

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE TOWN OF TARBORO, HELD AT 7:00 P.M. ON MONDAY, MARCH 12, 2018 IN THE COUNCIL ROOM, TOWN HALL, TARBORO, NORTH CAROLINA**

MEMBERS PRESENT

Joe Pitt	Mayor
C.B. Brown	Councilman
Steve Burnette	Councilman
Sabrina Bynum	Councilmember
John Jenkins	Councilman
Deborah Jordan	Councilmember
Garland Shephard	Councilman
Leo Taylor	Councilman/Mayor Pro Tem
Othar Woodard	Councilman

MEMBERS ABSENT

ALSO PRESENT

Troy Lewis	Town Manager
Leslie M. Lunsford	Town Clerk
Chad Hinton	Town Attorney

**1. MEETING CALLED TO ORDER BY THE MAYOR**

The meeting was called to order by Mayor Pitt.

**2. INVOCATION**

Invocation was given by Councilman Taylor.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF AGENDA BY COUNCIL**

Troy Lewis, Town Manager, requested Council add Memo 18-14 and present a proclamation to the Pilot Club, proclaiming March 12-18, 2018 as Brain Awareness Week. Councilman Jenkins made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council approve the amended agenda.

**5. PRESENTATION OF 2017 TREE CITY USA AWARD**

A representative from the NC Department of Forestry presented the Town of Tarboro with the 2017 Tree City USA Award.

The Mayor presented a proclamation to the Pilot Club proclaiming March 12-18, 2018 as Brain Awareness Week.

**6. REQUESTS AND PETITIONS OF CITIZENS**

**A. Carol Banks – 1209 Saint Andrew Street, Tarboro**

Ms. Banks approached Council on behalf of the Arts Council requesting the sell of alcohol at the Happenings on the Common, Saturday, May 19, 2018. Councilman Woodard made a motion, which was seconded by Councilmember Jordan and passed by a 7 to 1 vote, that Council approve the resolution, attached at page 73-72a, to authorize the sell of alcohol at the Happening on the Common. Councilman Woodard, Jordan, Bynum, Brown, Jenkins, Shephard and Burnette voted for the motion. Councilman Taylor voted against the motion.

**7. MATTERS SCHEDULED FOR PUBLIC HEARING**

**NOTICE OF PUBLIC HEARING**

PUBLIC NOTICE IS HEREBY GIVEN that the Town Council of the Town of Tarboro will conduct a public hearing beginning at 7:00 p.m. on Monday, March 12, 2018, in the Council Room of the Town Hall of the Town of Tarboro for the purpose of considering and taking action on the following items:

- To consider assessment roll and levying for demolition cost for the structure located at 704 East Wilson Street.

The full text of this application which if adopted, will effectuate the proposed changes is on file in the office of the Director of Planning and in the office of the Town Clerk of the Town of Tarboro in the Town Hall and is available for review by interested parties during normal business hours prior to the holding of the public hearing.

All citizens and interested parties are urged to be present at said Public Hearing and make their views known on said proposed assessments and conditional use permits.

BY ORDER OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF TARBORO.

This the 26<sup>th</sup> day of February, 2018.

The Mayor declared the public hearing open.

No one spoke in favor of or in opposition to the assessment roll for the cost of demolition.

Everyone having had an opportunity to be heard, the Mayor declared the public hearing closed.

Councilman Taylor made a motion, which was seconded by Councilmember Jordan and passed unanimously, that the following resolution be adopted:

**RESOLUTION CONFIRMING ASSESSMENT ROLL AND LEVYING ASSESSMENTS**

WHEREAS, the Town Council of the Town of Tarboro has on this day held a public hearing after due notice as required by law, on the Assessment for the demolition of the house at 704 East Wilson Street; and

WHEREAS, the Town Council of the Town of Tarboro has heard all those present who requested to be heard, and has found the Assessment to be proper and correct;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Tarboro:

Section 1. That the Assessment for the demolition of the house at 704 East Wilson Street, in the Town of Tarboro, North Carolina, and specifically identified as parcel no. 4738-56-6802-00 on the city-county tax maps, is hereby declared to be correct, and is hereby confirmed in accordance with Chapter 160A, Section 228 of the General Statutes of the State of North Carolina.

Section 2. That the Town Council of the Town of Tarboro, pursuant to authority conferred by Chapter 160A, Section 216 and Chapter 160A, Section 443 of the General Statutes of North Carolina, does hereby levy an assessment as follows:

\$6,969.38 for demolition of house at 704 East Wilson Street

Section 3. That the Town Clerk is hereby directed to deliver to the Town Tax Collector the said assessment.

Section 4. That the Town Tax Collector is hereby charged with the collection of said assessment in accordance with the procedure established by Chapter 160A, Sections 232 and 233, of the General Statutes of the State of North Carolina.

Section 5. That the Town Clerk is hereby further directed to publish once on the 5<sup>th</sup> day of April, 2018 the notice required by Chapter 160A, Section 229 of the General Statutes of the State of North Carolina.

Adopted this the 12<sup>th</sup> day of March, 2017

**8. REPORTS OF BOARDS AND COMMISSIONS**

None.

**9. TOWN MANAGER'S RECOMMENDATIONS**

**A. Consent Items**

Councilmember Jordan made a motion, which was seconded by Councilman Brown and passed unanimously, that the following consent item be approved:

**(1) Minutes**

Action taken: Council approved the minutes of the February 12, 2018 regular meeting.

**B. Action Items**

**(1) Memo 18-11 – Stormwater Utility Public Input Hearing**

Councilman Woodard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council call for and hold a public hearing at the April 9, 2018 Town Council meeting for the purpose of receiving public input on this matter.

**(2) Memo 18-12 – Award Contract – Auditing Services**

Councilman Brown made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council award the audit contract for the fiscal year 2017-2018 to Petway, Mills and Pearson, PA at the cost of \$28,000 and authorized the Mayor to execute the necessary contract.

**(3) Memo 18-13 – Appointment for March – Historic District Commission**

Councilman Jenkins made a motion, which was seconded by Councilmember Jordan and passed unanimously, that Council appoint Megan Funk, Frank Allen, Richard Lambeth, Brent Nash Jr. and Susan Bamann to serve a four year term.

**(4) Memo 18-14 – Windblown Signs Text Amendment**

Councilman Taylor made a motion, which was seconded by Councilman Woodard and passed unanimously, that Council accept the Planning Board's recommendation to modify the ordinance that will allow temporary windblown signs to remain for thirty days in connection with a certain event or circumstance with a \$25.00 permit obtained from the Building Inspector up to four times a year.

**10. OTHER REPORTS**

**A. Town Manager**

The Town Manager asked Councilmembers to turn their ethics training certificate into the Town Clerk.

**B. Town Attorney**

Chad Hinton informed Council that he would be attending the Municipal Attorney's Conference at the UNC School of Government soon and that he would be report to Council any useful information.

**C. Council Members**

**Ward 1 – Councilman Woodard** – stated that the recent Council Retreat and training session was helpful and that Council was making positive progress.

**Ward 2 - Councilman Taylor** – stated that the recent Council Retreat and training session was helpful. Councilman Taylor also questioned a couple of the departmental reports, questions were answered by the appropriate department heads.

**Ward 3 – Councilman Burnette** – None.

**Ward 4 – Councilman Brown** – expressed appreciation to department heads for working hard to address issues. Councilman Brown also expressed concerns about individuals jumping the fence at Indian Lake Sports Complex. He requested staff post signage referring individuals to the open fields at Indian Lake.

**Ward 5 – Councilman Jenkins** – stated that the recent Council Retreat and training session was helpful.

**Ward 6 – Councilmember Jordan** – None.

**Ward 7 – Councilmember Bynum** – stated that she enjoyed the recent training session and looks forward to Council working together to make progress. Councilmember Bynum also expressed concerns about the parking at Martin Millennium Academy.

**Ward 8 - Councilman Shephard** – None.

**11. CLOSED SESSION**

Councilmember Jordan made a motion, which was seconded by Councilman Shephard and passed unanimously, that Council enter into Closed Session.

Councilman Shephard made a motion, which was seconded by Councilman Jenkins and passed unanimously, that Council resume Open Session.

**12. ADJOURNMENT**

Councilman Shephard made a motion, which was seconded by Councilman Woodard and passed unanimously, that the meeting be adjourned.

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Joseph W. Pitt, Mayor

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Leslie M. Lunsford, Town Clerk