

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, APRIL 13, 2020 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA

MEMBERS PRESENT

Mayor Pitt
Councilman Woodard (Zoom)
Councilman Taylor
Councilman Burnette (Zoom)
Councilman Brown
Councilman Jenkins (Zoom)
Councilmember Jordan
Councilmember Bynum (Zoom)
Councilman Mayo

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk (Zoom)
Chad Hinton, Town Attorney (Zoom)

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

John Walker, 1303 Main Street (read by Town Manager, Troy Lewis) - Mr. Walker expressed concerns with excessive speeding on Main Street.

6. MATTERS SCHEDULED FOR PUBLIC HEARING

Conditional Use Permit 19-01 - Industrial Parkway - to consider an application from Steve Newcombe to subdivide 14.37 acres into a major subdivision with residential lots on the west side of Industrial Parkway between Westchester Drive and Western Boulevard.

The Mayor declared the public hearing open.

Catherine Grimm provided background information.

Councilman Jenkins spoke against Conditional Use Permit 19-01

John Newcombe and Susan Blanton spoke in favor of Conditional Use Permit 19-01

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Council:

Councilman Brown made a motion, which was seconded by Councilman Mayo and passed unanimously that Council considered the Conditional Use Permit application complete.

Councilman Brown made a motion, which was seconded by Councilmember Jordan and passed unanimously that Council considered the application complied with all applicable requirements of the land-use ordinance.

Councilman Brown made a motion, which was seconded by Councilman Taylor and passed by a 7 to 1 vote that Council grant the application with no conditions. Councilmembers Woodard, Taylor, Burnette, Brown, Jordan, Bynum and Mayo voted for the motion. Councilman Jenkins voted against the motion.

7. REPORTS OF BOARDS AND COMMISSIONS

- (1) The Planning Director will present the Planning Board Report.

Planning Board and Zoning Commission Report presented by Catherine Grimm, Planning Director.

Council called for a public hearing to approve the revised copy of the UDO as presented.

Leo Taylor made a motion, which was seconded by Tate Mayo and Passed, Motion.

8. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

Deborah Jordan made a motion, which was seconded by John Jenkins and Passed, Motion.

- (1) Approve minutes of the March 9, 2020 regular meeting and the March 24, 2020 emergency meeting.
- (2) 2019 Tax Levy Memo
- (3) Tax Collector's Report

Action Items

(4) Budget Amendment - Insurance Claims

Council adopted the budget resolution for insurance claims.
Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed,
Motion.

(5) Budget Amendment - Refunded Fees

Council adopted the budget resolution for refunded fees.
Deborah Jordan made a motion, which was seconded by Leo Taylor and Passed,
Motion.

(6) Bid Award - Fire Pumper

Council awarded the bid to Fire Connections Incorporated and authorized staff to equip the base model and execute a contract not to exceed \$550,000, as budgeted for FY 2019-2020. A bid tabulation is listed below:

Select Custom Apparatus: Spartan/Toyne \$485,869

Fire Connections: E-One \$486,800

CW Williams: Rosenbauer \$499,455

Atlantic Emergency Solutions: Pierce No Response

Leo Taylor made a motion, which was seconded by Clarence Brown and Passed,
Motion.

(7) Utility Easement Agreement - Carolina Telephone and Telegraph, LLC D/B/A CenturyLink

Council authorized the appropriate Town officials to sign the easement and decide if there will be a fee for this agreement.
Leo Taylor made a motion, which was seconded by John Jenkins and Passed,
Motion.

(8) Appointment - Planning Board

Council appointed David Gammons to fill the existing vacancy on the Planning Board.
Leo Taylor made a motion, which was seconded by Tate Mayo and Passed, Motion.

(9) Appointment - Tarboro-Edgecombe Airport Authority

Council appointed Steve Brittain, pending the submission of his application, to fill the existing vacancy.
John Jenkins made a motion, which was seconded by Leo Taylor and Passed,
Motion.

9. OTHER REPORTS

A. Town Manager

Troy Lewis thanked Council for cooperating with recent changes due to COVID-19.

He also informed Council that it was Lineman Appreciation Day and Telecommunicators Week.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - offered encouragement to Council and staff during difficult times due to COVID-19.

Councilman Taylor - continued to express concerns regarding speeding on Pine Street, he thanked the Police Department for continuing to monitor the area. Councilman Taylor also thanked the Electric Department for recent mutual aid in Scotland Neck. He also encouraged shopping local.

Councilman Mayo - thanked Police Chief Webb for quick response time on a recent dirt bike call, the Planning Department and Mr. Brittain and Mr. Gammons for their willingness to serve on the Airport Authority and Planning Board.

Councilmember Jordan - mentioned concerns regarding street repair at the corner of Panola Street and Lloyd Street and Lloyd Street and Bradley Avenue. She also thanked the Police Department for addressing some of her recent concerns. Councilmember Jordan expressed the new for improved internet providers in the area.

Councilman Jenkins - none.

Councilmember Bynum - asked Police Chief Webb how social distancing practices were going in Tarboro.

Councilman Burnette - none.

Councilman Brown - encouraged everyone to shop local businesses when COVID-19 Shelter in Place order is lifted. He also expressed appreciation for Electric Linemen and the Tree Crew for keeping lines cleared.

10. ADJOURNMENT

Meeting adjourned.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.