

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, MAY 11, 2020 IN THE
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt
Councilman Woodard (Zoom)
Councilman Taylor
Councilman Burnette (Zoom)
Councilman Brown
Councilman Jenkins (Zoom)
Councilmember Jordan
Councilmember Bynum (Zoom)
Councilman Mayo

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk (Zoom)
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

Deborah Jordan made a motion, which was seconded by Leo Taylor and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

None.

6. REPORTS OF BOARDS AND COMMISSIONS

- (1) The Planning Director will present the annual report for the Planning Board and Zoning Commission and the Historic District Commission.

Catherine Grimm, Planning Director, presented the annual report for the Planning Board and Zoning Commission and the Historic District Commission.

Catherine Grimm also requested Council call for a public hearing to be held at the June meeting regarding UDO Text Amendment 20-01 - Unified Development Ordinance

(UDO) and Zoning Map.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Clarence Brown made a motion, which was seconded by Leo Taylor and Passed, Motion.

- (1) Approve minutes of the April 13, 2020 regular meeting.
- (2) Tax Collector's Report
- (3) Budget Transfers

Action Items

(4) Utilities - Annual Charge Off of Uncollectable Bills

Council approved the list of uncollected utility bills and authorized the Collector of Revenue to charge off utility bills of 196 former accounts which amount to \$106,900.10.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

(5) Minimum Housing Standards - 910 Martin Luther King, Jr. Drive

Council adopted Ordinance 20-03 giving the owner(s) (30) thirty days to comply with the Code Enforcement Officer's order.

Othar Woodard made a motion, which was seconded by John Jenkins and Passed, Motion.

(6) One North Carolina Fund - Sara Lee Expansion

Council executed the Local Government Grant Agreement to receive \$500,000 in grant funds from the North Carolina Department of Commerce for the expansion of Sara Lee Frozen Bakery.

Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(7) Residential Dev. Incentive Program - Cambridge Commons Phase II Agreement

Council entered into an Agreement for Installation of Streets and Utilities with Four Seasons Properties to extend water, sewer, and street infrastructure to develop thirty-two residential lots in Tarboro.

Clarence Brown made a motion, which was seconded by Deborah Jordan and Passed, Motion.

8. OTHER REPORTS

A. Town Manager

Troy Lewis informed Council that Town Hall would re-open to the public during Phase II of the Governor's order.

(1) Town Council Budget Work Sessions - May 18th & 19th

Troy Lewis presented the proposed 2020-2021 Budget. Council agreed to hold a Budget Study Session on Monday, May 18, 2020 and Tuesday, May 19, 2020 at 6:00 at Town Hall.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - none.

Councilman Taylor - none.

Councilman Mayo - none.

Councilmember Jordan - none.

Councilman Jenkins - addressed concerns with speeding on Main Street. He also mentioned a potential drug house on Baker Street.

Councilmember Bynum - thanked Police Chief Webb for handling a recent call.

Councilman Burnette - none.

Councilman Brown - none.

9. ADJOURNMENT

Meeting recessed until Monday, May 18, 2020 at 6:00.

Deborah Jordan made a motion, which was seconded by Leo Taylor and , Motion.