

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, MAY 9, 2022 IN THE  
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt  
Councilman Woodard  
Councilman Taylor  
Councilman Burnette  
Councilman Brown  
Councilman Jenkins  
Councilmember Jordan  
Councilmember Bynum  
Councilman Mayo

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager  
Leslie Lunsford, Town Clerk  
Chad Hinton, Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

**2. INVOCATION**

Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**5. PRESENTATION BY COUNCIL**

(1) Building Safety Month Proclamation

Mayor Pitt presented a Proclamation declaring May 2022 as Building Safety Month.

**6. REQUESTS AND PETITIONS OF CITIZENS**

Kathy Williams, 2208 Robin Drive - invited Council to attend the Jordan's Way Live!  
National Tour fundraiser on Saturday, May 28, 2022 at the Edgecombe County Animal  
Shelter, 2909 N Main Street, 6:00pm - 10:00pm.

Kandie Smith - Senate candidate, introduced herself to Councilmembers.

## 7. MATTERS SCHEDULED FOR PUBLIC HEARING

Zoning Map Amendment #22-01 - A public hearing will be held to consider an application from Melissa J. Williamson to rezone 12.39 acres located between Weeks Drive and Palmer Street parallel to Lydia Drive from (GR-3) to (RD-C1).

The Mayor declared the public hearing open. Catherine Grimm, Planning Director, provided background information and Melissa Williamson distributed a map of the area. Mr. CG Forbes spoke in favor of the proposed Zoning Map Amendment per a letter read by Councilman Brown. Ms. Nancy Mills spoke against as a nearby resident of the property. The Mayor declared the public hearing closed. Council adopted the resolution approving the Zoning Map Amendment and adopted Ordinance 22-03.

### Ordinance 22-03

AN ORDINANCE AMENDING THE OFFICAL ZONING MAP OF THE UNIFIED DEVELOPMENT ORDINANCE (ZONING ORDINANCE) OF THE TOWN OF TARBORO AND ITS ENVIRONS TO AMEND THE ZONING CLASSIFICATION OF 12.39 ACREAGE OF PROPERTY LOCATED BETWEEN WEEKS DRIVE AND PALMER STREET PARALLEL TO LYDIA DRIVE FROM GR-3 (GENERAL RESIDENTIAL-3) TO RD-C1 (RURAL DEVELOPEMENT-C1)

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

UDO Text Amendment #22-01 - A public hearing will be held to consider amending UDO as recommended by Staff including: Fence Height, Highway Sign Height, Special Use Standards for Townhomes, Bars, Apartment Overlay Clarification, and Clarification of the Sign Section.

The Mayor declared the public hearing open. Catherine Grimm, Planning Director, provided background information. No one spoke in favor of or against the proposed UDO Text Amendment. The Mayor declared the public hearing closed. Council adopted the resolution approving the UDO Text Amendment and adopted Ordinance 22-04.

### Ordinance 22-04

AN ORDINANCE AMENDING THE TEXT OF THE UNIFIED DEVELOPMENT ORDINANCE

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion.

## 8. TOWN MANAGERS RECOMMENDATIONS

### Consent Items

Consent Items approved as presented.

Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

- (1) Approve minutes of the April 11, 2022 regular meeting.
- (2) 2021 Tax Levy Adjustment
- (3) Tax Collector's Report

- (4) Budget Transfers

**Action Items**

**(5) ESFRLP-19 Contract for Services**

Council authorized the Town Manager and Finance Director to execute any necessary agreements.  
Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

**(6) LS Cable Expansion - Building Reuse Grant Application**

Council approved the resolution authorizing the Town to apply for Building Reuse Grant Funds for this project and authorize the appropriate officials to execute documents related to the same.  
Tate Mayo made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**(7) Uniform Guidance Procurement Standards Policy**

Council approved the resolution authorizing an increase in the micro-purchase threshold for procurement under the Uniform Guidance for federal grants.  
Leo Taylor made a motion, which was seconded by John Jenkins and Passed, Motion.

**(8) Budget Amendment - Cambridge Commons Phase II**

Council approved the Cambridge Commons Phase II budget amendment.  
Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

**(9) Budget Amendment - Cultural Arts**

Council approved the Cultural Arts budget amendment.  
John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

**(10) Budget Amendment - Economic Development Incentive**

Council approved the Economic Development Incentive budget amendment allocating funds for the incentive payment.  
Clarence Brown made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**(11) Residential Development Investment Requests**

Council discussed the future of the Residential Development Investment Program. Mr. CB Daughtridge presented plans for residential development based on the investment program. Councilman Mayo suggested Council discuss further at the upcoming Budget Study Session.  
Tate Mayo made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

**(12) North Carolina Eastern Municipal Power Agency - Appointments & Compensation**

Council appointed Charles Dickson, Electric Utility Director to serve as second alternate commissioner representing the Town of Tarboro on the North Carolina Eastern Municipal Power Agency Board of Commissioners and Rate Committee. Council also adopted the resolution regarding compensation by the Power Agency of elected ElectriCities Board Members.

Steve Burnette made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

## **9. OTHER REPORTS**

### **A. Town Manager**

#### **(1) Proposed Budget Work Sessions - May 16 & 18**

A Budget Work Session will be held on Wednesday, May 18, 2022, 6:00 at Town Hall.

Othar Woodard made a motion, which was seconded by John Jenkins and Passed, Motion.

### **B. Town Attorney**

None.

### **C. Council Members**

Councilman Woodard - none.

Councilman Taylor - requested an update on plans for the shell building. He was informed that there are no current plans.

Councilman Mayo - none.

Councilmember Jordan - expressed concerns about barking dogs in her neighborhood. Troy Lewis suggested she contact Animal Control.

Councilman Jenkins - none.

Councilmember Bynum - requested an update on the Police camera system and how to better utilize the cameras. She was informed that additional cameras would be purchased soon.

Councilman Burnette - none.

Councilman Brown - none.

## **10. ADJOURNMENT**

Troy Lewis distributed the FY 2022-2023 Budget.

Meeting adjourned.

John Jenkins made a motion, which was seconded by Tate Mayo and Passed, Motion.