

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, MAY 13, 2019 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Jenkins
Councilman Shephard

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Council approved the agenda as presented.
Leo Taylor made a motion, which was seconded by Othar Woodard and Passed, Motion.

5. PRESENTATION BY COUNCIL

(1) Tarboro Official Flower Proclamation

The Mayor presented the Tarboro Official Flower Proclamation.

6. REQUESTS AND PETITIONS OF CITIZENS

Kathy Williams - requested Council look into amending the Ordinances related to animals and pets. She presented suggested changes.

Barshea Pierce, 402 E Baker Street, Tarboro - Mr. Pierce explained that his property at 402 E Baker Street was up for demolition due to minimum housing codes. He requested additional time to make the necessary repairs to avoid the demolition. Councilman Brown made a

motion, which was seconded by Councilman Woodard and passed by a 5 to 3 vote, that Council table until the June meeting, pending more information from the Building Inspector. Councilmembers Shephard, Brown, Bynum, Jordan and Woodard voted for the motion. Councilmembers Burnette, Jenkins and Taylor voted against the motion.

Kelly Lewis & Cayden Robinette, North East Carolina Prep School FFA, presented Tina Parker with an award for her help and dedication.

7. REPORTS OF BOARDS AND COMMISSIONS

- (1) The Planning Director will present the annual report for the Planning Board and Zoning Commission and the Historic District Commission.

Catherine Grimm, Planning Director, presented the annual report for the Planning Board and Zoning Commission and the Historic District Commission.

8. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved.

Leo Taylor made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

- (1) Approve minutes of the March 2-3, 2019 Council Retreat and April 8, 2019 regular meeting.
- (2) Tax Collector's Report
- (3) Budget Transfers

Action Items

(4) Call Public Hearing - FY 2019-2020 Budget

Council called for a public hearing on the 2019-2020 fiscal year budget to be held at the regular Council meeting on Monday, June 10, 2019.

Othar Woodard made a motion, which was seconded by Leo Taylor and Passed, Motion.

(5) Call Public Hearing - NECP Public Revenue Bonds

Council called for a public hearing to be held on June 10, 2019 to approve the issuance of Public Finance Authority Educational Facilities Revenue Bonds by North East Carolina Preparatory School.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion. Ayes: Brown, Burnette, Bynum, Jenkins, Jordan, Taylor, Woodard; Nays: Shephard

(6) Town of Tarboro Economic Development Strategic 5-Year Plan

Council adopted the Town of Tarboro Economic Development Strategic Five Year Plan.

Clarence Brown made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(7) Budget Amendment - Insurance Claims

Council adopted the budget resolution.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

(8) Lease Agreement - Town of Tarboro and Edgecombe County

Council approved the lease agreement between the Town of Tarboro and Edgecombe County for the parking lot located at the corner of W. St James Street and Trade Street.

Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

(9) HMGP - Bid Award

Council awarded the bid to Gilbert Everett Builder, Inc for the amount of \$94,690.00.

Othar Woodard made a motion, which was seconded by Steve Burnette and Passed, Motion. Ayes: Brown, Burnette, Bynum, Jordan, Taylor, Woodard; Nays: Jenkins, Shephard

(10) CDBG-NR Grant

Council approved the guidelines and policies to remain in compliance with the Community Development Block Grant Neighborhood Revitalization Grant.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

(11) Utilities - Annual Charge Off of Uncollectable Bills

Council approved the list of uncollected utility bills and authorized the Collector of Revenue to charge off utility bills of 156 former accounts which amount to \$51,429.13

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

9. OTHER REPORTS

A. Town Manager

(1) Presentation of the FY 2019-2020 Budget for the Town of Tarboro

Troy Lewis presented the proposed 2019-2020 Budget. Council agreed to hold a Budget Study Session on Wednesday, May 22, 2019 at 6:30 in the Council Chambers.

(2) Reschedule the August 2019 Town Council meeting

Troy Lewis made Council aware that the August Council meeting and the Electricities Conference would overlap. He suggested Council consider rescheduling the August Council meeting as some Councilmembers and staff may

be at the Conference.

B. Town Attorney

Chad Hinton offered clarification on Memo 19-37, NECP Public Revenue Bonds.

C. Council Members

Councilman Woodard - thanked staff for a job well done.

Councilman Taylor - stated that the Colony Drive project looked good, thank staff for the good job.

Councilman Shephard - expressed concerns about the condition of the State maintained roads in town. He also requested a 4-way stop sign at the corner of Panola Street and Hope Lodge Street to reduce speeding concerns on Panola Street.

Councilmember Jordan - thanked Public Works Department staff for the job on Panola Street.

Councilman Jenkins - None.

Councilmember Bynum - encouraged everyone to work together in order to make the Economic Development Strategic 5-Year Plan be successful.

Councilman Burnette - thanked staff and Council.

Councilman Brown - None.

10. CLOSED SESSION

Council entered into Closed Session per NCGS § 143-318.11(a)(4).

Council resumed regular session.

John Jenkins made a motion, which was seconded by Garland Shephard and Passed, Motion.

- (1) To discuss economic development matters as allowed by NCGS § 143-318.11(a)(4)

11. ADJOURNMENT

Meeting recessed until Wednesday, May 22, 2019 at 6:30.

Steve Burnette made a motion, which was seconded by Leo Taylor and Passed, Motion.