

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, APRIL 12, 2021 IN THE  
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt  
Councilman Woodard  
Councilman Taylor  
Councilman Burnette  
Councilman Brown  
Councilman Jenkins  
Councilmember Jordan  
Councilmember Bynum  
Councilman Mayo

MEMBERS ABSENT

None.

ALSO PRESENT

Troy Lewis, Town Manager  
Leslie Lunsford, Town Clerk  
Chad Hinton, Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

**2. INVOCATION**

Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Agenda approved as presented.

Leo Taylor made a motion, which was seconded by Deborah Jordan and Passed, Motion.

**5. PRESENTATION BY COUNCIL**

(1) Arbor Day Proclamation

Presented by Mayor Pitt.

(2) Fair Housing Month Proclamation

Presented by Mayor Pitt.

(3) Autism Proclamation

Presented by Mayor Pitt to Dwight and Tameika Flowers and son Arron Flowers.

**6. REQUESTS AND PETITIONS OF CITIZENS**

Khaleel Sarah - Queen's Beauty, 2201 Saint Andrew Street - requested Council consider amending the current ordinance to allow for an increased amount of window coverage for product advertising at a place of business.

## 7. MATTERS SCHEDULED FOR PUBLIC HEARING

UDO Text Amendment #21-01 - Flood Plain/FEMA Requirement - A public hearing will be held to consider a request from the Community Hazard Mitigation ISO Specialist prior to a FEMA review, to amend Sections 12.2.2 F.1 and 12.2.2 F.2 to include the following sentence: This requirement also includes machinery and equipment whose use is directly related to that structure.

The Mayor declared the public hearing open. Catherine Grimm provided information on the UDO amendment. No one spoke in favor of or against. The Mayor declared the public hearing closed. Council approved a resolution approving the UDO amendment and ordinance 21-01.

### ORDINANCE 21-01

AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE TOWN OF TARBORO TO CLARIFY THE FREEBOARD REQUIREMENTS WITHIN THE FLOODPLAIN DEVELOPMENT.

Othar Woodard made a motion, which was seconded by Deborah Jordan and Passed, Motion.

## 8. TOWN MANAGERS RECOMMENDATIONS

### Consent Items

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

- (1) Approve minutes of the March 8, 2021 regular meeting.
- (2) Tax Collector's Report

### Action Items

#### **(3) Budget Amendment - Cultural Arts**

Council adopted a Budget Resolution for the Tarboro-Edgecombe Arts Commission. John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

#### **(4) Presentation of Flood Insurance Assessment**

Catherine Grimm, Planning Director, presented a summary of the Flood Insurance Assessment. No action necessary.

#### **(5) Proposed Amendment to the Unified Development Ordinance**

Council authorized staff to draft an amendment request to go before the Tarboro Planning and Zoning Commission regarding preferred changes to Section 10.7.2 of the

United Development Ordinance.

Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed, Motion. Ayes: Brown, Burnette, Bynum, Jordan, Woodard; Nays: Jenkins, Mayo, Taylor

**(6) Appointment for April - Planning Board & Zoning Commission**

Council appointed Lewis Ridgeway to the Planning Board and Zoning Commission to represent Ward 5.

John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.

**(7) Appointment for April - Tarboro-Edgecombe Airport Authority**

No applications received. No action taken.

**(8) Appointment for April - Tarboro-Edgecombe Arts Commission**

Council appointed Lydia Hyslop to the Tarboro-Edgecombe Arts Commission.

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

**9. OTHER REPORTS**

A. Town Manager

None.

B. Town Attorney

Thanked everyone for the well wishes as he welcomes his fourth child.

C. Council Members

Councilman Woodard - none.

Councilman Taylor - asked if permits were current for the increased flag advertising.

Councilman Mayo - stated that he was disappointed with the recent Council Retreat, he was looking forward to hearing from all departments.

Councilmember Jordan - thanked the Mayor and Council for the Autism proclamation.

Councilman Jenkins - thanked department heads for continued hard work.

Councilmember Bynum - none.

Councilman Burnette - announced that Tarboro High School would be playing Manteo in the first round of the playoffs.

Councilman Brown - none.

**10. ADJOURNMENT**

Meeting adjourned.

Othar Woodard made a motion, which was seconded by John Jenkins and Passed, Motion.

Meeting adjourned.

Othar Woodard made a motion, which was seconded by and Passed, Motion.