the property is more noticeable from highway 64.

David Barnes, 305 W Howard Avenue - stated that he had been harassed and falsely accused by the Tarboro Police Department.

John Walker, 1303 N Main Street - informed Council that he had started an online newspaper, My Tarboro Today.

Patricia Norman, 601 Saint John Street - expressed concerns about the Town not being able to take the United Health Care cards for utility payments.

Larry Crossett, 601 Saint Patrick Street - asked that money be budgeted this year for the

beautification of Main Street. He wants Tarboro to be the prettiest town in North Carolina. He also wants more events downtown, more signage directing people to the downtown area and to fill the vacant buildings with more businesses. Mr. Crossett would also like for Main Street to be re-paved.

Charles Alford, 1709 US Hwy 258 S - requested a sewer adjustment on his account at the former B&G building. He asked that the Town consider changing the policy allowing commercial accounts to receive sewer adjustments due to water leaks.

Kesha Parker, 305 Georgia Avenue - would like to adopt the street that Town of Tarboro employee, Bermel Jenkins, was recently involved in an accident claiming his life. Ms. Parker would like to place a memorial on the street.

Greg Higgs, 811 E Saint John Street - asked that the Town help to get funds to restore property on Panola Street and Edmondson Avenue, including the Elks Club and the Mason Lodge.

6. MATTERS SCHEDULED FOR PUBLIC HEARING

A public hearing will be held on the assessment for demolition cost of \$13,066.45 for the structure located at 208 Shirley Street.

The Mayor declared the public hearing open.

No one spoke in favor of or against the assessment for demolition for 208 Shirley Street.

The Mayor declared the public hearing closed.

Council adopted the resolution confirming assessment for demolition of the house at 208 Shirley Street in the amount of \$13,066.45.

Alfred Braxton made a motion, which was seconded by Deborah Jordan and Passed, Motion.

A public hearing will be held on the assessment for demolition cost of \$18,851.52 for the structure located at 614 Martin Luther King Jr Drive.

The Mayor declared the public hearing open.

No one spoke in favor of or against the assessment for demolition for 614 Martin Luther King Jr. Drive.

The Mayor declared the public hearing closed.

Council adopted the resolution confirming assessment for demolition of the house at 614 Martin Luther King Jr. Drive in the amount of \$18,851.52.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Alfred Braxton and Passed, Motion.

- (1) Approve minutes of the April 10, 2023 regular meeting.
- (2) Tax Collector's Report
- (3) Budget Transfers
- (4) 2019 Tax Levy Adjustment
- (5) 2020 Tax Levy Adjustment
- (6) 2021 Tax Levy Adjustment
- (7) 2022 Tax Levy Adjustment

Action Items

(8) Budget Amendment - Cambridge Commons Phase II

Council approved the Cambridge Commons Phase II budget amendment.

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion.

(9) Budget Amendment - Economic Development Incentive

Council approved the Economic Development Incentive budget amendment.

Othar Woodard made a motion, which was seconded by Clarence Brown and Passed, Motion.

(10) Budget Amendment - ILSC Digital Message Board

Council approved the ILSC Digital Message Board budget amendment.

Deborah Jordan made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(11) Budget Amendment - NC Department of Commerce Grants

Council approved the NC Department of Commerce Grants budget amendment.

Deborah Jordan made a motion, which was seconded by Alfred Braxton and Passed, Motion.

8. OTHER REPORTS

A. Town Manager

- (1) Budget Workshop Dates

Council will hold the budget work session on Monday May 15, 2023 and Wednesday, May 17, 2023 (if needed) at 6:00pm in the Council Chambers.

B. Town Attorney

The Town Attorney has recorded the deed for the land previously owned by Montana Tractor.

C. Council Members

Councilman Woodard - none.

Councilman Taylor - thanked staff for supporting the recent Day of Prayer and the Key Accounts event.

Councilman Burnette - none.

Councilman Brown - none.

Councilman Jenkins - stated that the trees on Main Street looked great and he thanked the Public Works department for the upkeep of the trees.

Councilmember Jordan - asked that staff follow-up on the United Health Care payments.

Councilmember Bynum - none.

Councilman Braxton - thanked Jason Nichols and the Public Works department for working to keep the Town looking good.

9. CLOSED SESSION

Councilman Braxton made a motion, which was seconded by Councilman Woodard, and passed unanimously that Council enter into Closed Session per NCGS § 143-318.11(a)(4).

Councilman Braxton made a motion, which was seconded by Councilman Woodard, and passed unanimously that Council resume Open Session.

(1) Closed Session as per NCGS § 143-318.11(a)(4)

10. ADJOURNMENT

Meeting adjourned.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

To: Troy Lewis, Town Manager

From: Anne Mann, Finance Director

Date: June 6, 2023

Re: Reallocation of Departmental Appropriations



In accordance with Section 8 of the FY 2022-2023 Budget Ordinance of the Town of Tarboro, in your capacity as the Budget Officer, you have approved certain reallocations of departmental appropriations. Such transfers are required to be reported to Town Council within sixty (60) days.

Also, in accordance with Section 8 of the FY 2022-2023 Budget Ordinance of the Town of Tarboro, in your capacity as the Budget Officer, you have approved certain transfers between departments within the same fund. Such transfers shall be reported to Town Council at its next regular meeting and entered in the minutes.

These reallocations and transfers are summarized on the following pages for presentation to Town Council.



Town of Tarboro

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT10558 - Transfers - June Council Meeting (Batch 1)

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000169	Adopted by Council	Budget Transfer - Department Request	5/3/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-4250-1100	Salaries and Wages	Budget Transfer - Department Request	55,000.00	-8,600.00	46,400.00
July: -716.67	October: -716.67	January: -716.67	April: -716.67		
August: -716.67	November: -716.67	February: -716.67	May: -716.67		
September: -716.67	December: -716.67	March: -716.67	June: -716.63		
10-4250-3300	Department Supplies And Mat	Budget Transfer - Department Request	17,000.00	3,000.00	20,000.00
July: 250.00	October: 250.00	January: 250.00	April: 250.00		
August: 250.00	November: 250.00	February: 250.00	May: 250.00		
September: 250.00	December: 250.00	March: 250.00	June: 250.00		
10-4250-4500	Contracted Services	Budget Transfer - Department Request	0.00	8,600.00	8,600.00
July: 716.67	October: 716.67	January: 716.67	April: 716.67		
August: 716.67	November: 716.67	February: 716.67	May: 716.67		
September: 716.67	December: 716.67	March: 716.67	June: 716.63		
10-4260-3100	Auto Supplies	Budget Transfer - Department Request	35,000.00	-3,000.00	32,000.00
July: -250.00	October: -250.00	January: -250.00	April: -250.00		
August: -250.00	November: -250.00	February: -250.00	May: -250.00		
September: -250.00	December: -250.00	March: -250.00	June: -250.00		
32-7500-2100	Yard Waste Removal	Budget Transfer - Department Request	120,000.00	-12,000.00	108,000.00
July: -1,000.00	October: -1,000.00	January: -1,000.00	April: -1,000.00		
August: -1,000.00	November: -1,000.00	February: -1,000.00	May: -1,000.00		
September: -1,000.00	December: -1,000.00	March: -1,000.00	June: -1,000.00		
32-7500-3100	Auto Supplies	Budget Transfer - Department Request	75,000.00	10,000.00	85,000.00
July: 833.33	October: 833.33	January: 833.33	April: 833.33		
August: 833.33	November: 833.33	February: 833.33	May: 833.33		
September: 833.33	December: 833.33	March: 833.33	June: 833.37		
32-7500-3150	Gasoline & Fuel	Budget Transfer - Department Request	50,000.00	12,000.00	62,000.00
July: 1,000.00	October: 1,000.00	January: 1,000.00	April: 1,000.00		
August: 1,000.00	November: 1,000.00	February: 1,000.00	May: 1,000.00		
September: 1,000.00	December: 1,000.00	March: 1,000.00	June: 1,000.00		
32-7500-3300	Department Supplies And Mat	Budget Transfer - Department Request	76,861.00	-10,000.00	66,861.00
July: -833.33	October: -833.33	January: -833.33	April: -833.33		
August: -833.33	November: -833.33	February: -833.33	May: -833.33		
September: -833.33	December: -833.33	March: -833.33	June: -833.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000170	Adopted by Council	Budget Transfer - Department Request	5/11/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-4380-3100	Auto Supplies	Budget Transfer - Department Request	1,200.00	800.00	2,000.00
July: 66.67	October: 66.67	January: 66.67	April: 66.67		
August: 66.67	November: 66.67	February: 66.67	May: 66.67		
September: 66.67	December: 66.67	March: 66.67	June: 66.63		
10-4380-3150	Gasoline & Fuel	Budget Transfer - Department Request	3,000.00	700.00	3,700.00
July: 58.33	October: 58.33	January: 58.33	April: 58.33		
August: 58.33	November: 58.33	February: 58.33	May: 58.33		
September: 58.33	December: 58.33	March: 58.33	June: 58.37		

Budget Adjustment Register
Packet: GLPKT10558 - Transfers - June Council Meeting (Batch 1)
[10-4380-3300](#)

July: -125.00
August: -125.00
September: -125.00

Department Supplies And Mat

October: -125.00
November: -125.00
December: -125.00

Budget Transfer - Department Request

January: -125.00
February: -125.00
March: -125.00

10,000.00 -1,500.00 8,500.00

April: -125.00
May: -125.00
June: -125.00

[10-4520-2100](#)

July: -100.00
August: -100.00
September: -100.00

Equipment Rental

October: -100.00
November: -100.00
December: -100.00

Budget Transfer - Department Request

January: -100.00
February: -100.00
March: -100.00

5,000.00 -1,200.00 3,800.00

April: -100.00
May: -100.00
June: -100.00

[10-4520-3100](#)

July: -166.67
August: -166.67
September: -166.67

Auto Supplies

October: -166.67
November: -166.67
December: -166.67

Budget Transfer - Department Request

January: -166.67
February: -166.67
March: -166.67

39,792.00 -2,000.00 37,792.00

April: -166.67
May: -166.67
June: -166.63

[10-4520-3150](#)

July: 266.67
August: 266.67
September: 266.67

Gasoline & Fuel

October: 266.67
November: 266.67
December: 266.67

Budget Transfer - Department Request

January: 266.67
February: 266.67
March: 266.67

25,000.00 3,200.00 28,200.00

April: 266.67
May: 266.67
June: 266.63

[31-7120-3100](#)

July: -250.00
August: -250.00
September: -250.00

Auto Supplies

October: -250.00
November: -250.00
December: -250.00

Budget Transfer - Department Request

January: -250.00
February: -250.00
March: -250.00

15,000.00 -3,000.00 12,000.00

April: -250.00
May: -250.00
June: -250.00

[31-7120-3150](#)

July: 250.00
August: 250.00
September: 250.00

Gasoline & Fuel

October: 250.00
November: 250.00
December: 250.00

Budget Transfer - Department Request

January: 250.00
February: 250.00
March: 250.00

12,000.00 3,000.00 15,000.00

April: 250.00
May: 250.00
June: 250.00

Adjustment Number
Budget Code
Description
Adjustment Date

BA0000171 Adopted by Council Budget Transfer - Department Request 5/11/2023

Summary Description:
Account Number
Account Name
Adjustment Description
Before
Adjustment
After
[32-7500-2100](#)

July: -833.33
August: -833.33
September: -833.33

Yard Waste Removal

October: -833.33
November: -833.33
December: -833.33

Budget Transfer - Department Request

January: -833.33
February: -833.33
March: -833.33

120,000.00 -10,000.00 110,000.00

April: -833.33
May: -833.33
June: -833.37

[32-7500-3150](#)

July: 833.33
August: 833.33
September: 833.33

Gasoline & Fuel

October: 833.33
November: 833.33
December: 833.33

Budget Transfer - Department Request

January: 833.33
February: 833.33
March: 833.33

50,000.00 10,000.00 60,000.00

April: 833.33
May: 833.33
June: 833.37

[33-7300-3150](#)

July: 583.33
August: 583.33
September: 583.33

Gasoline & Fuel

October: 583.33
November: 583.33
December: 583.33

Budget Transfer - Department Request

January: 583.33
February: 583.33
March: 583.33

25,000.00 7,000.00 32,000.00

April: 583.33
May: 583.33
June: 583.37

[33-7300-4300](#)

July: -583.33
August: -583.33
September: -583.33

Professional Services

October: -583.33
November: -583.33
December: -583.33

Budget Transfer - Department Request

January: -583.33
February: -583.33
March: -583.33

24,575.00 -7,000.00 17,575.00

April: -583.33
May: -583.33
June: -583.37

Adjustment Number
Budget Code
Description
Adjustment Date

BA0000172 Adopted by Council Budget Transfer - Department Request 5/12/2023

Summary Description:
Account Number
Account Name
Adjustment Description
Before
Adjustment
After
[30-7200-3400](#)

July: 3,166.67
August: 3,166.67
September: 3,166.67

Online Utility Payment - CC Int

October: 3,166.67
November: 3,166.67
December: 3,166.67

Budget Transfer - Department Request

January: 3,166.67
February: 3,166.67
March: 3,166.67

145,000.00 38,000.00 183,000.00

April: 3,166.67
May: 3,166.67
June: 3,166.63

[30-7230-4800](#)

Purchased Power - Wholesale

Budget Transfer - Department Request

16,540,000.00 -38,000.00 16,502,000.00

Budget Adjustment Register**Packet: GLPKT10558 - Transfers - June Council Meeting (Batch 1)**

July:	-3,166.67	October:	-3,166.67	January:	-3,166.67	April:	-3,166.67
August:	-3,166.67	November:	-3,166.67	February:	-3,166.67	May:	-3,166.67
September:	-3,166.67	December:	-3,166.67	March:	-3,166.67	June:	-3,166.63

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000173	Adopted by Council	Budget Transfer - Department Request	5/12/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
31-7100-3400	Online Utility Payment - CC Int	Budget Transfer - Department Request	30,000.00	10,000.00	40,000.00
July: 833.33	October: 833.33	January: 833.33	April: 833.33		
August: 833.33	November: 833.33	February: 833.33	May: 833.33		
September: 833.33	December: 833.33	March: 833.33	June: 833.37		
31-7100-4300	Professional Services	Budget Transfer - Department Request	35,000.00	-10,000.00	25,000.00
July: -833.33	October: -833.33	January: -833.33	April: -833.33		
August: -833.33	November: -833.33	February: -833.33	May: -833.33		
September: -833.33	December: -833.33	March: -833.33	June: -833.37		
32-7500-1110	Overtime	Budget Transfer - Department Request	22,000.00	-4,200.00	17,800.00
July: -350.00	October: -350.00	January: -350.00	April: -350.00		
August: -350.00	November: -350.00	February: -350.00	May: -350.00		
September: -350.00	December: -350.00	March: -350.00	June: -350.00		
32-7500-3400	Online Utility Payment - CC Int	Budget Transfer - Department Request	13,000.00	4,200.00	17,200.00
July: 350.00	October: 350.00	January: 350.00	April: 350.00		
August: 350.00	November: 350.00	February: 350.00	May: 350.00		
September: 350.00	December: 350.00	March: 350.00	June: 350.00		
33-7300-3400	Online Utility Payment - CC Int	Budget Transfer - Department Request	4,000.00	1,000.00	5,000.00
July: 83.33	October: 83.33	January: 83.33	April: 83.33		
August: 83.33	November: 83.33	February: 83.33	May: 83.33		
September: 83.33	December: 83.33	March: 83.33	June: 83.37		
33-7300-7300	Capital Outlay - Improvements	Budget Transfer - Department Request	132,000.00	-1,000.00	131,000.00
July: -83.33	October: -83.33	January: -83.33	April: -83.33		
August: -83.33	November: -83.33	February: -83.33	May: -83.33		
September: -83.33	December: -83.33	March: -83.33	June: -83.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000174	Adopted by Council	Budget Transfer - Department Request	5/10/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
30-7200-1330	Community Holiday Enhancem	Budget Transfer - Department Request	10,000.00	-1,700.00	8,300.00
July: -141.67	October: -141.67	January: -141.67	April: -141.67		
August: -141.67	November: -141.67	February: -141.67	May: -141.67		
September: -141.67	December: -141.67	March: -141.67	June: -141.63		
30-7210-3300	Department Supplies And Mat	Budget Transfer - Department Request	37,000.00	2,100.00	39,100.00
July: 175.00	October: 175.00	January: 175.00	April: 175.00		
August: 175.00	November: 175.00	February: 175.00	May: 175.00		
September: 175.00	December: 175.00	March: 175.00	June: 175.00		
30-7210-3303	Load Management Supplies	Budget Transfer - Department Request	20,000.00	-400.00	19,600.00
July: -33.33	October: -33.33	January: -33.33	April: -33.33		
August: -33.33	November: -33.33	February: -33.33	May: -33.33		
September: -33.33	December: -33.33	March: -33.33	June: -33.37		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000175	Adopted by Council	Budget Transfer - Department Request	5/10/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
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Budget Adjustment Register
Packet: GLPKT10558 - Transfers - June Council Meeting (Batch 1)
[30-7200-1330](#)

July: -166.67
August: -166.67
September: -166.67

Community Holiday Enhancem
October: -166.67
November: -166.67
December: -166.67

Budget Transfer - Department Request
January: -166.67
February: -166.67
March: -166.67

10,000.00 -2,000.00 8,000.00
April: -166.67
May: -166.67
June: -166.63

[30-7210-1600](#)

July: 166.67
August: 166.67
September: 166.67

Maintenance & Repair Equipm
October: 166.67
November: 166.67
December: 166.67

Budget Transfer - Department Request
January: 166.67
February: 166.67
March: 166.67

47,995.00 2,000.00 49,995.00
April: 166.67
May: 166.67
June: 166.63

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000176	Adopted by Council	Budget Transfer - Department Request	5/10/2023

Summary Description:
Account Number
[30-7200-1330](#)

July: -16.67
August: -16.67
September: -16.67

Account Name

Community Holiday Enhancem
October: -16.67
November: -16.67
December: -16.67

Adjustment Description

Budget Transfer - Department Request
January: -16.67
February: -16.67
March: -16.67

Before **Adjustment** **After**
10,000.00 -200.00 9,800.00
April: -16.67
May: -16.67
June: -16.63

[30-7210-1511](#)

July: 16.67
August: 16.67
September: 16.67

Electric System Maintenance -
October: 16.67
November: 16.67
December: 16.67

Budget Transfer - Department Request
January: 16.67
February: 16.67
March: 16.67

100,000.00 200.00 100,200.00
April: 16.67
May: 16.67
June: 16.63

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000177	Adopted by Council	Budget Transfer - Department Request	5/10/2023

Summary Description:
Account Number
[30-7200-1330](#)

July: -83.33
August: -83.33
September: -83.33

Account Name

Community Holiday Enhancem
October: -83.33
November: -83.33
December: -83.33

Adjustment Description

Budget Transfer - Department Request
January: -83.33
February: -83.33
March: -83.33

Before **Adjustment** **After**
10,000.00 -1,000.00 9,000.00
April: -83.33
May: -83.33
June: -83.37

[30-7200-3300](#)

July: 83.33
August: 83.33
September: 83.33

Department Supplies And Mat
October: 83.33
November: 83.33
December: 83.33

Budget Transfer - Department Request
January: 83.33
February: 83.33
March: 83.33

7,000.00 1,000.00 8,000.00
April: 83.33
May: 83.33
June: 83.37

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000178	Adopted by Council	Budget Transfer - Department Request	5/10/2023

Summary Description:
Account Number
[30-7200-1110](#)

July: 833.33
August: 833.33
September: 833.33

Account Name

Overtime
October: 833.33
November: 833.33
December: 833.33

Adjustment Description

Budget Transfer - Department Request
January: 833.33
February: 833.33
March: 833.33

Before **Adjustment** **After**
85,000.00 10,000.00 95,000.00
April: 833.33
May: 833.33
June: 833.37

[30-7210-3303](#)

July: -833.33
August: -833.33
September: -833.33

Load Management Supplies
October: -833.33
November: -833.33
December: -833.33

Budget Transfer - Department Request
January: -833.33
February: -833.33
March: -833.33

20,000.00 -10,000.00 10,000.00
April: -833.33
May: -833.33
June: -833.37

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000179	Adopted by Council	Budget Transfer - Department Request	5/10/2023

Summary Description:
Account Number
[30-7210-3150](#)**Account Name**

Gasoline & Fuel

Adjustment Description

Budget Transfer - Department Request

Before **Adjustment** **After**
50,000.00 7,000.00 57,000.00

Budget Adjustment Register

Packet: GLPKT10558 - Transfers - June Council Meeting (Batch 1)

July:	583.33	October:	583.33	January:	583.33	April:	583.33
August:	583.33	November:	583.33	February:	583.33	May:	583.33
September:	583.33	December:	583.33	March:	583.33	June:	583.37
30-7210-3303		Load Management Supplies	Budget Transfer - Department Request		20,000.00	-7,000.00	13,000.00
July:	-583.33	October:	-583.33	January:	-583.33	April:	-583.33
August:	-583.33	November:	-583.33	February:	-583.33	May:	-583.33
September:	-583.33	December:	-583.33	March:	-583.33	June:	-583.37

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
As Adopted	Adopted by Council	10-4250-1100	Salaries and Wages	55,000.00	-8,600.00	46,400.00
		10-4250-3300	Department Supplies And Materia	17,000.00	3,000.00	20,000.00
		10-4250-4500	Contracted Services	0.00	8,600.00	8,600.00
		10-4260-3100	Auto Supplies	35,000.00	-3,000.00	32,000.00
		10-4380-3100	Auto Supplies	1,200.00	800.00	2,000.00
		10-4380-3150	Gasoline & Fuel	3,000.00	700.00	3,700.00
		10-4380-3300	Department Supplies And Materia	10,000.00	-1,500.00	8,500.00
		10-4520-2100	Equipment Rental	5,000.00	-1,200.00	3,800.00
		10-4520-3100	Auto Supplies	39,792.00	-2,000.00	37,792.00
		10-4520-3150	Gasoline & Fuel	25,000.00	3,200.00	28,200.00
		30-7200-1110	Overtime	85,000.00	10,000.00	95,000.00
		30-7200-1330	Community Holiday Enhancement	10,000.00	-4,900.00	5,100.00
		30-7200-3300	Department Supplies And Materia	7,000.00	1,000.00	8,000.00
		30-7200-3400	Online Utility Payment - CC Interc	145,000.00	38,000.00	183,000.00
		30-7210-1511	Electric System Maintenance - Ov	100,000.00	200.00	100,200.00
		30-7210-1600	Maintenance & Repair Equipment	47,995.00	2,000.00	49,995.00
		30-7210-3150	Gasoline & Fuel	50,000.00	7,000.00	57,000.00
		30-7210-3300	Department Supplies And Materia	37,000.00	2,100.00	39,100.00
		30-7210-3303	Load Management Supplies	20,000.00	-17,400.00	2,600.00
		30-7230-4800	Purchased Power - Wholesale	16,540,000.00	-38,000.00	16,502,000.00
		31-7100-3400	Online Utility Payment - CC Interc	30,000.00	10,000.00	40,000.00
		31-7100-4300	Professional Services	35,000.00	-10,000.00	25,000.00
		31-7120-3100	Auto Supplies	15,000.00	-3,000.00	12,000.00
		31-7120-3150	Gasoline & Fuel	12,000.00	3,000.00	15,000.00
		32-7500-1110	Overtime	22,000.00	-4,200.00	17,800.00
		32-7500-2100	Yard Waste Removal	120,000.00	-22,000.00	98,000.00
		32-7500-3100	Auto Supplies	75,000.00	10,000.00	85,000.00
		32-7500-3150	Gasoline & Fuel	50,000.00	22,000.00	72,000.00
		32-7500-3300	Department Supplies And Materia	76,861.00	-10,000.00	66,861.00
		32-7500-3400	Online Utility Payment - CC Interc	13,000.00	4,200.00	17,200.00
		33-7300-3150	Gasoline & Fuel	25,000.00	7,000.00	32,000.00
		33-7300-3400	Online Utility Payment - CC Interc	4,000.00	1,000.00	5,000.00
		33-7300-4300	Professional Services	24,575.00	-7,000.00	17,575.00
		33-7300-7300	Capital Outlay - Improvements	132,000.00	-1,000.00	131,000.00
As Adopted Total:				17,867,423.00	0.00	17,867,423.00
Grand Total:				17,867,423.00	0.00	17,867,423.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:As Adopted - Adopted by Council Fiscal: 2022-2023			
10	190,992.00	0.00	190,992.00
30	17,041,995.00	0.00	17,041,995.00
31	92,000.00	0.00	92,000.00
32	356,861.00	0.00	356,861.00
33	185,575.00	0.00	185,575.00
Budget Code As Adopted Total:	17,867,423.00	0.00	17,867,423.00
Grand Total:	17,867,423.00	0.00	17,867,423.00



Town of Tarboro

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT10619 - Budget Transfers - June Council Meeting
(Batch 2)

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000180	Adopted by Council	Budget Transfers - Department Request	5/17/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-4250-1110	Overtime	Budget Transfers - Department Request	1,500.00	-700.00	800.00
July: -58.33	October: -58.33	January: -58.33	April: -58.33		
August: -58.33	November: -58.33	February: -58.33	May: -58.33		
September: -58.33	December: -58.33	March: -58.33	June: -58.37		
10-4250-3100	Auto Supplies	Budget Transfers - Department Request	2,000.00	700.00	2,700.00
July: 58.33	October: 58.33	January: 58.33	April: 58.33		
August: 58.33	November: 58.33	February: 58.33	May: 58.33		
September: 58.33	December: 58.33	March: 58.33	June: 58.37		
10-4250-7400	Capital Outlay - Equipment	Budget Transfers - Department Request	17,500.00	6,200.00	23,700.00
July: 516.67	October: 516.67	January: 516.67	April: 516.67		
August: 516.67	November: 516.67	February: 516.67	May: 516.67		
September: 516.67	December: 516.67	March: 516.67	June: 516.63		
10-4260-1110	Overtime	Budget Transfers - Department Request	8,000.00	-1,500.00	6,500.00
July: -125.00	October: -125.00	January: -125.00	April: -125.00		
August: -125.00	November: -125.00	February: -125.00	May: -125.00		
September: -125.00	December: -125.00	March: -125.00	June: -125.00		
10-4260-1400	Travel and Training	Budget Transfers - Department Request	1,800.00	-1,500.00	300.00
July: -125.00	October: -125.00	January: -125.00	April: -125.00		
August: -125.00	November: -125.00	February: -125.00	May: -125.00		
September: -125.00	December: -125.00	March: -125.00	June: -125.00		
10-4260-1500	Maintenance and Repair	Budget Transfers - Department Request	64,775.00	1,500.00	66,275.00
July: 125.00	October: 125.00	January: 125.00	April: 125.00		
August: 125.00	November: 125.00	February: 125.00	May: 125.00		
September: 125.00	December: 125.00	March: 125.00	June: 125.00		
10-4260-1502	Maintenance and Repair - Recr	Budget Transfers - Department Request	22,000.00	1,500.00	23,500.00
July: 125.00	October: 125.00	January: 125.00	April: 125.00		
August: 125.00	November: 125.00	February: 125.00	May: 125.00		
September: 125.00	December: 125.00	March: 125.00	June: 125.00		
10-4510-0600	Group Insurance	Budget Transfers - Department Request	6,275.00	1,500.00	7,775.00
July: 125.00	October: 125.00	January: 125.00	April: 125.00		
August: 125.00	November: 125.00	February: 125.00	May: 125.00		
September: 125.00	December: 125.00	March: 125.00	June: 125.00		
10-4520-1301	Utilities - Public Lighting	Budget Transfers - Department Request	100,000.00	-7,700.00	92,300.00
July: -641.67	October: -641.67	January: -641.67	April: -641.67		
August: -641.67	November: -641.67	February: -641.67	May: -641.67		
September: -641.67	December: -641.67	March: -641.67	June: -641.63		

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000181	Adopted by Council	Budget Transfer - Department Request	5/17/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
31-7100-1110	Overtime	Budget Transfer - Department Request	110,000.00	16,000.00	126,000.00
July: 1,333.33	October: 1,333.33	January: 1,333.33	April: 1,333.33		
August: 1,333.33	November: 1,333.33	February: 1,333.33	May: 1,333.33		
September: 1,333.33	December: 1,333.33	March: 1,333.33	June: 1,333.37		

Budget Adjustment Register**Packet: GLPKT10619 - Budget Transfers - June Council Meeting (Batch 2)**[31-7100-1600](#)

July: -666.67
August: -666.67
September: -666.67

Maintenance & Repair Equipm

October: -666.67
November: -666.67
December: -666.67

Budget Transfer - Department Request

January: -666.67
February: -666.67
March: -666.67

35,000.00 -8,000.00 27,000.00

April: -666.67
May: -666.67
June: -666.63

[31-7110-1600](#)

July: -666.67
August: -666.67
September: -666.67

Maintenance & Repair Equipm

October: -666.67
November: -666.67
December: -666.67

Budget Transfer - Department Request

January: -666.67
February: -666.67
March: -666.67

60,000.00 -8,000.00 52,000.00

April: -666.67
May: -666.67
June: -666.63

Budget Adjustment Register

Packet: GLPKT10619 - Budget Transfers - June Council Meeting (Batch 2)

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
As Adopted	Adopted by Council	10-4250-1110	Overtime	1,500.00	-700.00	800.00
		10-4250-3100	Auto Supplies	2,000.00	700.00	2,700.00
		10-4250-7400	Capital Outlay - Equipment	17,500.00	6,200.00	23,700.00
		10-4260-1110	Overtime	8,000.00	-1,500.00	6,500.00
		10-4260-1400	Travel and Training	1,800.00	-1,500.00	300.00
		10-4260-1500	Maintenance and Repair	64,775.00	1,500.00	66,275.00
		10-4260-1502	Maintenance and Repair - Recreati	22,000.00	1,500.00	23,500.00
		10-4510-0600	Group Insurance	6,275.00	1,500.00	7,775.00
		10-4520-1301	Utilities - Public Lighting	100,000.00	-7,700.00	92,300.00
		31-7100-1110	Overtime	110,000.00	16,000.00	126,000.00
		31-7100-1600	Maintenance & Repair Equipment	35,000.00	-8,000.00	27,000.00
		31-7110-1600	Maintenance & Repair Equipment	60,000.00	-8,000.00	52,000.00
As Adopted Total:				428,850.00	0.00	428,850.00
Grand Total:				428,850.00	0.00	428,850.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:As Adopted - Adopted by Council Fiscal: 2022-2023			
10	223,850.00	0.00	223,850.00
31	205,000.00	0.00	205,000.00
Budget Code As Adopted Total:	428,850.00	0.00	428,850.00
Grand Total:	428,850.00	0.00	428,850.00



Town of Tarboro

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT10681 - Budget Transfers - June Council Meeting
(Batch 3)

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000182	Adopted by Council	Budget Transfers - Department Request	5/23/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
21-4315-3310	Office Supplies and Furniture	Budget Transfers - Department Request	7,000.00	-7,000.00	0.00
July: -583.33	October: -583.33	January: -583.33	April: -583.33		
August: -583.33	November: -583.33	February: -583.33	May: -583.33		
September: -583.33	December: -583.33	March: -583.33	June: -583.37		
21-4315-4550	Computer Support Services	Budget Transfers - Department Request	17,000.00	7,000.00	24,000.00
July: 583.33	October: 583.33	January: 583.33	April: 583.33		
August: 583.33	November: 583.33	February: 583.33	May: 583.33		
September: 583.33	December: 583.33	March: 583.33	June: 583.37		
30-7200-1200	Printing, Publishing, and Public	Budget Transfers - Department Request	1,500.00	-500.00	1,000.00
July: -41.67	October: -41.67	January: -41.67	April: -41.67		
August: -41.67	November: -41.67	February: -41.67	May: -41.67		
September: -41.67	December: -41.67	March: -41.67	June: -41.63		
30-7210-1512	Electric System Maintenance -	Budget Transfers - Department Request	100,000.00	500.00	100,500.00
July: 41.67	October: 41.67	January: 41.67	April: 41.67		
August: 41.67	November: 41.67	February: 41.67	May: 41.67		
September: 41.67	December: 41.67	March: 41.67	June: 41.63		

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
As Adopted	Adopted by Council	21-4315-3310	Office Supplies and Furniture	7,000.00	-7,000.00	0.00
		21-4315-4550	Computer Support Services	17,000.00	7,000.00	24,000.00
		30-7200-1200	Printing, Publishing, and Public Ed	1,500.00	-500.00	1,000.00
		30-7210-1512	Electric System Maintenance - Un	100,000.00	500.00	100,500.00
		As Adopted Total:		125,500.00	0.00	125,500.00
		Grand Total:		125,500.00	0.00	125,500.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:As Adopted - Adopted by Council Fiscal: 2022-2023			
21	24,000.00	0.00	24,000.00
30	101,500.00	0.00	101,500.00
Budget Code As Adopted Total:	125,500.00	0.00	125,500.00
Grand Total:	125,500.00	0.00	125,500.00



Town of Tarboro

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT10797 - Budgt Transfers - June Council Meeting
(Batch 4)

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000183	Adopted by Council	Budget Transfers - Department Request	5/31/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
10-4310-0600	Group Insurance	Budget Transfers - Department Request	275,000.00	-20,000.00	255,000.00
July: -1,666.67	October: -1,666.67	January: -1,666.67	April: -1,666.67		
August: -1,666.67	November: -1,666.67	February: -1,666.67	May: -1,666.67		
September: -1,666.67	December: -1,666.67	March: -1,666.67	June: -1,666.63		
10-4310-1100	Salaries and Wages	Budget Transfers - Department Request	2,125,000.00	-20,000.00	2,105,000.00
July: -1,666.67	October: -1,666.67	January: -1,666.67	April: -1,666.67		
August: -1,666.67	November: -1,666.67	February: -1,666.67	May: -1,666.67		
September: -1,666.67	December: -1,666.67	March: -1,666.67	June: -1,666.63		
10-4310-3150	Gasoline & Fuel	Budget Transfers - Department Request	70,000.00	35,000.00	105,000.00
July: 2,916.67	October: 2,916.67	January: 2,916.67	April: 2,916.67		
August: 2,916.67	November: 2,916.67	February: 2,916.67	May: 2,916.67		
September: 2,916.67	December: 2,916.67	March: 2,916.67	June: 2,916.63		
10-4310-3305	K-9 Supplies	Budget Transfers - Department Request	20,000.00	5,000.00	25,000.00
July: 416.67	October: 416.67	January: 416.67	April: 416.67		
August: 416.67	November: 416.67	February: 416.67	May: 416.67		
September: 416.67	December: 416.67	March: 416.67	June: 416.63		

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After	
As Adopted	Adopted by Council	10-4310-0600	Group Insurance	275,000.00	-20,000.00	255,000.00	
		10-4310-1100	Salaries and Wages	2,125,000.00	-20,000.00	2,105,000.00	
		10-4310-3150	Gasoline & Fuel	70,000.00	35,000.00	105,000.00	
		10-4310-3305	K-9 Supplies	20,000.00	5,000.00	25,000.00	
		As Adopted Total:			2,490,000.00	0.00	2,490,000.00
		Grand Total:			2,490,000.00	0.00	2,490,000.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:As Adopted - Adopted by Council Fiscal: 2022-2023			
10	2,490,000.00	0.00	2,490,000.00
Budget Code As Adopted Total:	2,490,000.00	0.00	2,490,000.00
Grand Total:	2,490,000.00	0.00	2,490,000.00

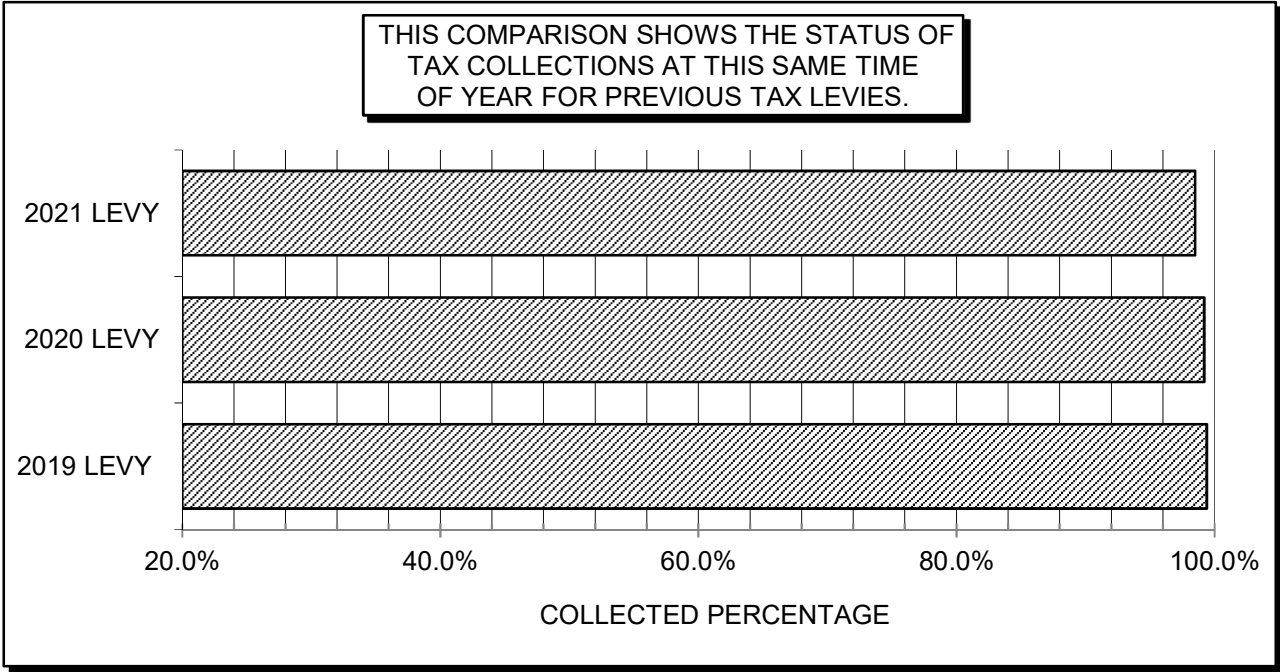
TOWN OF TARBORO, NORTH CAROLINA

TAX COLLECTOR'S REPORT

For the Year Ended May 31, 2023

Levy Year	Current Fiscal Year Charges	COLLECTIONS		Uncollected Balance	Collected Percentage
		This Month	Fiscal Year-To-Date		
2022	3,492,157.84	59,863.78	3,393,446.12	98,711.72	97.17%
2021	3,331,503.65	8,148.90	3,238,954.29	92,549.36	98.82%
2020	93,955.89	3,180.43	60,940.84	33,015.05	99.01%
2019	107,185.89	1,002.90	83,877.01	23,308.88	99.28%
2018	53,197.48	509.50	38,326.49	14,870.99	99.54%
2017	23,861.41	200.62	11,463.91	12,397.50	99.61%
2016	19,318.84	77.94	6,785.99	12,532.85	99.62%
2015	15,540.44	107.41	5,538.60	10,001.84	99.70%
2014	12,033.85	8.20	4,040.48	7,993.37	99.76%
2013	9,279.68	8.20	1,889.23	7,390.45	99.79%
2012	7,909.33	8.20	1,420.42	6,488.91	99.82%
Prior	15,881.61	27.58	1,636.84	14,244.77	-
Subtotal	7,181,825.91	73,143.66	6,848,320.22	333,505.69	
		5,647.06	31,363.04	<== Interest on Taxes	
Net Tax Collections ==>		78,790.72	6,879,683.26		
		340.00	340.00	<== Beer & Wine Licenses	
TOTAL COLLECTED ==>		79,130.72	6,880,023.26		

prepared by: **Leslie M. Lunsford, Collector of Revenue**





Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Rural Opportunity Institute Update

Date: 6/12/2023

Memo Number: 23-34

Graham Palmer, Policy Lead of the Rural Opportunity Institute (ROI) will be present to update Council on initiatives in Tarboro including the internship program with Parks and Recreation and trauma-informed training with local law enforcement School Resource Officers.



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Elevate Edgecombe Education Forum - Request for Funding

Date: 6/12/2023

Memo Number: 23-35

The Town of Princeville has organized an education summit for June 9th and 10th entitled "Elevate Edgecombe" with the goal of positively impacting education in Edgecombe County. Mayor Bobbie Jones will be present to discuss the event and ask for reimbursement of some of the costs of the event. Specifically, Mayor Jones estimates the event will cost \$10,000 and is asking for the Town to split the cost three ways with the Town of Princeville and Edgecombe County.

It is recommended that Council review the request from Mayor Jones and take appropriate action.

ATTACHMENTS:

Description	Upload Date	Type
Elevate Edgecombe Agenda	6/6/2023	Cover Memo

ELEVATE EDGECOMBE

We want to make a positive impact on our Edgecombe County educational system.

Date & Time: Friday, June 9, 2023 5:30pm to 8pm

Location: Edgecombe Community College -
2009 W Wilson Street, Tarboro

TIME	DESCRIPTION	PRESENTER
5:30 pm	Dinner	
6 pm	Edgecombe County Data Presentation	MyFutureNC
6:35 pm	Teacher of the Year Panel Discussion	Teachers of the Year from 4 schools
7:05 pm	Elected Officials Panel Discussion	Congressman Don Davis, Representative Shelley Willingham
7:35 pm	Department of Public Instruction Presentation	Dr. Terry Stoops
7:55 pm	Closing	Mayor Bobbie Jones

Notes:

THANK YOU TO THE MANY ORGANIZATIONS AND PEOPLE WHO HAVE CONTRIBUTED TO THIS EVENT

ELEVATE EDGECOMBE

We want to make a positive impact on our Edgecombe County educational system.

Date & Time: Saturday, June 10, 2023 9am until

Location: Edgecombe Community College -
2009 W Wilson Street, Tarboro

TIME	DESCRIPTION	PRESENTER
9am	Welcome & Refreshments	
9:25am	"The Social and Economic Impacts of Education Past and Present"	Dr. Gregory McLeod, President - ECC
10am	Student Panel Discussion	Local Students
10:30am	Parent Panel Discussion	Local Parents
11am	Business Panel Discussion	Local Business Leaders
11:30am	STARS - products of the Edgecombe County School System	<i>Tynesha Lewis,</i> Women's Basketball Coach, ECSU <i>Jacqueline Dickens -</i> Teacher at Martin Millennium Academy <i>Dr. K. L. Allen,</i> Chancellor, Western Governors University Ohio
12:05pm	Lunch & Entertainment	Batts Family Food Truck, Veda's Tasty Foods & Beeelicious Desserts

THANK YOU TO THE MANY ORGANIZATIONS AND PEOPLE WHO HAVE CONTRIBUTED TO THIS EVENT



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Pinetops Electric System Service Agreement

Date: 6/12/2023

Memo Number: 23-36

Due to staff shortages and equipment issues, the Town of Pinetops approached Town of Tarboro staff about the possibility of providing Electric System Service on an as-needed basis. After considerable discussion, Tarboro staff worked with Pinetops officials and ElectriCities of NC staff to develop an Electric System Service Agreement that will meet Pinetops' needs. Town staff feels that it has the ability to meet Pinetops' service requirements without adversely effecting service to Tarboro electric customers. The agreement will be for a one (1) year term. At the end of the term, Tarboro and Pinetops will review the arrangement to determine its effectiveness and determine how to proceed into the future.

It is recommended that Council approve an Electric System Service Agreement between the Town of Tarboro and the Town of Pinetops.

ATTACHMENTS:

Description	Upload Date	Type
Pinetops - Tarboro Electric System Service Agreement	6/7/2023	Cover Memo

PINETOPS - TARBORO ELECTRIC SYSTEM SERVICES AGREEMENT

THIS AGREEMENT, is entered into as of the ____ day of _____, 2023

("Effective Date") by and between the Town of Tarboro, North Carolina "Tarboro"), a municipal corporation organized under Chapter 160A of the General Statutes of North Carolina (the "General Statutes"), and the Town of Pinetops ("Pinetops"), a municipal corporation organized and existing under Chapter 160A of the General Statutes.

WHEREAS, both Tarboro and Pinetops are engaged in the public enterprise of owning, operating, and maintaining an electric distribution system;

WHEREAS, Tarboro and Pinetops currently have a mutual aid agreement that allows either party to provide electric system services aid and assistance to the other party;

WHEREAS, Pinetops desires to contract with Tarboro to provide certain electric system services to Pinetops, as more particularly described herein, all pursuant to the terms and conditions set forth herein;

WHEREAS, Tarboro desires, through its employees, agents, and consultants, to provide the electric system services to Pinetops, all pursuant to the terms and conditions set forth herein; and

WHEREAS, Pinetops and Tarboro are authorized by §160A-312 of the General Statutes to contract for the operation of any of its public enterprises, including their electric distribution systems.

NOW THEREFORE, in consideration of the mutual undertakings set forth herein and other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, IT IS AGREED as follows.

ARTICLE I. DEFINITIONS

1.1 "Electric System" shall mean all transmission, distribution, substation, and communication facilities now or hereafter owned, leased, or otherwise used by Pinetops for providing electric service in and around Pinetops, including, but not limited to, overhead and underground transmission, distribution, and street lighting systems, substations, transformers, meters and service lines.

1.2 "Good Utility Practice" shall mean, at a particular time, any of the practices, methods and acts which, in the objective exercise of reasonable judgment in light of the facts and circumstances (including, but not limited to, the practices, methods and acts engaged in or approved by a significant portion of the municipal electric industry prior thereto) known at the time the decision was made, would have been expected to accomplish the desired result at a reasonable cost consistent with reliability and safety. Good Utility Practice is not intended to be

limited to the optimum practice, method, or act, to the exclusion of all others, but rather to be a number of possible practices, methods, or acts. In evaluating whether any matter conforms to Good Utility Practice as used in this Agreement, the parties hereto shall take into account, among other factors, (A) the fact that Tarboro and Pinetops are public bodies and bodies corporate and politic organized under the laws of the State of North Carolina, with the statutory duties and responsibilities thereof and (B) the intended purposes and obligations of Tarboro and Pinetops under this Agreement.

ARTICLE II. SERVICES PROVIDED AND COMPENSATION FOR SERVICES RENDERED

2.1. During the term of this Agreement, Tarboro shall provide those services to Pinetops described in the Statement of Work attached hereto as Attachment I and made a part hereof (the "Services"). Pinetops and Tarboro, from time to time, may make changes in the Services, either adding to or deleting from the Services to be performed, by mutual agreement. Any changes in the Services shall be made by either a written amendment to the Statement of Work executed by both Pinetops and Tarboro, or the addition of a new Project with an additional Statement of Work and associated Tarboro Fees executed by both Pinetops and Tarboro. If such change(s) increases or decreases either the cost of, or the time required to perform, the Services, the parties will mutually agree to an equitable adjustment to the compensation and/or the time required to perform the Services, which agreement shall be included in a written amendment to the Statement of Work, an additional Statement of Work, and/or a revision to Tarboro Fees.

2.2. All Services rendered and expenditures incurred by Tarboro in connection with the performance of the Services under this Agreement shall be billed to Pinetops at the actual cost thereof, plus a reasonable charge for general and administrative expenses incurred by Tarboro ("Tarboro Fees"). Bills for Services performed by Tarboro for Pinetops under this Agreement for the immediately preceding month shall be dated and rendered by Tarboro to Pinetops as soon as practicable after the end of each month and shall be payable by Pinetops on or before the fifteenth (15th) day following the date of said bills. The actual cost used to compile said bills shall be calculated and compiled as follows. For more details regarding the payment schedule, please refer to the attached Scope of Work ("SOW").

a. Labor/Personnel Expense - Each Tarboro employee will be billed for the time (hourly) each such employee expends toward furnishing the Services. The rates for each such employee will be based upon their respective, actual, then current salary, shall include stand-by and/or regular overtime, if applicable, at the amount customarily paid by Tarboro, and a relative proportion of the benefits the employee is entitled to as a Tarboro employee.

b. Equipment - Any Tarboro owned equipment utilized by Tarboro to furnish the Services shall be billed on an hourly basis at the then current FEMA reimbursement rate.

c. Agents or Consultants and Other Expenses - Any expense Tarboro incurs from utilizing Agents or Consultants to perform the Services and any other expense incurred by Tarboro to perform the Services shall be billed, with supporting documentation, at the actual cost incurred by Tarboro for the same.

d. The General and Administrative charge shall be Ten percent (10%) of the Labor/Personnel Expense described in Section 2.2.(a).

A sample of Tarboro Fees, including the compilation and computation of the same, is attached hereto as Attachment II and made a part hereof.

2.3. All Services provided by Tarboro to Pinetops pursuant to this Agreement shall be performed in accordance with Good Utility Practice, consistent and in compliance with all applicable laws, standards, codes, rules, regulations, and operating procedures.

2.4. In providing the Services to Pinetops pursuant to this Agreement, Tarboro may utilize, in addition to persons employed by Tarboro, such other persons, firms or entities, independent of Tarboro and/or Pinetops ("Agents or Consultants"), as Tarboro shall deem necessary, desirable, or appropriate to assist it in performing its obligations under this Agreement. Notwithstanding anything herein to the contrary, Pinetops may utilize and/or contract with, in addition to Tarboro and persons employed by Pinetops, such other persons, firms or entities, independent of Tarboro and/or Pinetops, as Pinetops shall deem necessary, desirable or appropriate to assist it with operating and maintaining its Electric System, including providing the Services contemplated by this Agreement.

2.5. Tarboro acknowledges that it is an independent contractor and will at all times act as such in providing the Services under this Agreement. Tarboro is not an employee, partner, or agent of Pinetops and has no authority to contract for or bind Pinetops in any manner except to the extent specified in the Statement of Work. The parties agree that Tarboro shall be responsible for and shall have full control over developing its own means and methods as it deems appropriate in providing the Services.

ARTICLE III. PERFORMANCE WARRANTY

3.1. Tarboro warrants that the Services shall be performed in accordance with Good Utility Practice, where applicable, and sound and generally accepted practices and industry standards by managerial and administrative personnel fully qualified in the respective disciplines required. Tarboro shall be fully responsible for the quality, technical accuracy, and timely completion of the Services provided under this Agreement. Tarboro shall, without additional compensation and at its sole cost and expense, correct or revise any errors, omissions, or other deficiencies in the Services performed for which Tarboro, or its Agents or Consultants, is at fault.

ARTICLE IV.
INSURANCE

4.1. Tarboro and Pinetops shall obtain and maintain at all times during the term of this Agreement the minimum insurance coverages set forth below.

TYPE	LIMITS
WORKER'S COMPENSATION	Statutory
EMPLOYER'S LIABILITY	Each Accident Disease- \$1,000,000 Policy Limit Disease- \$1,000,000 Each Employee \$1,000,000
COMMERCIAL GENERAL LIABILITY	Each Occurrence \$1,000,000 Aggregate \$2,000,000

Tarboro and Pinetops both waive their respective rights of subrogation and the rights of subrogation of their insurers against each other with respect to all Workers Compensation claims and each shall have their policies include a provision memorializing this waiver. The Commercial General Liability policy shall be written on an occurrence form, including premises/operations, products-completed operations, personal injury, and contractual coverage. All insurance policies shall be written by a fully qualified insurance company licensed to provide insurance in the state of North Carolina with an AM best rating of at least A- VL.

4.2. Prior to commencing any performance hereunder, and at all times during the term of this Agreement at the request of Pinetops, Tarboro shall submit satisfactory evidence to Pinetops that such insurance is in effect and shall not be canceled until at least thirty (30) days prior written notice has been given to Pinetops.

4.3. Tarboro shall require its Agents or Consultants providing Services to maintain the minimum insurance coverages required in paragraph 4.1, subject to the same limits and conditions specified herein. Tarboro and Pinetops shall be included as additional insureds under the Commercial General Liability policy of the Agents or Consultants on a primary and non-contributory basis.

4.4. Pinetops and Tarboro hereby waive their respective rights of recovery and release each other from any claim for damages caused to any of their property (including buildings, personal property, vehicles, and equipment) to the extent such damages are covered by insurance and shall each have any insurance policies covering such properties endorsed to include this waiver of subrogation.

ARTICLE V. INDEMNIFICATION

5.1. To the fullest extent permitted by applicable law but without waiving any applicable immunity, Tarboro shall indemnify, defend, and hold harmless Pinetops against any and all losses, damages, expenses (including reasonable legal and other fees and expenses), liabilities or claims (or actions in respect thereof) to which Pinetops may become subject, caused by or arising from negligent or intentional acts, errors or omissions of Tarboro or its Agents or Consultants in providing Services under this Agreement; provided, however, that Tarboro shall not be required to indemnify Pinetops to the extent that any such loss, damage, expense, liability or claim is the result of negligence on the part of Pinetops or its elected officials, officers, directors, members, employees, agents or attorneys. The indemnity provided by Tarboro under this paragraph will extend upon the same terms and conditions to the mayor, alderman, officials, officers, directors, members, employees, agents, and attorneys of Pinetops (each an "Indemnified Pinetops Party"). Such indemnity by Tarboro extends, without limitation, to any and all expenses whatsoever reasonably incurred by any Indemnified Pinetops Party in connection with investigating, preparing for or defending against, or providing evidence, producing documents, or taking any other reasonable action in respect of, any loss, damage, expense, liability or claim referred to in this paragraph (or action in respect thereof), whether or not resulting in any liability. The indemnity will include the aggregate amount paid in settlement of any litigation, commenced,

or threatened, or of any claim whatsoever as set forth herein, if such settlement is affected with the written consent of Tarboro. No Indemnified Pinetops Party shall be personally liable for the performance of any of Pinetops' obligations to Tarboro under this Agreement.

5.2. To the fullest extent permitted by applicable law but without waiving any applicable immunity, Pinetops shall indemnify, defend and hold harmless Tarboro against any and all losses, damages, expenses (including reasonable legal and other fees and expenses), liabilities or claims (or actions in respect thereof), to which Tarboro may become subject, caused by or arising from negligent or intentional acts, errors or omissions of Pinetops or its agents in performing its obligations under this Agreement; provided, however, that Pinetops shall not be required to indemnify Tarboro to the extent that any such loss, damage, expense, liability or claim is the result of negligence on the part of Tarboro, or its elected officials, officers, directors, members, employees, agents or attorneys. The indemnity provided by Pinetops under this paragraph will extend upon the same terms and conditions to the mayor, councilmembers, officials, officers, directors, members, employees, agents, and attorneys of Tarboro (each an "Indemnified Tarboro Party"). Such indemnity by Pinetops extends, without limitation, to any and all expenses whatsoever reasonably incurred by any Indemnified Tarboro Party in connection with investigating, preparing for or defending against, or providing evidence, producing documents, or taking any other reasonable action in respect of, any loss, damage, expense, liability or claim referred to in this paragraph (or action in respect thereof), whether or not resulting in any liability. This indemnity will include the aggregate amount paid in settlement of any litigation, commenced, or threatened, or of any claim whatsoever as set forth herein, if such settlement is affected with the written consent of Pinetops. No Indemnified Tarboro Party shall be personally liable for the performance of any of Tarboro's obligations to Pinetops under this Agreement.

5.3 In the event that either party should be delayed in, or prevented from, performing or carrying out any of the agreements, covenants, and obligations made by, and imposed upon, said party to this Agreement, by reason of or through any cause reasonably beyond its control and not attributable to its neglect, including strike, stoppage in labor, failure of contractors or suppliers of materials, riot, fire, flood, ice, invasion, Civil War, commotion, insurrection, military or usurped power, order of any court granted in any bona fide adverse legal proceeding or action, order of any civil or military authority (either de facto or de jure), explosion, act of God or public enemies, failure or malfunction of system facilities, unscheduled outage of generating units or transmission facilities that clearly impacts the party; then, in each such case or cases, the affected party shall be relieved of performance under this Agreement and shall not be liable to the other party for or on account of any loss, damage, injury or expense (including consequential damages and costs of replacement power) resulting from or arising out of any such delay or prevention from performing; provided, however, the party suffering any such delay or prevention shall use due and, in its judgment, practicable diligence to remove the cause(s) thereof; and provided further, neither party shall be required by the foregoing provisions to settle a strike affecting it except when, according to its own best judgment, such a settlement seems advisable.

ARTICLE VI. TERM

6.1. The initial term of this Agreement shall be for a period of one (1) year, commencing on the Effective Date and ending one (1) year thereafter. This Agreement shall renew automatically

for successive one-year terms unless terminated in accordance with the provisions of Article VII herein.

ARTICLE VII. TERMINATION

7.1. If Pinetops or, where appropriate, the governing body of Pinetops, shall fail to perform any of its obligations or covenants set forth in this Agreement, Tarboro may terminate this Agreement by serving written notice thereof upon Pinetops specifying the reason(s) for such termination. If, after the expiration of thirty (30) days following the date of said notice, Pinetops shall have failed to rectify the reason(s) given for termination, or if the reason(s) given for termination shall be of a nature that it cannot be completely rectified or remedied in said thirty (30) day period, this Agreement may be terminated by Tarboro at any time thereafter; provided, however, that Tarboro shall give Pinetops not less than thirty (30) days written notice of the date it intends to terminate this Agreement.

7.2. If Tarboro or, where appropriate, the governing body of Tarboro, shall fail to perform any of its obligations or covenants set forth in this Agreement, Pinetops may terminate this Agreement by serving written notice thereof upon Tarboro specifying the reason(s) for such termination. If, after the expiration of thirty (30) days following the date of said notice, Tarboro shall have failed to rectify the reason(s) given for termination, or if the reason(s) given for termination shall be of a nature that it cannot be completely rectified or remedied in said thirty (30) day period, this Agreement may be terminated by Pinetops at any time thereafter; provided, however, that Pinetops shall give Tarboro not less than thirty (30) days written notice of the date it intends to terminate this Agreement.

7.3. Notwithstanding any provision of this Agreement to the contrary, either party to this Agreement may terminate this Agreement upon written notice of the intent to terminate to the other party hereto not less than ninety (90) days prior to the intended date of termination.

7.4. In any event the Agreement is terminated for any reason, Pinetops shall compensate Tarboro for all Services rendered up to the time of termination.

ARTICLE VIII. DISPUTE RESOLUTION

8.1. Notwithstanding any other provision of this Agreement to the contrary, any dispute, disagreement or other controversy between the parties, either with respect to the interpretation of any provision of this Agreement or with respect to the provision of Services, shall be resolved as provided in this Section. Prior to the initiation of litigation or arbitration, the parties shall first attempt to resolve their dispute informally. Every effort should be made to resolve all disputes at the lowest possible level of authority. If the parties fail to agree through normal channels and procedures, the parties shall attempt to resolve any disputes arising hereunder in the following manner. Upon the written notice of a dispute by a party, each party, within five (5) days after receipt of such notice, will designate an authorized representative whose task will be to meet for the purpose of endeavoring to resolve the noticed dispute within not more than sixty (60) days.

Initiation of litigation or arbitration for the resolution of a dispute may be commenced after the

earlier of (i) the designated representatives concluding in good faith that amicable resolution through continued negotiation of the matter does not appear likely, or (ii) sixty (60) days after the initial notice of dispute is received.

Each party agrees to continue performing its obligations under this Agreement while a dispute is being resolved unless and until such obligations are terminated by the termination or expiration of this Agreement.

ARTICLE IX. SURVIVAL

9.1. Where any covenants, obligations, indemnities, or other provisions contained in this Agreement, or in any other instrument executed in connection with the transactions described herein, by its context or otherwise, evidences the intent of the parties that such provision should survive the termination of this Agreement, the provision shall survive the termination. Without limiting the generality of the foregoing, the parties specifically acknowledge and agree that all covenants, obligations, and indemnities made in Articles III and V of this Agreement shall survive the termination.

ARTICLE X. ASSIGNMENT

10.1. This Agreement shall not be assigned by either party without the prior written consent of the other party hereto. Any assignment of this Agreement without the prior written consent of the non-assigning party shall be void ab initio.

ARTICLE XI. MODIFICATION

11.1. This Agreement may not be modified, altered, or amended in any manner except (A) by an agreement in writing duly executed by each of the parties hereto, or (B) as may be required by law, regulation, governmental agency, or court in order to be in compliance with law.

ARTICLE XII. SEVERABILITY

12.1. Should any portion of this Agreement become void or invalid, the remaining portions of this Agreement shall remain in full force and effect as if the void or invalid portion was severable and not a part of this Agreement.

ARTICLE XIII. NOTICE

13.1. Any notices to be given hereunder by one party to another shall be in writing and

delivered either by personal delivery or by overnight or regular mail. Mailed notices shall be addressed to the parties at the addresses appearing below. Notices shall be considered received on the date it is actually delivered if delivered by personal delivery or three (3) days after mailing if delivered by regular mail. Each party may change its address by written notice in accordance with this paragraph.

If to Tarboro:

Town Manager
Town of Tarboro
P.O. Box 220
Tarboro, NC 27886

If to Pinetops:

Town Manager Town of Pinetops
P.O. Drawer C
Pinetops, NC 27864

ARTICLE XIV. GOVERNING LAW

14.1. The obligations of each party under this Agreement shall be governed by and interpreted under the laws of the state of North Carolina.

ARTICLE XV. BINDING EFFECT

15.1. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

ARTICLE XVI. NO IMPLIED WAIVER

16.1. Either party may, at any time, waive, solely for that party, compliance by the other party with any obligation, covenant or condition contained in this Agreement. No such waiver, however, shall be deemed to constitute the waiver of such obligation, covenant or condition in any other circumstance or the waiver of any other obligation, covenant, or condition. The failure by either party hereto from time to time to exercise any right or power provided herein shall not be construed as a waiver by such party to exercise such right or power at any subsequent time or against the other party.

ARTICLE XVII. COMPLIANCE WITH LAWS

17.1. Each party to this Agreement shall at all times comply with all applicable laws and regulations and shall obtain and maintain all licenses necessary for it to perform its obligations

under to this Agreement.

ARTICLE XVIII.
COUNTERPARTS

18.1. More than one counterpart of this Agreement may be executed by the parties hereto, and each fully executed counterpart shall be deemed an original without production of the others.

ARTICLE XIV.
ENTIRE AGREEMENT

19.1. This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof, superseding any and all previous agreements, whether written or oral, between the parties relating to the subject matter hereof and thereof.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed in each case by proper authority of their respective governing bodies duly given.

Executed the _____ day of _____, 2023.

By: TARBORO

Executed the _____ day of _____, 2023.

By: PINETOPS

PRE-AUDIT CERTIFICATE

This Agreement has been pre-audited pursuant to N.C.G.S. § 159-28 in the manner required by the Local Government Budget and Fiscal Control Act.

[NAME]

Town of Tarboro

PRE-AUDIT CERTIFICATE

This Agreement has been pre-audited pursuant to N.C.G.S. § 159-28 in the manner required by the Local Government Budget and Fiscal Control Act.

[NAME]

Town of Pinetops

ATTACHMENT I

STATEMENT OF WORK

Project 1: Electric System Services

During the term of this Agreement, Tarboro shall, as more specifically provided for herein, operate and maintain the Electric System of Pinetops in an economical, efficient, safe, adequate, and reliable fashion in accordance with Good Utility Practice. Without limiting the generality of the foregoing, Tarboro shall provide such services to Pinetops as are necessary and appropriate to carry out its obligations hereunder, which services shall include, but not be limited to, the following.

- i. Tarboro will provide assistance to Pinetops on a routine basis. Tarboro will perform the necessary functions required to manage the Electric System. These functions include all modifications, extensions, additions, and improvements in and to the Electric System as shall from time to time be required or necessary to serve, in an economical, efficient, safe, adequate, and reliable fashion, the electric power requirements of Pinetops and its customers, both present and future.
- ii. Tarboro will perform all emergency maintenance, repairs, and construction on the Electric System upon request. If requested, Tarboro shall give the same priority to any emergency maintenance, repairs, and construction on Pinetops' Electric System as Tarboro gives to emergency maintenance, repairs, and construction on its own electric system within the

limits of its then existing resources.

- iii. Furnish all labor, supervision and services and, in the event not furnished by Pinetops, transportation, equipment, materials, supplies and tools of whatsoever kind or nature as shall from time to time be required or necessary to carry out the terms and provisions of this Agreement, including, but not limited to, field staffs, as shall be required or necessary to meet the needs and requirements of Pinetops and its customers, both present and future.
- iv. Furnish to Pinetops monthly accountings and reports, with supporting data covering activities engaged in and work performed by Tarboro pursuant to this Agreement. Monthly accountings will also provide the number of hours worked during the billed month.
- v. Tarboro will track all work orders received from Pinetops tracking Tarboro's employees' hours, materials, and equipment used for each. Tarboro will provide Pinetops with an itemized breakdown at the end of each month with those numbers and any additional costs or fees that have been incurred during that month. Additionally, Tarboro will help Pinetops plan and prepare any necessary work orders for (A) the installation of electric equipment to serve new and existing customers of Pinetops as such customers initiate or increase their requirements for electricity from Pinetops, and (B) maintenance jobs on Pinetops' Electric System.
- vi. Install transformers, switches, cutouts, poles, lines, and other facilities on the Electric System as required for repairs, maintenance, replacements, new customers, and system expansions.
- vii. Perform other work on underground and overhead systems as necessary or required, including, but not limited to, line repair, clearance, and inspection.
- viii. Carry out troubleshooting activities, including, but not limited to, responding to dispatches from Pinetops, assessing and estimating failures or damages and potential failures and damages, safely restoring service as quickly as possible, and reporting to Pinetops on the status of the Electric System.
- ix. Provide troubleshooting services for all metering equipment and facilities of the Electric System, including, but not limited to, electric revenue meters, as requested by Pinetops.
- x. Provide engineering, management, and other support services as shall, from time to time, be required, including, but not limited to, transmission and distribution planning and engineering, substation and protection system modifications and additions, and other required services.
- xi. Provide electric service and other related services to Pinetops for municipal facilities, street lighting, area lighting, the installation of requested equipment, and other

services as requested by Pinetops within normal work schedules including, but not limited to, hanging lights and banners in coordination with, and support of, Pinetops town events.

- xii. Tarboro will not be responsible for the preparation, filing, or paying of any taxes associated with the Services provided hereunder or the Electric System.
- xiii. Pinetops and Tarboro shall select, and inform the other of, a designated representative(s) for the purposes of carrying out, and communicating concerning, their respective obligations under this Agreement. At least twice annually, and at other agreed upon times at the request of either party, the designated representatives and other necessary and appropriate staff from either party shall meet to, among other things, discuss and plan the rendition of the Services required hereunder, including timelines required for the same as well as ongoing projects and any new Project(s).
- xiv. Any other services required or necessary to carry out the terms and provisions of this Agreement.

***Note: from a Services perspective, the line of demarcation shall be considered the meter base. Tarboro shall be responsible for the design, construction, and maintenance of Pinetops' Electric System up to the meter base. Facilities owned by the customer such as weather heads and meter bases are not Tarboro's responsibility.**

ATTACHMENT II

RATE SCHEDULE

Project 1: Electric System Services

All Services rendered and expenditures incurred by Tarboro in connection with the performance of the Services under this Agreement shall be billed to Pinetops based on actual costs incurred by Tarboro ("Tarboro Fees"). Bills for Services performed by Tarboro for Pinetops under this Agreement will be billed monthly for the immediately preceding month and shall be dated and rendered by Tarboro to Pinetops as soon as practicable after the end of each month and shall be payable by Pinetops on or before the fifteenth (15th) day following the date of said bills.

For budgetary purposes, Tarboro will provide Pinetops with an estimate for the cost of services expected to be provided through the agreement. Actual Tarboro Fees shall include Labor/Personnel Expenses, Equipment Expenses, Materials, Agents or Consultants and Other Expenses, and General and Administrative Charges as described below:

- a. Labor/Personnel Expenses - Each Tarboro employee will be billed for the time (hourly) each such employee expends toward furnishing the Services. The rates for each such employee will be based upon their respective, actual, then current salary, shall include stand-by and/or regular overtime, if applicable, at the amount customarily paid by Tarboro, and a relative proportion of the benefits the employee is entitled to as a Tarboro employee.
- b. Equipment - Any Tarboro owned equipment utilized by Tarboro to furnish the Services shall be billed on an hourly basis at the then current FEMA reimbursement rate. If Tarboro has to lease any additional equipment for use in Pinetops, Tarboro will do so at cost to Pinetops plus 10%.
- c. Materials – Tarboro will allow Pinetops to purchase materials (both electrical and other materials) from Tarboro's inventory at cost plus the Town of Tarboro's material overhead rate of 5%. Pinetops may provide materials required to perform the Services if such provision of materials does not materially deter Tarboro from providing the Services. In such case, Pinetops is solely responsible for purchasing such materials.
- d. Agents or Consultants and Other Expenses - Any expense Tarboro incurs from utilizing Agents or Consultants to perform the Services and any other expense, whatsoever, incurred by Tarboro to perform the Services shall be billed, with supporting documentation, at the actual cost incurred by Tarboro for the same.
- e. The General and Administrative charge shall be Ten percent (10%) of the Labor/Personnel Expense described in Section 2.2.(a).

ATTACHMENT III

EQUIPMENT RATE SCHEDULE

FEMA RATE SCHEDULE (AS OF 2021)

FEMA Codes	Description	Amount
8703/8487	Bucket Truck	69.18
8703/8670	Digger Derrick	84.38
8807	Pickup	19.87
8650	Trencher	17.24
8629	Stump Grinder	46.96
8203	Chipper	34.17
8067	Boring Machine	43.08
8701-1/8486	Service Bucket	41.00
8822	Grabber	53.97
8280	Mini Excavator	20.46
	Trailer	5.00

ATTACHMENT IV

PERSONNEL RATE

Salary Ranges Per Tarboro Classification & Pay Plan

Town of Tarboro Classification And Pay Plan
Fiscal Year 2023 – 2024

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>	<u>Position Title</u>
6	33,033	45,309	Metering & Control Technician Warehouse Specialist
7	34,969	52,453	Tree Trimmer Technician
8	36,715	55,073	Metering & Control Technician II Utilities Service Technician
9	38,552	57,828	Metering and Control Technician III Office Assistant III
10	40,481	60,721	Apprentice Powerline Technician
12	44,628	66,943	Power Line Technician I
13	46,859	70,289	Power Line Technician II
14	49,202	73,804	Tree Trimmer
15	51,661	77,491	Power Line Technician III
16	54,245	81,368	Electric Service Crew Leader Tree Trimmer Supervisor
17	56,958	85,437	Power Line Crew Leader
18	59,805	89,708	Electric Support Supervisor
20	65,937	98,906	Electric System Superintendent
25	84,153	126,229	Electric Utility Director



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Ordinance - Vacant Property

Date: 6/12/2023

Memo Number: 23-37

As discussed at the Town Council Retreat on March 5th, Town staff have worked with the Town Attorney to draft an ordinance to address the appearance of vacant properties throughout Town. Attached is a draft ordinance for consideration.

It is recommended that Council call for and hold a public hearing at the July Town Council meeting to receive public input on the proposed ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Vacant Property Registration and Ordinance	6/7/2023	Cover Memo

VACANT PROPERTY REGISTRATION

AUTHORIZED BY TOWN OF TARBORO ORDINANCE NO. _____

APPLICATION FOR REGISTRATION

Date: _____ REGISTRATION FEE: _____

Pursuant to Chapter _____ of the Town of Tarboro Code of Ordinances, all vacant properties in the Zoning Districts must register with the Town and must be maintained in a manner that does not exhibit evidence of vacancy. This registration must be filed within 30 days of receipt of Notification of Registration Requirement or civil penalties will apply.

The following information is required:

Property location (street address): _____

Property owner (corporation or individual): _____

Applicant (if different from owner): _____

Mailing Address: _____

Phone: (home): _____ (business): _____ (cell): _____

Real Estate Agent Name _____ For Sale ☐ For Rent ☐

Mailing Address: _____

Phone: _____ E-mail: _____

Building Permit Info:

Permit Number: _____ Date Issued: _____

Signature of Applicant: _____ Date: _____

STAFF USE ONLY: Date notice sent: _____

Date application fee received: _____ Received by: _____

Chapter _____. Non- Residential Maintenance Code (6/10/2019)

§_____.1 AUTHORITY.

In order to protect the health, safety and welfare of the town and its residents and citizens including but not limited to owners and occupants of nonresidential buildings or structures, it is the purpose of this division to establish minimum standards of maintenance, sanitation, and safety relating to nonresidential buildings or structures, as expressly authorized by G.S. § 160D- 1129. This division provides for the repair, closing or demolition of nonresidential buildings or structures as a result of a public necessity caused by conditions that are dangerous to the public health, safety and welfare.

§_____.2 SHORT TITLE.

This ordinance shall be known as the Town of Tarboro “Nonresidential Building Code” and may be cited as both the “nonresidential building code “or the “commercial maintenance code”.

§_____.3 JURISDICTION.

The provisions of this code shall apply to all premises, structures, and buildings as defined by the Tarboro Zoning Ordinance located within the Central Business District and the [REDACTED] Commercial District(s). Residential structures shall fall under enforcement of the minimum housing code for the Town of Tarboro; for combination structures, both codes would apply. This code establishes minimum standards for the initial and continued occupancy and/or use of all such buildings and does not replace or modify standards otherwise established for the construction, repair, alteration, or use of the building, equipment or facilities contained therein.

The provisions of this code apply whether the structure or building is occupied or vacant. All unoccupied or vacant structures or buildings shall be secured by any party in interest to prevent the entry of unauthorized persons or the occurrences of conditions not permitted by law.

§_____.4 PURPOSE.

It is the purpose of the provisions of this code to provide a just, equitable and practical method, whereby all buildings, structures, and premises which from any cause, endanger the life, limb, health, property, safety, or welfare of the

general public or their occupants, diminish property values or detract excessively from the appropriate appearance of the area, may be required to be repaired or demolished. It is further the purpose of this code to preserve the character and integrity of the community and to promote the comfort, happiness and safety of community residents. It is the further purpose of this code to minimize discordant, unsightly and offensive surroundings while preserving beauty as well as the usefulness of the environment. The provisions of this code are cumulative with and in addition to any other remedy provided by law including the current editions of standard codes adopted by the Town of Tarboro and Edgecombe County.

§ _____.5 MINIMUM STANDARDS FOR NONRESIDENTIAL BUILDINGS AND STRUCTURES.

It shall be the responsibility of the owner of all buildings, structures, and/or premises in the B- 1 Central Business District and the B- 2 Highway Commercial District, that they be maintained in compliance with all applicable provisions herein. The following violations shall be corrected subsequent to the notice of violations as enumerated herein:

(A) Minor Violations: The following minor violations shall be abated within fifteen (15) consecutive days of the Notice of Violation.

1. A structure, wall, or other affixed real property visible from a public right of way shall not have graffiti for a period of more than fifteen (15) consecutive days.
2. Advertising sign structures attached or freestanding, awnings, marquees and their supporting members and other similar attachments and structures shall be maintained in good repair and shall not cause a nuisance or safety hazard.
3. A structure shall not have weeds, trees, vines, or other uncultivated vegetation growing upon it greater than twelve (12) inches in height in an untended manner.
4. Buildings and premises shall be kept clear of accumulations of garbage, trash, or rubbish which create health and sanitation problems. All garbage and solid waste shall be in approved containers or stored in a safe and sanitary way.

(B) Major Violations: The following major violations shall be abated within sixty (60) consecutive days of the Notice of Violation:

1. A structure shall not have exterior surfaces that do not form a weather tight surface due to holes, excessive cracks or decayed surfaces; for a period of more than sixty (60) consecutive days.
2. A structure shall not have a roof with leaks that endangers the integrity of the structure or the health, safety, or welfare of tenants or adjoining property owners for a period of more than sixty (60) consecutive days.
3. A structure shall not have windows with glass that is broken or missing and/or window frames with more than fifty (50) percent of the surface area covered with disfigured, cracked, or peeling surface materials for a period of more than sixty (60) consecutive days.

(C) Hazardous Conditions: Any combination of conditions which in the judgment of the enforcement officer renders any building or structure dangerous or injurious to the health, safety, or general welfare of occupants or members of the general public. Hazardous conditions shall be immediately abated.

§ _____.5.1 VACANT PROPERTY MAINTENANCE.

(A) Intent and Scope. The Town finds that the presence of commercial buildings exhibiting evidence of vacancy pose special risks to the health, safety and welfare of the community and therefore require heightened regulatory attention. The provisions of this Section shall apply to all properties in the _____ Business Districts of the Town of Tarboro.

(B) Definition. For purposes of this Section, "Evidence of Vacancy" means any aesthetic condition that on its own or combined with other conditions present would lead a reasonable person to believe that the property is vacant. Such conditions include, but are not limited to, overgrown or dead vegetation, extensively chipped or peeling exterior paint, exterior walls in poor condition, porches and steps in poor condition, roof in poor condition, broken windows and other signs of general disrepair, accumulation of newspapers, circulars, flyers or mail, past due utility notices or disconnected utilities, accumulation of trash, junk or debris, the absence of window coverings such as curtains, blinds, shutters, the absence of furnishings or personal items consistent with commercial habitation, statements by neighbors, passersby, delivery agents, governmental employees that the Property is vacant.

(C) Maintenance Requirements. Properties subject to this Section shall be kept in compliance with the following maintenance requirements:

(1) Evidence of Vacancy. (a) The exteriors of building(s)/structure(s) on the Property shall be painted and maintained in a way that does not exhibit any

Evidence of Vacancy. (b) The yard(s) of the Property shall be maintained in a way that does not provide Evidence of Vacancy. (c) The deck(s) and porch(s) located on the Property shall be maintained in a way that does not provide Evidence of Vacancy. (d) The window(s) and door(s) of building(s)/structure(s) of the Property shall be intact and operable and shall be maintained in a way that does not provide Evidence of Vacancy. (e) Instances of rotting of building(s)/structure(s) of the Property or portion thereof shall be corrected in order to eliminate visible rotting in a way that does not exhibit any Evidence of Vacancy. (f) The storefront(s) and façade(s) of building(s) shall be maintained in a way that does not provide Evidence of Vacancy. (g) The interiors, when visible to passersby through storefront windows, shall be maintained in a way that does not exhibit Evidence of Vacancy.

(2) Protective Treatment. All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Masonry shall be repointed, as necessary, to prevent bricks or members from falling or coming out. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering, cladding or treatment. Peeling, flaking and chipped paint shall be eliminated, and surfaces repainted. All siding and masonry joints, as well as those between the building or structure envelope, and the perimeter of windows, doors and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

(3) Premises' Identification. All primary buildings shall have approved address numbers placed in a position, and of such size, to be plainly legible and visible from the street or road fronting the property. Address numbers shall be Arabic numbers or alphabet letters. The numbers used shall be made of durable and visible material, which contrasts with the background material upon which it is placed.

(4) Structural members. All structural members shall be maintained free from deterioration and shall be capable of safely supporting the imposed dead and live loads.

(5) Foundation walls. All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be in such condition as to prevent the entry of rodents and other pests.

(6) Exterior walls. All exterior walls shall be free from holes, breaks and loose or rotting materials and maintained weatherproof and properly surface coated where required to prevent deterioration.

(7) Roofs and drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof shall not contain more than (2) roof coverings. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions.

(8) Decorative features. All cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

(9) Stairways, decks, porches and balconies. Every exterior stairway, deck, porch and balcony, including all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper anchorage and capable of supporting the imposed loads.

(10) Chimneys, flues, vents. There shall be no chimneys or parts thereof which are defective, deteriorated or in danger of falling or in such condition or location as to constitute a fire hazard. All chimneys, flues and vent attachments thereto shall be maintained structurally sound. Chimneys, flues, gas vents or other draft-producing equipment which are in use shall provide sufficient draft to develop the rated output of the connected equipment and shall be structurally safe, durable, smoke-tight and capable of withstanding the action of flue gases.

(11) Handrails and guards. All exterior porches, landings, balconies, stairs and fire escapes, and the like, shall be provided with banisters, railings or guards, which are properly designed, firmly fastened, capable of supporting normally imposed loads and maintained in good condition to minimize the hazard of falling and the same shall be kept structurally sound, in good repair and free of defects.

(12) Window, skylight and doors. Every window, skylight, door and frames thereof, shall be in sound condition, good repair and weather tight. There shall be no cracks, holes or open spaces around window and door frames. All glazing materials shall be maintained free from cracks and holes. Windows and doors shall be maintained free from broken or missing glass. Broken or missing glass may not be replaced with material other than glass. Every window, other than a fixed window, shall be easily operable and capable of being held in position by window hardware. Voids within exterior walls which are created for the purpose of, or once contained a window or door, shall

not remain without a window or door. Exterior windows, exterior spaces missing or partially missing windows, exterior doors and exterior spaces missing or partially missing doors in buildings, whether vacant or occupied, shall not be covered with masonry or other similar material and shall be filled with a window or door. Glazing shall not be painted in opaque paint except for signage meeting the requirements of the zoning ordinance. Windows within the same building shall match in terms of material and general design.

(13) Shutters. As an alternative to a glass window, can be allowed on the second floor of a twostory building/structure and the third floor of a three story building/structure provided all the standards noted above in paragraph (12) for sound condition, good repair and weather tightness are adhered thereto. Additionally, the shutters shall be of a durable material and of a style, material and color as to match the color, material, historical nature and architectural style of the building/structure.

(14) Doors. All exterior doors, door assemblies and hardware shall be maintained in good condition. Locks at all entrances to dwelling units in a building/structure shall tightly secure the door.

(15) Basements. All crawlspace doors, basement doors and hatchways shall be maintained to prevent the entrances to dwellings units shall tightly secure the door.

(16) Guards for basement windows. Every basement window that is openable shall be supplied with rodent shields, storm windows or other approved protection against the entry of vermin.

(17) Egress. Every building shall be provided with adequate means of egress as required by the State Building Code. Every dwelling unit shall be provided with adequate means of egress as required by the State Residential Code.

(18) Building security. The property shall be maintained in a secure manner so as not to be accessible to unauthorized persons. This includes, without limitation, the closure and locking of windows, doors (including but not limited to walkthrough, sliding and garage), gates pet doors and any other such opening of such size that it may allow a child to access the interior of the property or structure(s). Broken windows shall be replaced and/or re-glazed; windows shall not be boarded up. Doors, windows or hatchways for buildings shall be provided with devices designed to provide security for the occupants and property within. Basement hatchways that provide access to buildings shall be equipped with devices that secure the unit from unauthorized entry.

(19) Loose materials. The building and environs surfaces shall be kept clear of: cracked or broken glass; loose shingles; loose wood; crumbling stone or brick; loose, broken, tattered or torn plastic; or other dangerous objects or similar hazardous conditions.

(20) Exterior Surface Maintenance. Exterior surfaces shall be maintained in such material or treated in such a manner as to prevent deterioration.

(21) Rubbish. Buildings and environs shall be kept clear of accumulations of garbage, trash, or rubbish which create health and sanitation problems. All garbage and solid waste shall be in approved containers or stored in a safe and sanitary way.

(22) Overhanging and Protruding Objects. The building and environs shall be kept free of loose and insufficiently anchored overhanging objects which constitute a danger of falling on persons or property. The building and environs shall be kept free of objects and elements protruding from building walls, roof and environs which are unsafe or not properly secured or which can create a hazard such as abandoned electrical boxes and conduits, wires, sign brackets and other brackets and similar objects.

(23) Holes and Breaks in Walking Surfaces. The environs shall be kept free of insufficiently protected holes, excavations, breaks, projections, obstructions and other such dangerous impediments on and around walks, driveways, parking lots and other areas which are accessible to and generally used by persons on the premises.

(24) Gutters and Downspouts. Gutters and downspouts shall be replaced or repaired as necessary and shall be appropriately located so as not to cause a hazard to pedestrian, vehicular traffic or property.

(25) Drainage. All yards and environs shall be properly graded and maintained so as to obtain thorough drainage and so as to prevent the accumulation of stagnant water.

(26) Accessory Structures and Appurtenances. Attached and unattached accessory structures and appurtenances shall not cause a nuisance or safety hazard.

(27) Signs. Advertising sign structures attached or freestanding, awnings, marquees and their supporting members and other similar attachments and structures shall not cause a nuisance or safety hazard.

(D) Registration.

(1) Any vacant commercial property located within _____ Business Districts of the Town of Tarboro must be registered by the owner with the Town's Planning Department either

(a) by the owner's own accord before receiving a Notice of Registration Requirement, or

(b) within 30 days of the owner receiving a Notice of Registration Requirement from the Town.

(2) The Town will send a Notice of Registration Requirement to the owner of record of properties that are vacant. The owner shall register property within the time period set forth in paragraph (1) of this section unless the owner can provide clear and convincing evidence to the Planning Department Director, or his designee, within such time period, that the property is not vacant.

(3) The registration shall contain:

(a) The name of the owner (corporation or individual);

(b) The direct street/office mailing address of the owner and post office box, if applicable; and

(c) A direct contact name and phone number.

(4) Any changes in the information in paragraph (3) of this section shall be reported to the Planning Department within 30 days of such changes.

(5) Registration must be renewed annually.

(6) Vacant properties shall remain subject to the annual registration, maintenance, and security requirements of this article as long as they remain vacant.

(7) Once the property is no longer vacant or is sold, the owner must provide written proof of occupancy or sale to the Planning Director.

(8) Registration of a vacant commercial property does not excuse the owner from compliance with any other applicable ordinance, regulation, or statute, without limitations, with regard to the owner's vacant property. By accepting an owner's registration, the Planning Department has not determined that the vacant property being registered is in compliance with an applicable, local or state regulation or law.

(E) Fees. Effective one year following the adoption date of this code, an initial annual registration fee of \$500 shall be collected upon registration of the vacant property. Effective one year following this initial registration fee, an annual registration fee of \$1,000 shall be collected upon registration of the vacant property and collected annually at that amount on the renewal of the registration.

(F) Exemptions.

(1) A vacant commercial property that is actively listed with a licensed NC realtor and offered for sale or lease for a period of no more than one calendar year shall be exempt from the annual vacant commercial property registration fee subject to the following condition:

(a) The exemption can be extended for an additional year upon proof of good faith marketing of the property by a licensed realtor and compliance with all applicable town ordinances.

(2) A vacant commercial building that is being renovated under an active building permit for the purpose of preparing it for occupancy shall be exempt from the annual vacant building registration fee subject to the following conditions:

(a) The property owner can demonstrate that the work being performed is pursuant to the acquired permit for the preparation of occupancy, lease or sale; and

(b) Inspections for the work covered under the permit are requested on at least a monthly Basis.

(3) A vacant commercial building that has been purchased within 90 days of receiving a Notice of Registration Requirement. Properties meeting this exemption will be given 12 months to start rehabilitation or action to occupy the buildings. A work plan of action shall be submitted along with the property registration form outlining the work being planned and an estimated date of completion/occupation.

§ _____.6 ENFORCEMENT.

The code enforcement officer is hereby designated to exercise the powers prescribed in this article; in accordance with the provisions of N.C.G.S. 160D-1129 and specifically the supplemental powers set forth in 160D-1129(1).

§ _____.7 APPLICABILITY OF OTHER CODES.

The North Carolina State Building Code, General Construction, Volume I; Plumbing, Volume II; Heating, Air Conditioning, Refrigeration and Ventilation,

Volume III; the National Electrical Code; the North Carolina State Rehabilitation Code; and the North Carolina State Fire Code, shall govern all repairs or alterations made to any existing structure. Any identified violations under the state building code shall be certified by the county building inspector.

§ _ _ _ _ .8 INVESTIGATION OF CONDITIONS.

(A) Whenever it appears to the code enforcement officer that any nonresidential building or structure has not been properly maintained so that the safety or health of its occupants, or members of the general public, are jeopardized for failure of the property to meet the minimum standards established by this article, the code enforcement officer shall undertake a preliminary investigation.

(B) If entry upon the premises for purposes of investigation is necessary, such entry shall be made pursuant to a duly issued administrative search warrant in accordance with G.S. 15- 27.2 or with permission of the owner, the owner's agent, a tenant, or other person legally in possession of the premises. The code enforcement officer shall seek assistance from the Edgecombe County Building Inspector when inspecting properties suspected of hazardous conditions.

§ _ _ _ _ .9 COMPLAINT AND HEARING.

If the preliminary investigation discloses evidence of a violation of section § _ _ _ _ .4, the code enforcement officer shall issue and cause to be served upon the owner of and parties in interest, in the nonresidential building or structure, a complaint. The complaint shall state the following:

(A) The charges and a notice that a hearing will be held before the code enforcement officer at a place within the town; scheduled within 30 days after the serving of the complaint;

(B) That the owner and parties in interest shall be given the right to answer the complaint and to appear in person, or otherwise, and give testimony at the place and time fixed in the complaint;

(C) That the rules of evidence prevailing in courts of law or equity shall not be controlling in hearings before the code enforcement officer.

§ _ _ _ _ .10 ORDER.

If, after notice and hearing, the code enforcement officer determines that the nonresidential building or structure has not been properly maintained so that the safety or health of its occupants or members of the general public is jeopardized for failure of the property to meet the minimum standards

established by the governing body, the code enforcement officer shall state in writing findings of fact in support of that determination and shall issue and cause to be served upon the owner thereof an order. The order may require the owner to take remedial action, within a reasonable time specified, subject to the procedures and limitations herein.

(A) Limitations on Orders. –

(1) An order may require the owner to repair, alter, or improve the nonresidential building or structure in order to bring it into compliance with the minimum standards established by the governing body or to vacate and close the nonresidential building or structure for any use.

(2) An order may require the owner to remove or demolish the nonresidential building or structure if the cost of repair, alteration, or improvement of the building or structure would exceed fifty percent (50%) of its then current value. Notwithstanding any other provision of law, if the nonresidential building or structure is designated as a local historic landmark, listed in the National Register of Historic Places, or located in a locally designated historic district or in a historic district listed in the National Register of Historic Places and the governing body determines, after a public hearing as provided by ordinance, that the nonresidential building or structure is of individual significance or contributes to maintaining the character of the district, and the nonresidential building or structure has not been condemned as unsafe, the order may require that the nonresidential building or structure be vacated and closed until it is brought into compliance with the minimum standards established by the governing body.

(3) An order may not require repairs, alterations, or improvements to be made to vacant manufacturing facilities or vacant industrial warehouse facilities to preserve the original use. The order may require such building or structure to be vacated and closed, but repairs may be required only when necessary to maintain structural integrity or to abate a health or safety hazard that cannot be remedied by ordering the building or structure closed for any use.

(B) Action by Governing Body Upon Failure to Comply With Order. –

(1) If the owner fails to comply with an order to repair, alter, or improve or to vacate and close the nonresidential building or structure, the governing body may adopt an ordinance ordering the Code Enforcement Officer to proceed to effectuate the purpose of this section with respect to the particular property or properties that the Code Enforcement Officer found to be jeopardizing the

health or safety of its occupants or members of the general public. The property or properties shall be described in the ordinance. The ordinance shall be recorded in the office of the register of deeds and shall be indexed in the name of the property owner or owners in the grantor index. Following adoption of an ordinance, the Code Enforcement Officer may cause the building or structure to be repaired, altered, or improved or to be vacated and closed. The Code Enforcement Officer may cause to be posted on the main entrance of any nonresidential building or structure so closed a placard with the following words: "This building is unfit for any use; the use or occupation of this building for any purpose is prohibited and unlawful." Any person who occupies or knowingly allows the occupancy of a building or structure so posted shall be guilty of a Class 3 misdemeanor.

(2) If the owner fails to comply with an order to remove or demolish the nonresidential building or structure, the governing body may adopt an ordinance ordering the Code Enforcement Officer to proceed to effectuate the purpose of this section with respect to the particular property or properties that the Code Enforcement Officer found to be jeopardizing the health or safety of its occupants or members of the general public. No ordinance shall be adopted to require demolition of a nonresidential building or structure until the owner has first been given a reasonable opportunity to bring it into conformity with the minimum standards established by the governing body. The property or properties shall be described in the ordinance. The ordinance shall be recorded in the office of the register of deeds and shall be indexed in the name of the property owner or owners in the grantor index. Following adoption of an ordinance, the Code Enforcement Officer may cause the building or structure to be removed or demolished.

(C) (1) Action by Governing Body Upon Abandonment of Intent to Repair. – If the governing body has adopted an ordinance or the Code Enforcement Officer has issued an order requiring the building or structure to be repaired or vacated and closed and the building or structure has been vacated and closed for a period of two years pursuant to the ordinance or order, the governing body may make findings that the owner has abandoned the intent and purpose to repair, alter, or improve the building or structure and that the continuation of the building or structure in its vacated and closed status would be inimical to the health, safety, and welfare of the municipality in that it would continue to deteriorate, would create a fire or safety hazard, would be a threat to children

and vagrants, would attract persons intent on criminal activities, or would cause or contribute to blight and the deterioration of property values in the area. Upon such findings, the governing body may, after the expiration of the two- year period, enact an ordinance and serve such ordinance on the owner, setting forth the following:

(a) If the cost to repair the nonresidential building or structure to bring it into compliance with the minimum standards is less than or equal to fifty percent (50%) of its then current value, the ordinance shall require that the owner either repair or demolish and remove the building or structure within 90 days; or

(b) If the cost to repair the nonresidential building or structure to bring it into compliance with the minimum standards exceeds fifty percent (50%) of its then current value, the ordinance shall require the owner to demolish and remove the building or structure within 90 days.

(2) In the case of vacant manufacturing facilities or vacant industrial warehouse facilities, the building or structure must have been vacated and closed pursuant to an order or ordinance for a period of five years before the governing body may take action under this subsection. The ordinance shall be recorded in the office of the register of deeds in the county wherein the property or properties are located and shall be indexed in the name of the property owner in the grantor index. If the owner fails to comply with the ordinance, the Code Enforcement Officer shall effectuate the purpose of the ordinance.

§ _____.11 SERVICE OF COMPLAINTS AND ORDERS.

Complaints or orders issued by the code enforcement officer pursuant to an ordinance adopted under this section shall be served upon persons either personally or by registered or certified mail so long as the means used are reasonably designed to achieve actual notice. When service is made by registered or certified mail, a copy of the complaint or order may also be sent by regular mail. Service shall be deemed sufficient if the registered or certified mail is refused, but the regular mail is not returned by the post office within ten days after the mailing. If regular mail is used, a notice of the pending proceedings shall be posted in a conspicuous place on the premises affected. If the identities of any owners or the whereabouts of persons are unknown and cannot be ascertained by the code enforcement officer in the exercise of reasonable diligence, and the code enforcement officer makes an affidavit to that effect, the serving of the complaint or order upon the owners or other

persons may be made by publication in a newspaper having general circulation in the town at least once no later than the time that personal service would be required under this section. When service is made by publication, a notice of the pending proceedings shall be posted in a conspicuous place on the premises affected.

§ _____.12 Liens.

- (A) Upon the code enforcement officer effectuating the order to repair, alter, improve, vacate, close, remove or demolish the nonresidential property, the amount of the cost shall be a lien against the real property upon which the cost was incurred. This lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in G.S. 160D- 1129.
- (B) The amount of the costs shall also be a lien on any other real property of the owner, except for the owner's primary residence. The additional lien provided in this subdivision is inferior to all prior liens and shall be collected as a money judgment.
- (C) When a nonresidential building or structure is removed or demolished by the code enforcement officer, the officer shall offer for sale the recoverable materials of the building or structure and any personal property, fixtures, or appurtenances found in or attached to the building or structure. All proceeds of the sale shall be credited against the cost of the removal or demolition and any balance remaining shall be deposited in the superior court. The proceeds shall be secured in a manner directed by the court and shall be disbursed by the court to the persons found to be entitled thereto by final order or decree. Nothing in this section shall be construed to impair or limit in any way the power of the city council to define and declare nuisances and to cause their removal or abatement by summary proceedings or otherwise.

§ _____.13 CIVIL PENALTY.

In addition to other available remedies provided in this article, any violation of this article may subject the offender to a civil penalty in the amount of fifty dollars (\$50.00) for each day the violation(s) continue to exist, as provided in § _____ of the Tarboro Code of Ordinances.

§ _____.14 CONFLICT WITH OTHER PROVISIONS.

In event any provision, standard, or requirement of this ordinance is found to be in conflict with any provision of any other ordinance or code of the Town the provision that establishes the higher standard or more stringent

requirements for the promotion and protection of the health and safety of the residents of the Town shall prevail. § _ _ _ _ .15 SEVERABILITY. If any provision of this ordinance is for any reasons held to be invalid or unconstitutional by any court of competent jurisdiction, such provision shall be deemed a separate, independent provision and such holding shall not affect the validity of any other provision hereof, and to that end, the provisions of this ordinance are hereby declared to be severable.

§ _ _ _ _ .16 APPEALS.

Any appeals for an order or decision made by the code enforcement officer may be taken to the zoning board of adjustment. Any person aggrieved by a decision or order of the code enforcement officer shall have the remedies provided in G.S. 160D- 1129(m).



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Budget Amendment - I.C.M.A. Economic Mobility & Opportunity Cohort

Date: 6/12/2023

Memo Number: 23-38

Based on an application from Town staff, the Town of Tarboro has been selected by the International City/County Managers Association (ICMA) to participate in a learning and training cohort funded through the Bill & Melinda Gates Foundation's Economic Mobility and Opportunity (EMO) program.

As a participant in the cohort, the Mayor, Town Manager, and Planning Director will participate in a series of cooperative training and discussion sessions with other communities. As a participant of the program, Tarboro will also receive \$30,000 to conduct a study of housing needs within the community, and \$5,000 for travel-related expenses for a total of \$35,000.

It is recommended that Council approve the attached budget amendment.

ATTACHMENTS:

Description	Upload Date	Type
ICMA Grant Budget Amendment	6/7/2023	Cover Memo

BUDGET RESOLUTION

TOWN COUNCIL OF THE TOWN OF TARBORO

June 12, 2023

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the General Fund Capital Project Budget be adjusted as follows:

<u>Account Number</u>	<u>Account Name</u>	<u>Current Budget</u>		<u>Amount of Change</u>		<u>Revised Budget</u>
REVENUES						
81-3760-0400	ICMA Grant Funds	-	+	35,000	=	35,000
EXPENDITURES						
81-8540-1400	Travel and Training	-	+	5,000	=	5,000
81-8540-4500	Contracted Services	-	+	30,000	=	30,000

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.



Town of Tarboro, North Carolina Mayor and Council Communication

Subject: Special Event - Edgecombe Cancer Support Foundation

Date: 6/12/2023

Memo Number: 23-39

The Edgecombe Cancer Support Foundation will be holding their annual fundraising race on October 28, 2023 between 8:00 am and 12:00 pm. The event will start and end in Downtown Tarboro at Tarboro Brewing Company. In an effort to make the event more successful, event organizers are asking for the Town of Tarboro to co-sponsor the event. As a co-sponsor, organizers are requesting that the Town provide in-kind items such as porta-johns, a hand-washing station, and a small stage for a costume contest.

It is recommended that Council agree to co-sponsor the Edgecombe Cancer Support Foundation fundraising race on October 28, 2023 and provide in-kind support as requested.