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**AGENDA**  
**TOWN COUNCIL OF THE TOWN OF TARBORO, NC**  
**REGULAR MEETING HELD AT 7:00 PM, MONDAY, MARCH 8, 2021**  
**IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NC**

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**1. MEETING CALLED TO ORDER BY THE MAYOR**

**PLEASE TURN CELL PHONES OFF**

**2. INVOCATION**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

**5. REQUESTS AND PETITIONS OF CITIZENS**

(Five minute time limit per person)

**6. REPORTS OF BOARDS AND COMMISSIONS**

(1) The Planning Director will present the Planning Board Report.

**7. TOWN MANAGERS RECOMMENDATIONS**

**Consent Items**

- (1) Approve minutes of the February 8, 2021 regular meeting.
- (2) Cemetery Lot Transfer - Greenwood Cemetery
- (3) 2020 Tax Levy Memo
- (4) Budget Transfers
- (5) Tax Collector's Report

**Action Items**

- (6) Donation of Confederate Monument Time Capsule
- (7) Budget Amendment - CSX Crossing Maintenance
- (8) Report of Unpaid Taxes, Liens on Real Property and Tax Lien Advertising
- (9) Appointment for March - Planning Board and Zoning Commission
- (10) Appointment for March - Tarboro-Edgecombe Airport Authority
- (11) Appointment for March - Tarboro-Edgecombe Arts Commission

**8. OTHER REPORTS**

- A. Town Manager
- B. Town Attorney
- C. Council Members

**9. ADJOURNMENT**

PLANNING BOARD AND ZONING COMMISSION

REPORT TO COUNCIL

MARCH 8, 2021

The Planning Board and Zoning Commission submits the following report to the Town Council for consideration and action in connection with matters reviewed at the Board's March 1, 2021 regular meeting.

I. MATTERS FOR CONSIDERATION

A UDO Text Amendment #21-01 – Flood Plain/FEMA Requirement

The Board has received an application from Catherine Grimm, following a request from the Community Hazard Mitigation ISO Specialist prior to a FEMA review, to amend the UDO to clarify that regulation of the freeboard within the Special Flood Hazard Area also applies to machinery and equipment. Sections 12.2.2 F.1 and 12.2.2 F.2 would include the following sentence: This requirement also includes machinery and equipment whose use is directly related to that structure.

The Planning Board recommends that Council call for and hold a public hearing to approve the UDO Text as presented.

Respectfully submitted,

Catherine Grimm  
Secretary

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF TARBORO, HELD AT 7:00 PM ON MONDAY, FEBRUARY 8, 2021 IN  
THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

**MEMBERS PRESENT**

Mayor Pitt  
Councilman Woodard  
Councilman Taylor  
Councilman Burnette  
Councilman Brown  
Councilman Jenkins  
Councilmember Jordan  
Councilmember Bynum  
Councilman Mayo

**MEMBERS ABSENT**

None.

**ALSO PRESENT**

Troy Lewis, Town Manager  
Leslie Lunsford, Town Clerk  
Chad Hinton, Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

**2. INVOCATION**

Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Agenda approved as presented.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

**5. PRESENTATION BY COUNCIL**

(1) National FFA Week Proclamation

The Mayor proclaimed February 20th - February 27th as National FFA Week. He presented the Proclamation to the members of the North East Carolina Preparatory FFA Chapter.

**6. REQUESTS AND PETITIONS OF CITIZENS**

Bryce Knight - 1112 Edmondson Avenue, Tarboro - Mr. Knight requested an update on the Clark Park easement.

**7. MATTERS SCHEDULED FOR PUBLIC HEARING**

Conditional Use Permit - 20-01 - Residential Subdivision - to consider an application from Charles Ainsley for the construction of a residential subdivision to be located on the south side of W. Northern Boulevard between Main Street and Western Boulevard.

The Mayor declared the public hearing open.

Catherine Grimm provided background information.

No one spoke in favor of or in opposition of the Conditional Use Permit 20-01.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Council:

Councilman Jenkins made a motion, which was seconded by Councilman Brown and passed unanimously that Council considered the Conditional Use Permit application complete.

Councilmember Jordan made a motion, which was seconded by Councilman Jenkins and passed unanimously that Council considered the application complied with all applicable requirements of the land-use ordinance.

Councilman Taylor made a motion, which was seconded by Councilman Jenkins and passed unanimously that Council grant the application with no conditions.

## **8. TOWN MANAGERS RECOMMENDATIONS**

### **Consent Items**

Consent Items approved as presented.

John Jenkins made a motion, which was seconded by Leo Taylor and Passed, Motion.

- (1) Approve minutes of the January 11, 2021 regular meeting.
- (2) 2020 Tax Levy Memo
- (3) Tax Collector's Report

### **Action Items**

#### **(4) Disposition of Town-owned Property - Confederate Monument**

Council adopted a resolution conveying the Confederate monument to The Fort Branch Battlefield Commission, Inc.

Clarence Brown made a motion, which was seconded by John Jenkins and Passed, Motion.

#### **(5) Piedmont Natural Gas Rectifier Project Compensation and Easement**

Council approved a Compensation Agreement and Easement for Piedmont Natural Gas to install a rectifier within the easement area.

John Jenkins made a motion, which was seconded by Clarence Brown and Passed, Motion.

**(6) Amend Contract - Auditing Services**

Council approved an amended audit contract with Flowers & Stanley, LLP.  
Deborah Jordan made a motion, which was seconded by Leo Taylor and Passed, Motion.

**(7) CDBG-NR Bid Award**

Council approved a new contract award to B&B Construction, the new low bidder for the Bradley Avenue project.  
Deborah Jordan made a motion, which was seconded by Othar Woodard and Passed, Motion.

**(8) Budget Amendment - Insurance Claim**

Council adopted the presented budget resolution.  
Othar Woodard made a motion, which was seconded by Sabrina Bynum and Passed, Motion.

**(9) Appointment for February - Tarboro-Edgecombe Airport Authority**

No action taken at this time. Council will be prepared to appoint an individual to fill the expired term at the March Council meeting.

**(10) Appointment for February - Tarboro-Edgecombe Arts Commission**

No action taken at this time. Council will be prepared to appoint six (6) individuals at the March Council meeting.

**9. OTHER REPORTS**

A. Town Manager

None.

B. Town Attorney

None.

C. Council Members

Councilman Woodard - thanked Councilman Mayo for his work to improve local internet with Suddenlink Communications.

Councilman Taylor - requested an update on Cook Out. Catherine stated that the plans have been picked up and site work in progress. Councilman Taylor also requested a meeting with Chief Webb and Code Enforcement Officer Jordan to discuss the nuisance policy such as garbage cans in front yards and parked cars.

Councilman Mayo - acknowledged Captain Edwards upcoming retirement. He also asked for the number a open positions in the Police Department, Chief Webb stated one open position.

Councilmember Jordan - none.

Councilman Jenkins - asked that Council take a moment of silence honoring Dickie Guill, former Town employee.

Councilmember Bynum - none.

Councilman Burnette - none.

Councilman Brown - none.

## **10. ADJOURNMENT**

Meeting adjourned.

Leo Taylor made a motion, which was seconded by Deborah Jordan and , Motion.



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Cemetery Lot Transfer - Greenwood Cemetery

**Date:** 3/8/2021

**Memo Number:** 21-14

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The Town of Tarboro sold lot 218, Section E, Greenwood Cemetery to Ada Bell Britt. We have received a request, from Ada Bell Britt Heirs to transfer 2 vacant plots to James T Lewis Jr and 2 vacant plots to Troy R Lewis.

It is recommended that Council authorize the transfer of the 4 plots within Lot 218, Section E, Greenwood Cemetery from Ada Bell Britt Heirs to James T Lewis Jr and Troy R Lewis so that our records may reflect the actual owners of the lots.



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** 2020 Tax Levy Memo

**Date:** 3/8/2021

**Memo Number:** 21-15

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The Schedule of 2020 Tax Levy Adjusted as of March 8, 2021, attached hereto, lists the valuation and tax amount of one (1) after list and two (2) releases. The releases have been approved by Edgecombe County Tax Assessor's Office. It is recommended that Council:

1. Order the Tax Collector be charged with after list 56 in the amount of \$30.37,
2. Enter into the minutes 2020 Tax Levy release numbers 16 & 17 in the amount of \$263.17, and
3. Approve the Schedule of the 2020 Tax Levy Adjusted as of March 8, 2021, in the amount of \$3,485,094.51.

### **ATTACHMENTS:**

Description	Upload Date	Type
2020 Tay Levy Adjustment	3/2/2021	Cover Memo



TOWN OF TARBORO, NORTH CAROLINA  
SCHEDULE OF 2020 TAX LEVY  
March 8, 2021

**VALUATIONS**

	Real	Personal	Public Service Companies	Dog Tax	Total	GAP
Balance February 8, 2021	584,297,419	224,553,112	39,174,128	0	848,024,659	4,203,222
After list: 56	0	5,345	0	0	5,345	0
Less Releases: 16 & 17	0	(58,352)	0	0	(58,352)	0
Balance as of March 8, 2021	<u>584,297,419</u>	<u>224,500,105</u>	<u>39,174,128</u>	<u>0</u>	<u>847,971,652</u>	<u>4,203,222</u>

**TAX CALCULATIONS**

	Real, Personal, & Pub. Ser. Co.	Late Listing Penalty	Auto Tax	Dog Tax	Total	GAP
Balance February 8, 2021	3,476,901.85	7,660.46	0.00	765.00	3,485,327.31	7,700.48
After list: 56	21.92	8.45	0.00	0.00	30.37	0.00
Less Releases: 16 & 17	(239.24)	(23.93)	0.00	0.00	(263.17)	0.00
Balance as of March 8, 2021	<u>3,476,684.53</u>	<u>7,644.98</u>	<u>0.00</u>	<u>765.00</u>	<u>3,485,094.51</u>	<u>7,700.48</u>

**ITEMIZED RELEASES**

Rel. No.	Name/Description	Acct. No.	Real, Personal & Pub. Ser. Co.	Late Listing Penalty	Auto Tax	Dog Tax	Total	GAP
16	Darren Hill trailer sold in 2019	8660	15.79	1.58	0.00	0.00	17.37	0.00
17	David Lee Hudgins DBA D L Hudgins Transportation listed in Beaufort Co	9041	223.45	22.35	0.00	0.00	245.80	0.00
Total Releases			<u>239.24</u>	<u>23.93</u>	<u>0.00</u>	<u>0.00</u>	<u>263.17</u>	<u>0.00</u>

**To:** Troy Lewis, Town Manager

**From:** Anne Mann, Finance Director

**Date:** March 3, 2021

**Re:** Reallocation of Departmental Appropriations



In accordance with Section 8 of the FY 2020-2021 Budget Ordinance of the Town of Tarboro, in your capacity as the Budget Officer, you have approved certain reallocations of departmental appropriations. Such transfers are required to be reported to Town Council within sixty (60) days.

These reallocations and transfers are summarized on the following pages for presentation to Town Council.

Account Id	Description	Previous Budget	Budget Transfer	Modified Budget
10-6130-4500	Parks & Rec / Indian Lake / Contracted Services	19,500.00	-4,800.00	14,700.00
10-6120-4500	Parks & Rec / Admin / Contracted Services	2,600.00	4,800.00	7,400.00
31-7130-4500	W & S / WWTP / Contracted Services	140,000.00	-40,000.00	100,000.00
31-7110-3300	W & S / WTP / Department Supplies and Materials	370,430.00	-11,866.00	358,564.00
31-7130-7300	W & S / WWTP / Capital Outlay - Improvements	64,435.00	40,000.00	104,435.00
31-7130-7400	W & S / WWTP / Capital Outlay - Equipment	67,000.00	11,866.00	78,866.00
		663,965.00	0.00	663,965.00

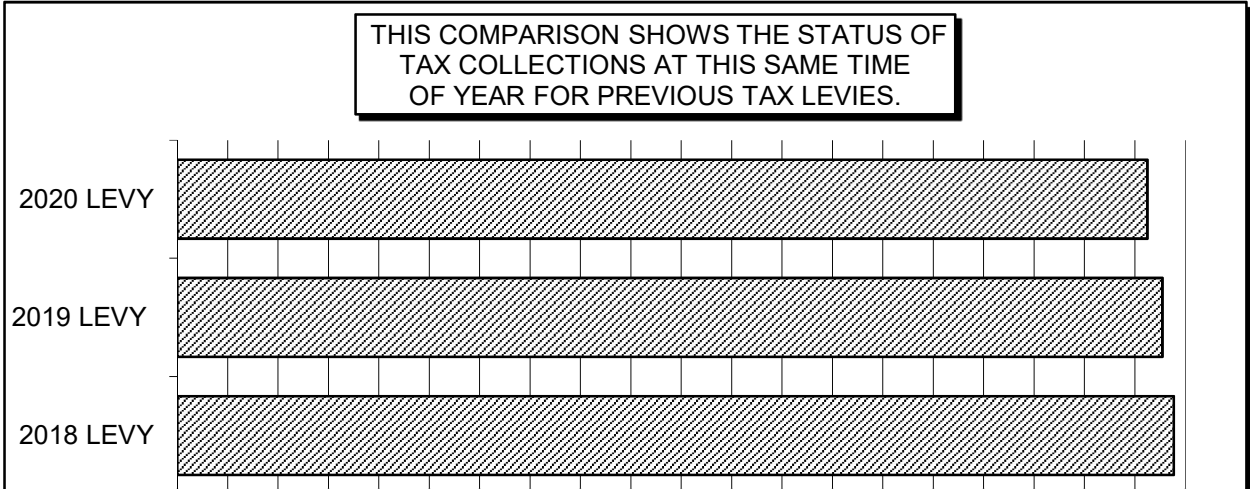
# TOWN OF TARBORO, NORTH CAROLINA

## TAX COLLECTOR'S REPORT

### For the Year Ended February 28, 2021

Levy Year	Current Fiscal Year Charges	COLLECTIONS		Uncollected Balance	Collected Percentage
		This Month	Fiscal Year-To-Date		
2020	3,332,912.81	41,248.86	3,218,641.53	266,258.68	97.60%
2019	107,185.89	3,908.10	52,514.01	54,671.88	98.32%
2018	53,197.48	430.66	26,004.22	27,193.26	99.17%
2017	23,861.41	394.17	5,862.59	17,998.82	99.44%
2016	19,318.84	100.25	3,835.48	15,483.36	99.53%
2015	15,540.44	0.00	2,256.04	13,284.40	99.60%
2014	12,033.85	0.00	1,548.91	10,484.94	99.69%
2013	9,279.68	97.93	950.39	8,329.29	99.76%
2012	7,909.33	36.75	597.39	7,311.94	99.80%
2011	4,969.36	0.00	339.07	4,630.29	99.87%
2010	3,135.46	0.00	282.99	2,852.47	99.91%
Prior	7,776.79	0.00	319.41	7,457.38	-
Subtotal	3,597,121.34	46,216.72	3,313,152.03	435,956.71	
		1,904.33	22,438.80	<== Interest on Taxes	
Net Tax Collections ==>		48,121.05	3,335,590.83		
		0.00	0.00	<== Beer & Wine Licenses	
TOTAL COLLECTED ==>		48,121.05	3,335,590.83		

*prepared by: Leslie M. Lunsford, Collector of Revenue*





## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Donation of Confederate Monument Time Capsule

**Date:** 3/8/2021

**Memo Number:** 21-16

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Upon removal of the Confederate Monument from the Tarboro Town Common, staff recovered a time capsule buried beneath the same. The capsule contained numerous historic artifacts as outlined in the attached report. In an effort to properly conserve and display the items for the citizens of Tarboro, staff sought information and proposals to provide Council with alternatives for long-term storage and display. Based on the contents of the time capsule, condition of the items, historical context of the items, and ability of the citizens of Tarboro to observe the items, it is recommended that the time capsule and its contents be donated to the Edgecombe County Veteran's Military Museum for conservation and display.

Per North Carolina General Statute 160A-279, the attached resolution outlines the terms of the conveyance including restrictions to ensure the time capsule and contents are conserved and protected should the Veteran's Museum cease to exist or are unable to conserve and display the items for the citizens of Tarboro.

It is recommended that Council adopt the attached resolution conveying the time capsule and contents recovered from beneath the Confederate Monument to the Edgecombe County Veteran's Military Museum.

### **ATTACHMENTS:**

Description	Upload Date	Type
Confederate Monument Time Capsule Report	3/3/2021	Cover Memo
Resolution Approving Conveyance to the Edgecombe County Veteran's Military Museum	3/3/2021	Cover Memo

## **Edgecombe County Confederate Monument Time Capsule**

### **Opening Report and Recommendations**

**LEGACY QUEST** Ewa Silver, Ph.D.; Karin Zipf, Ph.D.

*Mission statement: We are social scientists with expertise in artifact preservation and public education who offer solutions for communities faced with heritage site challenges.*

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## Introduction

In August 2020, the town council of Tarboro, North Carolina, voted to remove the Edgecombe County Confederate Monument located in the town common. The monument was erected in 1904 and consisted of a granite column resting on a pedestal supporting a bronze statue of a confederate soldier. In the weeks that followed the removal of the monument, its foundation was also demolished. During the demolition work, a time capsule was located in one of the cornerstones of the foundation. The time capsule was enclosed in a concrete vault covered with a slab top (Appendix 1, Image 1) which was placed directly underneath one of the corners of the foundation. The concrete vault was chiseled out of the foundation and removed from the site. The time capsule was placed in the care of the town representatives. The block was transported to one of the town's warehouses where it awaited opening. In October 2020, the town of Tarboro partnered with *Legacy Quest* to properly remove and handle the contents of the time capsule.

The opening of the Edgecombe County Confederate Monument's time capsule took place on Wednesday, October 28, 2020, in Tarboro, North Carolina. The team (Dr. Silver and several town employees) first opened the slab top of the concrete block and removed a metal container nested inside. The metal container measured 10"L x 8"W x 5"H and exhibited signs of copper oxidation (Appendix 1, Image 2). It was covered completely by blue-green patina. The container's top was tightly secured and had to be cut open to reveal its contents. Upon opening the metal box, the team carefully removed the time capsule.

This report offers the town of Tarboro a physical quality assessment of the items found in the Edgecombe County Confederate Monument's time capsule, and assesses the historical and archival potential. The report also offers recommendations for further handling, conservation, and preservation of the artifacts. Furthermore, this report lists suitable institutions that could house the artifacts for education and preservation purposes.



## Artifacts and their Condition

The Edgecombe County Confederate Monument's time capsule consisted of 25 items. A preliminary historical research revealed that all the items were donated by the citizens of Tarboro. Below is a list of all items found in the time capsule and a description of their physical condition at the time of the opening of the capsule. Additional items such as ribbons, wrapping paper and an envelope were also found in the time capsule. These items are not listed as separate items but are included in the descriptions of the artifacts they accompanied. Historical sources mention one additional item, a program of the Memorial Day ceremony on May 10, 1904 (the date the time capsule was sealed), as also being placed in the time capsule. This item was not found in the time capsule.

### Artifact #1: Photograph of General Robert E. Lee (c.1860s)

**Description:** Albumen photographic print in sepia tone of Gen Robert E. Lee. The image is printed on thin paper (size 2,1"x 3,5") and adhered to a thick cardboard (size 2,5"x 4"). The image is surrounded by a gold-colored border printed on the cardboard. On the bottom of the cardboard capital letters "J. GURNEY & SON" are printed on left and "PHOTO N.Y." on the right. The back of the cardboard is marked with the printer's trademark "Photographic Artists J. Gurney & Son. 707 Broadway, NY." A 2-cent stamp is adhered to the upper part of the card.

This type of photograph represents a typical *Carte de Visite*, popular during 1860s-1890s. The image was printed from an original negative taken by photographer J. Vannerson.

**Condition after removal:** Damp, fading colors, minor degradation spots. (Appendix 1, Image 3)

### Artifact #2: Photograph of President Jefferson Davis (c.1860s)

**Description:** Albumen photographic print in sepia tone of President of the Confederate States of America, Jefferson Davis. The image is printed on thin paper (size 2,1"x 3,5") and adhered to a thick cardboard (size 2,5"x 4"). The back of the photograph has no printer's trademark. The image was printed from an original negative taken by Civil War era photographer Matthew Brady. This type of photograph represents a typical *Carte de Visite*, popular during 1860s-1890s.

**Condition after removal:** Damp, fading colors, minor degradation spots. (Appendix 1, Image 4)

### Artifact #3: Photograph of General William Dorsey Pender (c.1860s)

**Description:** Albumen photographic print in sepia tone of Confederate General William Dorsey Pender, native of Tarboro. The image is printed on thin paper (size 2,1"x 3,1") and adhered to a thick cardboard (size 2,5"x 3,5"). The back of the cardboard is marked with printer's trademark "E.&H.T. Anthony, 501 Broadway, New York. Manufacturer of the best photographic albums." This type of photograph represents a typical *Carte de Visite*, popular during 1860s-1890s.

**Condition after removal:** Damp, fading colors, minor degradation spots, dark "dust" spots on the image. (Appendix 1, Image 5).

All three photographs were wrapped together in a piece of paper marked with a handwritten note: "[For] Mrs. Pender." According to historical sources the photographs were donated by Mrs. Mary Hargrave Foxhall. (Appendix 1, Image 33).

### Artifact #4: Sketch of Life of Gen. W. D. Pender (1904)

**Description:** A 3-page handwritten essay describing the life of General William Dorsey Pender. The essay was written on legal-sized paper with printed lines and pink ink margin. The paper was folded in half and thus creating two connected pages (8.5"x 13.5"). The sketch was written by Gen. Pender's nephew, James Pender. James Pender was a son of Robert Pender of Tarboro, a younger brother of Gen. Pender. James Pender was an attorney in Tarboro, North Carolina, and also served as the town's mayor between 1901-1907.

**Condition after removal:** damp, faded ink, legible. (Appendix 1, Image 6).

### Artifact #5: Sketch of Life of Henry Toole Clark (1904)

**Description:** A white thick paper folded in half and resembling the size of a greeting card. The front page has hand-written information about the Governor of North Carolina, Henry Toole Clark. The note lists the governor's date of birth, date of death, college alma mater, dates served as Speaker of the Senate, and dates served as Governor of North Carolina. The card was given by Bishop Joseph Blount Cheshire Jr. Bishop Cheshire was elected as bishop of the Episcopal Church of North Carolina in 1893.

**Condition after removal:** damp, faded ink, legible. (Appendix 1, Image 7).

### Artifact #6: Confederate Stick Flag (c.1904)

**Description:** Small confederate stick flag with fabric measuring 7"x 6.5" and stick measuring 11". The confederate stars and bars were printed on coarsely woven cotton, typical in the late 1800s and early 1900s. The stick of the flag is bent around 7" from the top. According to historical sources the flag was given by Miss Miriam Lanier.

**Condition after removal:** damp, significant discoloration and watermarks due to moisture inside the time capsule. No tears, stick bent below the fabric. (Appendix 1, Image 8).

#### Artifact #7: Confederate paper money (1864)

**Description:** 10-dollar confederate paper money printed in Richmond, VA in 1865. Size 7"x 3". Pale pink and black color tones. Vignette of soldiers on horses pulling artillery on the front. Image of Robert M.T. Hunter, Confederate States senator from Virginia, in the right corner.

**Condition after removal:** several tears on the edges, missing part of the edge, crumpled upon finding, damp. (Appendix 1, Image 9).

#### Artifact #8: Confederate paper money (1864)

**Description:** 10-dollar confederate paper money printed in Richmond, VA in 1864. Size 7" x 3". Pale pink and black color tones. Vignette of soldiers on horses pulling artillery on the front. Image of Robert M.T. Hunter, Confederate States senator from Virginia, in the right corner.

**Condition after removal:** Damp, folded upon finding, overall good condition. (Appendix 1, Image 10).

#### Artifact #9: Confederate paper money (1864)

**Description:** 50-dollar confederate paper money printed in Richmond, VA in 1864. Pink and black color tones. Image of Confederate States of America President Jefferson Davis on the front.

**Condition after removal:** Damp, Mostly flat, no visible damage, good condition. (Appendix 1, Image 11).

The two 10-dollar bills were placed loosely atop other items in the time capsule. Historical sources state that they were offered by Henry Clark Bourne and by Mrs. Bettie C. Daniel. A small strip of white paper with a hand written note states: "*Henry Clark Bourne age ten*" was found next to the money. (Appendix 1, Image 12).

The 50-dollar bill was given by Pauline Powell. The money was folded, wrapped in a paper note, and secured with a pin. A hand written note on the wrapping states: "*Pauline Dorothea Powell granddaughter of Capt. W A Powell regiment 17 company... Amount \$50. May 10<sup>th</sup> 1904.*" (Appendix 1, Image 13).

#### Artifact #10: North Carolina State Bank note (1861)

**Description:** Bank of North Carolina \$10 banknote. Red and black color tones. The Bank of North Carolina declared bankruptcy in 1868 and liquidated its assets by 1874. Printed in Raleigh, North Carolina, in 1861. Reverse side is blank. According to historical sources the bank note was offered by Sally Staton.

**Condition after removal:** Damp, no tears, good condition. (Appendix 1, Image 14).

### Artifact #11: North Carolina “shin-plaster” money (1861)

**Description:** 10-cent paper money. Size 3” x 1.5”. Printed in Raleigh, North Carolina, in 1861. Reverse side is blank.

**Condition after removal:** Damp, few small tears, good condition. (Appendix 1, Image 15).

### Artifact #12: North Carolina “shin-plaster” money (1861)

**Description:** 5-cent paper money. Size 3” x 1,5”. Printed in Raleigh, North Carolina, in 1861. Reverse side is blank.

**Condition after removal:** Damp, few small tears, good condition. (Appendix 1, Image 16).

The two paper “shin-plaster” bills were placed together with a metal coat button (Artifact #13) in a small white paper envelope given by Mrs. Robert Cotton Brown. A hand-written cursive writing on the envelope states: *“North Carolina money donated by ... Daniel [Mrs. Betty C. Daniel]. Button cut from coat [hat] worn by Capt. RC Brown. Mrs. R.C. Brown.”* Some parts of the writing are illegible. (Appendix 1, Image 17).

### Artifact #13: Confederate uniform button (c.1861)

**Description:** A metal button from a staff officer coat. 22mm, copper alloy, 2- piece, high convex. Obverse side has a raised design of a spread winged eagle with a shield on a lined convex field. Eagle facing right with left talon holding olive branch and right talon holding a bundle of three arrows. Around the circular edge of the button are 5-pointed stars. Reverse side has a shank and is marked with the manufacturer’s name: “Steele & Johnson.”

**Condition after removal:** Damp. Covered with dark patina, few spots of green-blue patina. Straight, intact shank. Overall good condition (Appendix 1, Image 18 and 19).

The metal button was placed together with the two paper “shin-plaster” bills (Artifacts #11 and 12) in a small white paper envelope given by Mrs. Robert Cotton Brown. A hand-written cursive writing on the envelope states: *“North Carolina money donated by ... Daniel [Mrs. Betty C. Daniel]. Button cut from coat [hat] worn by Capt. RC Brown. Mrs. R.C. Brown.”* Some parts of the writing are illegible. (Appendix 1, Image 17).

Artifact #14: Constitution of William Dorsey Pender Chapter of United Daughters of the Confederacy w/red ribbon (1904)

**Description:** Nine-page typed document in blue/purple ink. The text describes the constitution of the Tarboro Chapter of UDC. The pages were found in the form of a scroll. The pages were rolled up together with one additional blank, page and tied with a red ribbon. (Appendix 1, Image 32).

**Condition after removal:** Damp, slight running of the ink (due to moisture), text legible. Overall good condition. (Appendix 1, Image 20).

Artifact #15: First annual report of William Dorsey Pender Chapter of United Daughters of the Confederacy (1903)

**Description:** A printed page taken out of a book titled: "Minutes of Seventh Annual Convention of the United Daughters of the Confederacy, North Carolina Division." The Convention was held in Asheville, North Carolina, in October of 1903. The report chronicles activities undertaken by the William Dorsey Pender Chapter of United Daughters of the Confederacy organized in Tarboro, North Carolina. Several local events organized by the Chapter are described. The page is numbered 97 and 98 on the reverse. A handwritten date "*October 1903*" is written on the reverse (p.98).

**Condition after removal:** Damp, in very good condition. (Appendix 1, Image 21).

Artifact #16: Autographed list of members of William Dorsey Pender Chapter of United Daughters of the Confederacy (1904)

**Description:** Large piece (size 18.5"x18") of white canvas with over 40 hand written signatures. Folded in quarters.

**Condition after removal:** Damp, visible water damage, ink run smudges, several mold spots. (Appendix 1, Image 22).

Artifact #17: List of members of Concord Lodge No. 58, A.F.& A.M. w/red ribbon (1904)

**Description:** A three-page document listing hand-written names of the members of Concord Lodge No.58. The Concord Lodge was a Masonic Lodge established in 1811 in Tarboro, North Carolina. Top of each page is marked with a masthead for a local business, the "Tar River Mills." The pages were found in the form of a scroll, rolled up together and tied with a red ribbon. (Appendix 1, Image 32).

**Condition after removal:** Damp, good condition Appendix 1, Image 23).

#### Artifact #18: List of members of Lewis Dowd Wyatt Camp w/red ribbon (1904)

**Description:** A two-page document listing officers and members of the L. D. Wyatt Camp of confederate veterans organized in Tarboro, North Carolina, in 1903. The names are typed on white paper with visible pink margin. The pages were found in the form of a scroll, rolled up together and tied with a red ribbon. (Appendix 1, Image 32).

**Condition after removal:** Damp, ink legible, pink discoloration on pages (most likely from the red ribbon) good condition. (Appendix 1, Image 24).

#### Artifact #19: List of Edgecombe Guards w/ red ribbon (1904).

**Description:** One-page document listing names of Captain, Lieutenants, Sergeants, and Corporals of Edgecombe Guards, Co. A. 2<sup>nd</sup> Reg. N.C.N.G. The text is machine-typed on white paper with visible pink margin. The list is dated to May 10, 1904. The pages were found in the form of a scroll, rolled up together and tied with a red ribbon. (Appendix 1, Image 32).

**Condition after removal:** Damp, good condition. (Appendix 1, Image 25).

#### Artifact #20: Newspaper (1904)

**Description:** A large newspaper titled: "Southern Supplement." The newspaper is dated May 5, 1904, and was printed weekly in Tarboro, North Carolina. The newspaper consists of one large page folded into two. Thick paper.

**Condition after removal:** Damp, no water marks, very good condition (Appendix 1, Image 26).

#### Artifact #21: Newspaper (1904)

**Description:** A large newspaper titled: "The Daily Southerner." The newspaper is dated May 9, 1904, and was printed daily in Tarboro, North Carolina. The newspaper consists of one large page folded into two.

**Condition after removal:** Damp, no water marks, very good condition (Appendix 1, Image 27).

#### Artifact #22: Newspaper (1904)

**Description:** A large newspaper titled: "The Tarborough Southerner." The newspaper is dated May 5, 1904, and was printed daily in Tarboro, North Carolina. The newspaper consists of one large page folded into two.

**Condition after removal:** Damp, damaged and missing parts, discoloration, fragile condition. (Appendix 1, Image 28)

#### Artifact #23: Poem (1904)

**Description:** A hand written poem titled: "*Apostrophe to the Confederate Dead.*" The poem was written specifically for the occasion by Mary Groome. The poem is written on white paper and consists of three pages. The pages were folded together in half.

**Condition after removal:** Damp, fading ink, legible, good condition. (Appendix 1, Image 29).

#### Artifact #24: "Old Blandford Church" Card (1904)

**Description:** Private mailing card (6"x 4") featuring a black and white picture of the Old Blandford Church located in Petersburg, VA. and a poem by an unknown author. The poem was originally written on the walls of the church around 1841. The card was given by Charles Miller Walsh, a renowned sculptor and manufacturer of monuments from Petersburg, Virginia. Walsh's name is printed on the bottom of the card. "Private Mailing Card" and Walsh's trademark are printed on reverse.

**Condition after removal:** Damp, good condition. (Appendix 1, Image 30).

#### Artifact #25: List of items placed in the time capsule (1904)

**Description:** A 2-page hand-written document listing all the items placed in the time capsule. The list was written on a long paper with printed lines and purple ink margin. The paper was folded in half and thus creating two connected pages (8.5"x 13.5"). The pages were found folded.

**Condition after removal:** Damp, faded ink, legible, good condition. (Appendix 1, Image 31).

## Historical Significance

“Why did they choose to leave a time capsule?” mused Councilwoman Deborah Jordan and Councilman C.B. Brown, III, both of the Tarboro Town Council. The time capsule, installed in 1904 in the cornerstone of the foundation of the Confederate memorial, remained buried there until September 24, 2020, when it was removed just four weeks after the removal of the monument, an act approved by the council. “Did they include items representative of the whole community, or just of the white people?” Jordan inquired. The time capsule similarly intrigued Mr. Brown. “Anything that you can pull up from the old days is always interesting,” he said, “You just never know what you’re going to see.” He added that he wondered if the people who left it expected the monument might not stand forever.<sup>[1]</sup>

On the surface, the monument and the time capsule appear to solely commemorate the deceased confederate veterans. In addition, the local newspaper covering the ceremony reported solely on the sacrifices made by the soldiers and their families staying at home. However, time capsules serve an important and deliberate purpose. They and the objects contained therein reveal the political and cultural motivations of the people who create them. While these boxes of artifacts and documents don’t reflect the cultural values of everyone in the community, they do reveal the most deep-seated cultural values that an organization or government believes it must preserve. In the case of the Tarboro Confederate Monument time capsule, the objects reflect the purpose and motivations of an influential group of white women in Tarboro at the turn of the twentieth century. The Edgecombe chapter of the United Daughters of the Confederacy designed this time capsule as a way to vindicate the losses of their veteran forefathers and to notify a future generation that the women’s activities lay at the heart of sustaining a “Confederate culture,” a tradition that involved transforming military defeat into a political and cultural victory that sustained states’ rights and white supremacy. While there is no express white supremacist ideology present in the documents in the time capsule, its historical significance is rooted in the overt white supremacist ideology of the day. Councilman Othar Woodard expressed his opinion on the historical value of the documents



while examining the time capsule contents. “I actually think,” he said, “that [the time capsule] is more rich in history than the statue.”<sup>[2]</sup>

Throughout the South, the United Daughters of the Confederacy installed time capsules beneath monuments in order to create a narrative about the Lost Cause and the power of white supremacy. The UDC originated in the form of “Ladies’ Memorial Associations,” clubs that raised funds to decorate the graves of the Confederate war dead. In 1890 these groups began to refer to themselves as “Daughters of the Confederacy.” On September 10, 1894, the UDC was founded, uniting thousands of white women across the south in the goal of memorializing their dead and vindicating their deaths as a “Lost Cause” intended to preserve white supremacy. UDC chapters erected monuments, designed historical narratives about the idyllic Old South and, most importantly, educated generations of young white southerners about the importance of states’ rights in preserving a Confederate culture rooted in white supremacy, disfranchisement and Jim Crow segregation. The Tarboro time capsule is similar to others unearthed beneath Confederate monuments throughout the South, including in both Raleigh and Asheville and also in St. Louis, New Orleans, San Antonio, Orlando, Charleston, S.C. These time capsules typically contain documents and small cultural artifacts such as photographs, military uniform buttons, Confederate battle flags, and sometimes locks of hair. The Tarboro time capsule also includes state and Confederate bills and bank notes, all of which are monetarily worthless but culturally significant as representations of the state of North Carolina’s secession from the United States of America and, later, its participation in the Confederacy.<sup>[3]</sup>

The William Dorsey Pender Chapter of the United Daughters of the Confederacy in Edgecombe County represented a typical chapter of the UDC. Preserving the narrative of the Lost Cause, educating children as to its principles, and conserving artifacts as sacred “relics” were the chief reasons for its formation. According to the chapter constitution, a copy of which is included in the time capsule, the Edgecombe county members pledged to “distinguish truth and error as to the great and worthy cause” of Confederate veterans, to “impress upon our own youth the righteousness of the principles of the Confederacy,” and to “bring together the women of this state....who are still faithful to the principles of the Southern cause.” The chapter pledged to assist survivors of the Confederacy and to fund a monument. The William Dorsey

Pender Chapter included 40-50 members, all women. Chapter officers included President Mrs. Henry C. Bourne, Vice President Sallie Dow Pender, Recording Secretary Sally B. Staton, Correspondence Secretary Miriam R. Lanier, Historian Loulie Bridgers, and Treasurer, Mrs. Orrin Williams. These names and approximately forty others appear in the form of personal signatories on a fabric sheet included in the time capsule.<sup>[4]</sup>

Fundraising for the monument began almost immediately after the chapter formed. The organization formed on February 6, 1903 and, within eighteen months, had raised \$2,250 for the monument. The UDC laid the time capsule and the cornerstone in late October 1904, although the statue had not yet arrived from the foundry in Norfolk, Virginia. The chapter then unveiled the monument on October 29, 1904 during an auspicious event marked by great fanfare, including a procession of the local police, white men's and women's clubs, performances by the "Old North State Band and Choir," a parade of the Edgecombe County Guard, a dedication speech by Julian S. Carr, and an appearance by then Governor Charles Brantley Aycock. Due to the time capsule's earlier installation, the full program and Carr's dedication speech are not included amongst the documents. However, newspaper reports outline the complete program and the Julian S. Carr Collection at UNC Chapel Hill includes a manuscript copy of his speech.<sup>[5]</sup>

The special appearances of Governor Charles Brantley Aycock and Julian S. Carr strongly signify the white supremacist intentions behind the monument's installation. Aycock gained state recognition for his incendiary speeches and his pervasive use of overt racist imagery during the white supremacist campaign of 1898. The 1898 campaign resulted in the Wilmington massacre of as many as sixty African Americans and a coup d'état that unseated an elected and bipartisan town council. Two years later, Aycock capitalized on his notoriety by ousting the Republican Governor and assisting Democratic compatriots in taking other prominent offices held by the Populist and Republican fusion coalition. In his Inaugural Address on January 5, 1901, Aycock praised the white supremacy campaign as a "victory for good government." Aycock objected to African American leadership. "We did not dislike the negro," Aycock stated. "But we did love good government. We knew that he was incapable of giving us that, and we resolved, not in anger, but for the safety of the State, to curtail his power."<sup>[6]</sup>

Julian Carr, who delivered the dedication speech, was as celebrated as Governor Aycock. He was an industrialist who fought as a private in the Confederate army. He later adopted the nickname "General," though he never officially attained that rank. Carr possessed very strong white supremacist credentials. A member and supporter of the KKK, he opposed the fusion campaign by the Republican and Populist parties which in the 1890's successfully sponsored a diversity of candidates for public office. Carr owned the *News and Observer* and, in 1898, hired Josephus Daniels as editor who used the paper to incite white supremacist intimidation ahead of the Wilmington 1898 coup and to weaken the fusion coalition. He later sponsored the statue of Silent Sam at UNC Chapel Hill, and delivered the dedication speech where he vigorously defended white supremacy.<sup>[7]</sup>

Julian Carr honed his Silent Sam speech at the Tarboro monument dedication nine years earlier. His speech reconstructed an idyllic Old South where civilization flourished smoothly and, when suddenly called to defend it, the women sacrificed at home while the men fought with bravery and determination unmatched in human history. "These stones that you have erected," Carr stated in his Tarboro speech, "have been built one upon the other in perpetuation of a Cause and in memory and appreciation of men, the dignity of whose ideals, the purity of whose hope, the magnificence of whose courage and the pathos of whose sufferings constitute a story that yet grips the heart-strings of every southern man and woman." Carr offered a nostalgic reminiscence of the Old South, one that was conflict free, without suffering, and at the pinnacle of civilization. This new monument, he said, represented that lost world. He described land blessed by a "smiling sky" and "rich fields" where life "was one of peaceful scenes and calm pursuits." No other civilization had succeeded in preserving the "liberty of the individual as existed in the South," he stated, a liberty preserved by the institution of slavery. "Every man who owned a slave was bred to authority," Carr argued. He acknowledged that only a minority of men owned slaves, yet liberty thrived in all white men because "those who owned none got the spirit of personal independence from those who did."<sup>[8]</sup>

Edgecombe County men epitomized that spirit of liberty in their defense of the homeland, Carr said. Private Henry Wyatt, the first enlisted Confederate casualty, Carr noted, bravely accepted the task at the first Battle of Bethel. The Edgecombe County Guards proved

their bravery and sacrifice, in the example of Capt. John L. Bridgers, General W.R. Cox and General William Dorsey Pender, all the way to Appomatox. Carr then provided a personalized account of the pursuits of Edgecombe County men who participated in the war and marched indomitably until the end. “No people represent the South more than you,” Carr proclaimed of Edgecombe County. “You furnished the first martyr to the cause in Henry Wyatt; the last gallant figure stalking across the bloody stage of war in Gen. Cox.” No generation of men had since exhibited that virtue, courage, or indomitable spirit, Carr claimed. “This monument,” Carr proclaimed, “will stand a concrete index to the book of the Confederacy, fixing the attention of the youth and pointing him to the deathless records of his ancestry, reminding him, amid the dross material prosperity, of the most priceless heritage of all.”<sup>[9]</sup>

The Tarboro monument thus offered the necessary celebratory imagery for future generations of southern white youth. The time capsule offered the opportunity to attach to the monument a narrative of Confederate Culture. In its 1904 installation, the United Daughters of the Confederacy had succeeded in erecting a reminder about their progenitors who had defended a form of liberty rooted in slavery. That imagery was critical for the success of the white supremacy campaign that swept through North Carolina and the rest of the south. The difficult task of enforcing white supremacy required laborious and often violent enforcement of Jim Crow segregation and racial disenfranchisement, necessitating southern white youth to accept the Lost Cause narrative. In selecting a conspicuous public location in the town square and in designing such an auspicious program and celebration on the occasion of the monument’s installation, the William Dorsey Pender Chapter of the United Daughters of the Confederacy assured that generations of southern youth, both black and white, male and female, would find at the center of town a constant reminder of that racialized vision for society.

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<sup>[1]</sup> Karin Zipf, “Notes of October 28, 2020,” Opening of the Confederate Memorial Time Capsule, Tarboro City Warehouse, Tarboro, North Carolina, October 28, 2020.

[2] Karen L. Cox, *Dixie's Daughters: The United Daughters of the Confederacy and the Preservation of Confederate Culture* (University Press of Florida, 2003), 1.

[3] Cox, *Dixie's Daughters*, 1-2; Cynthia Mills, et. al., *Monuments to the Lost Cause: Women, Art, and the Landscapes of Southern Memory* (University of Tennessee Press, 2019); See also, Ashad Hajela, "Time Capsule Buried in Confederate Monument in NC is Open. Here's What Was Found," *News and Observer*, July 2, 2020, accessed on November 25, 2020. <https://www.newsobserver.com/news/local/article243963407.html>.

[4] Constitution of the William Dorsey Pender Chapter, UDC, February 6, 1903, and Signatories of the William Dorsey Pender Chapter, October 29, 1904, both in Artifacts from the Edgecombe County Confederate Monument Time Capsule, Town of Tarboro, Tarboro, North Carolina.

[5] "Monument Unveiling," *The Tarborough Southerner*, November 3, 1904; "Monument Unveiling Programme," *The Tarborough Southerner*, October 27, 1904; "Edgecombe County Confederate Monument," in "Commemorative Landscapes of North Carolina," <https://docsouth.unc.edu/commland/monument/14/>, accessed on November 25, 2020.

[6] Inaugural Address as Governor, January 15, 1901.

[7] William Sturkey, "[Carr was indeed much more than Silent Sam](#)," *The Herald-Sun*. Retrieved, November 25, 2020.

[8] "Tarboro, October 29, 1904," in "Addresses, 1903-1905," Julian Shakespeare Carr Papers, folder 23, The Southern Historical Collection, University of North Carolina at Chapel Hill, Chapel Hill, North Carolina, 1-21.

[9] *Ibid.*

## Recommendations

The majority of the artifacts recovered from the Edgecombe County Confederate Monument time capsule exhibited a good state of preservation and did not require immediate conservation procedures. However, to ensure the long-term preservation of the artifacts, *Legacy Quest* recommends that the artifacts be examined by conservators specializing in paper, metal, and textiles. The artifacts should then be placed in a suitable institution(s) that can provide permanent housing for the collection.

### **Conservation Recommendations**

Paper: *Legacy Quest* recommends that the albumen photographs (Artifacts #1, 2, 3) be examined by a conservator specializing in conservation of paper and photographs. The photographs may need to undergo a conservation treatment to improve their current condition. Humidification process could help flatten the photographic images while preserving the integrity of the albumen coating. For more information contact:

Lawrence Houston, Conservator  
East Carolina University, Greenville, NC  
Phone: (252)-328-0299  
[Email: houstonl16@ecu.edu](mailto:houstonl16@ecu.edu)

Metal: *Legacy Quest* recommends that the metal button (Artifact # 13) be examined by a conservator specializing in metal conservation. A conservation treatment and removal of the dark and blue-green patina currently covering the button may help return the button to a more favorable condition. For more information contact:

Sarah Watkins-Kinney, Conservator  
Greenville, NC  
Phone: (252)-327-1955  
[Email: watkinskenneys@ecu.edu](mailto:watkinskenneys@ecu.edu)

Textile: *Legacy Quest* recommends that the fabric item (Artifact # 16) be examined by a conservator specializing in conservation of textiles. The ink autographed names on the fabric may need a conservation treatment to remove the current run off and preserve them for the future. For more information contact:

Paige Myers, Conservator  
NC Museum of History, Raleigh, NC  
Phone: (919)-814-7000  
[Email: paige.mayers@ncdcr.gov](mailto:paige.mayers@ncdcr.gov)

## **Permanent Housing Recommendations**

*Legacy Quest* recommends that the location of a permanent housing for the Edgecombe County Confederate Monument time capsule contents be determined by the citizens of Tarboro, North Carolina, and its elected officials. The contents of the time capsule represent the history of eastern North Carolina, and Tarboro in particular. Therefore, *Legacy Quest* recommends several educational institutions in eastern North Carolina that could provide adequate housing for the contents of the time capsule.

### **1. Janie F. Allsbrook Local History Room at the Edgecombe County Memorial Library in Tarboro, North Carolina.**

The Library houses a large collection of North Carolina and Edgecombe County historical documents and photographs as well as the Janie F. Allsbrook Local History Room. The collection includes newspapers, books and records of local estates, burials, and marriages. Many of the resources are digitally archived. The Library is also the meeting place of the Edgecombe County Genealogical Society. For more information contact:

Pam Edmondson, Librarian, Local History specialist,  
Phone: (252)- 823- 1141  
Email: [pedmondson@edgecombecounty.org](mailto:pedmondson@edgecombecounty.org)  
<https://edgecombelibrary.libguides.com/homepage>

### **2. Verona Joyner Langford North Carolina Special Collection at the Joyner Library, East Carolina University in Greenville, North Carolina.**

The Verona Joyner Langford Collection houses state and colonial government documents related to the history and culture of North Carolina. It is one of the largest state repositories focusing on the eastern North Carolina region and includes historical manuscripts, rare books, and county records. For more information contact:

Jennifer Daugherty, NC Collection Librarian  
Phone: (252) 328-0290  
Email: [daughertyj18@ecu.edu](mailto:daughertyj18@ecu.edu)  
<https://library.ecu.edu/specialcollections/ncc/>

### **3. The State Archives of North Carolina in Raleigh, North Carolina.**

The State Archives specialize in the archiving of local and state cultural artifacts. Appropriate collections include the Military Collection and the Private Collection. For more information contact:

Emily Rainwater, Conservator  
Phone: (919)-814-6867  
Email: [emily.rainwater@ncdcr.gov](mailto:emily.rainwater@ncdcr.gov)

Tracy-Walks, Private Collections Archivist  
Special Collection Section  
Phone: (919) 814-6856

4. The Wilson Library at the University of North Carolina, Chapel Hill, North Carolina.

This archive has a significant collection of local and state Confederate material (see <https://guides.lib.unc.edu/confederatemonumentsnc/organizations>). The Julian Shakespeare Carr collection is a suitable location for the Tarboro materials because Jillian Carr delivered the dedication for the Edgecombe County Confederate Monument at Tarboro. Additionally, the collection includes numerous items donated by individual members of the United Daughters of the Confederacy from throughout the state. For more information contact:

Special Collection (919) 962-1345  
Conservation Office (919) 843-8476  
North Carolina Collection (919) 962-1172

5. The Edgecombe County Veteran's Military Museum, Tarboro, North Carolina.

The Museum displays and preserves artifacts commemorating military veterans who were born in, lived in, or had family in Edgecombe County. For more information contact:

Herbert and Libby Whitehurst, Co-Presidents  
106 W. Church St. Tarboro, NC 27886  
Phone: (252)-823-0891  
Email: [museum@edgecombevets.com](mailto:museum@edgecombevets.com)



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## Appendix 1. Images

Image 1. Time Capsule concrete vault.



Image 2. Time Capsule metal container.



Image 3. Photograph of General Robert E. Lee.



Image 4. Photograph of President Jefferson Davis.



Image 5. Photograph of General W. D. Pender.



Image 6. Sketch of Life of Gen. W.D. Pender.

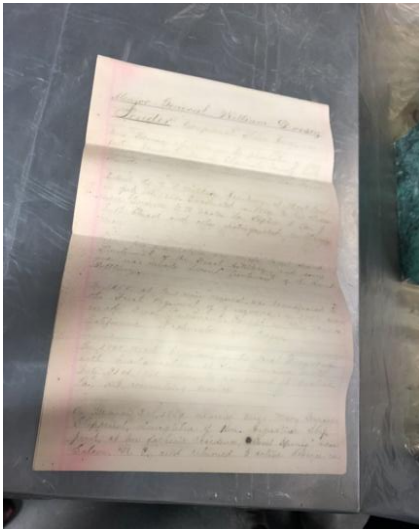


Image 8. Confederate stick flag.



Image 7. Sketch of Life of Henry Toole Clark

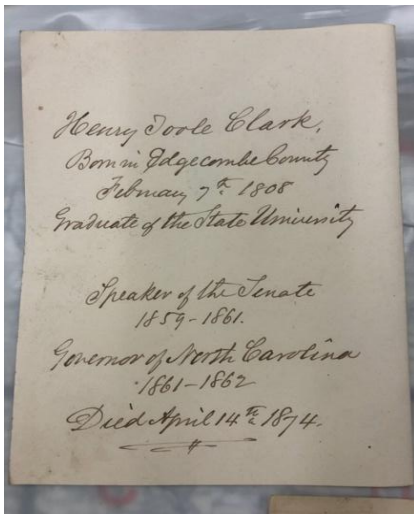


Image 9. Confederate 10-dollar currency.



Image 10. Confederate 10-dollar currency.





Image 11. Confederate 50-dollar currency.



Image 14. Bank of North Carolina \$10 banknote.



Image 12. Henry Clark Bourne's note.

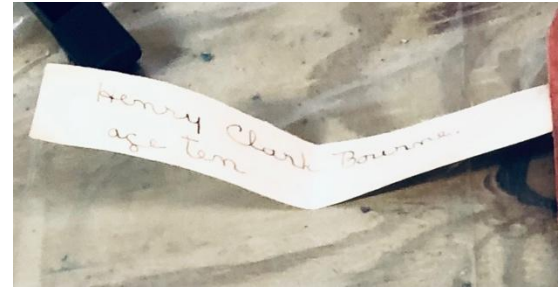


Image 15. NC "shin-plaster" 10 cents.



Image 13. Pauline Powell's note.

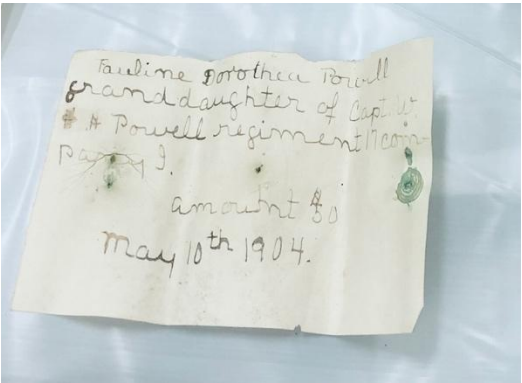


Image 16. NC "shin-plaster" 5 cents.



Image 17. Mrs. Brown's envelope.

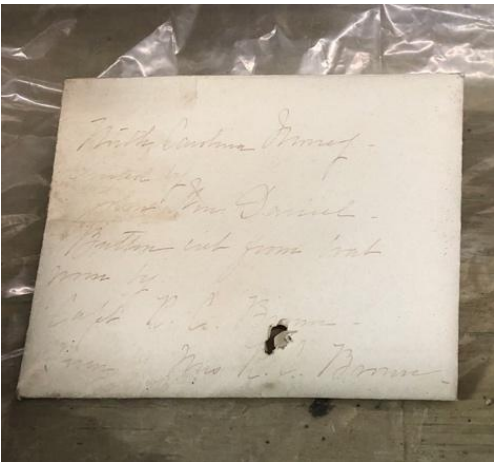


Image 20. Constitution of W.D. Pender Chapter



Image 21. Report of William Dorsey Pender Chapter

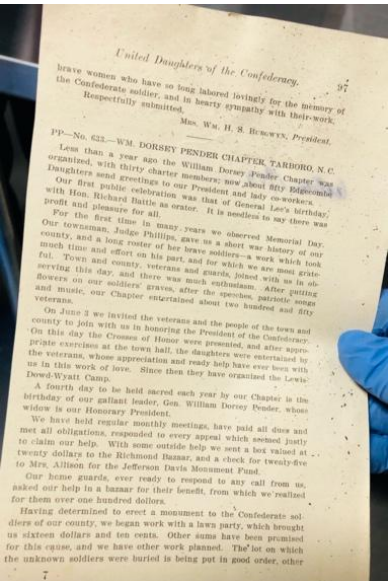


Image 18. Confederate uniform button (obverse)



Image 19. Confederate uniform button (reverse)



Image 22. List of members of W. D. Pender Chapter

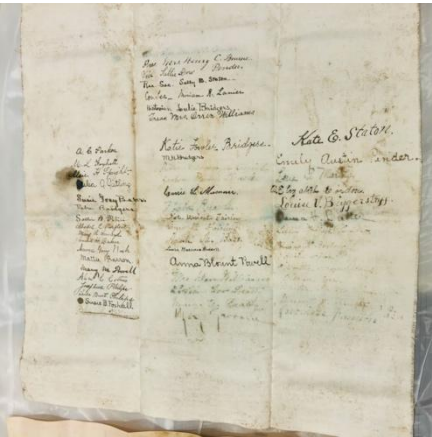




Image 23. List of members of Concord Lodge No. 58

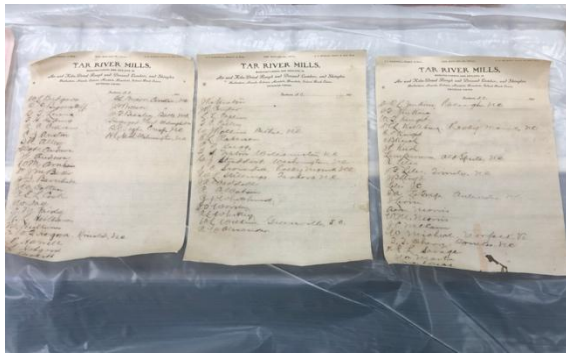


Image 25. List of Guards

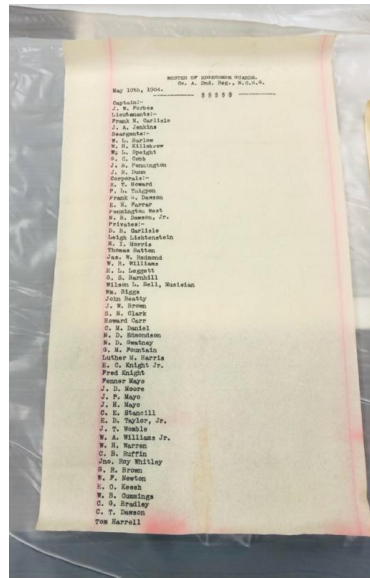


Image 24. List of members of L. D. Wyatt Camp

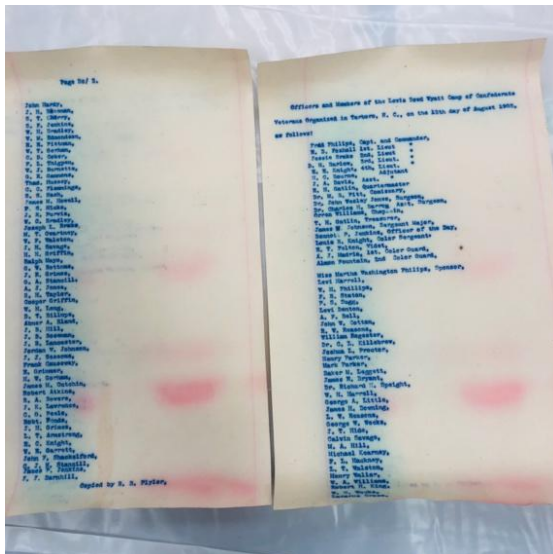


Image 26. Newspaper Southern Supplement



Image 27. Newspaper The Daily Southerner



Image 28. Newspaper *The Tarborough Southerner*



Image 31. List of items in the time capsule

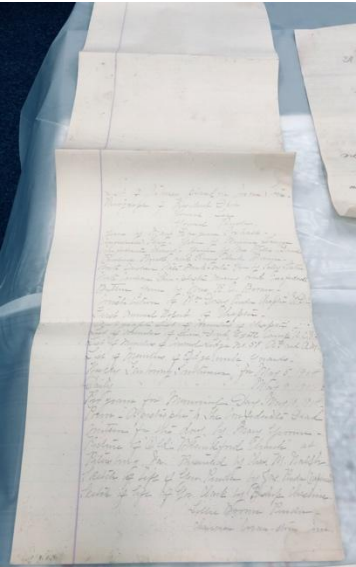


Image 29. Poem

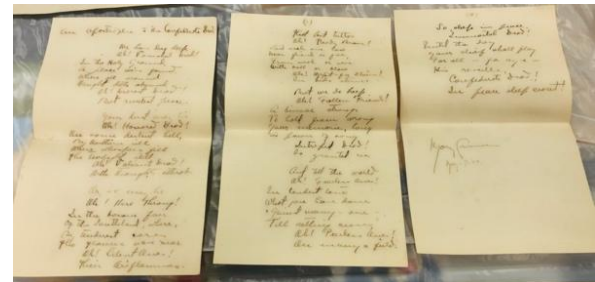


Image 32. Scrolls with red ribbons



Image 30. "Old Blandford Church" Card

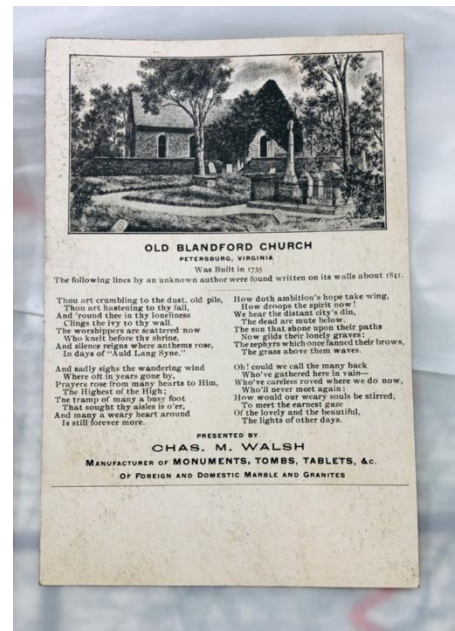


Image 33. Photographs wrapping paper









**Resolution Approving Conveyance of Property to  
A Nonprofit Organization  
Pursuant to G.S. 160A-279**

WHEREAS, the Town of Tarboro, upon removal of the Confederate Monument from Town Property, recovered a time capsule containing various historic items from beneath the Monument. The Town Council recognizes the historic value of these items and desires the public to have access to viewing the items in an appropriate context; and

WHEREAS, North Carolina General Statute § 160A-279 authorizes a city or county to convey real or personal property by private sale to a nonprofit corporation if the city or county is authorized by law to appropriate money to the corporation; and

WHEREAS, North Carolina General Statute § 160A-488 authorizes a city or town to “establish and support museums, art galleries, arts centers, arts facilities, and arts programs and may appropriate funds to any such governmental agency, or to any such public or nonprofit private association, corporation or organization for the purpose of establishing and supporting such museums...”; and

WHEREAS, the Town of Tarboro has sought advice and proposals from interested nonprofits willing to display and conserve the Time Capsule and contents. Upon assessment of proposals received, it has been determined that the Edgecombe County Veteran’s Military Museum (Museum) would provide the optimum location for Town citizens to view the items within an appropriate context; and

WHEREAS, the Time Capsule and contents will remain available for public use, observation and research because the Edgecombe County Veteran’s Military Museum is a publicly accessible nonprofit museum within the Town of Tarboro. Additional information about the museum, its conservation of historic artifacts, public events, and activities can be found on their website at: [www.edgecombevet.com](http://www.edgecombevet.com);

THEREFORE, THE TOWN COUNCIL OF THE TOWN OF TARBORO RESOLVES THAT:

1. The mayor of Tarboro is authorized to execute all documents necessary to convey fee simple defeasible title to the Time Capsule and contents, the same that was recovered within the Tarboro Town Common upon removal of the Confederate Monument.

2. The consideration for the conveyance is the following set of conditions, covenants, and restrictions, which shall be incorporated in the bill of sale given by the Town to the Edgecombe County Veteran’s Military Museum:

- a. The Museum will carefully and respectfully take possession of the Time Capsule and its contents from the Town of Tarboro.
- b. The Museum will preserve, conserve, and maintain the Time Capsule and contents in good condition and respectfully display the items in a manner that it is regularly accessible to the public for viewing and study.
- c. Upon the dissolution of the Museum as a nonprofit corporation, or in the event it is no longer able to preserve the Time Capsule and contents or grant access to the items to the public, then in such event, the Museum agrees to convey Time Capsule and contents back to the Town of Tarboro or to another nonprofit, approved by the Town of Tarboro, capable of maintaining the Time Capsule and contents and its continued public display at a place regularly accessible by the public.

3. The town clerk shall publish a notice summarizing the contents of this resolution, and the property may be sold at any time after 10 days after publication of the notice.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2021.

[Clerk Seal]

\_\_\_\_\_  
Mayor



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Budget Amendment - CSX Crossing Maintenance

**Date:** 3/8/2021

**Memo Number:** 21-17

---

CSX has completed necessary maintenance of several railroad street crossings throughout Town. In accordance with the attached easement agreement dated March 19, 1979 the Town is responsible for 50% of expenses incurred for maintenance of the crossings. In that the maintenance costs were not known prior to adopting the FY 2020-21 budget, a budget amendment is necessary to appropriate Powell Bill Funds to pay the Town's invoiced share.

It is recommended that Council approve the attached budget amendment to pay the Town's share of railroad crossing maintenance.

### **ATTACHMENTS:**

Description	Upload Date	Type
Budget Amendment - CSX	3/3/2021	Budget Amendment
CSX Crossing Easement Agreement 1979	3/3/2021	Cover Memo

## BUDGET RESOLUTION

### TOWN COUNCIL OF THE TOWN OF TARBORO

March 8, 2021

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TARBORO, NORTH CAROLINA, that the 2020-2021 Fiscal Year Budget be amended by amending Revenue and Expenditure line items as follows:

<i>Account Number</i>	<i>Account Name</i>	<i>Current Budget</i>		<i>Amount of Change</i>		<i>Revised Budget</i>
<b>REVENUES</b>						
19-3991-0100	Fund Balance Appropriated	-	+	21,750	=	21,750
<b>EXPENDITURES</b>						
19-4525-4500	Contracted Services	165,000	+	21,750	=	186,750

BE IT FURTHER RESOLVED that the Budget Officer is hereby authorized and directed to implement said budget as amended.

SC-28554

FORM 3517-NC

Sheet 1

Jan., 1977

RE-39607

THIS EASEMENT AGREEMENT, Made and entered into this 19th day of March, 1979, by and between the SEABOARD COAST LINE RAILROAD COMPANY, a corporation under the laws of the State of Virginia, hereinafter referred to as Grantor, and the TOWN OF TARBORO, a municipal corporation under the laws of the State of North Carolina,

2

hereinafter referred to as Grantee:

WITNESSETH, That Grantor, for and in consideration of One Dollar to it in hand paid by Grantee, the receipt whereof is hereby acknowledged, and of the covenants and agreements to be kept and performed by Grantee as hereinafter expressed, hereby grants to Grantee an easement or right of way, within the limits hereinafter set out, for maintaining eleven a highway or street crossing (including the usual appurtenances such as approaches, paved roadway, curbs, gutters, sidewalks, shoulders, slopes, fills, cuts and drainage facilities) at grade across the right of way and track or tracks of Grantor at Tarboro, North Carolina, said crossings being at Wilson Street, St. John Street, West Church Street, St. James Street, Pitt Street, West Granville Street and West Water Street, Tarboro, North Carolina, said crossings being as particularly shown outlined in red on print of Grantor's Drawing No. 200-223, last revised February 7, 1979, attached hereto and made a part hereof. Also two crossings in Albemarle Avenue over side Tracts Nos. 4 and 8 as shown in red on said plat.

Said crossings hereinafter, for convenience, referred to as "crossing".

ORIG AGMT &  
MAP FILED  
UNDER ~~628 748 X~~  
628 748 X

11 xings (included &  
unnamed spur xings  
adjacent to ~~the~~ track)

Wilson - 628 748 X  
St John - 628 749 E  
W Church - 628 750 Y  
St. James - ~~628 751 F~~  
Pitt - 628 752 M  
N Granville - 628 753 U  
N Water - 628 754 B

And Grantee hereby covenants and agrees in consideration of said easement:

1. Said crossing shall be maintained at the cost and expense of Grantee, but in a manner and of materials satisfactory to the Division Engineer of Grantor, and that all incidental expenses necessarily incurred in connection therewith shall be borne by Grantee; except, however, that Grantor will maintain the portion of said crossing between the rails of said track or tracks and for two feet on the outside of each rail thereof and the cost of that portion of said crossing shall be borne by the parties hereto as currently required by the laws of the State of North Carolina, i.e., 50 percent by the Grantee and 50 percent by the Grantor for construction or improvement, and 100 percent by Grantor for maintenance.

2. Grantor reserves the right, if it so desires, to construct an additional track or tracks across the land covered by this easement.

3. Grantee, for and in consideration of the privileges and benefits granted by Grantor, and benefits flowing therefrom unto Grantee, agrees in so far as it may legally do so, to save harmless Grantor, its successors and assigns, from any and all claims, including attorneys' fees, arising out of any suit, on account of personal injuries or damage to property of whatsoever nature arising

28554

during the construction or reconstruction of said crossing; and Grantee agrees, to indemnify and save harmless Grantor, its successors and assigns, from any and all damages, including attorneys' fees, that might occur to Grantor on account of improper or faulty drainage at said crossing due to the construction or reconstruction thereof.

4. It is expressly understood and agreed that if at any time in the future the Grantee or other Governmental authority should determine that safety requires protection other than that afforded by stop signs, such as flashing light signals and/or gates, or other safety devices, the parties hereto will participate in the cost of furnishing, installing or maintaining any such protection to the extent currently required by the laws of the State of North Carolina, i. e., 90 percent by Grantee and 10 percent by Grantor for furnishing and installing said safety devices. The maintenance thereof shall be performed by Grantor and the cost thereof shall be borne 50 percent by Grantor and 50 percent by Grantee. In maintaining maintenance cost records and determining such costs the Grantee and the Grantor shall use the same methods and procedures as are now or may hereafter be used by the North Carolina State Highway Commission.

5. The cost of all work performed by Grantor (including flagging and engineering services, if any) and all materials furnished by Grantor within the scope of this agreement to which Grantee is obligated to reimburse Grantor for the cost thereof shall have surcharges added thereto in accordance with Federal-Aid Highway Program Manual Transmittal 129, dated April 25, 1975, in effect at the time the work is accomplished. All other accounting and reimbursement shall be in accordance with Grantor's usual practice in effect for similar work at the time the project is in progress.

NOTE: The following changes were made in this agreement prior to the execution thereof:



Granting Clause: The word "crossing" revised to "crossings".

Article 5: Added.

It is understood and agreed that this easement agreement shall not be binding until it has been authorized or ratified by a proper ordinance or resolution of the Town Council of the Town of Tarboro, North Carolina, a certified copy of which ordinance or resolution is attached hereto and made a part hereof.

In Witness Whereof the parties hereto have executed these presents in duplicate the day and year first above written.

Witnesses for Grantor:

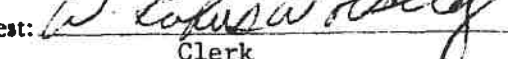
SEABOARD COAST LINE RAILROAD COMPANY

By  (L.S.)  
Assistant Vice President

Witnesses for Grantee:

TOWN OF TARBORO, NORTH CAROLINA

By  (L.S.)  
Mayor

Attest:  (SEAL)  
Clerk

## RESOLUTION

At a regular meeting of the Town Council of the Town of Tarboro, North Carolina  
, held on the 9th day of July, 1979, the following  
was ordered and spread upon the minutes:

"It is hereby ordered by the Town Council of the Town of Tarboro, North Carolina  
, that the form of agreement between the said Town and the Seaboard  
Coast Line Railroad Company, dated March 19, 1979, by the provisions of which the said Rail-  
road Company grants to the said Town an easement or right of way, within the limits  
therein set out, for maintaining eleven public road or street crossings (includ-  
ing the usual appurtenances, such as / <sup>approaches</sup> paved roadway, curbs, gutters, sidewalks, shoulders, slopes, fills, cuts  
and drainage facilities) at grade across the right of way and track or tracks of the Seaboard Coast Line Rail-  
road Company at Tarboro, North Carolina,

as particularly described in said agreement and as more fully shown on the print attached to and made a  
part of said agreement, be and the same is hereby approved."

"Further that the Mayor and Clerk of said Town are hereby authorized  
and directed to execute said agreement in the name and on behalf of said Town."

I hereby certify that the foregoing is a true extract from the minutes of the meeting of the  
Town Council of the Town of Tarboro, North Carolina,

, held on the 9th day of July, A. D., 1979.

  
Clerk

I hereby certify that the agreement hereto attached has been recorded on the minutes of the  
Town Council of the Town of Tarboro, North Carolina,  
after execution, in accordance with the above resolution.

  
Clerk

28554

Form 221  
Rev. Dec., 1978

APPROVED FOR SEABOARD COAST LINE RAILROAD COMPANY:

As to Form

**APPROVED  
FORM**

\_\_\_\_\_  
Law Department.

\_\_\_\_\_  
Superintendent.

P. M. Stark  
Director of Real Estate.

J. L. McBride  
Division Engineer.





## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Report of Unpaid Taxes, Liens on Real Property and Tax Lien Advertising

**Date:** 3/8/2021

**Memo Number:** 21-18

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G. S. 105-369 requires that the Tax Collector report to the Town Council the total amount of unpaid taxes for the current fiscal year that are liens on real property. The total amount of unpaid taxes for 2020 that are liens on real property is \$236,999.20. A list of these unpaid taxes is on file in the Tax Collector's office.

G.S. 105-369 also requires that the governing body order the Tax Collector to advertise these tax liens. Advertisement must be made at least one time between March 1 and June 30. Effective July 1, 2006, after the governing body orders the Tax Collector to advertise the tax liens, the Tax Collector must send a notice to the owner of record as of the delinquent date (January 8). The notice must be sent at least 30 days before the date the advertisement is to be published.

It is recommended that Council:

1. Approve the report of the Tax Collector on unpaid 2020 taxes that are liens on real property.
2. Order the Tax Collector to advertise 2020 taxes that are liens on real property one (1) time as soon as all statutory requirements can be met.



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Appointment for March - Planning Board and Zoning Commission

**Date:** 3/8/2021

**Memo Number:** 21-19

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The untimely death of Dickie Guill has left a vacancy for Ward 5 on the Planning Board & Zoning Commission.

It is recommended that Council be prepared to appoint an individual to the Planning Board and Zoning Commission to represent Ward 5 at the April Council meeting.



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Appointment for March - Tarboro-Edgecombe Airport Authority

**Date:** 3/8/2021

**Memo Number:** 21-20

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The (5) five year term for Anthony Edwards expired in February. After consideration, Mr. Edwards decided not to pursue an appointment at this time.

It is recommended that Council be prepared to appoint an individual to fill the expired term at the March Council meeting.



## ***Town of Tarboro, North Carolina Mayor and Council Communication***

**Subject:** Appointment for March - Tarboro-Edgecombe Arts Commission

**Date:** 3/8/2021

**Memo Number:** 21-21

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At December's meeting, Council voted to enter into an Interlocal Agreement with Edgecombe County to create the Tarboro-Edgecombe Arts Commission. The Tarboro Town Council will need to appoint (6) individuals who live in the Town of Tarboro as appointees to the Board of Directors. One of the Town's appointments shall be a current member of the Board of Directors of the Blount-Bridger's House/Hobson Pittman Memorial Gallery Foundation, Inc.

The Blount-Bridger's House/Hobson Pittman Gallery Foundation has recommended Brandon Bunn, a current member, for the appointment to the Board. His application is attached. There are (3) other applications attached from interested individuals who want to serve on this Board.

It is recommended that Council appoint (6) individuals to the Tarboro-Edgecombe Arts Commission at the March Council meeting.

### **ATTACHMENTS:**

Description	Upload Date	Type
Application	3/1/2021	Backup Material
Application	3/1/2021	Backup Material
Application	3/1/2021	Backup Material
Application	3/1/2021	Backup Material



## Town of Tarboro

### Application for Boards and Commissions

Please print or type the following information:

Name: BRANDON BUNN Daytime Telephone: (252) 469-2661  
Address: 1100 NORTH MAIN STREET Ward: \_\_\_\_\_ Zip Code: 27886  
Email: JBRANDONBUNN@GMAIL.COM  
Length of Residence in Tarboro: 25 YEARS

Please indicate which board, commission, or committee on which you would like to serve:

ARTS COMMISSION  
Why would you like to serve? SYNERGY WITH BLOUNT BRIDGERS FOUNDATION  
AND COMMUNITY SERVICE

Please describe how your education, work experience, and community activities are relevant to your selections: DEEP

EXPERTISE IN DIGITAL TECHNOLOGY, SOCIAL MEDIA, COMMERCE,  
AND FINANCIAL STRATEGY FROM 22 YEARS AT IBM

Community Activities: BLOUNT BRIDGERS HOUSE, CHORAL SOCIETY

Employment History: 22 YEARS WITH IBM, 4 YEARS AT EDGEcombe MEMORIAL  
LIBRARY!

Education: TARBORO HIGH SCHOOL, UNC-A, BOSTON COLLEGE (EXCEL EDUC)  
HARVARD BUSINESS SCHOOL (EXCEL EDUCATION)

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: \_\_\_\_\_

BLOUNT BRIDGERS HOUSE, TARBORO CHORAL SOCIETY

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant: Brandon Bunn Date: 1/28/2021

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro  
Attn: Town Manager  
P.O. Box 220  
Tarboro, NC 27886

or Fax to: 252-641-4254



## Town of Tarboro

### Application for Boards and Commissions

Please print or type the following information:

Name: i Morris-Jeffery: Mays Daytime Telephone: 252-366-0790  
Address: P.O. Box 1633, Tarboro, N.C. Zip Code: 27886  
Email: mayscare@yahoo.com  
Length of Residence in Tarboro: 5 years

Please indicate in priority order the two boards, commissions, or committees on which you would like to serve:

1. Art Council 2. \_\_\_\_\_

Why would you like to serve? I am an expressionist.

Please describe how your education, work experience, and community activities are relevant to your selections: \_\_\_\_\_

My profession is based on the Arts.

Community Activities: Planning Board

Employment History: Federal Employment at Bagram Air-Field; Kandahar Air-Field; Camp Leatherneck; Embassy at Kabul, Afghanistan

Education: Bach of Architecture

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: \_\_\_\_\_

Planning Board

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant: i Morris-Jeffery: Mays Date: 2/02/10

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro  
Attn: Town Manager  
P.O. Box 220  
Tarboro, NC 27886

or Fax to: 252-641-4254



## Town of Tarboro

### Application for Boards and Commissions

Please print or type the following information:

Name: Rosena A. Ricks Daytime Telephone: 202-641-3638  
Address: 215 Brandon Ave, Tarboro, NC 27886 Ward: 1 Zip Code: 27886  
Email: rosenaricks@gmail.com  
Length of Residence in Tarboro: Returned 2002

Please indicate which board, commission, or committee on which you would like to serve:

Arts Council

Why would you like to serve? To give back to this town of my birth, providing art to all who live here, expanding the horizons of all in the art world.

Please describe how your education, work experience, and community activities are relevant to your selections: After living in Washington, DC for quite awhile and serving on several Arts Boards, I wd like to provide that experience here in Tarboro

Community Activities: TDA Board Member, Choral Society Board Member

Employment History: Retired Federal Government, (U.S. Congress, Congressman G.K. Butterfield's office)

Education: BA Fayetteville State Univ., MA, Trinity College, Wash. DC

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: Yes. as stated above, TDA & Choral Society

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant: Rosena A. Ricks Date: 02/15/21

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Submit Application by Mail to: Town of Tarboro  
Attn: Town Manager  
P.O. Box 220  
Tarboro, NC 27886

or Fax to: 252-641-4254



# Town of Tarboro

## Application for Boards and Commissions

Please print or type the following information:

Name: **Ryan Thorne**

Daytime Telephone: **252-675-0343**

Address: **108 W Philips Street**

Ward: **Ward Five** Zip Code: **27886**

Email: **ryan.bennert@gmail.com**

Length of Residence in Tarboro: **3 years**

Please indicate which board, commission, or committee on which you would like to serve: **Arts Commission**

Why would you like to serve? **I am interested in serving on the Arts Commission because I am passionate about exposing the public to the arts through intentional programming and exhibitions that represent and respond to the needs of our community. My experience in the arts and in education positions me uniquely to attend to this Commission.**

Please describe how your education, work experience, and community activities are relevant to your selections: **My educational background is in art history, as I obtained a Bachelor of Arts in Art History (with minors in Italian and English) from Duke University in 2016. Moreover, I have worked in museums, both domestically and abroad, including the Nasher Museum of Art at Duke University and the Peggy Guggenheim Collection in Venice, Italy. I also worked for the Edgecombe County Arts Council for a brief time before leveraging my passion for education into a career through Teach for America. These roles called upon me to design exhibitions, respond to exhibitions with thoughtful programming, and educate the public with object-based teaching and Visual Thinking Strategies. This education piece led me into the classroom, teaching full time. I continue to use these strategies, having taught social studies, English, and now special education.**

Community Activities:

**Tarboro Development Corporation -- Volunteer**

**Duke University Alumni Admissions Advisory Committee -- Chair, Eastern North Carolina: Greater Rocky Mount**

**Crohn's and Colitis Foundation of America -- Fundraiser and advocate**

Employment History:

**South Edgecombe Middle School -- Pinetops, North Carolina: August 2020 -- present**

**Exceptional Children's Educator -- Reading Resource**

- Special education educator with a focus on reading intervention and comprehension across all disciplines
- Facilitator of differentiated of reading comprehension for over fifty scholars



- Implementer of HillRAP (Hill Center Reading Achievement Program) reading and writing programs
- Practitioner of trauma-responsive practices as inspired by Resources for Resilience
- Member of the School Improvement Team

**Rural Opportunity Institute** – Tarboro, North Carolina: *August 2020 – present*

Advisory Team Member - LENS-NC Initiative

- Human-centered designer of trauma-responsive interventions intent on reducing the impact of trauma and providing opportunities for healing and resilience by targeting disciplinary practices in Edgecombe County Public Schools
- Leader in reducing disparities (racial and income) in educational outcomes and to facilitate learning environments in which traditionally marginalized students can thrive

**Phillips Middle School** – Battleboro, North Carolina: *August 2018 – July 2020*

Educator

- Educator with a focus on the Humanities
  - Fall 2018: Grade 8 – English Language Arts and Social Studies
  - Spring 2019: Grade 6 – English Language Arts, Grade 7 – English Language Arts
  - Fall 2019 – Spring 2020t: Grade 6 – Social Studies, Grade 7 – Social Studies, Grade 6 – Science, Grade 7 – Science
- Executor of Project-Based Learning (PBL) through the Buck Institute for Education
- Implementer of HillRAP (Hill Center Reading Achievement Program) reading and writing programs
- Practitioner of trauma-responsive practices as inspired by Resources for Resilience
- Member of the School Improvement Team

**Teach for America** – Eastern North Carolina: *June 2018 – June 2020*

Corps Member

- Selected from a competitive pool to join national teacher corps of recent college graduates and professional who commit two years to teach in urban and rural public schools
- Participated in intensive summer training program (Summer 2018) to develop the skills and knowledge needed to lead students to academic achievement
- Engaged in a full schedule of professional development activities, including seminars in instructional planning, classroom management, learning theory, literacy, and diversity training

**Edgecombe County Cultural Arts Council** – Tarboro, North Carolina: *Jan. 2018 – May 2018*

Arts Programming Coordinator

- Executed and evaluated programming, often educational, responding to the needs of the community
- Sought funding and grants to support efforts

**Nasher Museum of Art at Duke University** – Durham, North Carolina: *May 2016 – Dec. 2017*

Student Outreach and Membership Coordinator

- Structured programs for Duke University students, advised the Nasher student executive board
- Taught Italian classes in the galleries using Visual Thinking Strategies (VTS)

**Peggy Guggenheim Collection – Venice, Italy: *June 2015 – July 2015***

**Museum Intern**

- Supported the educational activities of the museum, including presentations to the public, involvement in youth days, and the execution of private guided tours in English and Italian

**Education:**

**Johns Hopkins University** – Baltimore, Maryland; online: *Aug. 2018 – December 2020*

Master of Science in Education in Secondary Education

**Duke University** – Durham, North Carolina: *Aug. 2012 – Dec. 2016*

Bachelor of Arts: Art History; Minors: English, Italian Studies

GPA: 3.751

**Brown University in Italy/Università di Bologna** – Bologna, Italy: *Aug. 2014 – Dec. 2014*

Study abroad program, immersion experience, all courses and examinations conducted in Italian

**Episcopal High School** – Alexandria, Virginia: *2008 - 2012*

Are you currently a member of any state, federal, or local board, commission, or committee? If so, please list below: **I am not a member of any public board, commission, or committee. I have indicated (above) that I am the chair of an alumni admissions committee for Duke University.**

All information contained on this application is subject to public disclosure and will be reviewed by public officials. Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.

Signature of Applicant:



Date: **February 18, 2021**

All information contained on this application is subject to public disclosure and will be reviewed by public officials. **Attach any additional supporting documentation that is relevant to your qualifications to serve, i.e. resume, bio, etc.**

**Submit Application by Mail to:** Town of Tarboro **or Fax to:** 252-641-4254 Attn: Town

Manager

P.O. Box 220

Tarboro, NC 27886