

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, MARCH 9, 2020 IN THE
COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Mayor Pitt
Councilman Woodard
Councilman Taylor
Councilman Burnette
Councilman Brown
Councilman Jenkins
Councilmember Jordan
Councilmember Bynum
Councilman Mayo

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis, Town Manager
Leslie Lunsford, Town Clerk
Chad Hinton, Town Attorney

1. MEETING CALLED TO ORDER BY THE MAYOR

2. INVOCATION

Councilman Taylor.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA BY COUNCIL

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

5. REQUESTS AND PETITIONS OF CITIZENS

None.

6. REPORTS OF BOARDS AND COMMISSIONS

(1) The Planning Director will present the Planning Board Report.

Planning Board and Zoning Commission Report presented by Catherine Grimm,
Planning Director.

Council called for a public hearing to approve Conditional Use Permit 19-01 - Industrial
Parkway as presented.

Leo Taylor made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

7. TOWN MANAGERS RECOMMENDATIONS

Consent Items

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Deborah Jordan and Passed, Motion.

- (1) Approve minutes of February 10, 2020 regular meeting.
- (2) Tax Collector's Report

Action Items

(3) Economic Development and Incentive Agreement - Sara Lee Expansion

Council adopted the Economic Development and Incentive Agreement to assist in the creation of jobs and investment at Sara Lee Frozen Bakery.

John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.

(4) Award Contract - Auditing Services

Council awarded the audit contract for the fiscal year 2019-2020 to Flowers & Stanley, LLP at the proposal cost of \$27,500, with the understanding that the additional two years may be subject to negotiation and require future Council approval. The Mayor will be authorized to sign the standard contract for submission to the Local Government Commission.

Clarence Brown made a motion, which was seconded by Othar Woodard and Passed, Motion.

(5) Report of Unpaid Taxes, Liens on Real Property and Tax Lien Advertising

Council approved the report of the Tax Collector on unpaid 2019 taxes that are liens on real property and ordered the Tax Collector to advertise 2019 taxes that are liens on real property one (1) time as soon as all statutory requirements can be met.

John Jenkins made a motion, which was seconded by Othar Woodard and Passed, Motion.

(6) Appointment for March - Historic District Commission

Council appointed Eugene Muse to fill the expired term on the Historic District Commission.

Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

(7) Appointment - Planning Board

No action required at this time.

(8) Appointment - Tarboro-Edgecombe Airport Authority

No action required at this time.

8. OTHER REPORTS

A. Town Manager

None.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - commended staff on Council Retreat preparation. He also stated that the Council Retreat went well.

Councilman Taylor - stated that the Council Retreat went well.

Councilman Mayo - thanked the Police Department and officers for joining him throughout his Ward to speak to citizens with concerns. He also invited Council to attend Coffee with the Captain at Tarboro Coffee House on March 13, 2020, 8:00 am to 10:00 am.

Councilmember Jordan - stated that the Council Retreat went well.

Councilman Jenkins - stated that the Council Retreat went well.

Councilmember Bynum - stated that the Council Retreat went well.

Councilman Burnette - stated that the Council Retreat went well.

Councilman Brown - commended staff on Council Retreat preparation. He also stated that the Council Retreat went well.

9. ADJOURNMENT

Meeting adjourned.

Othar Woodard made a motion, which was seconded by Clarence Brown and Passed, Motion.